



The Corporation of the Township of Billings
Climate Action Committee Agenda
April 19, 2023, 7:00 p.m.
Virtual Meeting

Committee Members

Mayor Bryan Barker, ex-Officio
Councillor Vince Grogan, Chair
Bob Clifford
Paul Darlaston
Chris Theijsmeijer
Colen McKeever

Staff

Emily Dance, CAO/Clerk, Secretary

1. Call to Order

Chair Vince Grogan to call the meeting to order.

2. Approval of Agenda

Confirmation and approval of the agenda.

3. Disclosure of Pecuniary Interest

4. Adoption of Minutes

4.1. March 15, 2023 Climate Action Committee Meeting Minutes

5. Committee Reports

- 5.1. CAC-2023-04-09 Earth Day Event
- 5.2. CAC-2023-04-10 Annual Workplan

6. Information

- 6.1. [Climate Action Committee Blog](#), April 11, 2023 regarding Earth Day
- 6.2. [Climate Action Committee Draft Blog Post](#) – Net Zero by 2050
- 6.3. [Climate Action Committee Terms of Reference](#)

7. Open Discussion / Member Updates

7.1. A round table discussion

8. Committee Member Information Links

C.McKeever www.pericarbon.org www.eco-growth.ca

9. Meeting Schedule

Wednesday May 17, 2023, 7pm Park Centre
Wednesday June 15, 2023, 7pm Park Centre
Wednesday July 19, 2023, 7pm Park Centre
Wednesday September 20, 2023 7pm Park Centre
Wednesday October 18, 2023 7pm Park Centre
Wednesday November 15, 2023 7pm Park Centre



10. Adjournment

Motion to adjourn the meeting.



The Corporation of the Township of Billings
Climate Action Committee Agenda
March 15, 2023, 7:00 p.m.
Virtual Meeting

Committee Members Present

Mayor Bryan Barker, ex-Officio
Councillor Vince Grogan, Chair
Bob Clifford
Paul Darlaston
Chris Theijsmeijer
Colen McKeever

Staff Present

Emily Dance, CAO/Clerk, Secretary

1. Call to Order

Chair Vince Grogan called the meeting to order at 7:01 p.m.

2. Approval of Agenda

Motion

Moved by: Theijsmeijer Seconded by: McKeever

THAT the Climate Action Committee hereby approves the agenda as amended to include a member round table discussion following item 6.

Carried

3. Disclosure of Pecuniary Interest

Member McKeever noted that he owns a company that deals in composting.

4. Adoption of Minutes

4.1. February 15, 2023 Climate Action Committee Meeting Minutes

Motion

Moved by Darlaston Seconded by Clifford

THAT the Township of Billings Climate Action Committee hereby adopts the February 15, 2023 CAC minutes as presented.

Carried

5. Committee Reports

5.1. CAC-2023-03-07 Annual Workplan

Motion

Moved by Darlaston Seconded by Clifford



THAT the Township of Billings Climate Action Committee hereby approves report CAC-2023-03-08 AND moves into a discussion on the priority workplan AND FURTHER provides staff with applicable direction.

Carried

The Committee discussed the workplan priorities and noted that items MBO1 and MB50 were discussed during the last meeting but were not included in the summary. The group supported including the items on the worksheet.

A discussion was held regarding the priorities, updates and actions are included in the priority chart.

5.2.CAC-2023-03-08 Energy Auditing

Motion

Moved by Darlaston Seconded by McKeever

THAT the Township of Billings Climate Action Committee hereby approves report CAC-2023-03-09 AND receives the proposal of Sustain Ergy Group proposal and directs staff to respectfully decline the offer for a demonstration at this time.

Carried

6. Information

6.1.Climate Action Committee Blog –The [March 5, 2023 Blog](#) included information regarding the CAC being back for another term and the list of priorities.

6.2.Youth Climate Action Conference – Owen Sound offered a [Youth Climate Action Conference](#) on March 2. CAC could consider something similar for 2024/2025.

7. Open Discussion / Member Updates

A round table discussion was held and thanks was given to new and returning members as well as staff.

Points were made regarding more action and lifestyle changes are required as the current lifestyle is not sustainable. Member Darlaston made a request to include some informational links to articles that may be of interest to the Committee as well as the public on the agenda, this request was supported by the Committee.



Chair Grogan brought forward a suggestion on battery recycling program. Member Theijsmeijer noted that the high school currently has a battery recycling program that he will research if there are any opportunities for joining their program.

8. Meeting Schedule

Wednesday April 19, 2023, 7pm Virtual
Wednesday May 17, 2023, 7pm Park Centre
Wednesday June 15, 2023, 7pm Park Centre
Wednesday July 19, 2023, 7pm Park Centre
Wednesday September 20, 2023 7pm Park Centre
Wednesday October 18, 2023 7pm Park Centre
Wednesday November 15, 2023 7pm Park Centre

9. Adjournment

Motion to adjourn the meeting.

Motion

Moved by: Clifford Seconded by: Darlaston

THAT the Township of Billings Climate Action Committee hereby adjourns at 9:00 pm.

Carried

Chair

Secretary



COMMITTEE REPORT

Department: Climate Action Committee

Date: April 19, 2023

Report Number: CAC-2023-04-09

File: Earth Day Event

Recommendation:

THAT the Township of Billings Climate Action Committee hereby approves report CAC-2023-04-09 regarding the Earth Day Event

Background:

At the March 15, 2023 CAC meeting, the Committee agreed to hosting an [Earth Day event](#) on to be held on Saturday April 22, 2023 from 10am -12pm.

A "Circular Used Good Sale" will take place at the covered rink with tables available to allow participants to sell and purchase used goods. In partnership with Manitoulin Streams Island Wide Clean-Up community members are able to pick up bags from the township office to pick-up garbage in the Township on Earth Day. Volunteers will be at the parking lot to sort through the trash and separate the recycled goods from the regular trash.

