



The Corporation of the Township of Billings
Climate Action Committee Agenda
March 15, 2023, 7:00 p.m.
Park Centre – 39 Henry Drive, Kagawong

Committee Members

Mayor Bryan Barker, ex-Officio
Councillor Vince Grogan, Chair
Bob Clifford
Paul Darlaston
Chris Theijsmeijer
Colen McKeever

Staff

Emily Dance, CAO/Clerk, Secretary

1. Call to Order

Chair Vince Grogan to call the meeting to order.

2. Approval of Agenda

Confirmation and approval of the agenda.

3. Disclosure of Pecuniary Interest

4. Adoption of Minutes

4.1. February 15, 2023 Climate Action Committee Meeting Minutes

5. Committee Reports

5.1. CAC-2023-03-07 Annual Workplan

5.2. CAC-2023-03-08 Energy Auditing

6. Information

6.1. Climate Action Committee Blog – The [March 5, 2023 Blog](#) included information regarding the CAC being back for another term and the list of priorities.

6.2. Youth Climate Action Conference – Owen Sound offered a [Youth Climate Action Conference](#) on March 2. CAC could consider something similar for 2024/2025.

7. Meeting Schedule

Wednesday April 19, 2023, 7pm Municipal Office

Wednesday May 17, 2023, 7pm Park Centre

Wednesday June 15, 2023, 7pm Park Centre



Wednesday July 19, 2023, 7pm Park Centre

Wednesday September 20, 2023 7pm Park Centre

Wednesday October 18, 2023 7pm Park Centre

Wednesday November 15, 2023 7pm Park Centre

8. Adjournment

Motion to adjourn the meeting.



The Corporation of the Township of Billings
Climate Action Committee Minutes
February 15, 2023
Municipal Office – 15 Old Mill Road Kagawong ON

Committee Members

Mayor Bryan Barker, ex-Officio – *arrived at 7:54 pm*

Councillor Vince Grogan, Chair- present

Bob Clifford- present

Paul Darlaston- present

Chris Theijsmeijer - present

Colen McKeever - absent

Staff

Emily Dance, CAO/Clerk, Secretary

1. Call to Order

Councillor Grogan called the Township of Billings Climate Action Committee to order at 7:03 p.m.

2. Approval of Agenda

Motion 2023-02-01

Moved by: Clifford Seconded by: Theijsmeijer

THAT the Township of Billings Climate Action Committee hereby approves the agenda as presented.

Carried

3. Disclosure of Pecuniary Interest

None disclosed

4. Committee Reports

4.1. CAC-2023-02-01 - Code of Conduct and Other Applicable Policies

Motion 2023-02-02

Moved by: Darlaston Seconded by: Theijsmeijer

THAT the Township of Billings Climate Action Committee hereby approves report CAC-2023-02-01 AND confirms review of the Code of Conduct and other application policies AND FURTHER agree to submit a signed acknowledgement to the Clerk of the Township of Billings within 30 days.

Carried

4.2. CAC-2023-02-02 Climate Action Committee Terms of Reference

The Committee discussed the report, a question was raised regarding the Township of Billings Strategic Plan. It was explained that it is being reviewed by Council in February and that the hiring of a consultant to do fulsome review would be brought forward during budget deliberations. It was explained that an Advisory Committee is a more appropriate term for the Committee and that the intent would not change. A discussion was held regarding youth participation in the Committee, and it was agreed that students be encouraged to participate in event type projects.

Motion 2023-02-03

Moved by: Clifford Seconded by: Theijsmeijer

THAT the Township of Billings Climate Action Committee hereby approves report CAC-2023-02-01 AND recommends to Council that the Terms of Reference for the Climate Action Committee be amended as outlined in the report

Carried

4.3. CAC-2023-02-03 Community Energy and Emissions Plan (CEEP) Review

Motion 2023-02-04

Moved by: Darlaston Seconded by: Clifford

THAT the Township of Billings Climate Action Committee hereby receives for information CAC2023-02-03 AND moves into a round table discussion on the CEEP.

Carried

The members that sat on the previous Committee provided the new members with an overview of the how the CEEP was developed and a discussion was held regarding recommendations for moving forward.

