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**The Corporation of the Township of Billings**  
**Council Meeting Minutes**  
May 2<sup>nd</sup>, 2023 7:00 p.m.  
Park Centre – 39 Henry Drive, Kagawong

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**Council**

Bryan Barker, Mayor  
David Hillyard, Deputy Mayor  
Jim Cahill, Councillor  
Vince Grogan, Councillor (absent)  
Michael Hunt, Councillor

**Staff**

Emily Dance, CAO/Clerk  
Tiana Mills, Deputy Clerk  
Todd Gordon, Municipal Project Manager  
Arthur Moran, By-Law / Health and Safety

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**1. Call to Order**

Mayor Barker called the Council meeting of the Township of Billings to order at 7:00p.m.

Mayor Bryan Barker notified Council that the township has received a grant for 10 new sets of bunker gear for the Volunteer Fire Department from Firehouse Subs Public Safety Foundation of Canada in the amount of \$33,109.

**2. Approval of Agenda**

2.1. Confirm approval of the agenda.

2023-208

Moved by Hunt Seconded by Hillyard

THAT the Township of Billings Council hereby approves the agenda as presented.

Carried.

Councillor Cahill requested a standing item “Old Business” to request information of previously discussed topics. Council agreed to review these topics during the information section.

**3. Disclosure of Pecuniary Interest**

None.



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#### **4. Adoption of Minutes**

Motion to adopt the minutes of the following meetings of Council:

4.1 Regular Council Meeting – April 18<sup>th</sup>, 2023  
2023-209

Moved by Hunt Seconded by Cahill

THAT the April 18<sup>th</sup>, 2023 Regular Council Meeting Minutes be adopted as presented.

Carried.

#### **5. Delegation**

None.

#### **6. Committee Reports**

6.1. Members of Council are provided with an opportunity to report on Committee and Board meetings.

6.1.1. Climate Action Committee Minutes – March 15, 2023

6.1.2. Parks, Recreation and Wellness Committee Minutes – March 27, 2023  
2023-210

Moved by Hunt Seconded by Hillyard

THAT the Township of Billings Council hereby receives for information all items listed in Section 6, Committee Reports.

Carried.

Deputy Mayor David Hillyard notified Council that a Car Show is planned for Kagawong this summer. This event is to be coordinated with one of the movie nights on the beach, hosted by the Library. He also discussed ongoing work with Manitoulin Streams.

#### **7. Staff Reports**

7.1. MR 2023-05-01 2023 Marina Update and Rates  
2023-211

Moved by Hunt Seconded by Cahill

THAT the Township of Billings Council hereby approves Report MR 2023-05-01 AND authorizes a 2.5% increase for the marina rates for 2023 AND FURTHER authorizes the appropriate By-Law coming forward.

Carried.

7.2. HS 2023-05-03 Health and Safety March, April Information Report  
2023-212

Moved by Cahill Seconded by Hillyard

THAT the Township of Billings Council hereby receives for information, Report No. HS-2023-05-03.



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Carried.

7.3. BE 2023-05-07 By-Law Enforcement March, April Information Report  
2023-213

Moved by Hunt Seconded by Hillyard

THAT the Township of Billings Council hereby receives for information Report  
Number BE-2023-05-07.

Carried.

7.4. EM 2023-05-01 2023 Emergency Management Quarterly Report (1)  
2023-214

Moved by Cahill Seconded by Hillyard

THAT the Township of Billings Council hereby receives for information Report  
Number EM 2023-05-01.

Carried.

7.5. MPM 2023-05-09 Old Mill Rd. Waterline Update (3)  
2023-215

*The Municipal Project Manager provided a verbal update on the project after the  
publishing of the agenda.*

The Municipal Project Manager explained the following:

- the bridge has caused us some grief as the project gets into full swing
- Everyone is aware that the structure is very near to end of useful life.
- Bridge replacement is not part of this project
- Yesterday, May 1st, the contractor had a truck wheel go through the decking at the NW corner of the bridge.
- This was not a structural issue, but it temporarily (24 hrs.) prohibited use of the bridge for both project purposes, and for public use.
- We now have a temporary solution in place.
- Meantime, we are looking at the feasibility and cost of a better temporary solution – a full temporary over-lay bridge, to be put in place for the duration of the project.
- Accurate costing is yet to be determined. However, we expect the cost of renting and installing the temporary bridge will be covered within the contract contingency.



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Moved by Hunt Seconded by Hillyard  
THAT the Township of Billings Council hereby receives for information Report  
Number MPM 2023-05-09.

Carried.

7.6. TR 2023-05-06 Aus Hunt Marina Back Room Lease

*After a discussion and amendment, the following motion was adopted.*

2023-216

Moved by Hunt Seconded by Hillyard

THAT the Township of Billings Council hereby approves Report TR-2023-05-06  
AND authorizes entering into a lease agreement with Artisans on the Bay for the  
back room at the Aus Hunt Marina for the May – September season in 2023,  
2024 and 2025 AND FURTHER that the agreement be tendered following the  
end of the lease term in 2025 AND FURTHER authorizes the appropriate By-Law  
coming forward on tonight's agenda.

Carried.

7.7. CAO 2023-05-11 Expected Conduct Policy

2023-217

Moved by Hillyard Seconded by Hunt

THAT the Township of Billings Council hereby approves Report CAO-2023-05-11  
AND approves the adoption of an Expected Conduct Policy for the Township of  
Billings AND FURTHER authorizes the appropriate By-Law coming forward on  
tonight's agenda.

Deferred.

