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## The Corporation of the Township of Billings

### Council Meeting Agenda

May 2<sup>nd</sup>, 2023 7:00 p.m.

Park Centre – 39 Henry Drive, Kagawong

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#### Council

Bryan Barker, Mayor

David Hillyard, Deputy Mayor

Jim Cahill, Councillor

Vince Grogan, Councillor

Michael Hunt, Councillor

#### Staff

Emily Dance, CAO/Clerk

Tiana Mills, Deputy Clerk

Todd Gordon, Municipal Project Manager

Arthur Moran, By-Law / Health and Safety

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#### 1. Call to Order

Mayor Bryan Barker to call the meeting to order.

#### 2. Approval of Agenda

2.1. Confirm approval of the agenda.

#### 3. Disclosure of Pecuniary Interest

#### 4. Adoption of Minutes

Motion to adopt the minutes of the following meetings of Council:

4.1 Regular Council Meeting – April 18<sup>th</sup>, 2023

#### 5. Delegation

#### 6. Committee Reports

6.1. Members of Council are provided with an opportunity to report on Committee and Board meetings.

6.1.1. Climate Action Committee Minutes – March 15, 2023

6.1.2. Parks, Recreation and Wellness Committee Minutes – March 27, 2023

#### 7. Staff Reports

7.1. MR 2023-05-01 2023 Marina Update and Rates

7.2. HS 2023-05-03 Health and Safety March, April Information Report

7.3. BE 2023-05-06 By-Law Enforcement March, April Information Report

7.4. EM 2023-05 01 2023 Emergency Management Quarterly Report (1)

7.5. MPM 2023-05-09 Old Mill Rd. Waterline Update (3)



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- 7.6. TR 2023-05-06 Aus Hunt Marina Back Room Lease
  - 7.7. CAO 2023-05-11 Expected Conduct Policy
  - 7.8. CLK 2023-05-15 Climate Action Committee Update
  - 7.9. CLK 2023-05-16 Lake Kagawong Resource Committee Update
  - 7.10. CLK-05-17 Parks, Recreation and Wellness Committee Event Sponsorship

**8. Correspondence Requiring Direction**

- 8.1. Short Term Accommodation Rental By-Law Comments: Kate Runyan

**9. Information**

- 9.1. FONOM Bail Reform
- 9.2. Head of Council Leadership Roundtable May 25-26, 2023
- 9.3. Assessment of Ontario Public Opinion Regarding Bill 23 “More Homes Built Faster Act”

**10. Accounts for Payment**

- 10.1. Accounts for Payment April 25, 2023

**11. By-Laws and Agreements**

- 11.1. By-Law No. 2023-36 being the Expected Conduct Policy By-Law
- 11.2. By-Law No. 2023-37 being the Aus Hunt Marina Back Room Lease Agreement (2023-2025) By-Law

**12. Notice of Motions**

- 12.1. Written Legal Advice or Opinion – *Councillor Jim Cahill provided notice of motion as required per the 2021-40 Procedural By-Law prior to publishing regarding this motion.*

WHEREAS the Township of Billings (Township) occasionally seeks advice or opinions from its solicitor;

AND WHEREAS it is prudent and good business practice to obtain solicitor advice or solicitor opinion in writing;

AND WHEREAS written advice or opinions are required in order to make a claim against a solicitor’s firm’s professional insurance in the event erroneous advice or an erroneous opinion is provided to the Township and the Township suffers a loss as a result of this erroneous advice or erroneous opinion;

NOW THEREFORE Council hereby directs Staff, going forward, to obtain solicitor advice or opinions in writing, in the form of an email or a letter. Verbal advice or opinion can be obtained on urgent matters with the understanding that the Township’s solicitor will forward his/her written advice or opinion to the Township in due course as soon as he/she is able to.

**13. Closed Session**

- 13.1. Motion to move into Closed



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THAT the Township of Billings Council hereby moves into Closed Session pursuant to [s. 239(2)(d)] Labour relations or employee negotiations, Personnel matter, AND pursuant to 239(2)(b)] Personal matters about an identifiable individual (2) AND pursuant to [s. 239(2)(f)] advice that is subject to solicitor-client privilege including communications necessary for that purpose AND FURTHER returns to open session upon completion.

**14. Report out of Closed Session**

**15. Confirmatory By-Law**

15.1. By-Law No. 2023-38 Being the May 2<sup>nd</sup>, 2023 Confirmatory By-Law

**16. Adjournment**

16.1. Motion to Adjourn

**Document Accessibility**

The Township of Billings is committed to providing information in the format that meets your needs. We have made every attempt to make documents for this meeting accessible but there may still be difficulty in recognizing all the information. Please contact us if you require assistance and we will make every attempt to provide this information in an alternative format.

Please note that third party documents received and found within this document will not be converted to an accessible format by the Township of Billings. However, upon request, we will attempt to obtain these documents in an appropriate accessible format from the third party.

For assistance or to make a request please call (705) 282-2611 or email [tmills@billingstwp.ca](mailto:tmills@billingstwp.ca)



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## The Corporation of the Township of Billings

### Council Meeting Minutes

April 18<sup>th</sup>, 2023 7:00 p.m.

Park Centre – 39 Henry Drive, Kagawong

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#### Council

Bryan Barker, Mayor  
David Hillyard, Deputy Mayor  
Jim Cahill, Councillor  
Vince Grogan, Councillor  
Michael Hunt, Councillor

#### Staff

Emily Dance, CAO/Clerk  
Tiana Mills, Deputy Clerk

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#### 1. Call to Order

Mayor Barker called the Council meeting of the Township of Billings to order at 7:00p.m.

#### 2. Approval of Agenda

2.1. Confirm approval of the agenda.

2023-182

Moved by Hunt Seconded by Hillyard

THAT the Township of Billings Council hereby approves the Agenda as presented.

Carried.

#### 3. Disclosure of Pecuniary Interest

I, Councillor Michael Hunt, declare a potential pecuniary interest on Agenda Item No.: 9.3 Item Title: Kagawong Post Office Weekly Hour Adjustment for the following reason: I am the Postmaster for the Community.

#### 4. Adoption of Minutes

Motion to adopt the minutes of the following meetings of Council:

4.1 Regular Council Meeting – April 4<sup>th</sup>, 2023

2023-183

Moved by Grogan Seconded by Hunt

THAT the April 4<sup>th</sup>, 2023 Regular Council Meeting Minutes adopted as presented.

Carried.

## **5. Delegation**

None.

## **6. Committee Reports**

6.1. Members of Council are provided with an opportunity to report on Committee and Board meetings.

6.1.1. Western Manitoulin Community Network Meeting Minutes – March 28, 2023 and 3 Year Budget

Councillor Cahill gave Council an overview of the meeting on March 28<sup>th</sup>, 2023 and the reasons for the proposed budget. Councillor Cahill noted that May 10<sup>th</sup>, 2023 is the first Business meeting proposed by the network for all businesses in the Township of Billings.

2023-184

Moved by Hillyard Seconded by Grogan

THAT the Township of Billings Council hereby receives and approves the proposed budget as allocated for the Township of Billings for 2023.

Carried.

6.1.2. Manitoulin Municipal Association Meeting Minutes - February 15, 2023

6.1.3. Billings Museum Committee – April 3, 2023

2023-185

Moved by Hunt Seconded by Grogan

THAT the Township of Billings Council hereby receives for information all items listed in Section 6, Committee Reports.

Carried.

## **7. Staff Reports**

7.1. FIR-2023-04-02 – Appoint Fire Captain

2023-186

Moved by Grogan Seconded by Cahill

THAT the Township of Billings Council hereby approves Report Number FIR-2023-04-02 AND accepts the resignation of Louis Couillard with regrets AND FURTHER appoints William Orford as Fire Captain for the Township of Billings Fire Department AND FURTHER authorizes the appropriate By-Law coming forward on tonight's agenda.

Carried.



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7.2. CLK-2023-04-12 – Hybrid / Broadcasting Council Meetings  
2023-187

Moved by Hillyard Seconded by Grogan

THAT the Township of Billings Council hereby approves Report CLK-2023-04-12 AND directs staff to test the computer zoom webinar method and other alternatives at the May 2, 2023 Council meeting and additional meetings as required for testing purposes AND FURTHER authorizes an exemption to the procedural by-law to allow for the recording and provide notice to the public on the testing.

Carried.

7.3. CLK-2023-04-13 – 2022 Township of Billings Election Candidate Financial  
Statements  
2023-188

Moved by Hunt Seconded by Cahill

THAT the Township of Billings Council hereby receives for information Report CLK-2023-04-13.

Carried.

7.4. CLK-2023-04-14 – Waste Management Solution – Island Wide  
2023-189

Moved by Grogan Seconded by Hillyard

THAT the Township of Billings Council hereby receives for information Report CLK-2023-04-14.

Carried.

**8. Correspondence Requiring Direction**

8.1. Short Term Accommodation Rental (STAR) By-Law Comments: Laurel & Garry  
Price  
2023-190

Moved by Grogan Seconded by Hunt

THAT the Township of Billings Council hereby receives for information the Email from Laurel and Garry Price AND thanks them for their input.

Carried.

**9. Information**

9.1. 2023 Senior of the Year Nominations

9.2. FONOM Annual General Meeting



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- 9.3. Kagawong Post Office Weekly Hour Adjustment (*Councillor Hunt declared a pecuniary interest on this item, no discussion took place*)
  - 9.4. OCWA Standard of Care Training Session
  - 9.5. Modernizing Streamlining Processes in the POA Courts
  - 9.6. Surplus Proceeds from Tax Sales
  - 9.7. Trillium Mutual Insurance ROOTS Community Fund Approval

*Council brought forward items 9.1, 9.4 and 9.7 for discussion.*

9.1. –Council supported advertising for nominations for Senior of the Year nomination as well directed staff to start the advertising for Volunteer of the Year for the Township of Billings.

9.4 – Deputy Mayor Hillyard, Councillor Grogan and Councillor Cahill indicated they would like to be registered for OCWA Standard of Care Training.

9.7 – Council was pleased to receive the Trillium Mutual Insurance funding.

2023-191

Moved by Grogan Seconded by Hillyard

THAT the Township of Billings Council hereby receives for information all items listed in Section 9 and further directs staff to call for nominations for a Senior of the Year and volunteer of the year for the Township of Billings.

Carried.

## **10. Accounts for Payment**

10.1. Accounts for Payment April 13, 2023

2023-192

Moved by Hunt Seconded by Grogan

THAT the Township of Billings Council hereby approves, ratifies, and confirms the April 13, 2023 Accounts for Payment as presented.

Carried.

## **11. By-Laws and Agreements**

11.1. 2023-29 Backyard Chicken By-Law Amendment (1)

2023-193

Moved by Hunt Seconded by Cahill

THAT By-Law 2023-29 being the by-law to amend the Backyard Chicken By-Law be read a first, second and third time AND finally passed this 18<sup>th</sup> day of April, 2023.

Carried.



11.2. 2023-30 Short Term Accommodation Rental By-Law Amendment (1)  
2023-194

Moved by Grogan Seconded by Hunt

THAT By-Law 2023-30 being the by-law to amend the Short Term Accommodation Rental By-Law be read a first, second and third time AND finally passed this 18<sup>th</sup> day of April, 2023.

Carried.

11.3. 2023-31 Trailer By-Law Amendment (1)  
2023-195

Moved by Grogan Seconded by Hillyard

THAT By-Law 2023-31 being the by-law to amend the Trailer By-Law be read a first, second and third time AND finally passed this 18<sup>th</sup> day of April, 2023.

Carried.

11.4. 2023-32 Joint Building Systems Agreement By-Law  
2023-196

Moved by Hunt Seconded by Cahill

THAT By-Law 2023-32 being the by-law to authorize entering into a building system joint agreement be read a first, second and third time AND finally passed this 18<sup>th</sup> day of April, 2023.

Carried.

11.5. 2023-33 Appoint Chief Building Official  
2023-197

Moved by Hunt Seconded by Grogan

THAT By-Law 2023-33 being a by-law to appoint a chief building official for the Township of Billings be read a first, second and third time AND finally passed this 18<sup>th</sup> day of April, 2023.

Carried.

11.6. 2023-34 Appoint Fire Captain  
2023-198

Moved by Grogan Seconded by Hunt

THAT By-Law 2023-34 being a by-law to appoint a fire captain for the Township of Billings fire department be read a first, second and third time AND finally passed this 18<sup>th</sup> day of April, 2023.

Carried.





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**12. Notice of Motions**

None.

**13. Closed Session**

13.1. Motion to move into Closed  
2023-199

Moved by Hunt Seconded by Cahill

THAT the Township of Billings Council hereby moves into Closed Session pursuant to [s. 239(2)(b)] Personal matters about an identifiable individual; AND pursuant to [s. 239(2)(f)] advice that is subject to solicitor-client privilege including communications necessary for that purpose AND FURTHER returns to open session upon completion.

Carried.

**14. Report out of Closed Session**

2023-205

Moved by Hunt Seconded by Cahill

THAT Mayor Barker reported a closed meeting was held where Council received information regarding a personnel matter AND communications subject to solicitor-client privilege AND FURTHER provided staff with direction to bring forward an Expected Behaviour Policy.

Carried.

**15. Confirmatory By-Law**

15.1. By-Law No. 2023-35 Being the April 18<sup>th</sup>, 2023 Confirmatory By-Law  
2023-206

Moved by Grogan Seconded by Cahill

THAT By-Law No. 2023-35 being the April 18<sup>th</sup>, 2023 Confirmatory By-Law be read a first, second and third time AND finally passed this 18<sup>th</sup> day of April, 2023.

Carried.

**16. Adjournment**

16.1. Motion to Adjourn  
2023-207

Moved by Hunt Seconded by Grogan

THAT the Township of Billings Council hereby adjourns at 8:47p.m.

Carried.



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Mayor Bryan Barker

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CAO/Clerk Emily Dance



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**The Corporation of the Township of Billings**  
**Climate Action Committee Minutes**  
**March 15, 2023, 7:00 p.m.**  
**Virtual Meeting**

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**Committee Members Present**

Mayor Bryan Barker, ex-Officio  
Councillor Vince Grogan, Chair  
Bob Clifford  
Paul Darlaston  
Chris Theijsmeijer  
Colen McKeever

**Staff Present**

Emily Dance, CAO/Clerk, Secretary

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**1. Call to Order**

Chair Vince Grogan called the meeting to order at 7:01 p.m.

**2. Approval of Agenda**

Motion

Moved by: Theijsmeijer Seconded by: McKeever

THAT the Climate Action Committee hereby approves the agenda as amended to include a member round table discussion following item 6.

Carried

**3. Disclosure of Pecuniary Interest**

Member McKeever noted that he owns a company that deals in composting.

**4. Adoption of Minutes**

**4.1. February 15, 2023 Climate Action Committee Meeting Minutes**

Motion

Moved by Darlaston Seconded by Clifford

THAT the Township of Billings Climate Action Committee hereby adopts the February 15, 2023 CAC minutes as presented.

Carried

**5. Committee Reports**

**5.1. CAC-2023-03-07 Annual Workplan**

Motion

Moved by Darlaston Seconded by Clifford



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THAT the Township of Billings Climate Action Committee hereby approves report CAC-2023-03-08 AND moves into a discussion on the priority workplan AND FURTHER provides staff with applicable direction.

Carried

The Committee discussed the workplan priorities and noted that items MBO1 and MB50 were discussed during the last meeting but were not included in the summary. The group supported including the items on the worksheet.