The group agreed that it was important to keep the public informed using social media and would like to get the blog to gain more traction. The CAO/Clerk indicated that staff could promote the blog on the Township Facebook and include in different communications and mailouts. A question was raised regarding the grants for trees with Manitoulin Streams. It was noted that staff were notified that the funding decision has not yet been made.

4.4. CAC-2023-02-04 Priority Setting/Annual Workplan

Motion 2023-02-05

Moved by: Theijsmeijer Seconded by: Darlaston

THAT the Township of Billings Climate Action Committee hereby approves report CAC-2023-02-04 AND recommends the following priorities be included in the 2023 work plan. ☹

1.N101 – Promote, educate and incentivize the adoption of climate friendly practices in the agricultural, forestry and sustainable tourism sectors. The CAC suggested hosting two events one for Earth day event and one during waste reduction week. *Township Staff can assist in moving forward the blog and create a communication plan to create awareness, a budget of approx. \$500 per event will be requested to host the events.*

2. N102 – Create the municipal organizational structure to support. N101 and. N102. *It was suggested that a member of the CAC could attend various Committee meetings to ensure the projects are looked through a green lens. During local events including the market, promotional material could be available. It was also suggested that when programs or projects are being considered by Council that a statement on how the project is aligned with the CEEP plan.*

3. W01 Re-institute an in-home composting support program- Partial financial contribution to the composting program and; Promotion – communication through website, social media with other waste management information. *Staff will investigate options for implementation.*

4. B01 - Conduct energy auditing, grant/incentive application support, educational and financing programs – *Staff will investigate options for implementation.*

5. N301- Participate in community-based project N301: Create a Natural Asset Inventory and per O Reg. 588/17 develop a Natural Asset Management Plan (NAMP) and integrate it into the corporate Asset Management Plan (AMP) by the regulatory deadline of July 1, 2023 – *Staff will investigate options for implementation.*

6. W03 - Create local circular economy opportunities – organize reuse and repurposing events, repair seminars and eventually consider a permanent tool share library and reuse centre

7. N302 - Increase tree cover and protection – Manitoulin Streams and Township of Billings have made a joint grant application for the planting of trees.

Carried

4.5. CAC-2023-02-05 Budget 2023

Motion 2023-02-06

Moved by: Theijsmeyer Seconded by: Barker

THAT the Township of Billings Climate Action Committee hereby approves report CAC-2023-0205 AND directs staff to provide an annual budget for Council consideration based on the priorities set for the Committee in 2023.

Carried

4.6. CAC-2023-02-06 2023 Meeting Schedule

Motion 2023-02-07

Moved by: Darlaston Seconded by: Clifford

THAT the Township of Billings Climate Action Committee hereby approves report CAC-2023-0206 AND approves the Climate Action Committee Schedule as presented AND FURTHER recommends the Terms of Reference be amended to allow for meetings to take place at alternate locations from the Park Centre when required.

Carried

5. Information

5.1. FoodCycler – Municipal Pilot Program

The Township of Billings has been approached by Food Cycler to be part of a pilot program. The Committee reviewed the proposal and due to the high cost, energy use and method (dehydration) are not recommending to Council that the Township of Billings participate in the pilot.

Motion 2023-02-07

Mover Darlaston Seconder Barker

THAT the Township of Billings Climate Action Committee hereby receives the proposal from Food Cycler AND does not recommend participation in the program at this time.

Carried

5.2 Billings Township – Climate Action Committee Blog

By consensus, the Committee agreed to discuss the Blog. It was agreed that member Chris Theijsmeijer would continue to manage the Blog with two posts monthly. The posts would be sent to the CAO/Clerk for approval then posted and shared on the Township social media outlets.

6. Adjournment

Motion to adjourn the meeting.

Mover Darlaston Seconder Theijsmeijer

THAT the Township of Billings Climate Action Committee hereby adjourns at 8:26 pm

Carried



COMMITTEE REPORT

Department: Climate Action Committee

Date: March 15, 2023

Report Number: CAC-2023-03-07

File: Annual Workplan

Attachment: Annual Workplan Chart

Recommendation:

THAT the Township of Billings Climate Action Committee hereby approves report CAC-2023-03-08 AND moves into a discussion on the priority workplan AND FURTHER provides staff with applicable direction.

