



The Corporation of the Township of Billings
Council Meeting Minutes
January 17, 2023 7:00 p.m.
Park Centre – 39 Henry Drive, Kagawong

Council Present

Bryan Barker, Mayor
David Hillyard, Deputy Mayor
Jim Cahill, Councillor
Vince Grogan, Councillor
Michael Hunt, Councillor

Staff Present

Emily Dance, CAO/Clerk
Tiana Mills, Deputy Clerk
Todd Gordon, Municipal Project Manager
Arthur Moran, By-Law / Health and Safety

1. Call to Order

Mayor Barker called the Council meeting of the Township of Billings to order at 7:00 p.m.

2. Approval of Agenda

2023-01

Moved by Hunt Seconded by Grogan

THAT the Township of Billings Council hereby amend the order of the January 17, 2023 agenda to move into Closed Session following the Adoption of Minutes.

Carried.

3. Disclosure of Pecuniary Interest

None.

4. Adoption of Minutes

Motion to adopt the minutes of the following meetings of Council:

4.1 Regular Council Meeting – December 19th, 2022

2023-02

Moved by Hillyard Seconded by Grogan

THAT the December 19th, 2022 Regular Council Meeting Minutes be adopted as presented.

Carried.



13. Closed Session

13.1 Motion to move to Closed Session

2023-04

Moved by Hunt Seconded by Hillyard

THAT the Township of Billings Council hereby moves into Closed Session pursuant to [s. 239(2)(b)] Personal matters about an identifiable individual – Committee Appointments AND pursuant to [s. 239(2)(f)] Advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Firehall Project AND FURTHER returns to open session upon completion.

14. Report out of Closed Session

Mayor Barker reported that a closed meeting was held where Council discussed identifiable individuals through Committee Appointments and direction was given to staff to bring forward a By-Law appointing members to various boards and committees AND FURTHER THAT the Parks, Recreation and Wellness Committee and Lake Kagawong Resource Committee Terms of Reference (membership) be amended AND FURTHER THAT information was received that is subject to solicitor-client privilege regarding the fire hall project.

2023-10

Moved by Hunt Seconded by Hillyard

THAT By-Law No. 2023-04 being a By-Law to Appoint Members to the Various Boards and Committees in the Township of Billings be read a first, second and third time AND finally passed this 17th day of January, 2023.

Carried.

By consensus of Council the agenda was further amended to bring forward item 8.5 Letter Concerning the Fire Hall and Public Works Garage - Sandy Cook/Ted Kilpatrick following the staff reports regarding the fire hall project 7.6.

5. Delegation

None.

6. Committee Reports

6.1. Members of Council were provided with an opportunity to report on Committee and Board meetings.

6.2. Community Policing Committee Meeting Minutes – May 11, 2022

6.3. Library Board Committee Report – December 20, 2022

6.4. Library Board Committee Report – January 10, 2023



2023-03

Moved by Grogan Seconded by Cahill

THAT the Township of Billings Council hereby receives for information all items listed in Section 6, Committee Reports.

Carried.

7. Staff Reports

7.1. BE-2023-01-01 2022 By-Law Enforcement Year-End Report

2023-11

Moved by Hunt Seconded by Hillyard

THAT the Township of Billings Council hereby receives for information Report BE-2023-01-01 2022.

Carried.

7.2. BP-2023-01-01 Building Year End Report

2023-12

Moved by Hillyard Seconded by Grogan

THAT the Township of Billings Council hereby receives for information Report BP-2023-01-01 2022.

Carried.

7.3. MPM-2023-01-01 Bulk Water Update

2023-13

Moved by Grogan Seconded by Hunt

THAT the Township of Billings Council hereby receives for information Report MPM-2023-01-01 2022.

Carried.

7.4. MPM-2023-01-02 Firehall Renovation Project Update (3)

2023-14

Moved by Hunt Seconded by Grogan

THAT the Township of Billings Council hereby approves Report No. MPM-2023-01-02 AND authorizes moving forward with Option 2 – Demolish the existing Fire Hall, erect new structure on site and utilize components of the current rehabilitation project AND FUTHER authorizes the appropriate By-Laws coming forward.

Carried (Recorded Vote 3:2)

Member	Yes	No	Absent
Mayor Barker	X		
Councillor Cahill		X	



Councillor Grogan	X		
Deputy Mayor Hillyard		X	
Councillor Hunt	X		

7.5. TR-2023-01-02 Firehall Financing Options
2023-15

Moved by Grogan Seconded by Hunt

THAT the Township of Billings Council approves Report TR-2023-01-02 AND approves a combined approach for financing the firehall project AND authorizes the CAO/Clerk to apply to Infrastructure Ontario for both short- and long-term lending AND FURTHER authorizes the appropriate By-Laws coming forward.

