



Director of Finance and Treasurer

The Township of Billings is formed from Billings Township and the Eastern half of adjacent Allan Township, and occupies the north central portion of Manitoulin Island. It contains part of Lake Kagawong, Lake Manitou, Otter Lake and Lake Mindemoya, and its northern boundary is Lake Huron.

The extensive lake frontage explains the residence distribution, and the large portion of seasonal residences. The Kagawong River drains Lake Kagawong, flows over Bridal Veil Falls, and reaches Lake Huron in the Hamlet of Kagawong. The Harbour at Kagawong is directly south of the Benjamin Islands cruising grounds on the North Channel, and between the harbour towns of Little Current to the east, and Gore Bay to the west. The M'Chigeeng First Nation reserve is within the boundaries of Billings, with Mindemoya directly to the south.

The economy of Billings is driven more by tourism and service industries than by agriculture or logging as in the past. Thousands of tourists annually visit the township and take in the natural beauty of the area as well as visiting one of Manitoulin's premier sites, Bridal Veil Falls.

OPTION TO WORK VIRTUALLY OR TO WORK ONSITE

Virtual Benefits - Flexible Work Arrangements

Telecommuting - we are open to flexible work arrangements and telecommuting where qualified candidates work from their home office 90% of the time. The balance of the time (10%) would be onsite.

Onsite Benefits - However if you enjoy nature and rural living and wish to live in the north- this is a unique opportunity to experience nature and rural living at its best. Benefits include:

- **Affordable housing** – house prices range from 400k to 500K. This includes an opportunity for waterfront ownership. At this price point many can live mortgage free if moving from an urban area.
- **Healthcare** - Two excellent hospitals located close to the community where you live.
- **Education** - An exceptional educational system at both the elementary and secondary levels.
- **Outdoor Lifestyle** - Access to a range of outdoor activities. If you like exploring, gardening, boating, fishing, hiking, golf, x-country skiing, snowmobiling, this is the place to be.
- **Location** – we located in a beautiful island setting in the heart of Manitoulin Island, Sudbury is a short two -hour scenic drive away.
- **Quality of Life** - If you like a slower pace, fresh air, and attainable housing then Township of Billings is the place to be for an unmatched quality of life.

Your opportunity make a difference.

As our new **Director of Finance and Treasurer**, you are an insightful and hands-on finance leader with a view to both short and long-term planning. In addition to your exceptional financial acumen you have an ability to support effective operations through the development and management of policies, procedures and programs related to municipal finance.

Reporting to the CAO, you will be an essential member of the Administrative Team. With a 2023 budget of over \$7 million in gross expenditures, you will play a key strategic role as a steward of our public funds by ensuring that we have an effective and efficient financial plan in place to support

the needs of the community through a range of robust, programs and services across our organization.

In this role you will lead the finance and corporate services portfolio including the development of short- and long-term strategies to support our community. This includes providing proactive leadership, policy, financial control, management and administration of all municipal financial systems, data processing functions, operating and capital budgeting, accounting and reporting, investment and fund management, asset and debt management, tax and water revenue, payroll, purchasing and audit co-ordination.

KEY QUALIFICATIONS

- **Management:** progressively responsible related positions, including experience in the administration of employment policies ideally including experience working with elected officials or boards in a municipal or public sector setting.
- **Finance:** At least five years municipal experience leading a range of functions including budgeting, capital planning, reserves, financial operations, taxation financial reporting, procurement and corporate services.
- **Strategic and Tactical Orientation:** Ability to think and act strategically in a political and community service environment, and align departmental programs/services with corporate goals and objectives.
- **People Leadership:** Leadership and interpersonal skills, provide advice and guidance to staff and Council.
- **Problem Solving/ Project Management:** Excellent organizational, analytical, research, problem solving and project/time management skills.
- **Technical Acumen:** Advanced technical literacy with the Microsoft suite of products, Sage, the internet and proficiency in a range of other computer software applications related to finance, payroll and other corporate productivity software.
- **Legislation:** Thorough working knowledge of all applicable legislation, regulations and government processes related to a municipal finance portfolio.
- **Communication:** Excellent interpersonal, communication and presentation skills.
- **Education:** Bachelor's degree with a major in finance, business or a related field and a CPA in good standing is preferred.

How to Apply

To explore this opportunity please apply via email by August 23rd or **sooner to careers@waterhousesearch.net** quoting project **TB-DFT**. Note that this is an urgent requirement and qualified candidates may be considered in advance of the closing date.

Should you wish to speak to our Executive Recruiter or to receive a detailed position description please contact Amy Oliveira at 416-214-9299 x4, amyoliveira@waterhousesearch.net or Jon Stungevicius at 416-214-9299 x1, jon@waterhousesearch.net.

All applications will be held in strict confidence. We thank all applicants, however, only those selected for an interview will be contacted. Personal information is collected under the authority of the Freedom of Information and Protection of Privacy Act and will be used for employment assessment purposes only.