

**Old Mill Heritage Centre  
Billings Museum Committee  
Zoom Meeting Agenda**

June 7, 2021 7:00 p.m.

- 1) OPEN – Welcome
- 2) APPROVAL OF AGENDA
- 3) DISCLOSURE OF PECUNIARY INTEREST
- 4) ADOPTION OF MINUTES
- 5) FINANCIAL REPORT
- 6) OLD BUSINESS:
  - Museum Opening - COVID - 19
    - Summer Student
    - The Store
  - Exhibits - Empress of Ireland
    - Stanley Gordon Sr.
    - War of 1812 Uniform
  - Donor Wall
  - Signs
  - Other
- 7) NEW BUSINESS:
  - Council Developments
  - Other
- 8) NEXT MEETING
- 9) ADJOURNMENT

Billings Museum Committee  
Minutes

May 3, 2021

Electronic Meeting

**Present:** Barb Edwards, Dianne Fraser, Sabine Huege, Michael Hunt (Chair), Brad MacKay, Kathy McDonald (staff) and Rick Nelson (staff).

**Regrets:** Deb Flaxman and Diane Larocque

**1. Open**

The meeting was called to order at 7:04 p.m.

**2. Approval of the Agenda**

Motion by Sabine Huege, seconded by Barb Edwards

That the agenda for the May 3, 2021 meeting be accepted as amended.

Carried

The meeting was amended to add under Other an email from Todd Gordon (EDO) regarding the flywheel and email from Sharon Alkenbrack regarding an EDO summer project.

**3. Disclosure of Pecuniary Interest**

There was no disclosure of pecuniary interest.

**4. Adoption of Minutes**

Motion by Dianne Fraser, seconded by Brad MacKay

That the minutes of the April 12, 2021 meeting be accepted as presented.

Carried

**5. Financial Report**

Kathy McDonald presented the financial report, with little change since the last meeting.

The larger expenses for the Empress of Ireland exhibit will be starting soon.

Motion by Dianne Fraser, seconded by Sabine Huege

That the Financial report be accepted as presented.

Carried

**6. Old Business**

**Museum Opening**

It was decided to do a soft opening of the museum, at this time, and grander one later in the season due to the uncertainties with COVID.

The museum will open on May 22 and will be open weekends only until the first of June.

The museum will be open in June on Wednesdays to Saturdays until the summer student starts and then will be open seven days a week from 10 a.m. to 4 p.m.

The store has ordered 8 cases of 12 hawberry jelly.

The taxable items will have the tax built into the price.

**Exhibits – Empress of Ireland**

The first truck arrives tomorrow afternoon from the Canadian Museum of History.

**Exhibits - Stan Gordon Sr. Display**

The museum has received the items from Nancy Vaillencourt and the setup for the display is going well.

**Exhibits - War of 1812 Uniform**

The War of 1812 Uniform will be put in one of the display cabinets. A white shirt is needed to go with the uniform.

**Donor Wall**

The donor wall was discussed. Dianne made some suggestions regarding the layout of the wall.

**Signs**

Signs were discussed. It was decided that a banner could go up on the sign at the corner of Main and Hwy 540 until a new sign was made. The sign at Wes Newburn's as well as the one on the highway need to be replaced.

**7. New Business****Council Developments**

Councillor Hunt provided a Council update.

**Other**

Email from Todd Gordon, EDO

Todd sent an email to Dianne and Rick advising them that staff was requesting Council to issue an RFP to have the flywheel in front of the office painted.

Email from Sharon Alkenbrack regarding Economic Development Project. The EDC offered the Museum Committee to host a barbeque for the July 18,19 Story Telling Festival. It was decided that ordinarily it would be something the Museum Committee would love to participate in but this year, with COVID, it would be very hard to keep things disinfected and apply distancing rules, so therefore, would not be able to participate this year.

**8. Next Meeting**

The next meeting will be held on June 7 at 7 p.m., electronically.

**9. Adjournment**

The meeting was adjourned at 7:58 on a motion by Diane Fraser.