



The Corporation of the Township of Billings

Museum Committee Agenda

Monday August 14, 2023 7:00 pm

Old Mill Heritage Centre, Kagawong

Members Present

Councillor Michael Hunt, Chair

Barb Edwards

Deb Flaxman

Dianne Fraser

Diane Larocque

Brad MacKay

Wes Newburn

Staff

Rick Nelson, Museum Curator

Tina Beckerton, Recording Secretary

1. Call to Order

Chair Michael Hunt to call the meeting to order

2. Approval of Agenda

Motion to approve the agenda

Motion

Moved By Seconded By

THAT the Billings Museum Committee hereby approves the August 14, 2023 agenda as presented.

3. Disclosure of Pecuniary Interest

4. Adoption of Minutes

Motion

Moved By Seconded By

THAT the Billings Museum Committee hereby approves the July 10, 2023 minutes as presented.

5. Financial Report

Verbal will be provided

6. Curators Report

6.1. **CU-2023-08-03**- July 2023 Curator Report

Motion

Moved By Seconded By



THAT the Township of Billings Museum Committee hereby receives for information Curators Report – August 2023

7. Old Business

7.1. Museum Committee Working Chart discussion- August 14, 2023

Motion

Moved By: Seconded By

THAT the Township of Billings Museum Committee hereby approves the direction as given regarding the museum committee working chart.

8. New Business

8.1. Members are provided with an opportunity to bring forward other items not included in the agenda for discussion and consideration.

9. Council Report

9.1. Councillor Hunt to provide an update on recent Council Developments.

10. Meeting Schedule

Monday September 11, 2023 7:00 pm Museum

Monday October 2, 2023 7:00 pm Museum

Monday November 6, 2023 7:00 pm Museum

11. Adjournment

11.1. Motion to Adjourn

Motion

Moved by Seconded by

THAT the Billings Museum Committee hereby adjourns at

Document Accessibility

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Please note that third party documents received and found within this document will not be converted to an accessible format by the Township of Billings. However, upon request, we will attempt to obtain these documents in an appropriate accessible format from the third party.

For assistance or to make a request please call (705) 282-2611 or email tmills@billingstwp.ca



The Corporation of the Township of Billings
Museum Committee
Minutes

Monday July 10, 2023 7:00 pm
Old Mill Heritage Centre, Kagawong

Members Present

Councillor Michael Hunt, Chair
Barb Edwards
Deb Flaxman
Dianne Fraser
Diane Larocque
Brad MacKay
Wes Newburn

Staff

Rick Nelson, Museum Curator
Tina Beckerton, Recording Secretary
Emily Dance, CAO/Clerk

1. Call to Order

Chair Michael Hunt called the meeting to order at 7:00PM

2. Approval of Agenda

Motion to approve the agenda

Motion

Moved By: Diane Fraser Seconded By: Deb Flaxman

THAT the Billings Museum Committee hereby approves the July 10, 2023 agenda as presented.

Carried

3. Disclosure of Pecuniary Interest

No disclosures noted

4. Adoption of Minutes

Motion

Moved By: Diane Larocque Seconded By: Wes Newburn

THAT the Billings Museum Committee hereby approves the June 5, 2023 minutes as presented.

Carried

5. Financial Report



Motion

Moved By: Brad MacKay Seconded By: Deb Flaxman

THAT the Billings Museum Committee hereby receives for information the verbal financial update provided.

Carried

6. Curators Report

6.1. **CU-2023-07-02-** July 2023 Curator Report

Motion

Moved By: Dianne Fraser Seconded By: Diane Larocque

THAT the Township of Billings Museum Committee hereby receives for information Curators Report – July 2023

Carried

7. Old Business

7.1. Museum Committee Working Chart discussion- July 10, 2023

Motion

Moved By: Wes Newburn Seconded By: Deb Flaxman

THAT the Township of Billings Museum Committee hereby approves the direction as given regarding the museum committee working chart.

Carried

7.2. Museum Committee Terms of Reference Amendment

By-Law No. 2023-61 - *information only*

8. New Business

8.1. Speakers Night

8.2. History Day

8.3. Park Centre Accessories

8.4. Debit Machine

8.5. Entranceway

8.6. Shadflies /Door not ready

8.7. GG Award

8.8. Rink Accessories

8.9. Other

Members are provided with an opportunity to bring forward other items not included in the agenda for discussion and consideration.

