

**Old Mill Heritage Centre  
Billings Museum Committee  
Zoom Meeting Agenda**

May 3, 2021 7:00 p.m.

- 1) OPEN – Welcome
- 2) APPROVAL OF AGENDA
- 3) DISCLOSURE OF PECUNIARY INTEREST
- 4) ADOPTION OF MINUTES
- 5) FINANCIAL REPORT
- 6) OLD BUSINESS:
  - Museum Opening - COVID - 19
    - Hours
    - The Store
  - Exhibits – Empress of Ireland
    - Stanley Gordon Sr.
    - War of 1812 Uniform
    - Refreshing other exhibits
  - Donor Wall
  - Signs
- 7) NEW BUSINESS:
  - Council Developments
  - Other
- 8) NEXT MEETING
- 9) ADJOURNMENT

Billings Museum Committee  
Minutes

April 12, 2021

Electronic Meeting

**Present:** Deb Flaxman, Dianne Fraser, Sabine Huege, Michael Hunt (Chair), Diane Larocque, Brad MacKay, Kathy McDonald (staff) and Rick Nelson (staff).

**Regrets:** Barb Edwards

**1. Open**

The meeting was called to order at 7:04 by Michael Hunt.

**2. Approval of the Agenda**

Motion by Deb Flaxman, seconded by Diane Larocque

That the Agenda for the April 12, 2021 Museum Committee be accepted as amended.

Carried

The agenda was amended to add under New Business, Other

a) How it all Began

b) Inclusive Communities Grant Program

**3. Disclosure of Pecuniary Interest**

None

**4. Adoption of Minutes**

Motion by Dianne Fraser, seconded by Sabine Huege

That the Minutes of the November 2, 2020 meeting be accepted as presented.

Carried

**5. Financial Report**

Kathy McDonald presented the Financial Report to the committee.

Motion by Dianne Fraser, seconded by Brad MacKay

That the financial report be accepted as presented.

Carried

**6. New Business**

**Museum Opening**

The following updates were provided

The summer student is Hanako Hubbard – Radulovich.

The museum will open on May 22 and will be open weekends only until the first of June.

The museum will be open 10 a.m. to 4 p.m. for the months of June, July and August.

Advertising was discussed. The rack cards are ready for printing, quantities have not yet been determined. Ferry Terminals will not have any displays this year. There will be newspaper articles and Bonnie Kogos is planning to do a column on the Museum and there is lots of interest in the Facebook page.

Covid-19 protocols will be followed. If the Township does hire a cleaning person, they will clean the museum the same as last year.

Deb Flaxman and Diane Larocque will look into getting more Hawberry Jelly for the store. Rick advised that a new printer is required once the ink has been used up. He will assess the need once he is here.

Discussion regarding the Post Office Museum. It was agreed that the Post Office Museum should remain closed for 2021. There is no way of controlling the number of people entering at a time and the building can be used to store the crates from the Empress of Ireland display.

## **Exhibits**

### **Empress of Ireland**

The truck from the Museum of History will be arriving May 5<sup>th</sup> at approximately 9 a.m. Kathy is to see if she can get a public works student to assist in unloading the crates. Rick will need volunteers to help uncrate the items. This will be done on May 7<sup>th</sup> starting at 1 o'clock. On Saturday Rick and Brad will deal with the model.

Guy should be here on May 20<sup>th</sup> with his collection.

Manitoulin Transport is providing accommodations for the people bringing up the artifacts from Ottawa and Montreal.

The Museum of History have waived their expenses because Rick had to find transportation for the artifacts.

Brad has done a great job preparing the museum.

Items will need to be labeled in both French and English.

### **Stanley Gordon Sr. display**

Nancy Vaillencourt is working on gathering the display items.

### **War of 1812 Uniform**

The replica War of 1812 Uniform will be put in one of the display cabinets.

Rick mentioned that the museum is getting artifacts from a descendant of Moses Lloyd. Moses was one of the original settlers.

### **Donor Wall**

Discussion regarding the donor wall display. Brad sent out copies of the examples to committee members. The ballpark amount for the completed display is around \$500.

Motion by Sabine Huege, seconded by Diane Larocque

That the Museum committee is willing to pay whatever it takes to make the donor wall sign.

