

CORPORATION OF THE  
TOWNSHIP OF BILLINGS

AGENDA

June 8<sup>th</sup>, 2021 7:00 p.m.

Electronic Meeting

1. OPEN
2. APPROVAL OF AGENDA
3. DISCLOSURE OF PECUNIARY INTEREST
4. ADOPTION OF MINUTES
5. DELEGATIONS
6. COMMITTEE REPORTS
7. OLD BUSINESS
8. NEW BUSINESS
  - a) By Law Discussion
    - a. Enforcement By-Law
    - b. Domestic and Exotic Animals By-Law
    - c. Trailer By-Law
9. CORRESPONDENCE
10. INFORMATION
11. ACCOUNTS FOR PAYMENT
12. CLOSED SESSION
13. CONFIRMING BY-LAW
14. ADJOURNMENT



## **Memo to Council**

Your Worship and Councillors

I have submitted to you three bylaws that I have been working on and I am wanting to review and discuss them with you in a separate meeting instead of at a regular Council meeting where there are the pressures of other Township business that would be on the agenda.

What I am looking to accomplish with this meeting is to provide information on these three bylaws to develop an understanding prior to a first reading during a regular council meeting.

In the Town of Gore Bay, where I also perform bylaw duties, any new or revised bylaw is discussed and reviewed at a committee level meeting where any possible changes and revisions are suggested.

Changes or revisions are made and then brought back to the committee. Once there is a consensus the bylaw is then sent to a regular Council meeting for final reading and enactment.

With that being said, I will be looking for your input without having any pressure that the bylaw needs to be passed in the meeting.

If you have any questions regarding the meeting or the bylaws and supporting information, please feel free to contact me at 705 348 1703 or at [bylaw@billingstwp.ca](mailto:bylaw@billingstwp.ca) .

Regards

Arthur Moran  
Bylaw Enforcement Officer



## MEMO TO COUNCIL

May 27, 2021

Re: Enforcement of Bylaws, Provincial Acts, Regulations and Performing Township Maintenance

From: Arthur Moran, Bylaw Enforcement Officer

### Request

I am submitting a new bylaw, a Bylaw to Enforce Bylaws, Provincial Acts or Regulation by various person's who have been selected by Council to fulfill these responsibilities on behalf of the Township as well as allowing other Township employees to carry out maintenance and other duties.

### Budget Implications

This bylaw does not have any budget implications.

### Background

- 1) This type of bylaw was previously brought forward to the Council earlier this year and was focused primarily as bylaw to support the Bylaw Enforcement Officer in exercising his duties.
- 2) Currently there is not a bylaw place that supports all Township employees in having the authority to enter onto properties to carry out their required duties i.e., Building Inspector, Bylaw Officer, Fire Chief or Public works.
- 3) Not having this type of bylaw does inhibit these workers from effectively performing their duties.
- 4) Another concern that was brought forward in the previous bylaw discussions was that there was not a Township Entry onto Property Policy that details how Township employees would exercise the respective duties in relation to entering onto property.

### Summary

This is a bylaw that is consistent with bylaws used in other municipalities in the province.

While previous discussions regarding the Power of Entry Bylaw were taking place, there was a point made a few times regarding the procedural and policy aspect of how I exercise the duties as the Township Bylaw Enforcement Office . I can not speak for other Township employees, but below I identify the procedure that I use to follow up on identified bylaw complaints:

The decision to pursue any type of bylaw education or enforcement actions is based off of the following methods:

- 1) Complaints filed on a complaint form either online or at the Township office.
- 2) Personal phone conversation or electronic communication where the complainant identifies themselves.

3) Bylaw compliance patrols and observations.

Once a bylaw concern has been identified, the following steps are taken:

- 1) Contact information regarding the property owners is sourced from existing property files located in the Township office.
- 2) A check is made to determine if there had been previous complaints made against the property.
- 3) Property owners of the identified property are contacted either by phone or by letter regarding the concern that has been brought forward or observed.
- 4) A courtesy visit with the property owner or tenant is set up.
- 5) The issue is discussed with the property owner or tenant to develop a plan if there has been a bylaw infraction take place.
- 6) A follow-up letter is sent to the property owner detailing the contact, what may be required of the property owner or the tenant to comply and the timeline for compliance.
- 7) If the issue is resolved in a timely manner, the matter would be considered as closed.
- 8) If the property owner or tenant does not comply with Township's request, then a discussion will take place with the CAO to determine follow-up educational or enforcement measures.
- 9) Follow-up educational or enforcement measures are then taken.
- 10) Actions are recorded on a Bylaw Contact Form and filed in the Township file associated with the property.
  - Appropriate health and safety measures are observed at all times.
  - All Charter of Rights and Freedoms are strictly observed.

There is an entry onto property policy listed in Schedule "B".

**Note:** If you have any questions regarding this bylaw or the exercising of bylaw enforcement duties, please contact me at 705 348 1703 or at [bylaw@billingstwp.ca](mailto:bylaw@billingstwp.ca).



## THE CORPORATION OF THE TOWNSHIP OF BILLINGS

### BYLAW 2021-00

**Being a bylaw to regulate the enforcement of The Bylaws of Billings Township, The Ontario Building Code Act, The Fire Protection and Prevention Act and The Ontario Municipal Act by bylaw appointed Township Officers**

**Whereas** Section 8, of the Municipal Act, 2001, S.O. c. 25, as amended provides that the powers of a municipality should be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues.

**Whereas** Section 10 (2) subsection (8) of the Municipal Act, 2001, S.O. c. 25 as amended states that a municipality may pass bylaws respecting protection of persons, property including consumer protection.

**Whereas** Section 436 of the Municipal Act, 2001, S.O. c. 25 provides a municipality power to pass a bylaw providing that the municipality may enter on land at any reasonable time for the purpose of carrying out an inspection; and,

**Whereas** Sections 435, 437 and 438 of the Municipal Act, 2001, S.O. c. 25, set out additional powers and restrictions in regards to entry; and,

**Whereas** This bylaw applies to any Township of Billings Bylaw without the power of entry provisions passed pursuant to the Act or its predecessors; and,

**Whereas** Section 19 of the Fire Protection and Prevention Act, 1997, S.O. c. 4 states an Inspector upon producing proper identification may, without warrant, enter and inspect land and premises for the purposes of fire safety; and,

**Whereas** Section 15.2 of the Ontario Building Code Act, 1992, S.O. 1992, c.23 states that an inspector, upon producing proper identification, may enter onto any property at any reasonable time without a warrant for the purpose of inspecting the property to determine whether the property conforms with standards prescribed in the bylaw or whether an order has been complied with.