A discussion was held regarding the priorities, updates and actions are included in the priority chart.

#### 5.2.CAC-2023-03-08 Energy Auditing

Motion

Moved by Darlaston Seconded by McKeever

THAT the Township of Billings Climate Action Committee hereby approves report CAC-2023-03-09 AND receives the proposal of Sustain Ergy Group proposal and directs staff to respectfully decline the offer for a demonstration at this time.

Carried

### 6. Information

6.1.Climate Action Committee Blog –The [March 5, 2023 Blog](#) included information regarding the CAC being back for another term and the list of priorities.

6.2.Youth Climate Action Conference – Owen Sound offered a [Youth Climate Action Conference](#) on March 2. CAC could consider something similar for 2024/2025.

### 7. Open Discussion / Member Updates

A round table discussion was held and thanks was given to new and returning members as well as staff.

Points were made regarding more action and lifestyle changes are required as the current lifestyle is not sustainable. Member Darlaston made a request to include some informational links to articles that may be of interest to the Committee as well as the public on the agenda, this request was supported by the Committee.



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Chair Grogan brought forward a suggestion on battery recycling program. Member Theijsmeijer noted that the high school currently has a battery recycling program that he will research if there are any opportunities for joining their program.

**8. Meeting Schedule**

Wednesday April 19, 2023, 7pm Virtual

Wednesday May 17, 2023, 7pm Park Centre

Wednesday June 15, 2023, 7pm Park Centre

Wednesday July 19, 2023, 7pm Park Centre

Wednesday September 20, 2023 7pm Park Centre

Wednesday October 18, 2023 7pm Park Centre

Wednesday November 15, 2023 7pm Park Centre

**9. Adjournment**

Motion to adjourn the meeting.

Motion

Moved by: Clifford Seconded by: Darlaston

THAT the Township of Billings Climate Action Committee hereby adjourns at 9:00 pm.

Carried

Original Signed By Vince Grogan

Chair

Original Signed By Emily Dance

Secretary



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**The Corporation of the Township of Billings**  
**Parks, Recreation and Wellness Committee Meeting Minutes**  
March 27, 2023 7:00 p.m.  
Park Centre – 39 Henry Drive, Kagawong

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**Present**

David Hillyard, Deputy Mayor (Chair)  
Andrew Preyde  
Catherine Joyce  
Nathalie Fert  
Jenna Carter  
Shannon Smith

**Staff**

Tiana Mills, Deputy Clerk

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**1. Call to Order**

Deputy Mayor David Hillyard called the meeting to order at 7pm.

**2. Approval of Agenda**

Motion By: Andrew and Nathalie

To accept the March 27<sup>th</sup>, 2023 Parks, Recreation and Wellness Committee Agenda as presented.

Carried.

**3. Disclosure of Pecuniary Interest**

None.

**4. Adoption of Minutes**

Motion to adopt the minutes of the following Committee meetings:

4.1. Parks, Recreation and Wellness Committee Meeting – Monday March 6<sup>th</sup>, 2023

Motion By: Cathy and Andrew

To accept the March 6<sup>th</sup>, 2023 Parks, Recreation and Wellness Committee Minutes as presented.

Carried.

**5. Delegation**

5.1. Manitoulin Streams

5.1.1. Educational Signage



- 
- Funding through NOHFC and FedNOR received to install educational signage at the angling platform. Topics may include:
    - History of the Fishery
    - First Nations (their traditional uses of the area and fishing techniques)
    - Fish Species in the River
    - Lifecycle of Salmon and Rainbow Trout
    - Invasive Species and Species at Risk
    - Smelt Fishing
    - Aquatic Invertebrates Assessments
    - Aquatic Bioengineering Techniques
    - Animals or Aquatic Life in the Area
    - Stream Repair and Restoration
    - Climate Change Adaptation
    - Separate standing sign to recognize project funders.

#### 5.1.2. Angling Library

- Learn to Fish, Generational Fishing
- Fishing Road and Tackle Library (sign out a set at the Marina to use at the Angling Platform)

#### 5.1.3. Island-Wide Garbage Clean-Up

- Working with the Climate Action Committee

#### 5.1.4. Natural Infrastructure Fund (Projects to Mitigate Climate Change)

- Project Funding has not been announced.
- A site identified was in the open field at the Graham Hill Property to plant trees, create low impact trails (cross country skiing, snowshoeing etc.).
- A site identified was at the Main Beach to plant more trees, increased shaded areas, develop a soft shoreline between the Main Beach and the Church. Increasing the number of shrubs near the beach will deter Geese. This site would include planting shrubs near the municipal drain to absorb nutrients.
- A site identified is the new parking area near the Cedar Maze and the Tennis Courts. Adding trees to create a shaded corridor along the boardwalk. Add a butterfly/pollinator garden in the area.
- If the funds were received, planning/surveying would be required in the first year and then initiation the year following that.

#### 5.1.5. Angling Trade Fair

- Possibly Spring 2024
- FedNOR Funding to be used to create an Angling Trade Fair to highlight businesses on the Island to showcase their goods and



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services all angling related, demonstrations of fly-fishing techniques, guided tours along the Kagawong River, food vendors (culinary tourism with 4elements), guest speakers, tackle trade/display, MNR representation for education, OPP marine rep (boating licenses) and highlight fish and game clubs on Manitoulin.

5.1.6. Outdoor Tourism Recreation Map [www.manitoulinstreams.com](http://www.manitoulinstreams.com)

- Online interactive map created to include all public boat launches (with drone imagery, details), hiking trails, marinas, grocery stores, accommodations, gas stations, businesses, charters.

Seija of Manitoulin Streams gave a delegation to the Committee on their upcoming projects in Billings. One of the major projects is the installation of an angling platform off the Small Craft Basin break wall and stream restoration at the mouth of the Kagawong River.

An Environmental Damage Fund created the opportunity for funding to restore a site along the Kagawong River near the new location of the Pedestrian Bridge project, to be completed in correlation.

A small amount of funding has been received to improve the upper trail system with help from the volunteers. Manitoulin Streams will put a call out for volunteers. The committee was asked to invite/recruit volunteers to help as well. The Environmental Rangers Program has been restored and Manitoulin Streams will have access to this group to work on specific projects in Kagawong (removing log jams along the Kagawong River).

Seija is going to reach out to the MNR to have the "Fishing Sanctuary Sign" replaced at the base of the falls and discuss the addition of the "Recommended Swimming Hours with the Biological Explanation."

## 6. Old Business – Priority Checklist

The committee reviewed the priority checklist detailing the priorities of the committee. The priorities can be added to throughout the term of the committee to accommodate new ideas and initiatives but will allow the committee to see everything they are working on each meeting in one centralized form.

## 7. New Business

### 7.1. Easter Egg Hunt Event – Saturday April 8<sup>th</sup>, 2023

Catherine has purchased the foil covered eggs, gold tickets and baskets for the event.

Jenna has confirmed that the Easter Bunny will be on site for the event.

The committee will meet at 9:30am at the Park Centre to set-up.





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### 7.2. Car Show

Deputy Mayor David Hillyard provided the committee with an update on a new event for the committee with no budget obligations for the committee.

This would be a Saturday at the new parking lot and grassed area next to Dig and Doug. Correlate with the Movie Night on the Beach Library Event date.

Andrew to discuss with Doug at Dig and Doug to utilize his location along with the municipal parking lot for the event.

Advertising for the event will be completed by the township.

### 7.3. Cedar Maze

The committee discussed maintaining the space vs retiring the space.

Discussion on a community survey "do you still want the maze?"

This item will remain on the priority checklist for the committee to discuss at upcoming meetings.

## 8. Notice of Motions

None.

## 9. Adjournment

### 9.1. Motion to Adjourn

Motion By: Jenna and Shannon

THAT the Township of Billings Parks, Recreation and Wellness March 27<sup>th</sup>, 2023 Committee Meeting adjourns at 8:34 p.m.

Carried.

Original Signed by David Hillyard

Original Signed by Tiana Mills

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Deputy Mayor David Hillyard

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Deputy Clerk Tiana Mills



Township of  
**BILLINGS**

**COUNCIL REPORT**

**Department:** Marina

**Date:** April 18<sup>th</sup>, 2023

**Report Number** MR-2023-05-01

**File:** 2023 Marina Update and Rates

**Staff Recommendations:**

THAT the Township of Billings Council hereby approves Report MR 2023-05-01 AND authorizes a 2.5% increase for the marina rates for 2023 AND FURTHER authorizes the appropriate By-Law coming forward.

**Background:**

Letters will be mailed to all existing slip holders at the Aus Hunt Marina and Small Craft Basin seeking confirmation in booking the same slip for the upcoming season. A new marina slip rental agreement and invoice are also sent at the same time. The Marina Manager has received verbal confirmation that the current holders will be returning.

**Discussion:**

The Marina rates have not increased in at least three years. A modest 2.5% increase is being recommended to cover the increase in operating costs associated with marina operations. There is no increase recommended for the fee for the launch ramp due to the constraints with making change and the ramp procedure.

Slip Detail	2022 Rate	2023 Proposed Rate (2.5% Increase)
Aus Hunt Seasonal Serviced Slip	\$28.00/foot	\$28.70/foot
Aus Hunt Seasonal No Service	\$25.00/foot	\$25.63/foot
Aus Hunt Transient Overnight	\$1.80/foot	\$1.85/foot
Small Craft Seasonal 20ft Slip	\$565 (includes HST)	\$579.13 (includes HST)
Small Craft Seasonal 30ft Slip	\$847.50 (includes HST)	\$868.69 (includes HST)
Small Craft Seasonal 30ft Slip Serviced	\$949.20 (includes HST)	\$972.93 (includes HST)
Small Craft Seasonal 40ft Slip Serviced	\$1,265.00 (includes HST)	\$1296.63 (includes HST)
Launch Ramp	\$5.00(includes HST)	\$5.00(includes HST) – no change
Seasonal Pass	\$50.00 (includes HST)	\$51.25 (includes HST)



Staff compared the proposed 2023 rates to [Gore Bay](#) and [NEMI](#). For comparison purposes, the proposed rates for Billings do not include HST.

Slip Details	Proposed Billings (HST extra)	NEMI (HST extra)	Gore Bay (HST extra)
Seasonal Serviced Slip	\$25.40 - \$28.00 ft- (Aus Hunt - Small Craft)	\$52.00 ft	\$30.83 ft (Resident) \$41.62 ft (Non-Resident)
Seasonal No Service	\$22.68 - \$25.00 ft (Aus Hunt - Small Craft)	\$37.00 ft	\$23.18 ft (Resident) \$35.26 ft (Non-Resident)
Transient Overnight	\$1.64 ft	\$2.10 ft	\$2.20 ft
Launch Ramp per launch	\$4.42	\$8.86	\$8.00
Seasonal Launch Ramp Pass	\$45.35	\$45.00	\$36.00

To note it is difficult to get an accurate comparison of the rates as the three marinas offer different amenities and services to their users.

**Financial Impacts:**

The increase will be used to off set the increased operating costs of the marina. Council can, at their discretion, increase or decrease the proposed rate. As the letters are being mailed out, staff is requesting that a rate be set as soon as possible to avoid delay.

**Alignment to Strategic Plan:**

Continue to pursue rational, cost-effective, and efficient use of municipal property, buildings, and facilities, to maximize the availability of public space, in the context of the results of the structural condition assessment report.

Continue with the waterfront development project as per the Waterfront Master Plan Study and the project intent as outlined in the funding applications currently before FEDNOR and NOHFC.

**Alignment to the CEEP:**

No direct alignment.

**Respectfully Submitted by:**

Tiana Mills, Deputy Clerk

**Reviewed By:**

Emily Dance, CAO/Clerk



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## **COUNCIL REPORT**

**Department:** Health & Safety

**Date:** May 2, 2023

**Report Number:** HS-2023-05-03

**File:** Health and Safety Information Report March-April 2023

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### **Recommendation:**

THAT the Township of Billings Council hereby receives for information, Report No. HS-2023-05-03.

### **Background:**

Information report to Council of the Health and Safety activities that have taken place during the months of March and April 2023.

### **Discussion:**

#### **Joint Health and Safety Committee (JHSC)**

- a) There were 2 JH&SC workplace inspections performed, in which minor house-keeping and emergency lighting deficiencies were identified. Deficiencies have been corrected.
- b) There will be a JH&SC meeting held on May 4, 2023.

#### **Awareness/Training**

- a) There have been 4 safe operating review sessions performed with the PW employees.
- b) Weekly H&S program discussions have been taking place on a weekly basis.

#### **WSIB**

- a) 5 Topical submissions have been submitted to the WSIB excellence program validators. Successful submissions will result in premium rebates for the Township.
- b) There have not been any lost time or no-lost time injury claims filed.

#### **H&S Program Development**

- a) As a result of topical submissions to the WSIB, 2 health and safety policies will require amendments. (Accident Investigation procedures & Emergency Situation procedures)
- b) An internal H&S Audit has been produced; the audit will assist in the Township in meeting the MOL safety management system standards.

### **Financial Impacts:**

There is an anticipated \$5,000.00 rebate from the WSIB

### **Alignment to Strategic Plan:**

No direct alignment.

### **Alignment to the CEEP:**

No direct alignment.

### **Respectfully Submitted By:**

Arthur Moran, Health and Safety Coordinator



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**Reviewed By:**

Emily Dance, CAO/Clerk



## COUNCIL REPORT

**Department:** By-law Enforcement

**Date:** May 2, 2023

**Report Number:** BE 2023-05-07

**File:** By-Law Enforcement March-April Information Report

### Recommendation:

THAT the Township of Billings Council hereby receives for information Report Number BE-2023-05-07.

### Background:

To update Council on occurrences involving By-law Enforcement for March and April 2023

### Discussion:

a) Listed below are the By-law contacts made since Report BE-2023-03-03 as well as totals to date for 2023.

Type	Number of Calls	Calls to Date
By-Law Enforcement	3	4
Chicken By-Law Inquiries / Inspection	0	0
Short-term Rental Inquiries / Inspection	3 Inspection 4 Inquiries	13
Recreational Trailer/Vehicles	0	0
Property Standards	1	1
Feeding Wildlife and Feral Animal	0	2
Dog Control	1	1
Zoning By-Law	1	4
Noise	0	0
Parking/Traffic	0	0
Other (Open Air Burning)	2	2

Type	Number of Permits	Permits to Date
Short Term Accommodation Rental	3	3
Backyard Chicken License	0	0
Trailer Permit	0	0

b) The roll-out and implementation of the STAR bylaw is continuing.

### Financial Impacts:

The are no financial impacts associated with this report.

### Alignment to Strategic Plan:

No direct alignment

### Alignment to the CEEP:



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No direct alignment.

**Respectfully Submitted By:** Arthur Moran, Billings Township Bylaw Enforcement Officer.

**Reviewed By:** Emily Dance, CAO/Clerk



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## COUNCIL REPORT

**Department:** Emergency Management

**Date:** May 2, 2023

**Report Number:** EM-2023-05-01

**File:** Quarterly Report to Council

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### **Recommendation:**

THAT the Township of Billings Council hereby receives for information Report Number EM 2023-05-01.

### **Background:**

To update Council on Emergency Management activities for the period of January thru April 2023.

