

CORPORATION OF THE
TOWNSHIP OF BILLINGS

AGENDA

May 10th, 2022 6:00 p.m.

Electronic

1. OPEN
2. APPROVAL OF AGENDA
3. DISCLOSURE OF PECUNIARY INTEREST
4. ADOPTION OF MINUTES
5. DELEGATIONS
6. COMMITTEE REPORTS
7. OLD BUSINESS
8. NEW BUSINESS
 - a) 2022-24 Outdoor Rink
Cover Supply and
Installation
9. CORRESPONDENCE
10. INFORMATION
11. ACCOUNTS FOR PAYMENT
12. CLOSED SESSION
13. CONFIRMING BY-LAW
14. ADJOURNMENT

Memorandum

To: Mayor, Council
cc: Staff, Public
From: Staff
Date: May 5th, 2022
RE: **May 10th, 2022 Special Council Meeting**

4. Minutes

None.

5. Delegations

None.

6. Committee Reports

None.

7. Old Business

None.

8. New Business

a) 2022-24 Outdoor Rink Cover Supply and Installation

Recommendation:

That Council pass by-law 2022-24, being a By-Law to enter into a contract with Calhoun Super Structure for the supply and installation of a soft-cover structure over the Kagawong Outdoor Rink.

Background:

- The RFQ process for the supply and installation of a soft cover structure on this project was initiated on March 15th. 202 and closed on May 2nd, 2022.
- We received proposals from 4 soft-cover suppliers.
- A site visit was a mandatory component of the project, one of the suppliers did not attend the mandatory site visit.
- The quotes were evaluated by the CAO/Clerk, the Municipal Project Manager, the Public Works Superintendent, the Deputy Mayor, as a representative of Council and the Deputy Clerk.
- The evaluators were given the quotes and supporting documents on May 3rd, 2022 to review.
- The evaluators met on May 5th, 2022 to evaluate the quotes.
- This was an RFQ process, so cost quote was the dominating factor. However, other information was considered in the decision.
- The decision was unanimous to select Calhoun Super Structure as the successful bidder.

Cost Quotes

Calhoun Super Structure:	\$222,338.80 (HST Included)
Multi-Build Solutions Group:	\$316,400.00 (HST Included)
Britespan:	\$394,006.52 (HST Included)

Notes:

- This is a funded project through FedNor.
- The total project value was estimated at \$279,385 (FedNor is funding 75% of the project up to \$209,538) which includes the purchase of the rink boards, lighting, retaining wall, site prep and the supply and installation of a cover. The remaining 25% is the Township's responsibility. We have received \$44,109 of the funding to date for the rink boards, retaining wall and site prep; \$165,429 will be available to spend on the supply and installation of the rink cover.
- This project will be over budget, the exact dollar amount is unknown at this current time, as we are waiting for the electrical quote to be received.

9. Correspondence

None.

**The Corporation of the
Township of Billings**

By-Law 2022-24

Being a By-Law to enter into a contract with Calhoun Super Structure for the supply and installation of a soft cover structure over the Kagawong Outdoor Rink

WHEREAS the Township of Billings issued RFQ #2022-02 seeking the supply and installation of a Soft Cover Structure over the Kagawong Outdoor Rink; and,

WHEREAS Calhoun Super Structure's response to RFQ #2022-02, their quote no. RC22-0422 with a total upset limit of \$196,760.00 plus HST, was deemed the successful bid upon review of all submitted proposals;

NOW THEREFORE the Corporation of the Township of Billings enacts as follows:

1. That the Mayor and CAO/Clerk are hereby authorized to execute the contract attached hereto as Schedule A; and,
2. That this by-law shall come into force and take effect on the date of its passing.

Read a First, Second and Third time and enacted this 10th day of May, 2022.

Ian Anderson, Mayor

Kathy McDonald, CAO/Clerk