



NOTICE OF VACANCY - COUNCILLOR

TAKE NOTICE that a vacancy exists on the Township of Billings Council for the position of Councillor. Council has determined that it wishes to fill this vacancy by appointment in accordance with the "Appoint and Eligible Elector to Fill a Vacancy Procedure."

The term of this position is from the date of Oath of Office for the balance of the term of Council being November 14, 2026.

A candidate for municipal office must be a qualified municipal elector as set out in the Municipal Elections Act, 1996. Qualified electors must be:

1. 18 years of age or older;
2. A Canadian citizen;
3. A resident of the Township of Billings, or an owner or tenant of land in the Municipality or the spouse of such an owner or tenant; and
4. Not prohibited from voting under any other Act or disqualified from holding municipal office.

Qualified Persons interested in being appointed must complete a Council Vacancy Application Package (Application Form, Declaration of Qualification, Personal Consent to Release Personal Information and Personal Statement) and submit in person with the Clerk's Office.

Applications will be accepted in person by the Clerk's Office during regular business hours from Wednesday, January 10, 2024, at 8:30 a.m. until Wednesday January 31 2024, at 2:00 p.m. at 15 Old Mill Road KAGAWONG, ON P0P 1J0.

Candidate(s) shall also submit, to the Clerk, by closing time for nominations, a personal statement including the person's background information, relevant qualifications and why the person is interested in the position for consideration of Council. Personal statements will be typewritten in a 12-point font on letter size (8 ½" x 11") paper, shall not exceed two (2) pages in length, and will include the Candidate's name and address. Statements that do not meet these requirements shall not be included in any Council meeting agenda or provided to Council by the Clerk.

Certified registered candidates will be afforded the opportunity to address Council for a period of not more than ten (10) minutes and will be asked a maximum of two questions by Council in an open Public Meeting to be held electronically on Tuesday, February 7, 2024, at 7:00 p.m.

Important dates:

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| Application Period Opens | Wednesday January 10, 2024 at 8:30 a.m. |
| Application Deadline | Wednesday January 31 2024, at 2:00 p.m. |
| Withdrawal of Application | Wednesday January 31 2024, at 2:00 p.m. |
| Council Meeting | Tuesday, February 6, 2024, at 7:00 p.m. |

For more information, please visit the Township of Billings website <https://billingstwp.ca/2022-municipal-election/> or contact the CAO/Clerk.

Dated this 2nd day of January 2024

Emily Dance, CAO/Clerk
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