

TOWNSHIP OF BILLINGS
Parks, Recreation and Wellness Committee
MINUTES

January 27, 2020 7:30 p.m.

39 Henry Dr. Kagawong Park Centre, upper

PRESENT: Sharon Alkenbrack, Nora Bath-Haring, Megan Bonenfant (recording), Sharon Jackson (Chair), Diane Larocque, Shannon Smith

REGRETS: None

1. Opening of Meeting

The meeting was called to order at 7:30 p.m. by Chair Jackson.

2. Approval of Agenda

Motion by D. Larocque, seconded by N. Bath-Haring

That the agenda for the January 27, 2020, meeting be accepted as presented.

Carried

3. Disclosure of Pecuniary Interest

None.

4. Adoption of Minutes

Motion by N. Nath-Haring, seconded by S. Smith

That the minutes of the November 25, 2019 meeting be accepted as presented.

Carried

5. Delegation

None.

6. Council Update Report

The Chair provided an update on council decisions and activities since the last committee meeting.

7. Financial Report

M. Bonenfant provided an update on the disbursement of euchre revenues as requested by the committee: the purchase of a baby change station and seven new folding tables for the Park Centre.

8. Old Business

- a) **Ice Rink** – the committee discussed undertaking an assessment of all rink components for the purpose of making recommendations to council for repairs and upgrades.
- b) **Euchre Tournaments** – the Chair informed the committee that the posters for upcoming tournaments are up and the materials for hosting are now stored in the Park Centre.
- c) **Fitness Centre** – the committee requested that staff look at installing a lock on the thermostat. It was reported that a fitness centre member has requested that an elliptical machine be considered if and when equipment replacement is discussed. The Chair informed the committee that she intends to undertake a member survey to

determine membership needs/wants. The administrative process for onboarding new members and collecting dues was discussed.

- d) **Dog Park** – the committee discussed perceived usage.
- e) **Park Centre Rental Agreement** – the committee requested that staff include a clause regarding the sorting of garbage and recyclables in the rental agreement, as well as develop measures to prevent items from migrating between floors during rentals. The need for and frequency of an updated inventory of Park Centre supplies/items was discussed, staff to report back.

9. New Business

- a) **Terms of Reference** – The meeting time and day for 2020 committee meetings was set as the fourth Monday of the month at 7:00 p.m., schedule as follows:
 - February 24, 2020
 - March 23, 2020
 - April 27, 2020
 - May 25, 2020
 - June 22, 2020
 - July 27, 2020
 - August 24, 2020
 - September 28, 2020
 - October 26, 2020
 - November 23, 2020
- b) **Member Recruitment** – the committee requested that staff post the committee vacancy on the township website.
- c) **Potential Partnerships** – the Chair reported that she hopes to partner with other committees and community groups on initiatives.
- d) **Community Sign Schedule** – the Chair reported that she is developing the 2020 advertising schedule for the township/Anglican Church sign at the top of the hill and has asked the other committees for their event schedules. The committee determined that the sign ‘season’ will roughly coincide with the ferry schedule, April/May-November.
- e) **2020 Goals** – the Chair asked the committee to bring a list of ideas for next meeting for 2020 goal-setting, specifically related to development, maintenance and operations of parks, trails, open spaces, waterfront and recreational facilities and programs.

10. Correspondence

None.

11. Information

None.

12. Notices of Motion

None.

13. Closed Session

None.

14. Next Meeting: February 24, 2020, at the Park Centre, upper

15. Adjournment: The meeting was adjourned at 8:54 p.m. on a motion by D. Larocque.