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**The Corporation of the Township of Billings**  
**Island Wide Waste Management Citizen Committee**

November 14<sup>th</sup>, 2023 7:00 p.m.  
Park Centre – 39 Henry Drive, Kagawong

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**Attendees**

**Municipal Staff**

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**1. Call to Order**

**2. Meeting Introduction – Chair Grogan**

**2.1. Township of Billings Municipal Lead**

At the October 3, 2023 Township of Billings Council Meeting, Council supported that the Township of Billings be the Municipal Lead on the project. This will include organizing and managing meetings, communicating with stakeholders including local municipalities and First Nation Communities, provincial government and granting organizations, and applying for grant funding and reporting.

**3. Priorities of the Committee - Discussion**

**3.1. Education and Initiative Awareness**

We heard that education is an important part in both awareness of the initiative and to find ways in reducing the amount of waste going into our landfills. An inexpensive way to get the word out and to garner support is in creating a communications plan that can do both. Education pieces can be drafted and shared on municipal websites and community group pages. It is suggested that a minimum of four pieces be drafted to start that can run every week. Need volunteers to meet outside this forum and submit the drafts to the Township of Billings.

**3.2. Municipal and First Nation Support**

**3.2.1. Delegations**

In order to get support from municipalities and First Nation Communities it is recommended that a delegation to speak at a meeting and/or a letter be sent outlining the initiative and the reasons for the request for financial support. It is recommended that the request go out as soon as possible to meet the 2024 budget considerations. Recommend that the Chair, one to two other Committee members be in attendance along with staff to present the initiative and the benefits of collaboration.

**3.2.2. Financial Support**

The request for financial support from municipalities and First Nations will be for an Island Wide Waste Management Coordinator position. It is suggested that it be



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a contract position that would coordinate the provincial funding application process, gather information, provide meeting management support and provide consistent reporting to stakeholders. The position would be maintained by the Township of Billings and follow all human resources policies of Billings.

### 3.3. Feasibility Study

FCM under the Green Municipal Fund has funding available to implement innovative waste-management solutions and reduce, recover, and recycle solid waste.

Funding is available in grants or loans combined with grants for all stages of the project's life cycle. Should the group wish to go through the funding process with FCM the first step is to apply for funding for a feasibility study to assess potential high impact waste challenges. This study is a requirement to move forward with any funding for a pilot project or capital project. This study could be waste management or waste reduction and diversion.

Project	Funding
Feasibility Study	Grant for up to 50 % of eligible costs to a maximum of \$175,000
Pilot Project	Grant from 50 to 80% of eligible costs up to a maximum of \$500,000
Capital Projects	Financing for up to 80% of eligible costs to a maximum combined financing of \$10M

We don't know for sure what the exact costs for a feasibility study would be as it would depend on the parameters set from the group a feasibility study typically includes

- The problem to be addressed, context background on the options considered, and criteria used to select the proposed option according to predetermined criteria.

### 4. Next Meeting

TBD, following delegations tentative January 2024

### 6. Adjourn