Carried

### **Signs**

Discussion regarding the sign near the corner of Main and Younge Street. The sign was salvaged by Floyd but is very tired looking. Brad suggested that the old sign be taken to Beacon Images and see if Julie can use it as a template for a new sign. Suggestions included having a removable piece which could be changed to indicate events that are going on.

Brad is to get a picture of it so that it can be discussed at the next meeting. It was agreed that the sign needs to be up this year because of the exhibit.

**Council Developments**

Michael updated the committee on recent Council developments.

**Other****How it All Began**

The Library Board and Museum committee worked together on the How It All Began, book project. The Intern has finished working on the book and the library is working on finalizing the project.

**Inclusive Communities Grant Program**

Todd Gordon, EDO, had requested that the museum submit a letter of support for the township's application to the Inclusive Communities Grant Program for improvements to the accessibility of the Old Mill building.

Rick read correspondence he had received from Trillium and from Michael Mantha's office regarding the eligibility of the Township to apply for funding.

Discussion regarding how to have an opening for the Museum exhibit with all the COVID-19 restrictions that are in place. Discussion on providing cupcakes a juice to people on the way out. To order cupcakes we should have at least two weeks' notice for people to plan. Discussion to continue at the next meeting.

**Next Meeting**

The next meeting will be held May 3, 2021 at 7 p.m.

**Adjourned**

The meeting was adjourned at 8:28 p.m. on a motion by Dianne Fraser.

TOWNSHIP OF BILLINGS-HERITAGE MUSEUM

DATE	CHEQUE #	PAYEE	AMOUNT	DEPOSIT	BALANCE	NOTES
Jan.04,2021	dep	Toronto Foundation			\$ 36,294.32	Bal Forward
Jan.22,2021	dd	Bell	\$ 73.52	\$ 1,500.00	\$ 37,794.32	Donation
Jan.12,2021	dep	Donations		\$ 300.00	\$ 38,020.80	In Memory-O. Newlands
Jan.12,2021	20	RC Design	\$ 101.61		\$ 37,919.19	Domain Name renewal
Jan.12,2021	21	Rick Nelson	\$ 308.14		\$ 37,611.05	Empress of Ireland
Jan.12,2021	22	True Steel Security	\$ 91.36		\$ 37,519.69	
Jan.18,2021	23	Beacon Images	\$ 2,126.66		\$ <b>35,393.03</b>	Empress of Ireland
Jan.26 2021	dep	Donations		\$ 210.00	\$ 35,603.03	In memory- o. Newlands
Feb.02,2021	24	The Flower Hutch	\$ 56.50		\$ 35,546.53	O. Newlands
Feb.09,2021	dep	Donations		\$ 120.00	\$ 35,666.53	In Memory O. Newlands
Feb.22,2021	dd	Bell	\$ 74.05		\$ <b>35,592.48</b>	
Mar. 10,2021	25	RC Design Inc.	\$ 271.20		\$ 35,321.28	
Mar.10,2021	26	Pro-Gas	\$ 1,954.90		\$ 33,366.38	Furnace Repairs
Mar.10,2021	dep	Donations		\$ 600.00	\$ 33,966.38	In Memory-O. Newlands
Mar.22,2021	dd	Bell	\$ 74.06		\$ 33,892.32	
Mar.23,2021	dep	PayPal		\$ 1,818.99	\$ <b>35,711.31</b>	
April 8,2021	27	RC Design	\$ 62.15		\$ 35,649.16	
April 22,2021	dd	Bell	\$ 74.06		\$ 35,575.10	
April 12,2021	28	True Steel Security	\$ 91.36		\$ 35,483.74	

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# Deposit

Export

Print

Account Number	<b>23421997031</b>	Currency	<b>CAD</b>
Account Name	<b>MUSEUM</b>	Account Type	<b>Demand Deposit Account (DDA)</b>
Current Available Balance	Current Ledger Balance	Opening Available Balance	Opening Ledger Balance
<b>35,483.74</b>	<b>35,483.74</b>		

## Transactions

Filter by Duration is

Filter by Transaction Type is

Apply Filter

Posted	Value Date	Description	Debit	Credit
2021-04-21	2021-04-22	Direct Deposit/Pre-Authorized Payment , BELL CANADA BPY/FAC	74.06	
2021-04-19	2021-04-19	Cheque , NO.27	62.15	
2021-04-15	2021-04-15	Cheque , NO.28	91.36	

Note: Detailed reporting for longer time periods can be generated through Account Information.