### **Discussion:**

Minutes highlights of the EMPC/MECG that took place on March 30, 2023:

- The CEMC reported that the required emergency management compliance submission was submitted to EMO on Dec 12, 2022.
- It was also reported that the CEMC has received an email notification that the Township's compliance submission was reviewed by EMO and found to be compliant with the program information that is required.
- The issue of providing emergency management educational material on public platforms was discussed and that it was agreed that:
  - public educational materials will be presented on the Township website: and
  - public educational material will be reviewed and coordinated with national/provincial awareness campaigns or seasonal campaigns.
- A discussion was held regarding emergency management or incident management training for members of the group.
- It was also reported that EMO has introduced its revised Management Framework and Mission statement and that this information is posted on the EMO website.

With the Kagawong Market moving into the covered rink area the CEMC and the Fire Chief have prepared a Fire/Emergency Response Plan. The plan will be reviewed with staff and the market coordinator to ensure that specific requirements from the plan will be carried out.

### **Financial Impacts**

There are no financial impacts or budget implications associated with this report.

### **Alignment to Strategic Plan:**

No direct alignment

### **Alignment to the CEEP:**

No direct alignment.





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**Respectfully Submitted By:** Arthur Moran, Community Emergency Management  
Coordinator (CEMC)

**Reviewed By:** Emily Dance, CAO/Clerk

## **COUNCIL REPORT**

**Department:** Project Management

**Date:** May 2, 2023

**Report Number:** MPM-2023-05-09

**File:** Old Mill Rd. Waterline Project Update (3)

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### **Recommendation:**

THAT the Township of Billings Council hereby approves Report No. MPM-2023-05-09 AND authorizes the change order for Denis Gratton Construction Ltd. for a revised contract price of \$\_\_\_\_\_ AND FURTHER authorizes the appropriate By-Law coming forward at the next meeting.

### **Background:**

The Old Mill Rd. waterline project is substantially funded through the Investing in Canada Infrastructure Program (ICIP) – Green Stream. ICIP is a joint federal-provincial funding program. Engineering design has been completed, the construction contract was tendered, and Council contracted with Denis Gratton Construction Ltd. to complete the project.

### **Discussion:**

#### Project Timeline

Staff had anticipated an early start on this project. As a result of favourable weather conditions and Gratton's schedule with respect to other projects they are involved in, mobilization has occurred even earlier than expected. This is favourable from the perspective of project impact on summer activities, as an early start will hopefully translate into an early completion. The expected duration of the project work is approximately 6 weeks.

#### Contract Change Orders

1. Old Mill Rd. currently has a surface known as "hard surface," which is more durable than crushed gravel, but less durable than asphalt. Most of the road will be returned to this condition once the project is completed. However, given the amount of traffic on the section of Old Mill Rd. from the intersection with Main St. to the Old Mill (municipal office and heritage centre) and Small Craft Basin (basically as far as the approach to the bridge), the project engineers suggested that the municipality consider replacing the hard surfacing with asphalt on this section. A limited amount of asphalt is already required in the project - to re-instate the intersection at Old Mill Rd. and Main St. Therefore, placing additional asphalt on Old Mill Rd. would take advantage of the relatively high mobilization/demobilization costs for the asphalt sub-contractor for the intersection work.



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2. Additional cross-culvert (to be developed)

**Financial Impacts:**

ICIP Green funding pays 73% of eligible project costs, with the proponents having to cover the other 23% of costs. Since this is a water capital project, the non-ICIP funded portion will have to be born by the system users – i.e., users on the Old Mill Rd. waterline. However, the municipality itself has considerable frontage on Old Mill Rd.

Once final project costs are known, Council will need to establish a Capital Cost Recovery By-law under the fees and charges provisions of section 391 of the Municipal Act.

The current cost situation summary is as follows (rounded to the \$, and exclusive of HST):

Engineering Costs To-Date	\$ 139,535.00
Construction Cost (as per Gratton Const. Bid)	\$ 1,551,555.00
Total Costs To-Date	\$ 1,691,090.00

Total Costs To-Date	\$ 1,691,090.00
ICIP Green Stream Funding	\$ 1,283,442.00
Amount to be User-Funded (Estimated)	\$ 407,648.00

**Alignment to Strategic Plan:**

No 7: Continue to ensure the most efficient and effective operation of the municipal water treatment and distribution system for the Hamlet of Kagawong.

**Alignment to the CEEP:**

Natural Shared Spaces (N2, linked to the drinking water sources in the community).

**Respectfully Submitted By:**

Todd Gordon, MPM

**Reviewed By:**

Emily Dance, CAO/Clerk



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## COUNCIL REPORT

**Department:** Treasury

**Date:** May 2, 2023

**Report Number:** TR-2023-05-06

**File:** Aus Hunt Marina Backroom Lease

**Attachment:** Lease Agreement

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### **Recommendation:**

THAT the Township of Billings Council hereby approves Report TR-2023-05-06 AND authorizes entering into a lease agreement with Artisans on the Bay for the back room at the Aus Hunt Marina for the May – September season in 2023, 2024 and 2025 AND FURTHER authorizes the appropriate By-Law coming forward on tonight's agenda.

### **Background:**

The Artisans on the Bay have been renting the backroom at the Aus Hunt Marina for the past two seasons. A request was received by Diane Larocque, a member of the Artisans on the Bay, to continue to rent the vacant portion of the Aus Hunt Marina building with the following specifics:

- The timeframe for the rental would be May to September for 2023, 2024 and 2025
- The shop will be run by a group of co-op volunteers, no paid employees.
- The space would be used as an Artist co-operative for local artists.
- The shop will sell art, jewelry, craft items and some women's wear.
- There will always be a member of the co-operative on site to manage the shop and make sure all covid restrictions and rules are in place if applicable.
- Insurance will be purchased by the individual for the season naming the Township of Billings as an additional insured.

During the initial lease agreement development, with Deb Flaxman for Artisans on the Bay, the following criteria were proposed:

- The hours of operation cannot exceed the normal operating hours of the Aus Hunt Marina
- Products that are available for sale at the marina are not to be sold by the Artisans on the Bay
- Insurance is required naming the Township of Billings as an additional insured

### **Discussion:**

The Artisans on the Bay is a great opportunity for local artisans to sell their wares as well as a place where tourist can experience island art. The lease is a positive for our community, local artists and visitors.

Staff support renewing the lease and are recommending a modest 2.5% rent increase for 2023, 2024 and 2025 as detailed in the lease agreement attached.

The Township can opt out of the lease with 90 days notice. To note the group is required to provide insurance.

### **Financial Impacts:**



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The recommended rent is per month for the months of May to September. Payments are to be made on the 1st day of each month starting May 1st. The recommended 2.5% increase each year are

2023 Rent: \$235.34/month + HST,

2024 Rent: \$241.22/month + HST,

2025 Rent: \$247.25/month). + HST,

The Township remains responsible for all electrical and water expenses.

**Alignment to the Strategic Plan:**

Continue to pursue rational, cost-effective, and efficient use of municipal property, buildings, and facilities, to maximize the availability of public space, in the context of the results of the structural condition assessment report.

**Alignment to the Community Energy and Emissions Plan (CEEP)**

This report is not applicable to the CEEP.

**Respectfully Submitted By:**

Tiana Mills, Deputy Clerk

**Reviewed By:**

Emily Dance, CAO/Clerk



The Corporation of the Township of Billings  
Being a Lease agreement between the Township of Billings (Landlord) and Diane  
Larocque  
Operating as Diane Larocque (Tenant)

LEASE

Dated this        day of        , 2023

Between the Township of Billings (Landlord)  
AND  
Diane Larocque (Tenant)

For

the Back Room of the Aus Hunt Marina for the 2023, 2024 and 2025 seasons.

**To Note:**

Diane Larocque will have access to this room via the side entrance. This side entrance is also used for all Marina Staff. No patrons shall enter through this door.

All patrons will only be able to access this space through the large door at the front of the Aus Hunt Marina.

The Corporation of the Township of Billings  
Being a Lease agreement between the Township of Billings (Landlord) and Diane Larocque  
Operating as Diane Larocque (Tenant)

LEASE

Dated this            day of            , 2023

Between the Township of Billings (Landlord)  
AND  
Diane Larocque (Tenant)

For

the Back Room of the Aus Hunt Marina for the 2023, 2024 and 2025 seasons.

**INTERPRETATION**

Definitions: In this Lease:

- (a) “building” means the public building and lands and premises on which is situate, located at Kagawong in the Township of Billings.
- (b) “demised premise” means that portion of the building demised and leased to the Tenant hereunder.
- (c) “lease” means that period of time from May to September 2023, 2024 and 2025.

**PREMISES**

**WITNESSETH** that in consideration of the rents, covenants and agreements hereinafter reserved and contained on the part of the Tenant to be paid, observed and performed, the Landlord has demised and leased and by these presents doth demise and lease the demised premises to the Tenant.

**TERM**

**TO HAVE AND TO HOLD** the demised premises for and during the term of a seasonal rental from May to September 2023, 2024 and 2025. Either party may discontinue the lease with 90 days’ notice in writing.

**RENT**

**YIELDING AND PAYING THEREFORE** unto the Landlord during the said term hereby granted the sum of \$ 235.34 plus HST at current rate in lawful money of Canada, per month. Payments are to be made on the 1<sup>st</sup> day of each month starting May 1<sup>st</sup>. There will be a 2.5% increase each year (2023 Rent: \$235.34/month + HST, 2024 Rent: \$241.22/month + HST, 2025 Rent: \$247.25/month).

**THE TENANT COVENANTS WITH THE LANDLORD AS FOLLOWS:**

**UTILITIES**

That the Landlord shall pay as the same become due respectively, all charges for electrical power, including electrical heating, and water used upon or in respect of the demised premises and for fittings, machines, apparatus, meters or other things leased in respect thereof and for all work or services performed by any corporation or commission in connection with such public utilities. In no event shall the Landlord be liable for any injury to the Tenant, its servants, agents, employees, customers and invitees or for any injury or damage to the demised premises or to any property of Tenant or to any property of any other person, firm or corporation on or about the demised premises caused by an interruption or failure in the supply of any such utilities, including water, to the demised premises.

**REPAIRS and MAINTENANCE**

The Tenant, after obtaining confirmation with the Landlord, shall repair the demised premises and shall maintain the demised premises and every part thereof in a clean and sanitary condition and in accordance with all laws, directions, rules and regulations of the governmental agencies having jurisdiction and will keep the portions of the demised premises used by the business in good order and repair, and otherwise presentable; and will maintain in good order and operating condition, and replace whenever required, all structural elements and services and equipment installed in the demised premises, provided however that the obligation of the Tenant hereunder shall not extend to damage by fire, lightning, tempest, or other perils against which the Landlord is insured.

**REPAIR ON TERMINATION**

The Tenant will, upon expiration or sooner determination of the said term, peacefully surrender and yield up unto the Landlord, the said premises hereby demised with the appurtenances, together with all buildings or erections which at any time during the said term shall be made therein or thereon, in good and substantial repair and condition, damage by fire, lightning and tempest or other perils against which the Landlord is insured only excepted.

#### **COST OF REPAIRS and MAINTENANCE**

The cost of repairs and maintenance shall be negotiated between the Tenant and Landlord prior to any repair or work for maintenance being undertaken. The Landlord shall accept responsibility for the proper functioning of this structure. The Landlord is relying upon the expedient notice from the Tenant should any problems in this structure arise. The Municipal Clerk shall be considered as the contact for repair and maintenance issues, emergency and otherwise.

#### **COMPLY WITH ALL LAWS**

The Tenant shall comply promptly with and conform to the requirements of all applicable statutes, laws, by-laws, regulations, ordinances and orders from time to time or at in time in force during the term hereof and affecting the condition, equipment, maintenance, use or occupation of the demised premises and with applicable regulation, order and requirement of the Canadian Fire Underwriters Association or anybody having similar functions or of any liability or fire insurance company by which the Landlord and the Tenant or either of them may be insured at any time during the term hereof, and in the event of a default of the Tenant under the provision of this paragraph, the Landlord may itself comply with any such requirements as aforesaid and the Tenant will forthwith pay all such costs and expenses shall be recoverable by the Landlord as if the same were additional rent reserved and in arrears under this lease; notwithstanding the generality of this paragraph, the Tenant shall comply with all applicable governmental requirements concerning snow removal but only during the period for which the business is in operation and only applying to those locations necessary for egress and ingress to the business.

#### **INSURANCE**

The Tenant shall throughout the term of this lease provide, at its own expense, and keep in force for the benefit of the Landlord and the Tenant the following insurance coverages:

- (a) comprehensive general liability insurance in respect of injury to or death of one or more persons or property damage with limits of not less than two million dollars.
- (b) insurance against loss or damage by fire in respect of the contents, and all improvements and equipment appurtenances thereto, to the full insurable value thereof, under an all-risk policy and covering loss of rent by the Landlord during any reconstruction period set out in Section 2.12 thereof.
- (c) the Tenant shall provide the Landlord with insurance indicating the township as an additional insured.

All insurance shall be affected with insurers in an amount and upon terms and conditions satisfactory to the Landlord. The policies are to be endorsed to provide that in the event of any change in them which could affect the Landlord 30 days prior to the effective date of such change or cancellation. The Tenant shall promptly furnish to the Landlord copies of insurance policies and other evidence satisfactory to the Landlord as to such insurance and any renewals thereof. In the event that the Tenant fails to insure as herein required or fails to promptly furnish to the Landlord satisfactory evidence of such insurance or of the renewal thereof prior to its expiration, the Landlord may from time to time effect such insurance for the benefit of the Tenant or the Landlord or both of them for a period not exceeding one year and any premium paid by the Landlord shall be recoverable by the Landlord as if the same were additional rent reserved and in arrears.

The Landlord and Tenant agree that all insurance requirements contained in this lease will be reviewed from time to time and insurance coverages will be adjusted to the amount and types normal for comparable properties in the Province of Ontario. Any dispute concerning the amount of any of the foregoing coverages shall be conclusively determined by a qualified insurance adjuster appointed by the Landlord.

#### **USE OF PREMISES (INSURANCE)**

The agreed upon use of the demised premise will be the creation of a small shop to be run by a group of co-op volunteers, no paid employees. The space would be used as an Artist co-operative for local artists. The shop will sell art, jewelry, craft items and some women's wear. There will always be a member of the co-operative on site to manage the shop during all Aus Hunt Marina operating hours. The hours of operation cannot exceed the normal operating hours of the Aus Hunt Marina and they cannot sell products that are available for sale at the marina. Neither the tenant nor its officers, directors, agents, servants, licensees, concessionaires, assignees or sub-tenants shall bring onto the demised premises anything which shall cause the rate of insurance, or by reason of anything done or permitted to be done or omitted by its officers, directors, agents, servants, licensees, concessionaires, assignees, or subtenants or by anyone permitted by the Tenant to be upon the demised premises, the Tenant shall pay to the Landlord forthwith upon demand the amount of such increase.



## **ELECTICAL FACILITIES**

The Tenant shall not install or use any electrical or other equipment or electrical arrangement which may overload the electrical or other service facilities. The Tenant shall make no changes until they first submit plans and specifications to the Landlord and obtains the Landlord's written approval for such plans and specifications which will not be unreasonably withheld. The tenant will be responsible for cost associated with these changes.

## **ALTERATIONS**

The Tenant shall not make any alteration, addition or improvement without first submitting the plans and specifications (including material to be used) thereof to the Landlord and without first obtaining the approval in writing thereof to the Landlord, such approval not be unreasonably withheld. All work shall be done to Ontario Building Code standards and shall be first approved in writing by the Landlord, such approval not be unreasonably withheld. Any erection, improvement or addition placed upon the demised premises shall be subject to all the provisions of this lease, and if removed as hereinafter provided, the Tenant shall repair all damage caused by the installation and removal thereof.