Carried.

8.5. Letter Concerning the Fire Hall and Public Works Garage - Sandy Cook/Ted Kilpatrick
2023-16

Moved by Grogan Seconded by Cahill

THAT the Township of Billings Council hereby receives for information the Letter from Sandy Cook and Ted Kilpatrick dated January 11, 2023 AND thanks Ms. Cook and Mr. Kilpatrick for their input.

Carried.

7.6. TR-2023-01-01 Borrowing By-Law & Interim Levy By-Law
2023-17

Moved by Hillyard Seconded by Hunt

THAT the Township of Billings Council hereby approves Report TR-2023-01-01 AND authorizes a By-Law to levy amounts on the assessment of property in the Township of Billings for local municipal purposes as authorized by the Municipal Act AND FURTHER authorizes the Mayor and Treasurer to borrow from time to time by way or promissory note, such sums necessary to meet current expenditures AND FURTHER authorizes the appropriate By-Laws coming forward on tonight's agenda.

Carried.

7.7. CAO-2023-01-01 Revised Council Code of Conduct Report
2023-18

Moved by Cahill Seconded by Grogan



THAT the Township of Billings Council hereby approves Report CAO-2023-01-03 AND approves the revised Council Code of Conduct AND FURTHER authorizes the appropriate By-Law coming forward.

Carried.

7.8. CAO-2023-01-02 Office of the Integrity Commissioner
2023-19

Moved by Grogan Seconded by Hunt

THAT the Township of Billings Council hereby approves Report CAO-2023-01-02 AND establishes the Office of the Integrity Commissioner AND FURTHER authorizes the appropriate By-Law coming forward.

Carried.

7.9. CAO-2023-01-03 Appoint Integrity Commissioner
2023-20

Moved by Grogan Seconded by Hunt

THAT the Township of Billings Council hereby approves Report CAO-2023-01-03 AND appoints E4m as the Integrity Commissioner for the Township of Billings for a two-year term with the option to renew for an additional two-years AND FURTHER authorizes the appropriate By-Law coming forward.

Carried.

7.10. CAO-2023-01-04 Strategic Plan Process
2023-21

Moved by Grogan Seconded by Hillyard

THAT the Township of Billings Council hereby approves Report CAO-2023-01-04 AND directs staff to schedule a Strategic Plan working session to review the current Strategic Plan AND FURTHER that \$30,000 be included for Strategic Plan planning in the 2023 Budget deliberations.

Carried.

7.11. CAO-2023-01-05 Hiring Update
2023-22

Moved by Hunt Seconded by Hillyard

THAT the Township of Billings Council hereby approves Report CAO-2023-01-05 AND directs staff to advertise for 1 public works student, 1 library student, 1 museum student and 2 marina students AND FURTHER directs staff to allocate funds for the summer students wages in the 2023 budget.

Carried.



7.12. CLK2023-01-01 Special Occasion Permit Report
2023-23

Moved by Grogan Seconded by Hillyard

THAT the Township of Billings Council hereby approves Report CLK-2023-01-01 AND confirms that Council has no objections with Nicolas Harfield of Nic's Farm and Vineyard booking the upper portion of the Kagawong Park Centre at 39 Henry Drive in Kagawong, ON, on January 25th, 2023 for a private event AND deems the event as municipally significant.

Carried.

8. Correspondence Requiring Direction

8.1. Support for Manitoulin Fine Arts Association
2023-24

Moved by Hunt Seconded by Hillyard

THAT the Township of Billings Council hereby authorizes a reduction of the rental fees of 50% in support of the Manitoulin Fine Arts Association 2023 Manitoulin Art Tour.

Carried.

8.2. Request for pre-budget approval - Museum Committee
2023-25

Moved by Grogan Seconded by Cahill

THAT the Township of Billings Council hereby authorizes pre-budget approval to the Billings Museum Committee for works necessary to prepare a new exhibit for the upcoming opening season.

Carried.

8.3. Municipal Conferences
2023-26

Moved by Grogan Seconded by Hillyard

THAT the Township of Billings Council hereby authorizes Council to register for 2023 Conferences if interested.

Carried.

8.4. Manitoulin Streams Request for Funding Support
2023-27

Moved by Hunt Seconded by Grogan

THAT the Township of Billings Council hereby receives and approves the request from Manitoulin Streams for a \$2,500 donation for programs which benefits future restoration projects along the Kagawong River, waterfront and



adapting the community for future climate change hazards AND authorizes pre-budget approval to allow for the donation.