**Whereas** the Township of Billings wishes to pass a bylaw allowing for Staff, the Bylaw Enforcement Officer, the Chief Building Inspector and the Fire Chief to enter on property to enforce the provisions of the appropriate bylaws and regulations associated with their respective duties or to perform maintenance or repairs on behalf of the Township; and,

**Whereas** the Township of Billings wishes pass a bylaw that respects the Charter of Rights and Freedoms Section 8 regarding search and seizure of Township residents when appointed officers are performing the responsibilities of their respective positions.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF BILLINGS HEREBY ENACTS AS FOLLOWS:**

#### 1.0 Definitions

- 1.1 "Building" means any structure consisting of a roof supported by walls or columns which is used or intended to be used for the shelter, accommodation or enclosure of persons, animals, goods, chattels or equipment and includes a carport.
- 1.2 "Building Code Act" means the Building Code Act, 1992, S.O. 1992, c. 23 as amended.
- 1.3 "Building Inspector" is a person who is duly appointed by the Township of Billings Council to enforce the Building Code Act and the Property Standards Act.
- 1.4 "Bylaw Enforcement Officer" means a person duly appointed by the Township of Billings Council to enforce its bylaws.
- 1.5 "Council" means the Council of the Corporation of the Township of Billings.
- 1.6 "Dwelling" means a Building or structure or part of a Building or structure, occupied or capable of being occupied in whole or in part for the purpose of human habitation.

- 1.7 "Fire Chief" means a person who is duly appointed to manage and organize the members of the Billings Township Volunteer Fire Department and its equipment and to enforce the provisions of the Fire Prevention and Protection Act.
- 1.8 "Fire Prevention and Protection Act" means the Fire Prevention and Protection Act 1997, S.O. 1997 c. 4 as amended.
- 1.9 "Land" means any private property, premises, grounds, yards or vacant lots and any building or structure thereon not actually used as a Dwelling.
- 1.10 "Municipal Act" means the Ontario Municipal Act 2001, S.O 2001, c. 25 as amended.
- 1.11 "Occupant" means a person who resides or is present in a house, vehicle, seat, space etc. at any given time.
- 1.12 "Officer" means an officer of the O.P.P., a conservation officer of the Ministry of Natural Resources and Forestry, a Bylaw Enforcement Officer, a Building Inspector or a Fire Chief or Designate.
- 1.13 "Power of Entry Policy" See Schedule "B" of this Bylaw.
- 1.14 "Property Owner" means the person or company that has owner's rights to a property such as a block of land or a building and who is responsible for paying of any rates or taxes that may arise.
- 1.15 "Tenant" means a person who occupies land or a building that is rented from a property owner.
- 1.16 "Township" means the Corporation of the Township of Billings.

## **2.0 Application**

2.1 This Bylaw applies to all Billing Township bylaws passed under the authority of the Municipal Act.

## **3.0 Entry and Inspection**

3.1 Persons who have been appointed by the Township to enforce the Townships bylaws shall be allowed to exercise their duties as identified in the Municipal Act subject to the provisions of the Township of Billings Power of Entry and Enforcement Policy (see Schedule "B"), unless the provisions of section 438 of the Municipal Act are required to be invoked or in circumstances where there is a bylaw contravention actively occurring or when there is an immediate need concerning public health and safety or property damage.

3.2 Persons who have been appointed by the Township to enforce the provisions of the Building Code Act or the Property Standards Bylaw on behalf of the Township shall be allowed to exercise their duties as identified in the Building Code Act.

3.3 Persons who have been appointed by the Township to enforce the provisions of the Fire Prevention and Protection Act shall be allowed to exercise their duties as identified in the Fire Prevention and Protection Act.

3.4 That staff/persons performing maintenance or property standards bylaw work on behalf of the Township shall be allowed to perform their duties subject to the Township of Billings Power of Entry and Enforcement Policy unless there is an immediate threat to public health and safety or property damage.

3.5 for the purposes of an inspection, an Officer may:

3.5.1 Require the production of documents or things relevant to the inspection;

3.5.2 Inspect and remove documents or things relevant to the inspection for the purpose of making extracts;

3.5.3 Require information from any person concerning a matter related to the inspection; and

3.5.4 Alone or in conjunction with a person possessing special or expert knowledge, make examinations or take tests, samples or photographs necessary for the purpose of inspection.

3.6 A sample taken under section 3.5.4 shall be divided into parts, and one part shall be delivered to the person from whom the sample was taken, if the person so requests at the time the sample is taken and provides the necessary facilities.

3.7 If a sample is taken under section 3.5.4 and the sample has not been divided in two parts, a copy of any report on the sample shall be given to the person from who the sample was taken.

3.8 A receipt shall be provided for any document or thing removed under section 3.5.2 and the document or thing shall be promptly returned after the copies of the extracts are made.

3.9 Copies of extracts from documents or things removed under Section 3 and certified as being true copies of extracts from the originals by the person who made them admissible in evidence to the same extent as, and have the same evidentiary value as the originals.

3.10 The Township shall restore the Land/Dwelling to its original condition insofar as is practicable, shall provide compensation for any damages caused by the entry or by anything done on the Land/Dwelling except where entry is under Section 466 of the Municipal Act or is under Part XI of the Municipal Act, if under that Part, the treasurer registers a notice of vesting, in the name of the Township, in respect of the Land and/or the Dwelling.

### **3.0 Enforcement**

4.1 Provisions of the Township of Billings Power of Entry Enforcement identified in Schedule "B" shall be utilized as a guideline for enforcement.

4.2 No person shall attempt to hinder or obstruct or hinder or obstruct an Officer who is exercising a power or performing a duty under this bylaw.

### **5.0 Penalty**

5.1 Any person who contravenes a provision of this Bylaw is guilty of an offence and upon conviction is liable to pay a fine as provided for in In the Provincial Offences Act, R.S.O. 1990, c. p.33 as per Schedule "A" of this bylaw.

5.2 Upon conviction, in addition to any other remedy and to any penalty imposed by this bylaw, the court in which the conviction has been entered and any court of competent jurisdiction thereafter may make an order prohibiting the continuation or repetition of the offence by the person convicted.

5.3 Where a person fails to do a matter or thing as directed or required by an Officer or other person, pursuant to this Bylaw or other Township of Billing's bylaws or the Municipal Act, the matter or thing may be done by the Township at that person's expense which associated costs may be added to the tax roll of the person to be collected the same as property taxes.

### **6.0 Severability**

6.1 If a court of competent jurisdiction should declare any section or part of a section of this bylaw to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of this bylaw and it is hereby declared that the remainder of this bylaw shall be valid and remain in force.

### **7.0 Conflicts**

7.1 This Bylaw shall apply in addition to the provisions of any other Township of Billings Bylaw and the Municipal Act, provided that in event of conflict, the provisions of any other Township Bylaw or the Municipal Act shall be paramount over this bylaw, provided such provisions are not contrary to law.

7.2 nothing in this Bylaw shall limit any other statutory or common law rights of the Township or any Officer entering onto Land or a Dwelling.