Background:

On February 15, 2023 the Climate Action Committee confirmed priorities for the Climate Action Committee to focus on in 2023 related to Section 5 Plan Implementation of the [Community Energy and Emission Plan](#)

Discussion:

This workplan highlights the priorities of the Committee in both the short and long term, that are manageable and take into account the resources and staff capacity required to accomplish the priorities.

The CAC will discuss the annual workplan and provide input on the items moving forward.

Financial Impacts

The required financial requirements will move forward for Council consideration during budget deliberations.

Respectfully Submitted By:

Emily Dance, CAO/Clerk

	Priority	Description	Comments	Status IP In Progress OG On going CO Complete OH On hold DE Deferred
1.	N101	Promote, educate and incentivize the adoption of climate friendly practices in the agricultural, forestry and sustainable tourism sectors		
2.	N102	Create the municipal organizational structure to support. N101 and. N102.	It was suggested that a member of the CAC could attend various Committee meetings to ensure the projects are looked through a green lens. During local events including the market, promotional material could be available. It was also suggested that when programs or projects are being considered by Council that a statement on how the project is aligned with the CEEP plan.	OG - Committee attendance – Staff will provide a copy of the Committee Meeting schedule CAC members can sign up and attend the meetings, let the Clerk know so she can notify the Secretary of the Committees. OG- Local Events – Request Volunteer member(s) to attend the market with materials, CAC will be notified on the events hosted by the PRW Committee. OG- Council has approved the inclusion of the statement on Council reports on alignment with the CEEP Plan.
3.	W01	Re-institute an in-home composting support program		IP -Staff to reach out to local composting expert to provide recommendations on moving this forward – Date TBD
4.	B01	Conduct energy auditing,	grant/incentive application support, educational and financing programs	IP – Green Municipal Fund is offering Community building monitoring and analysis grant to identify opportunities for improvement of energy use in an existing building and monitor and report on the results. Peter Hart Business Development Manager from Sustain Ergy Group has reached out to staff and has offered to provide a demonstration on their product. Staff requests direction on moving forward with this initiative and/or requesting a demonstration.
5.	N301	Participate in community-based project N301		
6.	W03	Create local circular economy opportunities	Organize reuse and repurposing events, repair seminars and eventually consider a permanent tool share library and reuse centre	IP- Committee to provide input on suggestions for these events
7	N302	Increase tree cover and protection	Manitoulin Streams and Township of Billings have made a joint grant application for the planting of trees.	IP- Waiting on decision of grant funding. Suggestions for other opportunities for tree planting initiatives/partnerships.



COMMITTEE REPORT

Department: Climate Action Committee

Date: March 15, 2023

Report Number: CAC-2023-03-08

File: Energy Auditing

Attachment: Sustain Ergy Group Proposal

Recommendation:

THAT the Township of Billings Climate Action Committee hereby approves report CAC-2023-03-09 AND receives the proposal of Sustain Ergy Group proposal and directs staff to

Background:

On February 15, 2023 the Climate Action Committee confirmed priorities for the Climate Action Committee to focus on in 2023 related to Section 5 Plan Implementation of the [Community Energy and Emission Plan](#)

The priorities included B01 Conduct energy auditing, grant/incentive application support, educational and financing programs and staff was directed to seek additional information.

Discussion:

[Green Municipal Fund is offering Community building monitoring and analysis grant](#) to identify opportunities for improvement of energy use in an existing building and monitor and report on the results. The Maximum award is \$25,000 to cover up to 80% of eligible costs. Applications are accepted year-round though this offer will close when all the funding has been allocated.

Peter Hart Business Development Manager from Sustain Ergy Group has reached out to staff and has offered to provide a demonstration on their product.

Staff requests direction on moving forward with this initiative and/or requesting demonstration.

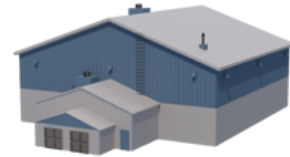
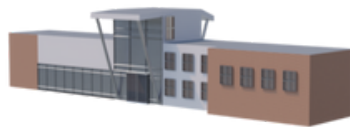
Financial Impacts

The required financial requirements will move forward for Council consideration during budget deliberations.