Carried.

9. Information

9.1. 2023 Ontario Community Infrastructure Fund (OCIF)

December 2022, Corporation of the Township of Billings- \$113,493

9.2. Census Profile, 2021 Census of Population, Township of Billings

9.3. Manitoulin Secondary School Awards Night Thank You

9.4. Climate Change in Sudbury and Districts

2023-28

Moved by Grogan Seconded by Hillyard

THAT the Township of Billings Council hereby receives for information all items listed in Section 9 AND directs staff to schedule a presentation for Council from Public Health Sudbury and Districts on Climate Change in Sudbury and Districts: Assessing Health Risks and Planning Adaptations Together.

Carried.

10. Accounts for Payment

10.1. Accounts for Payment to January 12, 2023

2023-29

Moved by Hunt Seconded by Hillyard

THAT the Township of Billings Council hereby approves, ratifies, and confirms the January 12, 2023 Accounts for Payment as presented.

Carried.

11. By-Laws and Agreements

11.1. By-Law No. 2023-01 being the 2023 Township of Billings Borrowing By-Law

2023-30

Moved by Grogan Seconded by Hunt

THAT By-Law No. 2023-01 being a by-law to meet Current Expenditures during the Fiscal Year ending December 31, 2023 be read a first, second and third time AND finally passed this 17th day of January, 2023.

Carried.

11.2. By-Law No. 2023-02 being the 2023 Interim Tax Levy By-Law 2023-31

Moved by Hillyard Seconded by Grogan



THAT By-Law No. 2023-02 being a By-law to Provide for an Interim Tax Levy be read a first, second and third time AND finally passed this 17th day of January, 2023.

Carried.

- 11.3. By-Law No. 2023-03 being the Next Generation 9-1-1- Authority Service Agreement By-Law

2023-32

Moved by Hunt Seconded by Cahill

THAT By-Law No. 2023-03 being a By-law to Authorize Entering into a Service Agreement with Bell Canada for Next Generation 9-1-1 be read a first, second and third time AND finally passed this 17th day of January, 2023.

Carried.

12. Notice of Motions

- 12.1. Church Notice of Motion follow-up from December 19, 2022

2023-33

Moved by Grogan Seconded by Hillyard

WHEREAS the Corporation of the Township of Billings owns the Old Church on the Hill

AND WHEREAS the Old Church is an asset to the Township of Billings and is of historical significance;

AND WHEREAS the Old Church requires renovations for water and septic services

AND WHEREAS the Old Church requires renovations to be accessible AND WHEREAS The Green and Inclusive Community Buildings (GICB) Program supports green and accessible retrofits, repairs or upgrades of existing public community buildings and the construction of new publicly-accessible community buildings that serve high-needs, underserved communities across Canada

AND WHEREAS The GICB Program has two main funding streams: a continuous, non-competitive intake for small and medium retrofits, and a scheduled, competitive intake process for large retrofits and new builds.

AND WHEREAS eligible applicants with large projects to retrofit existing community buildings or projects to build new community buildings with total eligible costs ranging from \$3 million to \$25 million can apply now until February 28, 2023, 15:00 ET.

AND WHEREAS applicants with small and medium retrofit projects are eligible under the GICB program continuous intake stream for small and medium retrofit projects across Canada. Small retrofit projects are those



that range in size from \$100,000 to \$249,999 in total eligible costs AND Medium retrofit projects are those that range in size from \$250,000 to \$2,999,999 in total eligible costs can apply now until February 28, 2023, 15:00 ET.

THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF BILLINGS hereby directs staff to research GICB funding for renovations to the Old Church that will enhance the historical character of the building and address the servicing and accessibility constraints to turn the Old Church into a community hub for social activities AND FURTHER bring a report back to Council prior to the cut off date for funding.

Carried.

15. Confirmatory By-Law

15.1. By-Law No. 2023-05 being the January 17th, 2023 Confirmatory By-Law 2023-34

Moved by Hunt Seconded by Grogan

THAT By-Law No. 2023-05 being the January 17, 2023 Confirmatory By-Law be read a first, second and third time AND finally passed this 17th day of January, 2023.

Carried.

16. Adjournment

16.1. Motion to Adjourn
2023-35

Moved by Hillyard Seconded by Hunt

THAT the Township of Billings Council hereby adjourns at 8:59 p.m.

Carried.

Mayor Bryan Barker

CAO/Clerk Emily Dance