## **LIABILITY TO INVITEES, LICENCEES**

The Landlord shall not in any event whatsoever be liable or responsible in any way for any personal injury or death that may be suffered or sustained by the Tenant or any employee of tenant or any other person who may be upon the demised premises or any common areas or for any loss or damage or injury to any property belonging to Tenant or common areas or for any loss or damage or injury to any property belonging to Tenant or to its employees or to any other person while on the demised premises and in particular (but without limiting the generality of the foregoing) Landlord shall not be liable for any such damage to any such property caused by steam, water rain or snow which may leak into, issue or flow from any part of the building or any adjoining premises or areas or from the water, steam, sprinkler, or drainage pipes or plumbing works of the same or from any other place or quarter or for any damage caused by anything done or omitted to be done by the Tenant.

## **TENANTS INDEMNITY OF LANDLORD**

The Tenant will indemnify and save harmless landlord of and from all liabilities, fines, suits, claims, demands, and actions of any kind or nature to which Landlord shall or may become liable for or suffer by reason of any breach, violation, or nonperformance by Tenant of any covenant, term or provision hereof or by reason of any injury or death resulting from, occasioned to or suffered by any person or persons or property by reason of any act, neglect or default on the part of Tenant or any of its agents or employees; such indemnification in respect of any such breach, violation or nonperformance, damage to property, injury or death occurring during the term of the lease to the contrary notwithstanding.

## **CANCELLATION OF LEASE**

The Tenant covenants with the Landlord to allow the landlord to opt out of and cancel this lease with ninety (90) days' notice of its intention to cancel the lease. The Landlord also covenants with the tenant to opt out of and cancel this lease with ninety (90) days' notice of its intention to cancel the lease.

## **THE LANDLORD COVENANTS AND AGREES WITH THE TENANT AS FOLLOWS:**

### **QUIET ENJOYMENT**

Provided the tenant pays all rent reserved herein and performs all the covenants herein contained on its part to be performed, the Tenant shall have quiet enjoyment of the demised premises.

### **FIXTURES**

That the Tenant when not in default under the terms of this lease, may remove any fixtures that the Tenant installed at any time during the term of this lease. Removal of said fixtures will require the Tenant to return those areas of his demised premises to their original condition. Should the Tenant opt not to remove his installations, alterations, additions, partitions and fixtures by the completion of this lease, these installations, alterations, additions, partitions and fixtures or anything in the nature of a leasehold improvement made or installed by or for the Tenant, the Tenant is to make good any damage caused to the demised premises by such installation or removal.

## **ADDITIONAL REQUIREMENTS**

The tenant agrees as follows:

- 1) No signs or lettering shall be affixed to the exterior of the demised premises or to the surface of the glass portions of same without consent of the Landlord being obtained.

- 2) No loudspeakers, phonographs, television, radios or other devices shall be used in a matter so as to be heard or seen outside the demised premises without the prior written consent of the Landlord.
- 3) In the event that the Landlord does Capital upgrades to the building, the lease will increase to a rate decided upon at the time of the improvements.

IN WITNESS WHEREOF the parties hereto have executed this indenture:

Bryan Barker, Mayor \_\_\_\_\_ Date \_\_\_\_\_

Emily Dance, CAO/Clerk \_\_\_\_\_ Date \_\_\_\_\_

Diane Larocque (Tenant) \_\_\_\_\_ Date \_\_\_\_\_



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## COUNCIL REPORT

**Department:** Chief Administrative Officer

**Date:** May 2, 2023

**Report Number:** CAO-2023-05-11

**File:** Expected Behaviour Policy

**Attachment:** Draft Expected Conduct Policy

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### **Recommendation:**

THAT the Township of Billings Council hereby approves Report CAO-2023-05-11 AND approves the adoption of an Expected Conduct Policy for the Township of Billings AND FURTHER authorizes the appropriate By-Law coming forward on tonight's agenda.

### **Background:**

On April 18, 2023, Council directed staff to bring forward an Expected Behaviour Policy. The purpose of an expected behaviour (conduct) policy is to ensure ratepayers are treated fairly while acknowledging that there may be a need to protect staff, Members of Council and residents of the Township from unreasonable behaviour and frivolous and/or vexatious actions.

### **Discussion:**

Some situations arise from unreasonable behaviour may cause concern for the reasonable safety of other individuals on Township premises. Other situations may compromise the enjoyment of Township facilities for all users. Vexatious, frivolous and/or unreasonably persistent requests may consume a disproportionate amount of Member and/or staff time and resources and can compromise our ability to provide assistance or deliver good customer service efficiently and effectively. Such requests may also impede staff from attending to other essential issues.

Implementing an expected conduct policy will clearly outline how these situations will be handled and will lay out the frame work should Township need to put restrictions on the contact that some individuals have with the Township.

The attached Expected Conduct Policy was drafted by Wishart Law Firm LLP and complies with the relevant provisions of the Municipal Act, 2001, SO 2001, c 25 (the "Municipal Act"). This policy has been adopted by many other municipalities and is considered an industry best practice.

Staff have discussed the policy and recommend the adoption of the policy.



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**Financial Impacts:**

The licence from Wishart Law Firm LLP to print, copy, save and post the policy as drafted by Wishart Law is approximately \$950.00 which will be included as a legal operating expense.

**Alignment to Strategic Plan:**

Priority #20: Address organizational human resource and workload concerns.

**Alignment to the CEEP:**

No direct alignment.

**Respectfully Submitted By:**

Emily Dance, CAO/Clerk



## **Expected Conduct Policy**

*Township of Billings*

**Important Disclaimer:** this policy complies with the relevant provisions of the *Municipal Act, 2001*, SO 2001, c 25 (the “*Municipal Act*”). If you have any questions or concerns about this protocol or how to implement it, please contact Wishart Law Firm LLP. Wishart Law Firm LLP is not responsible for the results of any edit to this protocol other than as expressly authorized or directed by Wishart Law Firm LLP.

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## 1. Policy Statement

The Township of Billings (the “Township”) aims to provide exemplary services to all members of the public and to address service requests and complaints equitably, comprehensively and in a timely manner, while promoting a respectful, tolerant and harassment-free workplace between Members of Council, officers and employees of the Township, and the public. To achieve these objectives, unreasonable behaviour and/or frivolous and vexatious complaints or requests from some members of the public who require services or access Township premises may need to be limited in a manner that is clear, consistent, reasonable, and proportional to the individual’s action(s).

## 2. Purpose

(1) This policy contributes to the Township’s objective of dealing with all residents in ways that are consistent and fair while acknowledging that there may be a need to protect staff, Members of Council and residents of the Township from unreasonable behaviour and frivolous and/or vexatious actions.

(2) Some situations arising from unreasonable behaviour may cause concern for the reasonable safety of other individuals on Township premises. Other situations may compromise the enjoyment of Township facilities for all users. Vexatious, frivolous and/or unreasonably persistent requests may consume a disproportionate amount of Member and/or staff time and resources and can compromise their ability to provide assistance or deliver good customer service efficiently and effectively. Such requests may also impede staff from attending to other essential issues. These situations and requests may require the Township to put restrictions on the contact that some individuals have with the Township.

(3) This policy is not intended to deal with generally difficult clients and individuals. It applies to members of the public whose behaviours and actions are unreasonable, frivolous and/or vexatious. Determining whether particular behaviours or actions are unreasonable, frivolous or vexatious can be a flexible balancing exercise that requires all circumstances of a particular case to be taken into account. In many cases, the key question is whether the behaviours or actions are likely to cause distress, disruption or irritation, without proper or justified cause.

(4) The decision to classify someone’s behaviour as unreasonable, or to classify a request as vexatious or frivolous, could have serious consequences for the individual, including restricting their access to Members of Council, Township staff, services and/or property. As such, this policy provides clear examples of behaviours and actions, as well as clear steps for staff to follow. Any restrictions made under this policy and the related trespass to property are dependent on particular circumstances, and there is an opportunity for the affected individual to have any restrictions reviewed and/or appealed.



### 3. Application

This policy, and the related trespass to property procedures, are to be implemented if behaviours or requests from an individual are determined to be unreasonable, frivolous and/or vexatious as defined herein. The following behaviours or requests may take place in circumstances including, but not limited to, one or more of the following:

- (a) Public meetings;
- (b) Written communication;
- (c) Telephone communication;
- (d) In-person communication
- (e) Electronic communication, including email and social media; and/or
- (f) Interactions at Township property, parks or facilities.

#### **Examples of Unreasonable Behaviour**

Examples of what might be considered unreasonable behaviour are shown below. The list is not exhaustive, nor does one single feature on its own necessarily imply that the person will be considered as being in this category:

- (a) Refusing to specify the grounds of a complaint, despite offers of assistance;
- (b) Changing the basis of the complaint/request as the matter proceeds;
- (c) Denying or changing statements made at an earlier stage;
- (d) Covertly recording meetings and conversations;
- (e) Submitting falsified documents from themselves or others;
- (f) Making excessive demands on the time and resources of staff with lengthy phone calls, emails to numerous staff, or detailed letters every few days, and expecting immediate responses;
- (g) Refusing to accept the decision/repeatedly arguing points with no new evidence;
- (h) Persistently approaching the Township through different routes about the same issue;
- (i) Causing distress to staff, which could include use of hostile, abusive or offensive language, or an unreasonable fixation on an individual member of staff;
- (j) Making unjustified complaints about staff who are trying to deal with the issues, and seeking to have them replaced;
- (k) Engaging in aggressive, disrespectful or intimidating behaviour, bullying, harassment or using coarse language while accessing a Township program, service, program, event or facility; and/or
- (l) Loitering, causing a disturbance or acting under the influence of drugs and alcohol while attending Township premises.

### **Examples of Vexatious or Frivolous Requests**

Examples of what might be considered to be vexatious or frivolous are provided below. The list is not exhaustive, and for a request to be considered as vexatious or frivolous it is likely that more than one of the examples is relevant:

- (a) Submission of obsessive requests with very high volume and frequency of correspondence;
- (b) Requests for information the requester has already seen, or clear intention to reopen issues that have already been considered;
- (c) Where complying with the request would impose significant burden on the Corporation in terms of expense, and negatively impact the ability to provide service to others;
- (d) Where the requester states that the request is meant to cause maximum inconvenience, disruption or annoyance;
- (e) Where the request lacks any serious purpose or value. An apparent lack of value would not usually be enough on its own to make a request vexatious, but may when considered with other examples; and/or
- (f) Harassing the Township, which could include very high volume and frequency of correspondence, or mingling requests with accusations and complaints.

Furthermore, a pattern of conduct occurs when on several occasions an individual engages in one or more of the following:

- (a) Brings complaints concerning an issue that staff have already investigated and concluded;
- (b) Brings complaints concerning an issue that is substantially similar to an issue that staff have previously investigated and concluded and no new information is being introduced; and/or
- (c) Engages in unreasonable conduct which is abusive of the request for services or complaints process, including but not limited to the examples set out under the Application section of this policy.

Note: this policy is meant to complement, not replace, the Violence and Harassment in the Workplace Policy or Program, the Complaint Handling Policy, and the Code of Conduct for Members of Council.

## **4. Policy Requirements**

(1) The decision to classify someone's behaviour as unreasonable, or to classify a request or complaint as frivolous and vexatious, could have serious consequences for the individual, including restricting his or her access to Township services and staff.

(2) The decision may be as a result of a repeated pattern of conduct when, on several occasions, a person engages in one or more behaviours or actions identified as unreasonable, frivolous and/or vexatious, or it may be a single significant incident that requires invocation of this policy.

**If an incident presents an immediate threat, police and/or emergency services shall be contacted.**

## 5. Responsibilities

(1) All users of this policy are required to **document** the actions of the individual, and their own actions, in as much detail as possible.

(2) Certain situations involving unreasonable behaviour on Township property, parks or facilities may require **immediate action** by way of a trespass notice, after all possible alternative measures are considered and/or implemented.

(3) For situations involving unreasonable behaviour that does not require such immediate action, as well as those circumstances that involve frivolous and vexatious requests, specific responsibilities include as follows:

### Employees

- (a) If a staff member experiences or witnesses any incident or behaviour that makes the staff member uncomfortable or unsafe, the staff member should report the matter to their supervisor, providing any supporting material;
- (b) If a staff member believes that a request or a complaint is unreasonable, frivolous or vexatious, the staff member should consult with their supervisor, providing any supporting material.
- (c) Staff are responsible for advising their supervisor of the steps that have been taken to resolve the issue, which may include the following:
  - (i) Length of time that staff have been in contact with the individual and the history of interactions;
  - (ii) Amount of correspondence that has been exchanged with the individual;
  - (iii) Number of requests that the individual has brought and the status of each;
  - (iv) Nature of the individual's behaviour and the amount of time that has been consumed; and
  - (v) Maintaining detailed records of staff interactions with individuals in order to justify any actions taken to restrict the individual's access to staff or services.
- (d) If applicable, ensure compliance with any relevant duties and procedures pertaining to trespass to property.

### Supervisors

- (a) Review the information provided by staff and determine if the individual's behaviour warrants the application of restriction(s);

- (b) Work with staff to determine appropriate restriction(s), including how to inform the individual of the restriction(s);
- (c) Determine a proposed review date for removing, modifying or continuing the restriction(s);
- (d) Meet with the CAO/Clerk and outline the situation, including the proposed restriction(s) and review date; and
- (e) If applicable, ensure compliance with any relevant duties and procedures pertaining to trespass to property.

#### **CAO/Clerk**

- (a) Except as otherwise provided for hereunder, to make the determination to classify an individual's behaviour as unreasonable or to classify a request as frivolous and/or vexatious;
- (b) Determine the restriction(s) to be imposed on the individual and communicate these restrictions to the individual;
- (c) Maintain all documentation related to the review and determination of restriction(s);
- (d) Conduct reviews of any restriction(s) and communicate the outcome to the individual; and
- (e) If applicable, ensure compliance with any relevant duties and procedures pertaining to trespass to property.

#### **Members of Council**

- (a) Consult with the CAO/Clerk and the Integrity Commissioner regarding cases of unreasonable behaviour and/or frivolous and vexatious action that the Member wishes to address, as described in this policy. Upon being consulted by a Member of Council, the Integrity Commissioner shall provide advice to the Member respecting any proposed action under this policy as it relates to the Member's obligations under the Code of Conduct for Members of Council.
- (b) The appeal mechanism for any restriction(s) placed on an individual through the procedure for Members of Council is the Integrity Commissioner.

## **6. Monitoring/Contraventions Course of Action**

(1) **Information Review:** Based on the information provided by staff and supervisors, a review shall be conducted by the CAO/Clerk in consultation with the Mayor to determine if an individual's behaviour warrants the application of restriction. Each case should be considered on an individual basis. This determination, or any restrictions, shall consider the specific circumstances of the matter as well as the following:

- (a) The individual's personal circumstances, level of competency, literary skills, etc. that may be known to staff;

- (b) If applicable, whether the request or complaint has been dealt with properly and in line with the relevant procedures and statutory guidelines;
- (c) If applicable, whether staff have made reasonable efforts to satisfy or resolve the request or complaint;
- (d) If applicable, whether the individual is presenting new material or information about the situation or making a new request or complaint.