7.8. CLK 2023-05-15 Climate Action Committee Update

2023-218

Moved by Cahill Seconded by Hillyard

THAT the Township of Billings Council hereby receives for information Report  
CLK-2023-05-15.

Carried.

7.9. CLK 2023-05-16 Lake Kagawong Resource Committee Update

2023-219

Moved by Cahill Seconded by Hillyard

THAT the Township of Billings Council hereby approves report CLK-2023-05-16  
AND approves amending the Lake Kagawong Committee Terms of Reference as



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outlined in the report AND FURTHER authorizes the appropriate By-Law coming forward.

Carried.

- 7.10. CLK 2023-05-17 Parks, Recreation and Wellness Committee Event  
Sponsorship  
2023-220

Moved by Hunt Seconded by Hillyard

THAT the Township of Billings Council hereby approves Report CLK-2023-05-17 AND approves hosting the Concert Series at the Old Church on the Hill this spring/summer AND authorizes pre-budget approval to cover the costs associated with cleaning, insurance, and portable toilets.

Carried.

## **8. Correspondence Requiring Direction**

- 8.1. Short Term Accommodation Rental By-Law Concerns: Kate Runyan  
2023-221

Moved by Cahill Seconded by Hillyard

THAT the Township of Billings Council hereby receives for information the Email from Kate Runyan.

Carried.

## **9. Information**

- 9.1. FONOM Bail Reform  
9.2. Head of Council Leadership Roundtable May 25-26, 2023  
9.3. Assessment of Ontario Public Opinion Regarding Bill 23 "More Homes Built Faster Act"  
2023-222

Moved by Hillyard Seconded by Hunt

THAT the Township of Billings Council hereby receives for information all items listed in Section 9 AND supports item 9.1.

Carried.

## **10. Accounts for Payment**

- 10.1. Accounts for Payment April 25, 2023  
2023-223

Moved by Hunt Seconded by Cahill

THAT the Township of Billings Council hereby approves, ratifies, and confirms the April 25, 2023 Accounts for Payment as presented.

Carried.



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## 11. By-Laws and Agreements

- 11.1. 2023-37 being the Aus Hunt Marina Back Room Lease Agreement (2023-2025) By-Law  
2023-224

Moved by Hunt Seconded by Hillyard

THAT By-Law 2023-37 being the Aus Hunt Marina backroom Lease Agreement By-Law be read a first, second and third time AND finally passed this 2<sup>nd</sup> day of May, 2023.

Carried.

## 12. Notice of Motions

- 12.1. Written Legal Advice or Opinion – *Councillor Jim Cahill provided notice of motion as required per the 2021-40 Procedural By-Law prior to publishing regarding this motion.*

2023-225

Moved by Hillyard Seconded by Cahill

THAT the Township of Billings Council hereby approves bringing forward the following motion for consideration at the May 16, 2023 meeting.

WHEREAS the Township of Billings (Township) occasionally seeks advice or opinions from its solicitor;

AND WHEREAS it is prudent and good business practice to obtain solicitor advice or solicitor opinion in writing;

AND WHEREAS written advice or opinions are required in order to make a claim against a solicitor's firm's professional insurance in the event erroneous advice or an erroneous opinion is provided to the Township and the Township suffers a loss as a result of this erroneous advice or erroneous opinion;

NOW THEREFORE Council hereby directs Staff, going forward, to obtain solicitor advice or opinions in writing, in the form of an email or a letter. Verbal advice or opinion can be obtained on urgent matters with the understanding that the Township's solicitor will forward his/her written advice or opinion to the Township in due course as soon as he/she is able to.

Carried.

- 12.2 Old Business Updates (amendment to the agenda)

Council concurred to include a standing item on old business on the agenda.



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Council will provide notice to staff the Thursday before the meeting to allow for a verbal response at the meeting.

**13. Closed Session**

13.1. Motion to move into Closed  
2023-226

Moved by Hunt Seconded by Hillyard

THAT the Township of Billings Council hereby moves into Closed Session pursuant to [s. 239(2)(d)] Labour relations or employee negotiations, Personnel matter, AND pursuant to 239(2)(b)] Personal matters about an identifiable individual (2) AND pursuant to [s. 239(2)(f)] advice that is subject to solicitor-client privilege including communications necessary for that purpose AND FURTHER returns to open session upon completion.

Carried.

**14. Report out of Closed Session**

2023-233

Moved by Hunt Seconded by Hillyard

THAT Mayor Barker reported a closed meeting was held where information was received regarding a personnel matter AND personal matters about an identifiable individual (2) and direction given to staff AND FURTHER advise subject to subject to solicitor-client privilege was received.

Carried

2023-234

Moved by Cahill Seconded by Hillyard

THAT Council for the Township of Billings hereby appoints Jackson Carr to the Township of Billings Volunteer Fire Department.

Carried.

**15. Confirmatory By-Law**

15.1. By-Law No. 2023-38 Being the May 2<sup>nd</sup>, 2023 Confirmatory By-Law  
2023-235

Moved by Hunt Seconded by Cahill

THAT By-Law No. 2023-38 being the May 2<sup>nd</sup>, 2023 Confirmatory By-Law be read a first, second and third time AND finally passed this 2<sup>nd</sup> day of May, 2023.

Carried.

**16. Adjournment**



16.1. Motion to Adjourn

2023-236

Moved by Hunt Seconded by Cahill

THAT the Township of Billings Council hereby adjourns at 9:26p.m.

Carried.



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Mayor Bryan Barker



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CAO/Clerk Emily Dance