9. Council Report

9.1. Councillor Hunt provided an update on recent Council Developments.

10. Meeting Schedule

Monday August 14, 2023 7:00 pm Museum

Monday September 11, 2023 7:00 pm Museum



Monday October 2, 2023 7:00 pm Museum

Monday November 6, 2023 7:00 pm Museum

11. Adjournment

11.1. Motion to Adjourn

Motion

Moved by: Barb Edwards Seconded by: Dianne Fraser

THAT the Billings Museum Committee hereby adjourns at 7:54PM

Carried

Chair

Secretary

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CURATORS REPORT

Date: August 14th 2023

Report Number: CU-2023-08-03

File: August, 2023 Report

Recommendation:

THAT the Township of Billings Museum Committee hereby receives for information Report CU-2023-08-03

Discussion:

History Day in Kagawong was last Thursday. Details to follow.

The Speakers Night in Kagawong event went off without any issues. Newspaper coverage was good. Thanks for all your help, especially with the gifts. It was a full house. Donations were \$660.00. Expenses were high after which we cleared \$85.00.

The Governor General's award application was sent out. An announcement is expected in the fall.

As of August 6th, attendance was 1160. That is down 414 from the same time last season.

As of August 6th, donations were. \$5015. Add the two fundraisers we have had plus cheque donations; the total comes up to \$5730.00.

As of August 6th, the store had brought in \$1258 in Canadian funds plus \$186 in American funds OR \$248.00 in Canadian funds. The conversion from US to Canadian dollars means the store has so far made \$1507.00.

Hydro gave permission to place the veterans banners on the hydro poles. The museum continues to cooperate with the Billings Cenotaph Committee and the township with the project. Waiting to hear back from Manitoulin Transport for it they will finance the deal.

Respectfully Submitted By:

Rick Nelson, Museum Curator

August 14, 2023

	Description	Comments	Status IP = In Progress OG = On going CO= Complete OH= On hold DE = Deferred
1.	Exhibit	Exhibit for 2023	OG – working session complete, opened May long weekend. Council has been invited for a tour.
2.	Post Office Museum	Preparation for 2023 season	OG - people enjoying, added a cell phone from the 1980's, accounts box added.
3.	Signs	Signage for Old Mill Heritage Museum to be placed on the flywheel Old Mill Heritage Sign to be placed at the discretion of Township staff	CO – Sign installed underneath the flywheel I/P – Staff directed to install the sign by the Old Mill Heritage building. Public Works will install asap.
4.	Trillium Grant	Application for Trillium Grant for renovations to the Park Centre	IP – Council approved the application, waiting for decision.
5.	Artifacts	Moving the exhibits to a location in front of the Old Mill (water side) Installation of covered structures to preserve the artifacts – look for grant opportunities.	C/P PW placed the artifacts on the cement pad water side of the Old Mill Heritage Building. I/P – the Committee (Brad) will look for contractors that can supply a quote to be ready if/when a grant opportunity comes available.
6.	Water pooling at entrance to washroom	Water is pooling at the entrance due to grading issue. Committee would like to see a temporary fix sooner than 2024.	IP –Money is set aside in the 2023 budget to fix the problem.
7.	Museum Cleaning	Cleaning of the museum and museum/office entrance.	OG – staff have confirmed the cleaners will include the museum on their schedule
8.	Fundraising- Jabbawong Festival	Jabbawong Festival Saturday July 8, 2023	C/P -Complete - \$305.35 after expenses
9.	Fundraising Speakers Night	Speakers Night Thursday July 13, 2023	C/P – Complete
10.	Debit Machine - Museum	With the change to more on-line and card payments suggest a debit machine for the Library – Staff to look into	I/P – There is costs involved with machine transactions, the Township has a commercial account that we could order a machine for the 2024 season as a test.
11	Shad Flies	Concerns raised on shad flies	O/G – Staff sweep the entrance daily to control the flies. Entrance will be included in the accessible entrance grant to eliminate the crack at the bottom of the door.