### **8.0 Short Title**

8.1 This Bylaw shall be cited as the Enforcement of Acts, Bylaw and Regulations.

### **9.0 Enactment**

9.1 This bylaw shall come into force and effect upon the final passing thereof.

Read for the first, second and third time and enacted this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

\_\_\_\_\_  
Ian Anderson, Mayor

\_\_\_\_\_  
Kathy McDonald CAO/Clerk



**Schedule "A"**

**Set Fines Schedule**

**The Corporation of the Township of Billings**

**Bylaw 2021- ??**

**Bylaw to Regulate the Enforcement of Bylaw, Acts and Regulations**

**Part 1 Provincial Offences Act**

ITEM	Short Form Wording	Provision Creating or Defining Offence	Set Fine
1	Attempt to obstruct or hinder an Officer	4.2	\$500.00
2	Hinder or obstruct an Officer	4.2	\$500.00

NOTE: The penalty provision for the offences indicated above is section 4.1 of the Bylaw 2021-21, a certified copy of which has been filed.

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## **Schedule "B"**

### **Corporation of the Township of Billings**

#### **Bylaw 2021-??**

#### **Bylaw to Regulate the Enforcement of Bylaws, Acts and Regulations**

#### **Power of Entry and Enforcement Policy**

##### **Purpose**

The purpose of this policy is to identify the procedures to be followed by the various persons and staff who are appointed by Council to enforce bylaws or provincial acts or regulations or by persons hired by the Township to perform work when entry onto land or entry into a dwelling is required.

The objective is to ensure that Township bylaws and Provincial Acts and Regulations are enforced in a manner that encourages voluntary compliance when violations are reported or identified and that enforcement proceedings are only utilized when there is a wilful non-compliance or ambivalence towards compliance.

##### **Process**

The process of activating an investigation will be based off of the following:

- 1) Verified complaint.
- 2) Officer observation.
- 3) Regulatory requirement.

##### **Responsibilities**

###### **Building Inspector, Bylaw Enforcement Officer, Fire Chief/Designate**

- 1) Shall provide 24-hour notice (when reasonably possible) via telephone, text, email or letter to a property owner/tenant when entry onto Land is required to provide educational information, inspect or gather evidence, discuss potential violations or to issue orders or citation.
- 2) Shall provide identification to the property owner/tenant upon entering onto Land.
- 3) Shall, when possible, provide written/electronic information pertaining to the purpose of entering onto Land.
- 4) Shall, when possible, notify the property owner/tenant of additional appointed officials or police accompaniment.
- 5) Shall perform courtesy or enforcement visits to property owners/tenants between the hours of 8:00 AM and 9 PM.
- 6) Shall only enter into a dwelling or other structure with verbal permission from the property owner/tenant or when exercising a warrant issued under the Municipal Act or as prescribed in the Building Code Act or the Fire Prevention and Preservation Act
- 6) Shall enter onto Land without notice when there is an active contravention of a provision Township bylaw occurring or when there is an active contravention of a provision of an Act or Regulation is occurring.
- 7) Shall enter onto a Land without notice when there is an immediate threat to public health and safety and/or property damage.

##### **Township Employees**

- 1) Shall provide 24-hour notice (when reasonably possible) via telephone, text, email or letter to a property owner/tenant when entry onto Land is required to perform repairs to Township infrastructure or if there is a need to discuss issues relating to Township business.

- 2) Shall only enter into a Dwelling upon receiving consent from the Property Owner/Tenant.
- 3) Entry onto a property shall be done between the hours of 8:00 AM and 9:00 PM whenever possible.
- 4) Shall enter onto Land without notice when there is an immediate threat to public health and safety and/or property damage.

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## **Schedule "B"**

### **Corporation of the Township of Billings**

#### **Bylaw 2021-??**

#### **Bylaw to Regulate the Enforcement of Bylaws, Acts and Regulations**

#### **Power of Entry and Enforcement Policy**

#### **Purpose**

The purpose of this policy is to identify the procedures to be followed by the various persons and staff who are appointed by Council to enforce bylaws or provincial acts or regulations or by persons hired by the Township to perform work when entry onto land or entry into a dwelling is required.

The objective is to ensure that Township bylaws and Provincial Acts and Regulations are enforced in a manner that encourages voluntary compliance when violations are reported or identified and that enforcement proceedings are utilized when there is a wilful non-compliance or ambivalence towards compliance.

#### **Process**

The process of activating an investigation will be based off of the following:

- 1) Verified complaint.
- 2) Officer observation.
- 3) Regulatory/Bylaw requirement.

#### **Responsibilities**

##### **Building Inspector, Bylaw Enforcement Officer, Fire Chief/Designate**

- 1) Shall provide 24-hour notice (when reasonably possible) via telephone, text, email or letter to a property owner/tenant when entry onto Land is required to provide educational information, inspect or gather evidence, discuss potential violations or to issue orders or a citation.
- 2) Shall provide identification to the property owner/tenant upon entering onto Land.
- 3) Shall, when possible, provide written/electronic information pertaining to the purpose of entering onto Land.
- 4) Shall, when possible, notify the property owner/tenant of additional appointed officials or police accompaniment.
- 5) Shall perform courtesy or enforcement visits to property owners/tenants between the hours of 8:00 AM and 9 PM.

6) Shall only enter into a dwelling or other structure with verbal permission from the property owner/tenant or when exercising a warrant issued under the Municipal Act or as prescribed in the Building Code Act or the Fire Prevention and preservation Act

6) Shall enter onto Land without notice when there is an active contravention of a provision of a Township bylaw occurring or when there is an active contravention of a provision of an Act or Regulation is occurring.

7) Shall enter onto a Land without notice when there is an immediate threat to public health and safety and/or property damage.

### **Township Employees**

1) Shall provide 24-hour notice (when reasonably possible) via telephone, text, email or letter to a property owner/tenant when entry onto Land is required to perform repairs to Township infrastructure or if there is a need to discuss issues relating to Township business.

2) Shall only enter into a Dwelling upon receiving consent from the Property Owner/Tenant.

3) Entry onto a property shall be done between the hours of 8:00 AM and 9:00 PM whenever possible.

4) Shall enter onto Land without notice when there is an immediate threat to public health and safety and/or property damage.



## **Memo to Council**

May 10, 2021

Re: Revised Domestic/Exotic Pet Bylaw

From: Arthur Moran, Bylaw Enforcement Officer

### **Request**

I am submitting a draft copy of the Keeping of Domestic/Exotic Animals that I would like to have Council review and put forward for approval and enactment.

### **Budget Implications**

This bylaw will not have an impact on the Township budget.