(2) **Notice:** Upon determination that an individual's behaviour is unreasonable or to classify a request or complaint as frivolous or vexatious, and depending on the severity of the incident, the CAO/Clerk shall:

- (a) Send a letter of warning to the individual indicating that the behaviour/requests are a violation of this policy and that restrictions may be imposed should they continue; or
- (b) Send a letter of notification to the individual indicating that the matter has been reviewed and that restrictions are to be imposed. This letter shall include a summary of the findings of the CAO/Clerk's review, including as follows:
  - (i) a summary of the matter which has led to the restrictions;
  - (ii) a summary of the interactions with the individual;
  - (iii) a description of the restrictions that are to be applied; and
  - (iv) the rationale for applying the restrictions.

(3) **Restriction Review:** The letter of notification shall advise of a review date for the matter, depending on the severity of the incident and the nature of the matter and restriction/service provided. Generally, all cases where this policy is applied should be reviewed every three months or six months and not more than 12 months after the service change or restriction was initially imposed or continued/upheld.

(4) The affected individual will be invited to participate in the review process by providing a written submission or by way of another method as appropriate in the circumstances, unless it is determined that this invitation will provoke a negative response from the individual.

(5) Before the review date, staff and the CAO/Clerk in consultation with the Mayor shall meet and review the situation and determine if the restrictions should continue. During this review, consideration shall be given to factors such as:

- (a) Whether the individual has had any contact with the Township during the restriction period;
- (b) The individual's conduct during the restriction period;
- (c) Any information/arguments put forward by the individual for review;
- (d) The effect that continuing the restriction may have on the individual; and
- (e) Any other information that may be relevant in the circumstances.

(6) The individual shall be informed of the outcome of the review by way of letter within 10 business days of completion of the review and be given another date for review if any restrictions remain.

### **Appeals**

(1) The individual shall have the ability to appeal any decision to impose restrictions by contacting the CAO/Clerk in writing within 10 business days from the date the restriction was issued. The CAO/Clerk shall review all relevant information along with the appeal within 10 business days from the date the appeal was received and may confirm, rescind or amend the restrictions. The CAO/Clerk's decision is final.

(2) If the issue cannot be resolved through this policy, the individual may submit a complaint to the Office of the Ontario Ombudsman.

### **Monitoring**

This policy shall be reviewed as often as necessary and at least annually.

## **7. Definitions**

(1) "Vexatious" means that the complaint or request for service is initiated with the intent to embarrass or annoy the receipt, or is part of a pattern of conduct by the complainant or requestor that amounts to an abuse of the complaint process or request for service.

(2) A "frivolous" complaint is one that has no serious purpose or value, about a matter so trivial or one so meritless on its face that investigation would be disproportionate in terms of time and cost.

(3) "Unreasonable" behaviour involves conduct that is unacceptable in all circumstances – regardless of how stressed, angry or frustrated an individual is, because it unacceptably compromises the health, safety and security of staff, other service users or the individual themselves. Further, requests or complaints that are incomprehensible, inflammatory or based on conspiracy theories are also considered unreasonable.



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## **COUNCIL REPORT**

**Department:** Clerk

**Date:** May 2, 2023

**Report Number** CLK-2023-04-15

**File:** Climate Action Committee Update

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### **Staff Recommendations:**

THAT the Township of Billings Council hereby receives for information Report CLK-2023-05-15

### **Background:**

In efforts to promote a circular economy, sustainability, responsible consumerism, the Climate Action Committee hosted Kagawong's Circular Used Goods Sale on Saturday April 22, 2023 as part of Earth Day. The event was a place to both sell and purchase pre-used stuff that deserve a second or third chance.

In partnership with Manitoulin Streams' Island Wide Clean-Up initiative, community members were encouraged to pick-up garbage in the Township on Earth Day and bring it to the Park Centre parking lot where a group of volunteers sorted the garbage into trash and recycling.

Residents could participate by:

1. Reserving a free table to bring your used goods to the Park Centre Rink to sell.
2. Host your own private used goods sale on Earth Day and let the Township know so we can add your property to the Circular Used Goods Trail Board.
3. Come to the Park Centre Rink to find a treasure or go on a treasure hunt to the properties on the used goods trail.
4. Pick up trash in the Township of Billings and bring it to the Park Centre parking lot to get sorted and disposed of.
5. Volunteer to help sort the garbage

The Climate Action Committee had a table set up where information on the Committee and the CEEP were available.

Exploring more options for composting around the township is also part of the CAC's plan for 2023. There was a dehydrating composter on display for residents to bring down some compost to the event. Participants were asked to fill out a form regarding their current composting practices.

### **Discussion:**

#### Kagawong's Circular Used Goods Sale

There was a total of 11 tables with goods ranging from household items to children's clothing and some antiques and collectables for free and/or sale. There were approximately 50 people



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that attended the event throughout the morning and although the weather was not in our favour, the community support powered through for a worthy cause.

#### Garbage Clean Up

We had 12 bags of garbage brought to the Park Centre that was collected from various roadways, waterways and trails in the community. Volunteers sorted the recycling from the waste, and diverted over 5 bags from our landfill. 7 bags of garbage and 5 bags of comingle as well as over \$18.00 of returnable cans and bottles that were donated to our friends at Manitoulin Streams were collected. A big thanks go to our volunteers for getting dirty.

#### Composting

The EGOR unit demonstration was a success. A total of 10 surveys were filled out. The survey will be pushed out through our communications channels to get more feedback from our residents.

#### Battery Recycling Box

A battery recycling depot box was stationed at the information table, and we've received a positive response from it. Over 230 batteries have already been deposited and diverted from our landfill. For future use, the box is now located at the entrance of the Municipal Office.

#### The Climate Action Committee Meeting April 19, 2023 Highlights

- The Committee discussed ways to incorporate policies for new or extensive renovations for capital projects. Staff was directed to draft a policy for the committees review on options in incorporate LEED or sustainable building practices for future Council consideration.
- The Committee was supportive of the Island Wide Waste Management Solution Meeting.

#### **Financial Impacts:**

Expenses associated with the earth day event include: advertisement and staff time to prepare for and attend the event. Staff capacity will be required for the research and drafting of a sustainable building practices policy.

#### **Alignment to Strategic Plan:**

Priority No. 5. Continue to improve municipal waste site efficiency including waste diversion and recycling.

#### **Alignment to the CEEP:**

CEEP Vision Statement in Action #4 Reduce overall consumption by promoting circular economy concepts and increase waste diversion through recycling rate increases and home composting program.

#### **Respectfully Submitted by:**

Emily Dance, CAO/Clerk





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## **COUNCIL REPORT**

**Department:** Clerk

**Date:** May 2, 2023

**Report Number** CLK-2023-05-16

**File:** Lake Kagawong Committee Terms of Reference and Meeting Update

**Attachment:** DRAFT Terms of Reference - Lake Kagawong Resource Committee

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### **Staff Recommendations:**

THAT the Township of Billings Council hereby approves report CLK-2023-05-16 AND approves amending the Lake Kagawong Committee Terms of Reference as outlined in the report AND FURTHER authorizes the appropriate By-Law coming forward.

### **Background:**

#### Terms of Reference

[The Lake Kagawong Resource Committee Terms of Reference](#) was passed by Council in 2022.

The role of the Committee is to act as an advisory body to Council in matters concerning the agreement/lease for drawing water from Lake Kagawong for the purposes of power generating held between the Township of Billings and Oakville Enterprises.

#### Meeting

The first Lake Kagawong Committee Meeting for 2023 was held on April 20, 2023 in person at the Park Centre.

### **Discussion:**

#### Terms of Reference Recommendations from the Lake Kagawong Committee

The Committee discussed the Terms of Reference for the Committee and have made the following recommendations:

### **ROLE OF THE COMMITTEE**

Add - To act in a stewardship role including but not limited to water sampling, water clarity testing and shoreline allowances regarding Lake Kagawong.

### **COMMITTEE STRUCTURE**

Revise from

iv. One (1) staff member to assist in committee administration, keep minutes and act as a resource person/liaison.

Add - Additional staff member(s) may attend as required at the discretion of the CAO/Clerk.

### **MEETING TIMES AND PROCEDURES**

Revise

Committee should meet bi-weekly until established (approx. 2 months) then monthly thereafter.



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Replace - Committee will meet four (4) times per year on the third Thursday of the month in which the meeting is held (April, June, September, November) or at the call of the Chair. Meeting times will be 7:00 pm.

Meetings will be in person at the Park Centre-Kagawong or if determined by the CAO/Clerk in consultation with the Chair that the meeting will be held virtually.

If meetings are to be cancelled and/or rescheduled, the staff resource of Township of Billings staff in consultation with the CAO/Clerk and Chair will notify the Committee by email as soon as possible.

#### Lake Kagawong Committee Meeting April 20, 2023- Meeting Highlights

- Mr. Bill Touzel representing Oakville Enterprises made a presentation to the Committee regarding a high-level overview of the agreement/lease for drawing water from Lake Kagawong for the purpose of power generating.
- Mr. Touzel will look at the website data for accuracy
- Staff to schedule a public open house this summer to have Bill Touzel back to make a presentation to the community with respect to the overview of the agreement/lease for drawing water from Lake Kagawong for the purpose of power generating.
- Staff to reach out to Central Manitoulin to seek permission for the installation of a gauge at the South End of Lake Kagawong.

#### **Financial Impacts**

Staff time for agenda management and attendance at meetings, organization and attendance at the public open house.

#### **Alignment to Strategic Plan:**

No direct alignment.

#### **Alignment to the CEEP:**

N2O3 - Support water protection initiatives

#### **Respectfully Submitted by:**

Emily Dance, CAO/Clerk

# THE CORPORATION OF THE TOWNSHIP OF BILLINGS

## TERMS of REFERENCE

### LAKE KAGAWONG RESOURCE COMMITTEE

**Date Established by Council:** March 5, 2019

**Revised June 7, 2022, April, 2023**

**Type of Committee:** Advisory and Stewardship

#### Responsibilities

- It is the responsibility of all appointed committee members to comply with the following Acts and Township of Billings Policies:
  - the *Municipal Conflict of Interest Act*
  - the Code of Conduct for Members of Council and Local Boards of the Corporation of the Township of Billings
  - the Township of Billings Workplace Harassment, Discrimination and Violence in the Workplace Policy
  - the Township of Billings Accountability and Transparency Policy
  - the Township of Billings Procedural Bylaw
  - the Township of Billings Council-Staff Relationship Policy
  - any and all other applicable municipal bylaws
  - the *Municipal Act*
  - the *Municipal Freedom of Information and Protection of Privacy Act*
  - the *Occupational Health and Safety Act*
  - the Township of Billings Health and Safety Policy
- No individual member nor the committee as a whole, has the authority to make direct representations of the township to Federal or Provincial governments. Members shall abide by the rules outlined within the *Municipal Conflict of Interest Act*, shall disclose any pecuniary interest to the chair, and shall absent herself/himself from meetings for the duration of the discussion and voting (if any) with respect to that matter.

#### ROLE OF THE COMMITTEE

To act as an advisory body to Billings Township council in matters concerning the agreement/lease, for drawing water from Lake Kagawong for the purposes of power generating, held between the Township of Billings (lessor) and Oakville Enterprises (lessee) by:

- having a better understanding of how the “Rule Curve” and other technical information, applies to the Lake Kagawong water levels, and how these levels are determined and monitored.
- ensuring that Oakville Enterprises are working within the guidelines of the agreement and to report any violations to the CAO and council.
- ensuring that businesses, seasonal and permanent residents and tourists to Lake Kagawong will be able to operate and enjoy their businesses and properties; and to minimize property damage and negative economic impact to Billings Township, due to low/high water levels. By, ensuring Oakville Enterprises are reporting accurate and timely information to Billings Township and to report any violations to the CAO and council.
- monitor the quality of water and report back any concerns to Council
- allowing business and property owners a voice to council.

To act in a stewardship role including but not limited to water sampling, water clarity testing and shoreline allowances regarding Lake Kagawong.

### **COMMITTEE STRUCTURE**

The Lake Kagawong Resource Committee is hereby established as a standing advisory committee and is comprised of the following members as appointed by council:

- i. one (1) members of council;
- ii. seven (7) members of the general public
- iii. Mayor sitting *ex officio*, with voting privileges when present; and
- iv. One (1) staff member to assist in committee administration, keep minutes and act as a resource person/liaison. Additional staff member(s) may attend as required at the discretion of the CAO/Clerk.

### **REPORTING**

Any recommendations made by this committee will be in the form of a written report presented to council for their consideration. Time-sensitive infractions will be reported to the appropriate agency through the CAO/Clerk as soon as possible for action.

### **MEETING TIMES and PROCEDURE**

Committee will meet four (4) times per year on the third Thursday of the month in which the meeting is held (April, June, September, November) or at the call of the Chair. Meeting times will be 7:00 pm.

Meetings will be in person at the Park Centre-Kagawong or if determined by the CAO/Clerk in consultation with the Chair that the meeting will be held virtually.

If meetings are to be cancelled and/or rescheduled, the staff resource of Township of Billings staff in consultation with the CAO/Clerk and Chair will notify the Committee by email as soon as possible.

**TERMS OF REFERENCE**

Council may, at its discretion, change the Terms of Reference (TOR) for this committee at any time. Any changes proposed to these TOR shall be recommended to council through an appropriate report. The committee may also be dissolved by resolution of council.



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## **COUNCIL REPORT**

**Department:** Clerk

**Date:** May 2, 2023

**Report Number** CLK-2023-05-17

**File:** Parks, Recreation and Wellness Committee Event Sponsorship

**Attachment:** Email Received from Sue Snelling on April 17<sup>th</sup>, 2023

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### **Staff Recommendations:**

THAT the Township of Billings Council hereby approves Report CLK-2023-05-17 AND approves hosting the Concert Series at the Old Church on the Hill this spring/summer AND authorizes pre-budget approval to cover the costs associated with cleaning, insurance, and portable toilets.

### **Background:**

An email was received from Sue Snelling on April 17<sup>th</sup>, 2023 proposing a concert series to be hosted at the Old Church on the Hill this spring/summer. A report was prepared and presented to the Parks, Recreation and Wellness Committee on April 24<sup>th</sup>, 2023 where the following motion was passed:

Motion By: Nathalie and Jenna

THAT the Township of Billings Parks, Recreation and Wellness Committee hereby approves Report PRW2023-04-04 AND agrees to sponsor the Concert Series at the Old Church AND FURTHER requests pre-budgeted approval from Council to cover the costs associated with cleaning and portable toilets to host the Concert Series at the Old Church on the Hill this spring/summer.

Carried.

### **Discussion:**

The Township is able to cover the insurance through a sponsorship of the Parks, Recreation and Wellness Committee and the rental fee would be waived.

There are no funds to be made by the group to host these events. If there is an admission fee it is paid to and collected by the band.

The group has three concerts in mind to date, with this approval they will begin to actively seek more to play at the Old Church on the Hill.

### **Financial Impacts:**

Portable toilet expense for 5 months (May – September) with weekly cleanings is \$1,150 + HST. Weekly cleanings of the facility for 5 months (May – September) is \$420. The cleaning schedule will be reflective of the concert bookings.

### **Alignment to Strategic Plan:**



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Continue to pursue rational, cost-effective, and efficient use of municipal property, buildings, and facilities, to maximize the availability of public space, in the context of the results of the structural condition assessment report.

**Alignment to the CEEP:**

No direct alignment.

**Respectfully Submitted by:**

Tiana Mills, Deputy Clerk

**Reviewed By:**

Emily Dance, CAO/Clerk

## Tiana Mills

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**To:** Emily Dance  
**Subject:** RE: Concert series at Old Church?