Respectfully Submitted By:

Emily Dance, CAO/Clerk


Building Monitoring & Analysis Grant



Overview

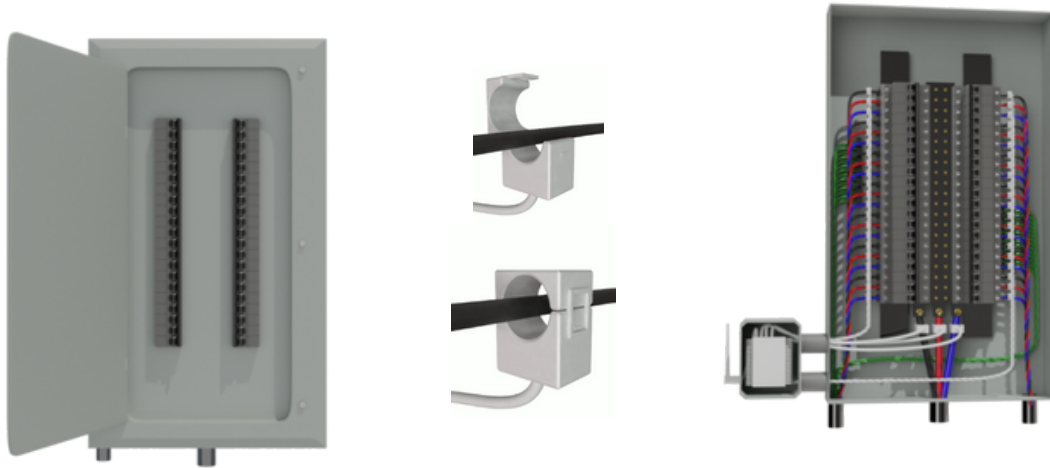
Summary

BM&A or Building Monitoring & Analysis provides real-time insights and complete visibility into your facility through an online dashboard. It optimizes energy efficiency, monitors equipment and asset health, and was designed to be easy to use.

- Real-time insights through an online dashboard
 - Complete visibility into equipment and asset usage
 - Advanced energy tracking for improved efficiency
 - Monitoring of equipment and asset health
- 

How does it work?

Just Clip on



Easy Installation: small, non-intrusive sensors are designed to clip onto individual circuits within your electrical panel with no modifications required - they just clip on and we can see what is happening on each circuit second by second

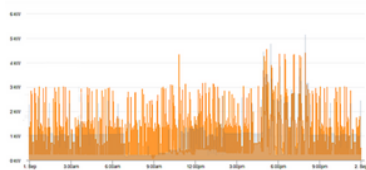
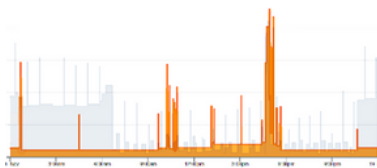
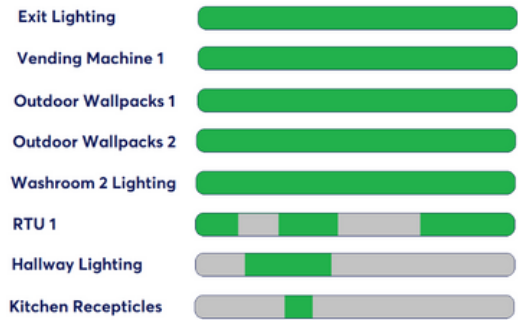
See whats happening 24/7

Real-time Data Collection: The sensors collect data second-by-second on what is happening in your facility and send it back to the online dashboard



On-Going Analysis

Online Dashboard: Access all the information gathered by the sensors in one easy-to-use online dashboard, giving you complete visibility into your facility at all times



Advanced Analytics: Our dashboard uses advanced analytics to turn the data collected by the sensors into meaningful insights and recommendations for improved energy efficiency, equipment health, and affordability



Contact Us

to learn more

To book a demo:

Peter Hart

phart@sustainergy.ca

(780)-863-4723