### **Background**

- 1) This bylaw is being put forward to replace the existing bylaw 2015-03 being a bylaw for the keeping and feeding of animals other than dogs or cats.
- 2) This type of bylaw is a standard bylaw amongst multiple cities or towns across the province.
- 3) Due to changing attitudes and trends toward the various types of animals being kept as pets, some of which, are defined as Domestic Animals, Exotic Animals or Domestic Fowl, a repeal of bylaw 2015-03 was required.
- 4) The changing population demographics and the growth of new residences in the various subdivisions within Billings Township would indicate that it is prudent to have the current bylaw reviewed.
- 5) In researching the bylaws of other municipalities it was found that not all municipalities' bylaws are copycat of each other. Examples of this would be bylaws that include or do not include chickens, goats, snakes or arachnids or other animals.
- 6) I have attached bylaw 2015-03 for your reference.

## THE CORPORATION OF THE TOWNSHIP OF BILLINGS

### BYLAW 2021-

#### Being a Bylaw to Regulate the Keeping and Feeding of Domestic Animals and Exotic Animals or Wildlife Other Than Cats or Dogs

**WHEREAS** The *Ontario Municipal Act 2001, c. 25 section 8* provides that a municipality interpret this Act broadly so as to confer broad authority on the municipality to enable the municipality to govern its own affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

**WHEREAS** The *Ontario Municipal Act 2001, c. 25 section 10 (2) (9)* provides that a municipality may pass bylaws respecting matters including animals: and

**WHEREAS** The *Ontario Municipal Act, 2001, c. 25 section 10 (2) (6)* provides that a municipality may pass bylaws respecting the health, safety and well being of persons;

**WHEREAS** The *Ontario Municipal Act 2001, c. 25 section 425 (1)* provides that a municipality may pass bylaws providing that a person who contravenes a bylaw of the municipality passed under the Act is guilty of an offence; and

**WHEREAS** The *Ontario Municipal Act, 2001, c. 25 section 8 (3)* provides that a municipality may pass bylaws providing for a system of licensing respecting matters.

**WHEREAS** The Council of the Township of Billings deems it desirable, for the health, safety and well being of the public, to enact a bylaw to regulate the keeping of exotic animals and other domestic animals, other than dogs, within the Township of Billings;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF BILLINGS ENACTS AS FOLLOWS:**

#### 1.0 Definitions

**1.1 "Animal"** means any non-human vertebrate or invertebrate, and includes but is not limited to reptiles, arachnids, domestic animal including but not limited to canines and felines, domestic fowl, an animal raised for commercial purposes, an animal kept for working purposes or for hobby purposes such as breeding, showing or sporting, a household pet, an exotic animal, livestock, pigeons, wild animals and birds, but excludes duck, geese, swans or other animals that naturally inhabit park areas, protected land or open space.

**1.2 "Apiary"** means a place where bees and bee keeping equipment are kept.

**1.3 "At Large"** means to be found in any place other than the premises of the owner of the animal and not under the control of a person in such a manner as to prevent escape; except where the owner permits the animal to be on his or her property.

**1.4 "Bee Keeping Equipment"** means hives, parts of hives and the utensils for keeping bees.

**1.5 "Bees"** means insects known as *Apis Mellifera*.

**1.6 "Cat"** means a male or female feline of any breed of domesticated cat or crossbreed of domesticated cat.

**1.7 "Control"** means care and custody of an animal.

**1.8 "Council"** means the Council of the Corporation of the Township of Billings.

**1.9 "Coop"** means a fully enclosed weatherproof building where hens are kept and which includes nest boxes, perches and food and water containers.

**1.10 "Domestic Animal"** means an animal that has been tamed to live with humans that are kept for economic purposes such as meats, dairy products, wool, leather, or for working and sporting purposes. Domestic Animals would include, but not be limited to horses, cattle, sheep, pigs, goats, llamas or alpacas.

**1.11 "Domestic Fowl"** means any feathered vertebrate animal living in or near the habitation of humans and not being wild; shall include but not be limited to chickens, ducks, geese, turkeys, pigeons but shall not include, song birds or vertebrates commonly kept as domestic pets including domestic cardinals, finches, budgies, bulbuls, canaries, tanagers, amazons, cockatoos, onures, macaws, lorikeets, touracos, toucans, orioles, mynahs, magpies, barbets, ascaris, pied homebills or cock of the rocks.

**1.12 "Domestic Pet"** means a domestic animal, such as a dog or cat kept for pleasure rather than utility purposes.

**1.13 "Dwelling Unit"** means one room or a group of rooms in a building used or designed or intended to be used by only one family as a single, independent and separate house keeping establishment, in which food preparation and sanitary facilities are provided for the exclusive use of such family, and which a private entrance from outside the building or from a common hallway or stairway inside the building. For the purpose of this bylaw does mean or include a tent, or a room or suite of rooms in a hotel, motel or a tourist home.

**1.14 "Endangered Species"** means an animal or plant existing in such small numbers that they are in danger of becoming extinct from either natural or human causes.

**1.15 "Escape Proof Enclosure"**

**1.16 "Feed or Feeding"** means the intentional act of giving, exposing, depositing, distributing or scattering any edible material with the intention of feeding, attracting or enticing any animal but does not include baiting during in any legal activities or in any attempt to confine any daog , cat or animal for the purpose of causing it to be impounded.

**1.17 "Feral Cat"** means a cat found in the town that has no owner, is not socialized and is extremely fearful or resistant to humans.

**1.18 "Hen"** means a domesticated female chicken that is at least 4 months old.

**1.19 "Hen Run"** means an enclosure that allows hens to access the outdoors.

**1.20 "Keeps"** means to own, keep, harbour, maintain or feed an animal.

**1.21 "License"** means a license issued by the Town, for a fee, to own, harbour or possess an exotic animal identified in schedule "A".

**1.22 "Officer"** means on officer of the OPP or the Society for the Prevention of Cruelty to Animal or an Animal Control Officer or Bylaw Enforcement Officer appointed by the Council to enforce bylaws.

**1.23 "Owner"** means any person who keeps, possesses, harbours an animal or allows the animal to remain on their premises, and for the purpose of this Bylaw shall include any person who fosters an animal from a recognized animal shelter or rescue; and where the owner is a minor, the person responsible for the custody of the minor and "owns" has a corresponding meaning.

**1.24 "Pet"** means a domestic animal kept for pleasure rather than utility purposes.

**1.25 "Physically Disabled Person"** means a person with any degree of any mental disability or physical disability, infirmity, malformation, or disfigurement that is caused by bodily injury, birth defect or illness and, without limiting the generality of the forgoing, includes brain injury, paralysis, amputation, lack of physical coordination, blindness, visual impediment or any other condition that is medically diagnosed by a physician.

**1.26 "Premises"** means the entire lot on which a single dwelling unit building or multi-dwelling unit building is situated.

**1.27 "Public Property"** means all lands owned by the town, any local boards, any corporations owned or controlled by the town and includes all Crown lands.

**1.28 "Recognized Animal Shelter or Rescue"** means a not-for-profit or charitable organization, whose mandate and practices are predominantly the rescue and placement of animals and facilitating the spaying or neutering of animals or for animal welfare purposes.

**1.29 "Therapy Animal"** means an animal that is recognized by a physician, that provides a therapeutic or comfort value, or emotional support to the physically disabled owner of the animal.

