

Minutes ~ Billings Township Public Library Board Meeting Tuesday, September 15th, 2020

Attendance

Jill Ferguson, C.E.O.

Board Members Present: Willa Wilson, Renee Patterson, Barb Erskine, Gail Los, Bill Elliott, Michael Hunt, Phyllis Cacciotti (recording secretary)

Passing of Minutes

The minutes of June 16th, 2020 were passed by Gail and seconded by Renee.

Treasurer's Report

Jill reported that now that the township is doing the books, she has some questions for Bruce on the financial statement. The PLOG has not yet come in for around \$3,700.00; however, the bank balance is in a good place at \$5,816.00. It was moved by Phyllis and seconded by Bill to accept the financial report.

Council Report

- Michael reported that a dog bill has been passed in Billings regarding dogs on the loose and picking up after them.
- here is a survey being done in the cemetery with ground radar to locate where people are buried.
- Senior of the Year has been changed to Citizen of the Year.

Librarian's Report

Jill noted the numbers were down in June at a 33-patron count because of a limited number of books and books only being available by pick-up. In July, the numbers came up to 120 (total circulation 505) and in August there was good total circulation at 417.

Correspondence

None

Old Business

- The summer student, Emily, ran the pick-up system and started preliminary work on the publication How It All Began. It was challenging for her as she was completely by herself for the first month. She did a wonderful job.
- There were three applications for the intern position for producing the above publication and the interviews will be scheduled in conjunction with the Museum Board. Willa will assist and a recommendation on who should be hired will be made to the township.
- Warren from the Expositor did an interview with Team Fergmeijer and hopefully will print an article on the T-shirt fundraiser. This will be free publicity!
- The pictures and stickers need to be put back on the library walls subsequent to painting and some input would be good.
- With regard to the COVID protocols, there will be two people allowed at a time in the library (unless part of same family) and 15 minutes allowed if someone else is waiting to come in. Use of computers and work tables will not be provided.

New Business

- The cleaner for the library (Connie) stopped coming in March and Jill will find out whether she wants to continue. Jill has been doing the cleaning in the interim. The books themselves are left for 72 hours after being checked in before going back on the shelves.
- The magazine subscriptions will be allowed to lapse for the time being due to low demand.

Meeting adjourned at 8:00 pm

Secretary for next meeting: Barb Erskine

Next meeting: October 20, 2020