

Council of the Corporation of  
The Township of Billings  
Committee of the Whole Meeting  
September 12, 2017

Present: Mayor Austin Hunt, Councillors Sharon Alkenbrack, Nora Bath-Haring, Barbara Erskine and Brian Parker

Staff: Kathy McDonald, Clerk Treasurer/CAO

Alkenbrack – Bath-Haring

BE IT RESOLVED that this Committee of the Whole meeting be opened with a quorum present at 7:30 p.m. with Mayor Hunt presiding.

Carried

The Township is still looking for a CEMC (Community Emergency Management Coordinator). Dan Osbourne is filling that position until the township finds someone else.

Staffing levels were discussed. It was decided that an additional staff member was needed in administration. The Clerk is to see if there is a Consultation that will re-write the job descriptions to fit the new position and review the employment policy. The CEMC will be worked into the job description of the new employee. To be brought back to Council to review.

Applying for Trillium funding was discussed. Discussion regarding repairs and a cover to the rink or new playground equipment. Todd is to complete the funding application for the rink repairs and cover for the rink. Some money can be taken out the subdivision fund to pay for a playground structure, after the rink application has been completed.

The Committee of the Whole (COW) and Committees were discussed. The Clerk explained she felt that Council should redo the way the committees operated. She feels that a staff member should be at every committee meeting taking minutes, which would be included as part of the Council agenda. This way it would qualify as a meeting under the Municipal Act and more than two Councillors could attend if they wished. Staff would like to participate in the meetings. The Clerk suggested changes be made to the existing committees. The Clerk is to report back for the October 3, 2017 meeting with suggestions regarding the grouping of the committees. She also suggested that the new committees be implemented on January 1, 2018.

Discussion regarding the cost of Conferences and Professional Development for Councillors. Suggestions on restricting the number of events per year, or limits on certain expenses, Councillors possibly traveling together. It was decided that a policy should be put in place regarding attending Conferences and Professional Development.

The Code of Conduct was discussed. Bill 68 is legislating that a municipality must have a Code of Conduct and Integrity Commissioner. The effective date has not yet been announced.

Council approved the draft Code of Conduct. The Code of Conduct will be passed once an Integrity Commissioner has been found.

Hiring an Integrity Commissioner was discussed. The Clerk is to find out what other municipalities are doing.

Erskine – Parker

BE IT RESOLVED that Council adjourn from this Committee of the Whole at 9:15 p.m.

Carried

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Austin Hunt, Mayor

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Kathy McDonald, Clerk Treasurer/CAO

09/14/17:km

These minutes have been prepared but are not considered official until approved by Council at a subsequent meeting.