**1.30 "Township"** means the Corporation of the Township of Billings.

**1.31 "Wildlife"** means any animal which is wild by nature and not normally domesticated.

## **2.0 Prohibitions**

**2.1** No person shall own, harbour, possess, Keep, sell or offer to sell any Animal listed in Schedule "A", as a Pet or for any other purpose or for any period of time:

**2.1.1** Unless the Pet Owner has applied for and received a bylaw exemption and is in possession a Township Exotic Pet Permit that is specific to the animal located on the property; and

**2.1.2** Unless the identified type of animal that is being kept (as per Schedule 1) is kept at a permanent residence of the Pet Owner that is located in an area that is zoned as Rural or Agricultural as identified in the Billings Township Zoning Bylaw (1980-11).

**2.2** No person shall intentionally feed, cause to be fed or provide or make available food, attractants or other similar substances for the consumption by wildlife on Township property.

## **3.0 Additional Conditions**

**3.1** Any Owner who keeps, harbours, owns or possesses the following Animals shall comply by the following conditions:

### **3.1.1 Bees**

a) Any Owner Keeping Bees within in the Township shall register with the Provincial Apiarist and abide by the *Ontario Bees Act R.R.O 1990, Regulation 57 and R.S.O 1990, Chapter B.6.*

b) Any Owner who Keeps Bees within the Township shall obtain an Exotic Pet Permit from the Town office.

### **3.1.3 Household Birds**

a) Any Owner shall keep household birds housed and in Escape-proof Enclosures.

### **3.1.4 Horses, Domestic Fowl, Cattle, Goats, Swine, Mink, Sheep and Mules.**

a) No owner shall keep horses, Domestic Fowl, cattle, bison, goats, swine, mink, sheep, mules or similar livestock within the Town.

### **3.1.6 Rabbits**

a) Any Owner of rabbit(s) will be allowed to keep a maximum of 2 rabbits in a dwelling unit.

b) Any Owner of rabbit(s) shall ensure that rabbit(s) are kept in escape-proof enclosures when outside.

## **4.0 Exceptions**

**4.1** Section 2.1 shall not apply to the following:

**4.1.1** Premises operated by the Ontario Society for the Prevention of Cruelty to Animals.

**4.1.2** A veterinary hospital under the control of a licensed veterinarian.

**4.1.3** Any person holding a license under any statute of the Legislature of Ontario or the Government of Canada, which permits the keeping of animals, identified in Schedule "A", under stated conditions.

**4.1.4** Any Animal being displayed or exhibited for a set period of time in a Town sanctioned event which is operated in accordance with all of the Town bylaws.

**4.1.5** Any professional film production company producing a film in the Town.

## **5.0 Enforcement**



5.1 Any person who contravenes or fails to comply with any provision of this Bylaw is guilty of an offence and upon conviction is liable to a set fine as provided by the *Provincial Offences Act R.S.O. 1990, chapter P. 33*. As amended. (see Schedule "B")

5.2 No person shall hinder or obstruct or attempt to hinder or obstruct an Officer who is exercising a power or performing a duty under this Bylaw.

## **6.0 Severability**

6.1 If any provision of this Bylaw is declared by any court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part in particular circumstances, the balance of the bylaw or its application in other circumstances, shall not be affected and shall continue in full force and effect.

## **7.0 Administration**

7.1 This Bylaw will come into effect upon approval by the Office of the Ministry of the Attorney General.

7.2 This Bylaw shall be referred to as the Domestic Animal and Exotic Animal Bylaw.

**READ FOR THE FIRST, SECOND AND THIRD TIME AND ENACTED THIS    DAY OF                    ,2020**

-----  
**MAYOR**

-----  
**CLERK**

**SCHEDULE "A"**

**CORPORATION OF THE TOWNSHIP OF BILLINGS**

**BYLAW 2021-**

**BEING A BYLAW TO REGULATE THE KEEPING OF EXOTIC ANIMALS AND DOMESTIC ANIMALS  
OTHER THAN DOGS OR CATS**

No person shall Own, Keep, harbour possess, sell or offer for sale any Animal listed below as a pet or for any other purpose or for any period of time.

- a) All non human primates i.e., gorillas, monkeys, gibbons etc.;
- b) All felids, except the domestic cat;
- c) All canids, except the domestic dog;
- d) All artiodactylous including goats, sheep, cattle, bison, llamas and alpaca except in areas identified in the current Zoning Bylaw 1980-11 as being Rural or as Agriculture.
- e) All mustelids, including but not limited to skunks, weasels, otters, badgers etc., but not including the domestic ferret;
- f) All marsupials including but not limited kangaroos and opossums;
- g) All bats;
- h) All ursids i.e., bears;
- i) All hyenas
- j) All snapping turtles;
- k) All elephants;
- l) All snakes of the families of Pythonidae or boaidae;
- m) All poisonous or venomous snakes;
- n) All poisonous or venomous arachnids including but not limited to spiders;
- o) All crocodylians including but not limited alligators or crocodiles;
- p) All poisonous or venomous lizards; or
- q) Any endangered species as defined by the Canadian Wildlife Service.

**SCHEDULE "B"**

**THE TOWN OF GORE BAY BYLAW 2021-**

**BEING A BYLAW TO REGULATE THE KEEPING OF EXOTIC ANIMALS AND DOMESTIC ANIMALS  
OTHER THAN DOGS OR CATS**



**TOWN OF GORE BAY  
EXOTIC PET PERMIT**

**Date:**

**Issued To:**

**Type of Exotic Animal:**

**Issued by:**

**Signature of Issuer: \_\_\_\_\_**

**Permit Fee: \$25.00**

**This Permit is to be renewed By January 31<sup>st</sup> of each year.**

**Note: This permit is being issued as an acknowledgement that the Exotic Animal identified above has been in possession of the applicant prior to the Town of Gore Bay Bylaw 2020- 00 coming into effect on \_\_\_\_\_ and that the Exotic Animal shall not be replaced after its death,**

**SCHEDULE "C"**

**SET FINES SCHEDULE**

**TOWN OF GORE BAY BYLAW 2020-00**

**BEING THE BYLAW TO REGULATE THE KEEPING OF EXOTIC ANIMALS AND DOMESTIC ANIMALS  
OTHER THAN DOGS OR CATS**

**PROVINCIAL OFFENCES ACT**

**PART 1**

<b>ITEM</b>	<b>SHORT FORM WORDING</b>	<b>PROVISION CREATING OR DEFINING OFFENCE</b>	<b>SET FINE</b>
<b>1</b>	<b>Did keep a prohibited exotic pet</b>	<b>2.1</b>	<b>\$500.00</b>
<b>2</b>	<b>Failure to follow identified set conditions</b>	<b>3.1</b>	<b>\$500.00</b>
<b>3</b>	<b>Hinder or obstruct an officer</b>	<b>5.2</b>	<b>\$500.00</b>
<b>4</b>	<b>Attempt to hinder or obstruct an officer</b>	<b>5.2</b>	<b>\$500.00</b>

**Note: The penalty provision for the offences indicated above is section 5.1 of this Bylaw 2020-\_\_ of which a certified copy has been filed.**



## **Memo to Council**

June 2, 2021

Re: Revised Trailer Bylaw

From: Arthur Moran, Bylaw Enforcement Officer

### **Request**

I am submitting a draft copy of a new Trailer Bylaw that I would like Council to review and put forward for approval and enactment.