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**From:** Susan Snelling  
**Sent:** April 17, 2023 1:45 PM  
**To:** Emily Dance <[edance@billingstwp.ca](mailto:edance@billingstwp.ca)>  
**Cc:** 'Melanie Hunt'  
**Subject:** Concert series at Old Church?

Hello Emily,

I am writing to see if there would be support from the Township if a group of residents wanted to develop a small folk music series of concerts at the Old Church on the Hill this spring/summer.

I am already aware of three separate folk musicians who are coming to Manitoulin this summer and looking for opportunities to perform. If we put the word out, there could be others.

Melanie (copied) and I have a background putting on events via 4elements Living Arts (which is putting on Elemental Festival in September), and we have others to draw on for help and volunteer support. However, what we are proposing with the Old Church series would be a volunteer-led and -organized series (not 4elements-led).

The performers would be established musicians – we are not thinking about ‘open-mic’ kinds of events.

We propose the following:

- The volunteer group does the booking, scheduling, promotion, working with the musicians to set up what they need for sound, on-site welcoming and ticket-taking/donation management, etc.
- These would probably be pay-what-you-can events, with revenues (after expenses such as paid advertising) going to the musicians.
- The Township provides the venue and cleaning, and post-a-potties on site.

We would need to explore insurance for the events – could these be presented as Township events, and covered under existing insurance? We could look into other avenues if that is not possible, although it would add an additional cost to the whole venture.

The first interested group is the Barrel Boys, and they are hoping to play on April 29 (they are touring in Northern Ontario and this is when they are passing through). So time is of the essence for their scheduling.

Could you please let me know what would be involved in setting this up?

I appreciate your help!

Susan Snelling



On Mar 29, 2023, at 6:57 AM, Kate Runyan [REDACTED] wrote:

Hello,

I am writing to you today to express my concerns over the short-term rental bylaw. It has never been my intention to get involved in politics on any level. I believe based on what I heard at the 'meet the candidates' night that perhaps a couple of you might have felt the same way. Having said that, too many of us have neglected our civic duty to hold government to account.

My husband and I moved to Kagawong to live a quieter, simpler life, away from the ever growing restrictions and chaos of city living. We do not own a short term rental accommodation that falls under this bylaw, but feel it affects enough of our community to speak out. This island is a tourist destination. The majority of local businesses depend on that tourist traffic to make ends meet. We also have friends that lost prosperous careers during Covid and have had to rent out their island homes just to cover the bills.

Since we moved here six years ago we have witnessed a disturbing trend in government; gross overreach with the intent to control. The short-term rental bylaw is a prime example of this. I've heard arguments that the bylaw is meant to keep visitors safe. This would be a compelling argument, if we didn't already have legislation and bylaws that cover "safe";

1.The Fire Protection and Prevention Act outlines municipal responsibilities for fire safety. It is my understanding that the fire department can inspect any property at any time to ensure everything is to code.

2.The Trespass to Property Act of Ontario addresses illegal entry onto private property.

3.Billings Township Noise Bylaw 2021-12

With the above legislation in place, why do we need the redundancy of another bylaw? How will it be policed? Two Billings employees with no need to join a short term rental Facebook page were caught trying to sway public opinion online. I also personally believe they joined the group to monitor for Billings properties in the attempt to "bust" constituents who may not have yet registered their rental. This sort of behaviour is quite disturbing, however, after doing some research, I found this digital surveillance is a trend across many townships, with platforms like Airbnb providing access through "city portals" for municipalities to spy on their constituents (reference below). What disturbs me about this is that once again we have billion dollar corporations working with government to bully and restrict independent operators. We saw this with Covid, when mom and pop shops were forced to close while large corporations took advantage of the largest wealth transfer in our lifetime. From what I understand, this is not the first time Township employees have engaged in this sort of surveillance behaviour either. Sometimes I think we forget how small our community actually is. People talk and I have heard some pretty ugly stories of the Town going after individuals. This is not the way to build trust in the community.

There are many arguments against the need for this bylaw. I would like to see a town hall or other means by which there can be open dialogue to discuss this as a community.

Thank you for taking the time to read my email and I look forward to being able to discuss this with council directly.

Sincerely,

Kate Lebrun

<https://www.cbc.ca/news/canada/ottawa/ottawa-short-term-rental-bylaw-airbnb-enforcement-1.6121526>



## News Release

For Immediate Release

# FONOM and Police Services meet again to discuss Bail Reform and impacts of Property Damage on Northern Communities

April 14, 2023, Timmins, Ontario

Citizens expect to live in safe and vibrant communities. Bill C75 is negatively affecting many neighbourhoods across Northern Ontario. At the second meeting of the Northern Ontario Bail Reform Working Group, a Resolution was discussed that will be used to advocate for Federal Legislative change. The taskforce agrees the Resolution will be shared at the FONOM AGM in Parry Sound on May 10<sup>th</sup>. It will be shared not only with the FONOM Membership for support, but with all Municipal Associations in Ontario and their membership. President Whalen commented, "*the Resolution stands for itself, and we will leverage our relationship with other Municipal Caucus' to get Province wide support*". With Province wide support, FONOM will work with the Association of Municipalities of Ontario to bring forward to the Federation of Canadian Municipalities.

The four main points of the Resolution are as follows.

1. Create a Designation of a chronic persistent offender.
2. Allow community impact statements at bail and at bail hearings.
3. Creating reverse onus in bail for all firearms offences.
4. All bail-related gun charges go to the superior court for bail release.

The Taskforce also discussed the impact property crime, sometimes with violence, is having on the people of Northern Ontario. "We have businesses and homes that are repeatedly targeted" commented Chief Foy, "it can lead to defeatism and cause one to lose faith in the justice system".

In some communities a small number of individuals are responsible for a significant percentage of the Break and Enters. The Court System is releasing many offenders back into the community without spending time incarcerated. "*Violent crime is up 80% in the last five years,*" stated Sault Ste Marie Police Service Chief Hugh Stevenson, "*this cyclical issue costs municipalities on EMS, police, fire, bail hearings, and correction services.*"

The Taskforce discussed the cost to governments for those offenders and discussed ways to quantify the number in Northern Ontario. This information would aid Municipalities in Budget discussions, but also the empirical data will help FONOM, and the Province determine the best path to help the Region.

The next Taskforce meeting will be held in North Bay in June. Chief Foy, from the Timmins Police Service, will participate in a Bail Reform Session during the May FONOM Conference in Parry Sound.

FONOM is an association of some 110 districts/municipalities/cities/towns in Northeastern Ontario mandated to work for the betterment of municipal government in Northern Ontario and strive for improved legislation respecting local government in the North. It is a membership-based association that draws its members from Northeastern Ontario and is governed by an 11-member board.



Some of the Participants at the April 12<sup>th</sup>, 2023, Bail Reform Task Force meeting.

Kramer Grenke – Timmins Police Services Board Chair  
Chief Hugh Stevenson – Sault Ste. Marie Police Service  
Deputy Chief Robert MacLachlan – Sault Ste. Marie Police Service  
Chief Daniel Foy – Timmins Police Service  
Inspector Darren Dinel – Timmins Police Service  
Deputy Chief Henry Dacosta – Timmins Police Service  
Inspector Richard Blanchett – Timmins Police Service  
Corporate Communications Coordinator Marc Depatie – Timmins Police Service  
Mayor Michelle Boileau – City of Timmins  
Sandra Hollingsworth – SSM City Council Ward 1  
Lynn Watson – Mayor Echo Bay  
John Curly – Timmins Councillor  
Danny Whalen – Temiskaming Shores Councillor – FONOM President

Mac Bain – FONOM, Executive Director

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Danny Whalen  
FONOM President  
705-705-622-2479

## **Bail Reform Resolution**

**WHEREAS** the cost of Policing and Emergency Services in Northern Communities is harming a community's ability to support local Social and Health issues

**WHEREAS** a small percentage of those affected by an Addiction in the communities of Northern Ontario are committing crimes

**WHEREAS** many of those committing crimes are not housed in the correctional system, therefore, remain in our communities, often those that do require treatment for their Addiction issue receive none.

**WHEREAS** some committing crimes become violent, but are released back into the community, due to the negative impacts Federal Bill C75

**WHEREAS** the Federation of Northern Ontario Municipalities (FONOM) believes that more must be done by the Federal Government on Bail Reform

**THEREFORE BE IT RESOLVED THAT** the Federation of Northern Ontario Municipalities (FONOM) requests the Federal Government make these Legislative changes

1. Create a Designation of a chronic persistent offender.
2. Allow community impact statements at bail and at bail hearings.
3. Creating reverse onus in bail for all firearms offences.
4. All bail-related gun charges go to the superior court for bail release.

**BE IT FURTHER RESOLVED THAT** a copy of this resolution be sent to the Prime Minister, Federal Justice Minister, Premier of Ontario, The Attorney General, the Solicitor General, Minister of Infrastructure, Minister of Municipal Affairs, Northeastern MPs and MPPs, Leaders of the Opposition, and the Association of Municipalities of Ontario.

## **Bail Reform Resolution**

**WHEREAS** the cost of Policing and Emergency Services in Northern Communities is harming a community's ability to support local Social and Health issues

**WHEREAS** a small percentage of those affected by an Addiction in the communities of Northern Ontario are committing crimes

**WHEREAS** many of those committing crimes are not housed in the correctional system, therefore, remain in our communities, often those that do require treatment for their Addiction issue receive none.

**WHEREAS** some committing crimes become violent, but are released back into the community, due to the negative impacts Federal Bill C75

**WHEREAS** the Federation of Northern Ontario Municipalities (FONOM) believes that more must be done by the Federal Government on Bail Reform

**THEREFORE BE IT RESOLVED THAT** the Federation of Northern Ontario Municipalities (FONOM) requests the Federal Government make these Legislative changes

1. Create a Designation of a chronic persistent offender.
2. Allow community impact statements at bail and at bail hearings.
3. Creating reverse onus in bail for all firearms offences.
4. All bail-related gun charges go to the superior court for bail release.

**BE IT FURTHER RESOLVED THAT** a copy of this resolution be sent to the Prime Minister, Federal Justice Minister, Premier of Ontario, The Attorney General, the Solicitor General, Minister of Infrastructure, Minister of Municipal Affairs, Northeastern MPs and MPPs, Leaders of the Opposition, the Association of Municipalities of Ontario, and the Federation of Northern Ontario Municipalities.

# HEAD OF COUNCIL LEADERSHIP ROUNDTABLE

SAULT STE. MARIE ONTARIO - MAY 25 ~ MAY 26, 2023



This is an opportunity for small and medium sized community Mayors, Deputy Mayors and Reeves to network and learn from each other. Discover and understand effective ways to lead your community, build consensus and move your council members forward to progressive growth.

## TOPICS WE WILL COVER

### Head of Council "Hats"

CEO, public figure, advocate/cheerleader, leader, facilitator and negotiator

### At the Head of the Table:

Meeting management and facilitating debate

### Who is Driving the Bus?

Working effectively with your Senior Manager

### Image Management

Yours and the Community's

### Community Building and Engagement

### Understanding Your Leadership Style

### Can't Please Everyone

Resolving Conflict/Deescalating Situations

### Advocating for your Community

How your MPP can facilitate conversations with the Province

### When to ask for expert advice

## BONUS

YOU WILL ALSO RECEIVE A "TOOL" OR POLICY FOR EACH SESSION



## REGISTRATION INFORMATION

**Date:** Thursday May 25 - Friday 26, 2023

**Register by April 30 to receive the Early Bird price of \$765**

Price after May 1 will be \$835

**Location:** Delta Hotel by Marriot  
208 St Mary's River Dr, Sault Ste. Marie

### How to Register:

Email [humanresources@e4m.solutions](mailto:humanresources@e4m.solutions) to receive your registration package

Your Registration also includes a bus tour of Sault Ste. Marie and a special dinner Thursday Evening at Antico Italian Restaurant.

Keynote Speaker is Steve Foster

## HOW TO REGISTER

EMAIL: [HUMANRESOURCES@E4M.SOLUTIONS](mailto:HUMANRESOURCES@E4M.SOLUTIONS)

Sponsored by: Summit PCG, Wishart, ISN and E4m

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# HEAD OF COUNCIL LEADERSHIP ROUNDTABLE

SAULT STE. MARIE ONTARIO - MAY 25 ~ MAY 26, 2023

## HOW THIS WORKSHOP CAN BENEFIT YOU

As Head of Council, Mayors, Deputy Mayors and Reeves all must wear many hats. At this conference, you will understand your unique leadership role while acting as negotiator, public leader, cheerleader for the community, motivator, economic development lead and Chief Executive Officer of the municipality.

Learn to advance your community! Build a positive image both internally and externally through effective communication. This is one of the top jobs for Mayors in small to medium sized communities. You will learn about community image and how the media and news effectively determines your community's over success.

Ensuring the Council Team understands their role of governance versus operational is essential. Ensuring the communication between Mayor and CAO/Manager/Clerk is essential. Making sure everyone understands who is driving the bus is critical. Mayors will begin to understand effective methods to ensuring roles are clear and concise.

The Mayor's Forum will bring together experts in their respective fields to advise attendees on Community Building and Engagement, Understanding Your Own Leadership Style, Resolving Conflict/Deescalating Situations, and advocating for your community within a provincial framework.

Mayors will also learn how and when to ask for expert advice, outside of your community's infrastructure.

## KEYNOTE SPEAKER - STEVE FOSTER



Steve Foster is from Havilland Bay, Ontario and works as professional firefighter in Sault-Ste. Marie and as an entrepreneur operating his outdoor adventure business for over 25 years: Steve Foster Adventure Productions.

Steve has shared his knowledge and passion for outdoor adventures with numerous groups within his community including the Garden River First Nation, Algoma Family Services, various local high schools, and even the Canadian Military. Steve's vision and tenacity led him to Mount Everest in 2003.

His ability to mobilize community resources and spark interest and engagement in people resulted in his team of two Canadian Firefighters raising over \$30,000 for the Canadian Children's Wish Foundation. Steve continues to facilitate personal and community growth and development by getting people outside and engaging with their immediate natural environment.

## HOW TO REGISTER

EMAIL: [HUMANRESOURCES@E4M.SOLUTIONS](mailto:HUMANRESOURCES@E4M.SOLUTIONS)

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## **An Assessment of Ontario Public Opinion Regarding Bill 23 (the *More Homes Built Faster Act*) and Related Measures Affecting the Greenbelt and Affordable Housing**

Toronto, April 2023

**Highlights:** On-line survey research was conducted in the period December 2022 to March 2023, to assess Ontario public opinion regarding the recent measures by the Government of Ontario related to Bill 23 and its potential impact on housing and the Greenbelt.

The on-line survey research was carried out independently by an expert survey research group and not funded by government or other sources. Dozens of NGOs and community organizations from across Ontario participated in the stakeholder portion of the survey.