Colin McKeever will be providing an EGOR composter demonstration during the event.

Discussion:

The even has been advertised on the Township website and social media. An advertisement will be included in the Manitoulin Expositor for two weeks.

Member Chris Theijsmeijer has drafted a set of [slides](#) for display at the Earth Day event. Copies will be available in print form as well attached to a cardboard display.

We will need volunteers to assist in sorting garbage / recycling and drop off at the landfill before 4pm.

Financial Impacts

The event was included in the CAC 2023 budget

Respectfully Submitted By:

Emily Dance, CAO/Clerk



COMMITTEE REPORT

Department: Climate Action Committee

Date: April 19, 2023

Report Number: CAC-2023-04-10

File: Annual Workplan

Attachment: Annual Workplan Chart

Recommendation:

THAT the Township of Billings Climate Action Committee hereby approves report CAC-2023-04-10 AND moves into a discussion on the priority workplan AND FURTHER provides staff with applicable direction.

Background:

On February 15, 2023 the Climate Action Committee confirmed priorities for the Climate Action Committee to focus on in 2023 related to Section 5 Plan Implementation of the [Community Energy and Emission Plan](#)

Discussion:

This workplan highlights the priorities of the Committee in both the short and long term, that are manageable and take into account the resources and staff capacity required to accomplish the priorities.

The CAC will discuss the annual workplan and provide input on the items moving forward.

Financial Impacts

The required financial requirements will move forward for Council consideration during budget deliberations.

Respectfully Submitted By:

Emily Dance, CAO/Clerk

	Priority	Description	Comments	Status IP = In Progress OG = On going CO= Complete OH= On hold DE = Deferred
1.	N101	Promote, educate and incentivize the adoption of climate friendly practices in the agricultural, forestry and sustainable tourism sectors	The CAC suggested hosting two events one for Earth Day event and one during waste reduction week. Township Staff can assist in moving forward the blog and create a communication plan to create awareness, a budget of approx. \$500 per event will be requested to host the events.	IP - Earth Day Event – Circular Economy (yard sale) event to take place at the covered rink on April 22, 2023. Staff to reach out to Manitoulin Streams regarding inclusion in the earth day garbage pick up. Chris and Emily to get the planning started. Staff to create a communications plan. IP-Late Summer a larger event with invited speakers to be planned to include seasonal residents. OG – Staff have promoted Blog and will continue, will include Blog information on upcoming publications. \$500 to be brought forward during budget deliberations
2.	N102	Create the municipal organizational structure to support. N101 and. N102.	It was suggested that a member of the CAC could attend various Committee meetings to ensure the projects are looked through a green lens. During local events including the market, promotional material could be available. It was also suggested that when programs or projects are being considered by Council that a statement on how the project is aligned with the CEEP plan. Consideration to be given to either reviewing municipal capital projects with LEED and/or the Green Municipal Buildings Feasibility Checklist (4.3.1.1 CEEP)	OG - Committee attendance – Committee members invited to attend PRW meetings, Chair Grogan is on the Lake Kagawong Committee. OG- Local Events – Request Volunteer member(s) to attend the market with materials, CAC will be notified on the events hosted by the PRW Committee. CO- Council has approved the inclusion of the statement on Council reports on alignment with the CEEP Plan. IP- When a new Capital project is initiated the CAC to review the project with Green Municipal Buildings Feasibility Checklist and could make a recommendation to Council regarding adoption of LEED standards.
3.	W01	Re-institute an in-home composting support program	Promotion – communication through website, social media with other waste management information.	IP- Composting information to be provided at earth day event and other upcoming events IP -Staff to reach out to local composting expert to provide recommendations on a composting initiative. Date TBD
4.	B01	Conduct energy auditing,	grant/incentive application support, educational and financing programs	OH- Staff to provide updated data on energy consumption. OH due to staff capacity, will reevaluate in the fall.
5.	N301	Participate in community-based project N301	Create a Natural Asset Inventory and per O Reg. 588/17 develop a Natural Asset Management Plan (NAMP) and integrate it into the corporate Asset Management Plan (AMP) by the regulatory deadline of July 1, 2023	CO- The Township of Billings passed an Asset Management Policy and Asset Management Plan that incorporates the reporting requirements under O.Reg 588/17
6.	W03	Create local circular economy opportunities	Organize reuse and repurposing events, repair seminars and eventually consider a permanent tool share library and reuse centre	IP- Earth Day event will promote a local circular event IP- other event/opportunities as they become available.
7	N302	Increase tree cover and protection	Manitoulin Streams and Township of Billings have made a joint grant application for the planting of trees.	IP- Waiting on decision of grant funding. Suggestions for other opportunities for tree planting initiatives/partnerships.
8	MBO1	Improve organizational capacity (municipal building action)	Municipality to hire a certified energy management professional to advise on the establishment of an appropriate energy management system. Integrate energy data into the AMP	OH- subject to funding opportunities and available resources and staff capacity.

			Staff member trained on basic energy management on how to spot air leakage, moisture and insulation issues.	
9	MB50	Energy Efficiency – Deep Energy Retrofits, and Achieving Net-Zero Emissions	<p>Conduct FEED Designs, when considering building envelop roofing or other renovations invest the time and energy required to apply for feasibility study grants to compare minor, major and deep energy retrofits.</p> <p>When considering any new municipal buildings – prepare the required feasibility studies to make these buildings net-zero ready.</p>	<p>IP- Education on Net-Zero – included in upcoming Blog post</p> <p>IP- include recommendations from the CAC Committee to Council on feasibility studies when new projects are proposed.</p> <p>IP- review any new grant opportunities.</p>