### **Budget Implications**

This revised bylaw will have a positive effect on the budget for the Township from permit fees.

### **Background**

I am submitting this revised Bylaw for the following reasons:

- 1) Upon my starting as a bylaw enforcement officer for the Township in July of 2019 I was informed that one of the primary problems that needed to be addressed by me was the use of recreational trailers/vehicles within the Township.
- 2) After one full year of enforcing the current trailer bylaw I found that the way that the bylaw is currently written creates inconsistencies between the various uses of trailers on various property settings and that it can be somewhat punitive. e.g.
  - a) The current bylaw prohibits any recreational trailer/vehicle on vacant lots where the property owner is preparing the property to obtain a building permit and build a habitable structure.
  - b) The current bylaw does not have provisions that allow for the control of how many recreational trailers/vehicles can be located on a property at one given time.
  - c) The current bylaw does not deal with the influx of trailers that arrive on various properties once hunting season begins around the beginning of October.
  - d) The current bylaw does not address the possible commercial use of recreational trailers/vehicles of being used as short-term rental units.
- 3) It has been recognized that the sale of recreational trailers/vehicles increased substantially in the past year, which has been reflected in the increased local reports of flagrant disregard with persons who are locating the recreational trailers/vehicles on private lands without permission and on public properties where recreational trailers/vehicles are not allowed. And it appears to be a trend that is more than likely to continue.

## **Summary**

In the new bylaw, I am putting forth a method of consistent control and enforceability in dealing with a continual problem that the Township has been dealing with for some time now, while looking forward to possible future issues that may arise.

The method that I am proposing is a that there be a user-based fee and permit structure for the use of recreational trailers/vehicles in all of the aspects that the recreational trailers/vehicles are currently being used within the Township, and yet not be taking away customers from any commercial trailer/tent park businesses within the Township.

To ensure the fairness of the new bylaw I am approaching it from the property tax inequality that currently exists between residents who currently own and live in full-time in habitable residences who are paying taxes at the current assessed Township rates and persons who are using recreational trailers/vehicles on properties with seasonal residences or on properties deemed as vacant lots, who are paying a lower property tax, but are benefiting from the use of the same Township resources as the full time residents who are paying the higher tax rates.

By initiating the permit and fee concept that I am proposing, it will assist in providing a method of determining the amount of recreational trailer/vehicle usage that is taking place within the Township, which may assist in determining actual stresses that are being put on the Township environmental resources. It will also be putting in place a systematic method of controlling recreational trailer/trailer use while allowing enforcement to be consistently applied to all aspects of recreational trailer/vehicle use. And there will also be the revenues raised from the fees associated with the permits that the Township will receive.

This is not to say that the persons who drafted and passed the provisions of the current bylaw and its amendments produced an ineffective bylaw. The current bylaw has provided some of the basic framework of a recreation trailer/vehicle bylaw.

I have had successes in removing trailers from properties within the Township, but the current bylaw leaves the person performing the bylaw enforcement in an awkward situation of having to explain the inequalities that I have previously listed.

What I am proposing, with this revised bylaw is a progressive document that provides a method of control of a long-time problem, a method of generating revenue for the Township and a method of standardized enforcement.

**Note: If you have any questions or concerns, I can be reached at 705 348 1703 or at bylaw @billingstwp.ca.**

## The Corporation of the Township of Billings

### Bylaw 2021- \_\_

#### Being a Bylaw to Regulate the Use of and Recreational Trailers/Vehicles Outside of Tent and Trailer Parks

**WHEREAS** the *Ontario Municipal Act, S.O. 2001 c. 25 section 8* provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on the municipalities to govern its affairs as it considers appropriate and enhance the municipality's ability to respond to municipal issues; and

**WHEREAS** the *Ontario Municipal Act, S.O. 2001 c. 25 section 164* states that without limiting sections 9, 10 and 11, a local municipality may prohibit or license recreational trailers/vehicles located in the municipality.

**WHEREAS** if a municipality licenses recreational trailers/vehicle in the municipality, no license fee shall be charged in respect of a recreational trailer/vehicle assessed under the *Assessment Act*; and

**WHEREAS** the Township recognizes the need for owners of vacant lots within the Township who will be building principal/seasonal residences on vacant lots and will require the use of recreational trailer/vehicle for shelter while preparing their property to be able to obtain a building permit for the constructing of principal/seasonal residences; and

**WHEREAS** the Township wishes to regulate that the use of recreational trailers/vehicles on vacant lots properties with a seasonal residence during the period of October 1<sup>st</sup> to November 31<sup>st</sup> of each year and that a permit will be required; and

**WHEREAS** the Township wishes to allow the use of recreation trailers/vehicles for lodging guests, for non-commercial uses, on properties that are principal residences; and

**WHEREAS** the Township recognizes that full time Township residents who own Seasonal Residences and desire to use their recreational trailer/vehicle to lodge guests; and

**WHEREAS** the Township wishes to regulate the use of motorhomes and recreational travel trailers and regulate the licensing of recreational trailers/vehicles on properties with habitable principal, seasonal residences and vacant lots; and

**WHEREAS** the Township desires to regulate the temporary use of recreational travel trailers/vehicles during the hunting season period from October 1<sup>st</sup> through November 30<sup>th</sup>.

**WHEREAS** the Ontario Municipal Act, 2001 c. 25 section 425 (1) states a municipality may pass a bylaw providing that a person who contravenes a bylaw of the municipality passed under this Act is guilty of an offence.

**NOW THEREFORE the Council of the Corporation of the Township of Billings hereby enacts as follows:**

**1.0 Definitions**

**1.1 ‘Bylaw Enforcement Officer’** means a person appointed by the Council of the Township of Billings to enforce its bylaws.

**1.2” Class 1 Sewage System”** means a privy (outhouse) that is used for personal sanitary purposes and sewage storage.

**1.3 “Class 2 Sewage System”** means a leaching pit system used for the treatment and disposal of greywater derived from plumbing fixtures such as kitchen sinks, bathtubs, washing machines, laundry tubs or any other water source that does not contain human waste.

**1.4“Habitable”** means a building over 474 square feet in size, and that contains a kitchen, bathroom and bedrooms that can be utilized all year around.

**1.5 “Municipality”** means the Corporation of the Township of Billings.

**1.6 “Principal Residence”** means the primary location that a person inhabits, also referred to as primary residence or main residence.