The results show widespread opposition in Ontario to the Government's Bill 23 and measures affecting the Greenbelt and affordable housing. Based on over 6,400 responses, the survey showed, in summary:

- **In a random sample survey, four out of five Ontarians surveyed (81%) called for the repeal of Bill 23 and for an ethics review on the Government's handling of these measures.** People are calling for Government action to reconsider these measures.
- **As to housing, the government rationale for Bill 23 and the related measures, 79% of those surveyed believe the government's measures will have no impact on the affordable housing which is desperately needed in Ontario today.**
- **At 80%, opposition is much higher than a Mainstreet survey published in December 2022, and another published by Abacus Surveys in March 2023 which both reported that people were opposed to the Bill 23 measures 2 to 1.** In both of those surveys, Ontarians were vehemently opposed to the Bill 23-related measures adopted.
- **In additional targeted surveys: Opposition was shown to be widespread across many specific groups examined (such as farmers, planners, housing providers, ratepayers (homeowners), and others), not only among environmental groups.** Further, 80-90% of Ontarians pointed to numerous serious, negative impacts expected from these measures in areas as diverse as municipal finance, housing, farming, and environment.

**In short, a strong majority of Ontarians urge the Government to reverse the Bill 23 measures.**

More details are provided within.



## **Acknowledgements**

The on-line survey reported on within, aimed at improving our understanding of public opinion as regards Bill 23 and the Greenbelt, was aided by the efforts of many NGOs and others to reach out to persons concerned about the Greenbelt. The Survey results show the seriousness of this issue to the people of Ontario.

Thanks are due to many types of organizations who invited participants to the stakeholder component of the survey, including: NGOs, such as: social planning organizations, environmental groups, citizens groups, student organizations and many others including: homeowners/residents associations; labour organizations; farming organizations; housing organizations & tenant associations; business associations; faith organizations; university faculties in planning, natural resources and tourism; cottage associations; and hiking & trails associations.

## A. Introduction

This report provides information from on-line surveys of some 6,400 Ontarians, casting light on public opinion, in relation to debates on Bill 23, and its controversial removal of lands from the Ontario Greenbelt in 2022. This information could aid legislators and others, including those working to have these measures repealed.

To add new information to the debate on Bill 23 and the Greenbelt, this research on Ontario Public opinion was undertaken by *Research on the Greenbelt*.<sup>1</sup> The research included a large survey of views of key stakeholder groups such as planners, environmental groups, farmers, non-profit housing groups and residents' associations.

The researchers asked for Ontarians' views on three key issues: 1) whether an ethics investigation was required, 2) whether Bill 23 and related measures would be likely to increase the supply of affordable housing, and 3) whether Bill 23 should be repealed. To our knowledge, these questions had not been directly examined in previous studies of Ontario public opinion.

Results showed that most Ontarians want an ethics review of the Bill 23 process. Very few Ontarians expect affordable housing to result from Bill 23, and the vast majority of Ontarians favour repeal of Bill 23. Comparison to other surveys by Abacus Surveys and Mainstreet Surveys suggest that our survey results show Ontarians are increasingly opposed to Bill 23 and related measures and are calling for changes in these measures.

## B. Background

In Fall, 2022, the Government of Ontario introduced Bill 23, Bill 39 and related measures removing 7,400 acres of land from the Ontario Greenbelt including the Duffins Rouge Agricultural Preserve and changing processes for housing development. This was a shock to many in Ontario, as previously the government had promised that the Greenbelt lands would be protected "forever" from development.

During a very-short consultation period, hundreds of presentations were submitted to the Provincial Government opposing these measures. Despite this opposition, Bill 23 and related measures passed into law on November 28, 2022, vastly changing Ontario's environmental situation and modifying housing development processes.

Bill 23 made these lands available for development, ostensibly to help address Ontario's shortage of housing. Because media reports indicated that the lands to be developed, potentially with very substantial profits, are in great part owned by individuals or companies linked to the Progressive Conservative Party numerous complaints were raised about the ethics of these moves, and Ontario's Integrity Commissioner, the Auditor General, and Ontario Provincial Police were asked to investigate.

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<sup>1</sup> In Winter, 2023, *Research on the Greenbelt and Ontario*, a project of SPR Associates of Toronto, conducted surveys to provide new information on public opinion to inform discussions of the Bill 23-greenbelt issues. Over 6,400 Ontarians completed these surveys. The on-line surveys were undertaken by SPR as a public interest effort. The research drew on a decades long track record in surveys SPR has conducted for the governments of Canada, Ontario, and NGOs. Key accomplishments of SPR include its \$1million research contributing to the Ontario Occupational Health and Safety Act of 1990 and resulting certification training for over 400,000 Ontario workers and managers; and contributions through \$2million in research for Canada Mortgage and Housing Corporation, to aid the establishment of Canada's system of family violence shelters.

During protests following the passage of these measures, critics of the changes predicted many harmful impacts to be expected. The Bill 23-related changes were widely criticized as destructive to the environment generally, harmful to farming, harmful to flood control, and harmful to municipalities from a financial perspective.

The changes were also criticized as being of uncertain value to housing and reflecting poor planning. Initial impacts would be to develop new housing in poorly serviced lands in Pickering and Markham, with the likely result, based on recent track records of developers, being the development of large and costly homes (likely with many 4–6-bedroom homes resulting, based on the performance of key developers in the past few years). No positive impacts were seen for areas where housing was deemed most needed -- in Ontario's cities.

Since the winter, Ontario has been in turmoil with widespread and ongoing opposition to these government actions. Demonstrations have been widespread, with hundreds of NGOs and community organizations mobilizing against Bill 23 and the related measures. Umbrella groups such as *Liveable Ontario* have grown rapidly, attracting hundreds of organizations and thousands of supporters. As well, recent research by Dr. Kevin Eby, former Waterloo Director of Community Planning has shown there is enough land now available in the Golden Horseshoe for building 2 million new homes, without touching the Greenbelt.

**The current situation:** Bill 23 is now law, but some obstacles may impede its full implementation. First, ongoing ethics investigations may present obstacles to the government. Second, a Federal Environmental Assessment related to the *Rouge National Urban Park* may impede parts of these measures. But overall, the “battle” against Bill 23 and related measures remains ongoing.

**Considering a Role for Public Opinion.** Although widespread opposition has been seen, little effort has been made to examine public opinion in developing these discussions. Some surveys have measured general Ontario opinion regarding these changes (see for example: *Toronto Star*, March 7, 2023, which reported on a study by Abacus Surveys indicating widespread opposition to Bill 23 (Ontarians were shown to be opposed two-to-one to the Bill 23 changes). These results were similar to those of an earlier report by Mainstreet Research. As well, no surveys have directly examined the need for an ethics review, or repeal of Bill 23.

**Starting to Fill this Gap:** This report starts to fill this gap. The research has two parts: a survey of a small random sample of the Ontario population, and a larger survey of specific stakeholders in these measures, such as environmentalists, farmers, housing providers, planners, and others. In the research, a focus is given to Ontarians' views on three main topics: 1) whether an ethics investigation was required, 2) whether Bill 23 and related measures would be likely to increase the supply of affordable housing, and 3) whether Bill 23 should be repealed.

To our knowledge, these questions have not before been directly examined in studies of Ontario public opinion. Altogether some 6,400+ Ontarians were surveyed in this effort to fill this gap.

*It is hoped that this information will help those who wish to modify or reverse the Bill 23 measures.*

## C. Results of the Random Sample Population Survey

The research had two main components: a) a survey of a small random sample of the Ontario population (400 persons), and b) a larger survey of 6,000+ stakeholders in these issues -- including environment groups, planning bodies, housing organizations, farming bodies, residents' associations, and other areas. The research focused on Ontarians' views on three key issues: 1) whether an ethics investigation was required, 2) whether Bill 23 and related measures would be likely to increase the supply of affordable housing, and 3) whether Bill 23 should be repealed. Developers, financial bodies, and others who might benefit from the Bill 23 actions were not invited to the survey.

The population survey revealed that not all Ontarians are aware of the Bill 23-Greenbelt issue. Less than half of those invited to the survey were informed enough that they felt they could provide assessments of Bill 23. Those with assessments, however, provided very clear views.

### *On the Three Key Issues:*

- 80% indicated that an ethics review was needed.
- Only 21% thought the Bill 23 measures would aid affordable housing.
- 81% indicated that Bill 23 and related measures should be repealed.

*Negative Impacts of Bill 23 and related measures:* Of those providing assessments, a range of concerns were noted, with the percentages having specific concerns noted below:

- 95% expressed concerns with impacts on the environment.
- 92% expect loss of green space, recreational areas.
- 88% see negative impacts on farming and protection of agricultural lands.
- 80% cite negative impacts on climate change.
- 59% cite negative impacts on planning.
- 58% expect negative impacts on housing, including the provision of affordable housing.
- 54% foresee negative impacts on funding for municipalities.

Overall, the survey indicated that severe problems existed in the Ontario Bill 23 measures, that an ethics review was greatly needed, and that the legislation should be repealed. These results, which were similar for all regions of Ontario, should caution the government and aid opponents of the Bill 23 measures.

**Conclusions:** A wide range of concerns were expressed regarding negative impacts of Bill 23 and related measures, with greatest concerns for impacts on the environment, loss of green space and recreational area, impacts on farming, and impacts on climate change. *These results show a clear consensus in public opinion – that Bill 23 and its related measures are unacceptable to Ontarians. These results are further explored below for key stakeholder groups.*

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<sup>2</sup> *Sampling:* The population random sample (400 persons) was drawn from SPR databases. Stakeholder survey participants were recruited through invitations distributed to: *public agencies* such as municipalities and conservation authorities; *NGOs*, including environmental groups; *Farmers groups*, such as the National Union of Farmers, county branches of the Ontario Federation of agriculture; *University faculties* (e.g., in forestry, environment and planning), *Neighborhood associations*, including over 200 residents associations from cities across Ontario; *Housing bodies*, including non-profit housing agencies, and umbrella groups such as the Ontario YWCA Housing Network; *Business groups* such as local business improvement associations; *Faith Groups*, such as the Anglican diocese of Toronto; and *others* such unions and social action groups. Many of the survey participants were persons whose main interests in the greenbelt were as users of green spaces (hikers, naturalists, birders). See below regarding sampling of stakeholder groups.

## D. Results for Key Stakeholder Groups

**Overview:** The survey results for key stakeholder groups generally mirrored those for the overall Ontario population, but in most cases with a stronger negative reaction to the legislation. Key groups examined were mainly persons invited to the survey by NGOs, and included environmental groups, non-profit housing groups, municipal officials, planners, farmers, users of green spaces, (hikers, campers etc.), residents’ associations, and provincial civil servants. All these groups showed strongly negative assessments of Bill 23 and its related measures.#

**Basic Results:** of those providing detailed assessments key stakeholder groups shared common concerns with Bill 23 and need for an ethics review, little confidence in the Bill 23 measures aiding affordable housing, and strong support for repeal of Bill 23. See details below.

**Stakeholder views on an ethics review:** *As to the need for an ethic review*, respondents in all stakeholder groups were strident in their views that this was needed. These views were most strongly held by residents’ associations, non-profit housing groups, users of green spaces and environmental groups, all of which favoured an ethics review by 90% or more. Also favouring a review, but less strongly, were planners, municipal officials, and farmers, all favouring a review by 80% or more. (See Table 1). *Specific comments:* Hundreds of respondents provided comments, often with very strong language condemning the Ford government and raising questions about corruption. (See comments, next pages).

**Table 1  
Percentage of Key Stakeholder Groups  
Favouring an Ethics Review**

% favouring an ethics review	Stakeholder Group
94%	environmental groups
96%	non-profit housing groups
83%	municipal officials
84%	planners
80%	farmers
95%	users of green spaces
96%	residents’ associations
91%	provincial civil servants

**Comments:** Typical of the hundreds of comments provided regarding the needs for an ethics review are those shown on the next page, most focused on the widely held view that the Bill 23 measures were introduced as a reward for developer supporters of the Ford government. Respondents’ comments reflect both the desire for more information (since no results are available so far on the ethics review) and a widely held sense of betrayal. Comments also show the ethics issue to be closely interwoven with issues of negative impacts (on environment, farming etc.) in the minds of stakeholders. (Some extremely negative comments are redacted with \*\*\*\*\* symbols).

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3. These groups varied in size and included: 100+ respondents from key groups such as farmers, members of non-profit housing bodies, municipal officials, and provincial civil servants; over 200 planners; 600+ members of environmental organizations; 700+ business persons; 1,400+ members of neighborhood residents associations; and 1,500+ users of greenspaces (hikers and other recreationists).

**In Their Own Words  
About the Need for an Ethics Review**

“Bill 23 should be completely revoked. It is c\*\*\*\*\*,\* led by Doug Ford & his development buddies. If this was a private venture it would never pass. Doug Ford ... Doug Ford should resign immediately. He is not representing the people of Ontario but rather his ... buddies ... . He is increasing land sprawl. He is taking away the ability for farmers to feed the people of Ontario and putting farmers' jobs at risk. He is also adding to Climate Change that effects all wildlife, trees & fauna, rivers, & lakes. Bill 23 is a disaster. There is nothing good about it at all.”

*Member of a Toronto residents' Association.*

“Bill 23 smells to high heaven of c\*\*\*\*\*. A handful of very wealthy people contributors to the PC party in Ontario stand to make many millions after buying up land in the Green Belt that Doug Ford swore would never be developed, and then suddenly declared open for development, on the false premise that it would alleviate the affordable housing crisis in Ontario, when it obviously won't. More suburban sprawl won't solve the housing crisis”.

*Member of a Northern Ontario Environmental Group.*

“Bill 23 was tabled October 25th, 2022. Developers close to Doug Ford bought lands, for cheap, just before ..., in what were then protected areas. It is significant that the only people to benefit from this bill are those developers. Homeowners will see vast increases in taxes, to the point some may lose their home. The homes built by D\*\*\*\*\* and R\*\*\* et al., will be sprawling and into the 1.5-to-2-million-dollar range with nothing to help those struggling to find affordable housing. It is a degenerate bill and shows moral c\*\*\*\*\*.”

*Member of a Residents Association in Eastern Ontario*

“This bill was written for developers as a charter to increase developer wealth at the cost of taxpayers; the poor and near poor; the environment, specifically flood protection, floral and fauna; efforts to reduce climate change. Mr. Ford should be brought to answer ... .”

*A farmer in Central Ontario*

“I feel like Bill 23 and removing portions of the Greenbelt is a disastrous plan that will only benefit developers and those who can afford million-dollar homes. I'm extremely worried about the loss of farmland and green spaces for our citizens. This plan in no way will help provide more affordable housing or address climate change. Something is rotten about how the bill came about and with how lands were purchased. Doug Ford said the people have spoken and we will not touch the Greenbelt, then does a 180 and makes these changes... I have lost all trust in him, and he does not seem to remember that he works for us. We must fill in our blank urban spaces before we impact the environment.”

*An environmentalist in South West Ontario*

It is a profound obscenity. The Greenbelt should be increased, not diminished. This government is way off base with its priorities which are transparently to line the pockets of developers and to build more unneeded highways ... . So offensive!

*Member of a Faith organization in Central Ontario*

**Stakeholder Views on Expected Impacts on Affordable Housing:** Respondents in all stakeholder groups indicated they felt that Bill 23 and related measures would not aid affordable housing in Ontario. These views were strongest among members of residents’ associations and users of green spaces, who might be seen as “typical voters”.

They were closely followed by environmental groups, non-profit housing groups, provincial civil servants, municipal officials, farmers, and planners. No stakeholder groups indicated a view that the Bill-23 changes were likely to aid the goal of affordable housing. (See Table 2, below). These views were underlined by typical and strongly held comments as shown on the next page).

**Table 2:  
Percentage of Key Stakeholder Groups Indicating  
Affordable Housing Could Result from Bill 23.**

% in saying affordable housing could result	Stakeholder Group
3%	non-profit housing groups
6%	users of green spaces
6%	residents’ associations
8%	environmental groups
10%	provincial civil servants
16%	municipal officials
17%	planners
16%	farmers

**Comments:** Typical comments provided regarding poor impacts of the Bill 23 related measures on housing were provided by respondents. Respondent comments suggested great scepticism that Bill 23 and related measures would aid Ontario’s housing crisis. Hundreds of survey respondents commented in the ways shown on the next page, with many emphasizing the likely use of greenbelt lands for expensive homes, and the overall lack of affordable housing. (See next page).

**In Their Own Words**  
**Impacts of the Bill 23 measures on Ontario's Housing Crisis & Affordable Housing**

“Bill 23 will not increase affordable housing in Ontario in the municipalities and locations that require it. Building on the Greenbelt will result in environmental issues (homeowners will need to commute), increased taxes for the infrastructure to support the build including hospitals, schools, roads, sewers, etc. The best strategy for affordable housing is to build “up”, not “out” in existing communities. We need ... checks and balances in place to ensure developers actually build affordable housing not large and expensive homes for the elite.”

*A Municipal Planner, Eastern Ontario*

“This is perhaps the worst piece of legislation to address housing I have ever seen. It is not about affordable housing where it is needed but meeting the housing desires of the wealthiest. It violates basic principles of planning, environmental protection, and what we know about affordable housing. There is clearly a conflict of interest between developers and this government.”

*A Member of a GTA Environmental Group*

The Government has no intention of addressing Affordable Housing. The Gov't would repeal the legislation that introduced the removal of rent control. The theory was this would lead to fair competition of houses being build and affordable rent. Neither is true. Housing costs are virtually out of reach now for average Canadians and the rental market is less than 1% vacancies in most cities and unaffordable to many in the community. The decision of rent or food should not be an issue.”

*A Member of a Residents' Association in Southwest Ontario*

Bill 23, along with Bills 3 and 39, will not result in affordable housing and are a transfer of wealth to developers and the construction industry. The bills will starve municipalities of funding and transfer the cost of growth to taxpayers, harm the environment, result in urban sprawl, and erode local democracy. All three bills should be repealed.

*Manager of a Non-profit Housing Agency in Eastern Ontario*

As it stands now, it seems that houses to be built in the Greenbelt would most probably be estate homes. Repeal the bill and replace it with affordable housing for people at risk, the evicted, the homeless. The Greenbelt must be protected against developing anything that would endanger already endangered species. Whatever is decided, it must meet Canada's GHG targets or better.

*A GTA Business Person*

I am incredibly disappointed that Bill 23 has been passed, especially for the profit of developers. Everything I've read – suggests that this has nothing to do with building affordable housing, nor do the plans for building even include affordable housing. We need to address the housing situation in Toronto, where no one can afford to buy a house or rent. This is disgusting.

*A Member of a GTA Environmental Group.*

Building subdivisions on farm and or wet land will not solve any housing problems, more multi million-dollar homes are not needed, what is needed is more affordable housing; this does not mean single family stand alone houses

*A Businessperson, Eastern Ontario*

“This move is completely unnecessary. We have so many empty residential spaces being used as investments. This isn't a lack of land; this is a matter of c\*\*\*\*\* policy issue. Politicians and the money made from development are the issue. They're not helping at all with affordable housing initiatives.”

*Member of a Non-profit Housing Group in Central Ontario*



**Stakeholder Views on the Desirability of Repealing of Bill 23 and Related Measures:** As to repeal of Bill 23 and its related measures, all the stakeholder groups examined indicated that there is a need to repeal this legislation. This was particularly true for residents' associations, environmental groups, users of green spaces, non-profit housing groups and provincial civil servants (all 90% or more in favour of repeal). Less stringent, but still strongly in favour of repeal were municipal officials, farmers, and planners (79-83% in favour of repeal).

**Table 3:  
Percentage of Key Stakeholder Groups Favouring Repeal of Bill 23**

% favouring repeal of Bill 23	Stakeholder Group
96%	residents' associations
94%	users of green spaces
93%	environmental groups
92%	non-profit housing groups
91%	provincial civil servants
83%	municipal officials
82%	farmers
79%	planners

**Overall, these results showed a strong consensus among Ontarians regarding the repeal of Bill 23 and its related measures.**

**Comments:** Typical of the hundreds of comments provided regarding the need for repeal of the Bill 23 measures are those shown on the next page, most clearly indicating the desirability of repeal, focused on the widely held views that the Bill 23 measures were introduced as a reward for developers, who are supporters of the Ford government, along with the related concerns mentioned above regarding negative impacts on the environment, farming, and municipalities.

**In Their Own Words  
the Need for Repeal of the Bill 23 Measures**

“This Bill was Bulldozed through the Ontario Legislature with little thought other than lining certain developers’ pockets. It was also passed on a Friday afternoon after Municipal Elections. None of the elected officials were officially sworn in to office at that time. No one could offer opposition at the time it was passed. There was a lack of democracy in this action. It should be repealed, and legislation created which deals with Homelessness and Geared to income housing for those in need.”

*A Greenspace User in Northern Ontario*

The climate crisis is the most pressing and urgent issue of our time. All government decisions need to be made using a climate lens. Repealing land and green space from the green belt weakens the resilience of our environment and further fractures already fragile ecosystems. Development on these lands will only exacerbate climate change with more emissions, resource extraction, waste, and so forth. It is critical that the government repeal Bill 23. Repeal this legislation.

*An Eastern Ontario Planner*

Bill 23 should be completely revoked. It is c\*\*\*\*\* led by Doug Ford & his development buddies. If this was a private venture it would never pass. Doug Ford should be held accountable along with his developer friends. Doug Ford should resign immediately. He is not representing in a positive manner the people of Ontario He is increasing land sprawl in the Greenbelt rather than decreasing it. He also is taking away the ability for farmers to feed the people in Ontario and putting farmers jobs in jeopardy. He is also adding to Climate Change that effects all aspects of the Greenbelt such as wildlife, trees & fauna, rivers, lakes, etc. Bill 23 is a disaster. There is nothing good about it at all.

*Member of a Toronto Residents ‘association.*

Repeal Bill 23. Impeach Ford for c\*\*\*\*\* and d\*\*\*\*\* Ontarians. Legislation needs to protect the greenbelt in perpetuity. An agreement of many is the only way that the greenbelt can be affected, not just by a one-party decision. Governance of Ontario mustn’t include a right to sell off Ontario’s assets. No single party should ever have that authority to destroy our natural greenspaces.

*An Indigenous Planner in Southwest Ontario*

Repeal the Act for MULTIPLE inherent harms including: environmental/climate damage to Greenbelt; sprawl causing public health harms through climate change & air pollution; unsustainable economically by cutting municipal revenue streams & lack of supporting infrastructure planning/funding for new builds; false representation as a “housing” Act as will produce a lesser number of more expensive/unaffordable housing than properly conceived plans already drawn by professional urban planners/municipalities which are being suppressed; destroys prime dwindling farmland; destroys the valuable Conservation Authorities removing public protections against flooding/poor land management; exposes Ontarians to uncontrolled tax high taxes. NO land should be removed from the Greenbelt. In fact, the Greenbelt should be expanded.

*A Member of an Environmental Group in Central Ontario*

Bill 23, the Greenbelt takeouts, and very troubling changes to Regional Planning are decreasing the supply of housing and new housing starts – not increasing it – while destroying the natural heritage and water sources our province needs for the future. The provincial government needs to repeal these Bills and restore Regional Planning.

*A member of an Environmental Group in Eastern Ontario*

The Ford Government Needs to Repeal Bill 23 and Restore the Greenbelt or Resign.

*A member of a non-profit Housing Group in the GTA*

### **C. Conclusions and Implications for the Greenbelt Debate**

**Conclusions:** Overall, there can be little doubt that Ontarians widely reject the Bill 23 measures. This is clearly indicated by the broad demands for an ethics review, widespread skepticism as to the impacts on affordable housing, and a consensus that the Bill 23 measures should be repealed. These findings are particularly striking as seen in the widespread calls for repeal not just by specific interest groups (such as farmers and environmentalists), but rather groups as broad as Ontario's residents' associations (mostly homeowners), and Doug Ford's own employees – his own civil servants.

**The results suggest that support for the Bill 23 measures is generally very limited, probably only to the Ford Government and selected developers who benefit from these controversial land deals.**

**Implications:** There is a need to consider how these results can best inform the Bill 23 discussions. One way is to share these results more widely with Ontarians. As well, there is a need to continue to monitor movement in public opinion on these issues, especially if, as the above results suggest, Ontarians are becoming more opposed to the Bill 23 measures.

As compared to other recent surveys, our results suggest a shift in public opinion – towards increasing rejection of the Ford government measures. This should be monitored by additional surveys, to provide better information for the government to use in considering repeal of the measures, and to aid those advocating repeal. As well these results may caution further efforts to reduce the Greenbelt or urban planning in Ontario.

**Township of Billings**  
**Accounts for Payment April 25, 2023**

<b>Date</b>	<b>Ck #</b>	<b>Account</b>	<b>Amount</b>	<b>Description</b>
Apr 25 2023	7861	Beacon Images	\$ 547.71	Coroplast Signs
Apr 25 2023	7862	BJ'S & Addison's OK Tire	\$ 271.20	Annual Certification x2
Apr 25 2023	7863	Brendan Addison Mobile Mechanical	\$ 4,787.79	Annual Inspection x2, Equipment Repair
Apr 25 2023	7864	Bridal Veil Variety	\$ 294.12	Fuel
Apr 25 2023	7865	J K Automotive	\$ 207.90	Monthly Storage Rental
Apr 25 2023	7866	Jenna Carter	\$ 614.08	Consignment Post Cards
Apr 25 2023	7867	LAMBAC	\$ 1,025.00	Year 2 Fee for Western Manitoulin EDO
Apr 25 2023	7868	Laurentian Business Product	\$ 145.40	Contract Base + Overage for Printer
Apr 25 2023	7869	Manitoulin Municipal Association	\$ 148.67	2023 Manitoulin Municipal Association Dues
Apr 25 2023	7870	Ontario Clean Water Agency	\$ 7,276.63	Maintenance and Repairs Water Plant
Apr 25 2023	7871	Public Health Sudbury & Districts	\$ 2,556.39	Municipal Levy - May 2023
Apr 25 2003	7872	Strongco	\$ 190.86	Freight-In
Apr 25 2023	7873	The Manitoulin Expositor	\$ 987.02	Circular Used Goods Sale & Volunteer Week Advertisements
Apr 25 2023	7874	UCCM Castle Building Supplies	\$ 168.12	Vinyl J-Channel White, Latch, Battery, Pull Utility Door, HNG Spring
			<b>\$ 19,220.89</b>	
<b>Direct Debit</b>				
Apr 25 2023	DD	Hydro One	\$ 7,408.28	HO Bill Cycle 20
Apr 25 2023	DD	LBPC Leasing Limited	\$ 175.00	Monthly Lease Printer
Apr 24 2023	DD	Pitney Bowes	\$ 1,500.00	Postage Meter
Apr 14 2023	DD	Superior Propane	\$ 1,587.96	Bulk Propane PW Garage
Apr 4 2023	DD	Superior Propane	\$ 79.10	Tank Rental Heritage CTR
Apr 4 2023	DD	Superior Propane	\$ 31.97	Equip. Rental Community Hall
Apr 5 2023	DD	Vianet	\$ 180.74	April Statement for Internet
			<b>\$ 10,963.05</b>	
		<b>Total Accounts Payable</b>	<b><u>\$ 30,183.94</u></b>	



BY-LAW NO 2023-36

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BEING A BY-LAW TO ADOPT AN EXPECTED CONDUCT POLICY

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**WHEREAS** the Municipal Act S.O. 2001, c 25, Section 5(1), as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

**AND WHEREAS** the Municipal Act S.O. 2001, c 25, Section 5(3), as amended, provides that a municipal power, including a municipality's capacity rights, powers and privileges under Section 9; shall be exercised by By-law;

**AND WHEREAS** the Township of Billings deems it expedient to establish policies;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF BILLINGS ENACTS AS FOLLOWS:**

- 1.0 THAT the Corporation of the Township of Billings hereby adopts a Expected Conduct Policy as attached as Schedule 'A' and forming part of this By-Law.
- 2.0 THIS By-Law shall come into full force and effect upon final passage.
- 5.0 THIS By-Law may be cited as "Adopt Expected Conduct Policy By-Law"

**READ a FIRST and SECOND TIME** this 2<sup>nd</sup> day of May, 2023

**READ a THIRD TIME and FINALLY PASSED** this 2<sup>nd</sup> day of May, 2023

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Bryan Barker, Mayor

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Emily Dance, CAO/Clerk



BY-LAW NO 2023-37

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BEING A BY-LAW TO ENTER INTO A LEASE AGREEMENT WITH DIANE LAROCQUE FOR THE BACK ROOM AT THE AUS HUNT MARINA

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**WHEREAS** Diane Larocque desires to lease the back room at the Aus Hunt Marina for the purposes of a store front "Artisans By the Bay", from the Township of Billings.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF BILLINGS ENACTS AS FOLLOWS:**

- 1.0 THAT the Mayor and CAO/Clerk are hereby authorized to execute a Lease agreement on behalf of the Township, attached hereto as Schedule A; and,
- 2.0 THIS By-Law shall come into full force and effect upon passing.
- 3.0 THIS By-Law may be cited as "Aus Hunt Marina Back Room Lease Agreement By-Law"

**READ a FIRST and SECOND TIME** this 2<sup>nd</sup> day of May, 2023

**READ a THIRD TIME and FINALLY PASSED** this 2<sup>nd</sup> day of May, 2023

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Bryan Barker, Mayor

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Emily Dance, CAO/Clerk



BY-LAW NO 2023-38

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BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE  
COUNCIL OF THE TOWNSHIP OF BILLINGS

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**WHEREAS** the Municipal Act S.O. 2001, c 25, Section 5(1), as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

**AND WHEREAS** the Municipal Act S.O. 2001, c 25, Section 5(3), as amended, provides that a municipal power, including a municipality's capacity rights, powers and privileges under Section 9; shall be exercised by By-Law;

**AND WHEREAS** The Council for The Corporation of the Township of Billings deems it expedient that the proceedings of meetings of the Council be confirmed and adopted by By-Law;

**NOW THEREFORE** the Council of The Corporation of the Township of Billings enacts as follows:

1. THAT the actions of the Council of The Corporation of The Township of Billings at its Council Meeting held on May 2<sup>nd</sup>, 2023 in respect to each report, motion, resolution or other actions recorded and taken by Council at its meetings, except where the prior approval of the Ontario Lands Tribunal is required is hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this By-Law.
2. THAT the Mayor and CAO/Clerk, or such other official as deem appropriate are hereby authorized and directed to do all things necessary to give effect to the said action, of Council of the Township of Billings referred to in the proceeding section.
3. THAT the Mayor and CAO/Clerk are hereby authorized and directed to execute all documents necessary on behalf of the Council and to affix the corporate seal of The Corporation of The Township of Billings to all such documents.
4. THIS By-Law shall come into full force and effect upon final passage.
5. THIS By-Law may be cited as the "May 2<sup>nd</sup>, 2023 Confirmatory By-Law".

**READ a FIRST and SECOND TIME** this 2<sup>nd</sup> day of May, 2023

**READ a THIRD TIME and FINALLY PASSED** this 2<sup>nd</sup> day of May, 2023

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Bryan Barker, Mayor

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Emily Dance, CAO/Clerk