**1.7 “Recreational Trailer/Vehicle”** means a structure that is designed to provide temporary living accommodations (kitchen, washroom, sleeping) for vacation, travel or recreational use, and to be driven, towed, parked or transported. Such structures include but is not limited to the following:

**1.7.1 “Motorhomes”** (Class A, Class B, Class C) means a recreational vehicle built on a self-propelled chassis, combining transportation and living quarters in a complete unit.

**1.7.2 “Travel Trailer’** means a unit designed to be towed by car or pick-up by means of an equalizing frame hitch.

**1.7.3 “Fifth Wheel Trailer”** means a two-level unit designed to be affixed and towed by a pick-up truck with a special fifth wheel hitch in the truck bed.

**1.7.4 “Folding Camping Trailer”** means a light weight unit that collapses for the purposes of towing and storage.

**1.7.5 “Truck Camper”** means a small recreational unit that is loaded or affixed to the bed or chassis of a truck.

**1.7.6 “Toy Hauler”** means a trailer used to haul recreational equipment that includes a temporary living quarters in the forward section.

**1..7 ‘Hybrid/Expandable Trailer”** means a conventional travel trailer with folding bunk ends.

**1.8 “Seasonal Residence”** means a building that is 478 square feet in size and that contains a kitchen, bathroom and bedroom(s) and is used for seasonal or recreational use, and is not intended for permanent living quarters.



**1.9 “Storage”** means being in a closed and disconnected state unsuitable for human habitation, with window awnings closed, extensions retracted and all water, power and sewage supply lines disconnected.

**1.10 “Trailer Park”** means a Municipally or privately owned business operation on properly zoned property, which accepts trailers of members of the general public for weekly or seasonal accommodation.

**1.11 “Trailer Permit Class A”** means a Permit that is issued by the Township, for a fee (see Schedule “B”), that allows for 1 (one) Recreational Trailer/Vehicle to be used for recreational purposes on Vacant Land within the Township while the property is being readied for the construction of a Habitable/Principal/ Seasonal Residence.

**1.12 “Trailer Permit Class B”** means a Permit that is issued by the Township, for a fee (see Schedule “B”), that allows for 1 (one) Recreational Trailer Vehicle to be used for recreational and shelter purposes once a Building Permit has been issued for a Habitable/Principal/ Seasonal Residence.

**1.13 “Trailer Permit Class C”** means a Permit that is issued by the Township, for a fee (see Schedule “B”) that allows for 1 (one) Recreational Trailer/Vehicle to be used for personal/non-commercial, recreational and shelter purposes on properties with a Seasonal Residence.

**1.14 “Trailer Permit Class D”** means a permit that is issued by the Township, for a fee, (see schedule “B”) that allows owners of Habitable/Principal/Seasonal Residences to have guests temporarily use a recreational trailer/vehicle on their property for a period of 3 consecutive days. The maximum number of Class “D” permits to issued to any property at one time is 3.

**1.15 “Trailer Permit Class E”** means a permit that is issued by the Township for a fee, for the period of October 1and November 30 (not pro-rated) and is only valid for the property address that it is issued to. The maximum number of Class “E” permits to any property at any one time is 3.

**1.16 “Use”** shall mean any human use for shelter, recreation or sleeping and does not necessarily include cooking or eating. Occupation need not be permanent or seasonal, or for any significant period of time.

**1.17 “Vacant Land”** means a lot of record where there is no legal residential dwelling.

## **2.0 GENERAL REQUIREMENTS**

2.1 Current Vacant Lot Property Owners and New Property Owners of a Vacant Lot will be given a **three-year** period, effective from the day that this Bylaw comes into effect to ready their property for building and to purchase a Building Permit to erect a Habitable/Principal/Seasonal Residence.

2.2 During the period of readying a Vacant Lot for construction, the Property Owner is required to purchase a yearly Class A Trailer Permit from the Township office.

2.3 During the period of construction, once a Building Permit has been issued to build a Habitable/Principal/ Seasonal Residence, the Property Owner is required to purchase a Class B Trailer Permit from the Township office.

2.4 Class B Trailer Permits will only be renewed on a yearly consecutive basis for no more than 3 years from the date the Building Permit is initially issued and will only allow for 1 (one) Recreational Trailer/Vehicle on the property.

2.5 Trailer Permits and Building Permits are required to be prominently displayed on the property for inspection purposes.

2.6 Class A, Class B and Class C Trailer Permits will be valid from May 1<sup>st</sup> thru October 31<sup>st</sup> of each calendar year.

2.7 Recreational Trailers/Vehicles must be removed from Vacant Lots or Properties with a Seasonal Residence from November 1<sup>st</sup> thru April 30<sup>th</sup>.

2.8 Property Owners who own a Principal Residence and desire to lodge guests using 1 Recreational Trailer/Vehicle on their property will be required to obtain a Class "C" Trailer Permit that will allow the property owner 30 consecutive days of usage. This permit does not allow for Recreational Trailers/Vehicles to be used as rental accommodations for commercial purposes.

2.9 Property Owners of a Habitable Seasonal Residences who wish to host short term guests who will be using a Recreational Trailer/Vehicle for a period of no greater than 3 consecutive days will be required to purchase a Class "D" Temporary Recreational Trailer/Vehicle Permit for each guest vehicle that will be staying for the specified period of time listed on the Permit, up to a maximum of 3 recreational trailers/vehicles. This Permit is not allowed to be used for commercial purposes.

2.10 All Recreational Trailer/Vehicle Permits are valid for one (1) Recreational Trailer/Vehicle.

2.11 Property Owners shall ensure that their Recreational Vehicle/Trailer has an integral holding system for human waste that is emptied at a waste disposal facility that is licensed by the Ministry of the Environment and Climate Change.

2.12 Property Owners shall be able to provide documentation of human waste disposal from a waste disposal facility that is licensed by the Ministry of the Environment and Climate Change.

2.13 Property Owners who are not using an integral holding tank system for human waste in their Recreational Trailer/Vehicle shall be utilizing a Class 1 sewage system privy (outhouse) as specified by Sudbury and District Health Unit pit privies specifications.

2.14 Property Owners shall ensure that their trailer is connected to a Class 2 sewage system leaching pit for the disposal of greywater, as required by Sudbury and District Public Health (This type of system requires a permit issued by Sudbury and District Public Health Unit).

#### 4.3 **PROHIBITIONS**

3.1 No person shall Use or locate any Recreational Trailer/Vehicle on any Township road, road allowance, marine allowance or on any lands, leased or controlled by the Township

3.2 No Property Owner shall permit any person to, Use or locate a Recreational Trailer/Vehicle on their Vacant Lot unless they have purchased either a Class A or Class B Recreational Trailer/Vehicle Permit and a Building Permit.

3.3 No Property Owner shall Use a Recreational Trailer/Vehicle on a property that has a Seasonal Residence on it unless they have purchased a Class "C" Recreational Trailer/Vehicle Permit.

3.4 No Property Owner shall use a Recreational Trailer/Vehicle on a property that has a Habitable/Permanent Residence unless they have purchased a Class "C" Recreational Trailer/Vehicle Permit.

3.5 No Property Owner shall use a Recreational Trailer/Vehicle Permit for commercial purposes unless the property has been zoned for that purpose.

3.6 No Property Owner shall append any thing or any device that was not part of the original Recreational Trailer/Vehicle when it was manufactured.

3.7 No Property Owner shall Use a trailer on a property without displaying the permit for inspection purposes.

3.8 No Property Owner shall dispose of sewage or greywater in a manner that is not consistent with the specified sewage system requirements of the Sudbury and District Public Health Unit.

#### 4.3 **ENFORCEMENT**

4.1 This Bylaw shall be enforced by the Township Bylaw Enforcement Officer.

4.2 No person shall obstruct or hinder or attempt to obstruct or hinder an Officer who is exercising a power or performing a duty under this Bylaw.

4.3 Persons enforcing this bylaw are permitted to enter onto property to enforce the provisions of this Bylaw as per section 435 of the Act.

4.4 Any person who contravenes or fails to comply with any provision of this Bylaw is guilty of an offence and upon conviction is liable to a fine as provided by the *Provincial Offences Act, R.S.O. 1990- chapter P.33* as amended. (See Schedule "A")

**5.0 SEVERABILITY**

5.1 If any provision or part of this Bylaw is declared by any court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part in particular circumstances, the balance of the bylaw or its application in other circumstances, shall not be affected or shall continue in full force and effect.

**6.0 ADMINISTRATION**

6.1 This Bylaw repeals Township of Billings Bylaws 2019-44 and 2017-27.

6.2 This Bylaw shall be referred to as the Trailer Bylaw.

6.3 This Bylaw shall come into effect upon the final passing thereof.

**Read for the first, second and third time and enacted this \_\_\_ day of \_\_\_\_\_, 2020.**

\_\_\_\_\_  
**Ian Anderson, Mayor**

\_\_\_\_\_  
**Kathy McDonald, CAO/Clerk**

**THE CORPORATION OF THE TOWNSHIP OF BILLINGS**

**BYLAW 2021-\_\_\_**

**(Being a Bylaw to Regulate the Use of Recreational Trailers/Vehicles)**

**PART 1**

**PROVINCIAL OFFENCES ACT**

**SCHEDULE "A"**

<b>item</b>	<b>Short Form Wording</b>	<b>Provision Creating/Defining the Offence</b>	<b>Set Fine</b>
1	Use/locate recreational trailer/vehicle on Township property	Section 3.1	\$500.00
2	Use recreational trailer/vehicle on vacant lot without a permit.	Section 3.2	\$500.00
3	Use recreational trailer/vehicle on seasonal residence property without a permit.	Section 3.3	\$500.00
4	Use recreational trailer/vehicle for commercial purposes	Section 3.5	\$1,000.00
5	Append thing or device to recreational trailer/vehicle.	Section 3.6	\$500.00
6	Failure to display a Permit	Section 3.7	\$500.00
7	Improper disposal of sewage or greywater.	Section 3.8	\$500.00
8	Obstruct or hinder an Officer	Section 4.2	\$500.00
9	Attempt to obstruct or hinder an Officer.	Section 4.2	\$500.00

**Note: The general penalty provision for the offences listed above is section 4.3 of Bylaw 2021-\_\_\_, a certified copy of which has been filed.**

THE CORPORATION OF THE TOWNSHIP OF BILLINGS  
BYLAW 2021-\_\_\_\_  
(Being a Bylaw to Regulate the Use of Recreational Trailers/Vehicles)  
SCHEDULE "B"  
PERMITS



**CLASS "A" PERMIT**  
(Vacant Lot)  
**RECREATIONAL TRAILER/VEHICLE**

**ISSUED TO:**  
**ADDRESS ISSUED TO:**  
**DATE OF ISSUE:**

\_\_\_\_\_  
**Authorized By;**

**Permit Fee: \$1,200.00**

**Permit is only valid for the issued address.**

**This Permit is valid for one (1) Recreational Trailer/Vehicle only**

**Permit is Valid from May 1<sup>st</sup> to October 31<sup>st</sup>**

**Non-transferable**

**Blue Background**



**CLASS "B" PERMIT**  
**(With Building Permit Only)**  
**RECREATIONAL TRAILER/VEHICLE**

**ISSUED TO:**  
**ADDRESS ISSUED TO:**  
**DATE OF ISSUE:**

---

**Authorized by:**

**Permit Fee: \$300.00**  
**Permit is only valid for the issued address.**  
**This Permit is valid for one (1) Recreational Trailer/Vehicle only**  
**Permit is valid from May 1<sup>st</sup> to October 31<sup>st</sup>**  
**Non-transferable**  
**Building Permit must be displayed**

**Yellow Background**



**CLASS "C" PERMIT**  
**(Permanent Residence Only)**  
**RECREATIONAL TRAILER/VEHICLE**

**ISSUED TO:**  
**ADDRESS ISSUED TO:**  
**DATE OF ISSUE:**

---

**Authorized By**

**Permit Fee: \$250.00**  
**Permit is only valid for the issued address.**  
**Permit is valid for one (1) Recreational Trailer/Vehicle only.**  
**Permit is valid from May 1<sup>st</sup> to October 31<sup>st</sup>**  
**Non-transferable**

**Green Background**





**CLASS "D" PERMIT**  
**(Temporary Visitor)**  
**RECREATIONAL TRAILER/VEHICLE**

**ISSUED TO:**  
**ADDRESS ISSUED TO:**  
**DATES ISSUED FOR:**                   **TO**

\_\_\_\_\_  
**Issued By:**

**Permit Fee: \$125.00**  
**Permit is valid only on the property issued to.**  
**This permit is valid for one recreational trailer/vehicle**  
**Permits issued from May 1<sup>st</sup> to November 30<sup>th</sup>**  
**Maximum: 3 Permits at One Time**  
**Non-transferable**  
**White Background**

DRAFT



**CLASS 'E' PERMIT  
(FALL SEASON ONLY)  
RECREATIONAL TRAILER/VEHICLE**

**ISSUED TO:**

**ADDRESS ISSUED TO:**

**DATE OF ISSUE:**

-----  
**ISSUED BY**

**PERMIT FEE \$200.00  
THIS PERMIT IS ON VALID FOR THE PROPERTY ISSUED TO.  
THIS PERMIT IS ONLY VALID FOR 1 (ONE) RECREATIONAL TRAILER VEHICLE  
PERMIT IS ONLY VALID BETWEEN OCTOBER 1 THROUGH NOVEMBER 31 OF THE YEAR OF ISSUE.  
MAXIMUM 3 TRAILERS PER PROPERTY**

DRAFT