

CORPORATION OF THE
TOWNSHIP OF BILLINGS

AGENDA

May 4th, 2021 7:30 p.m.

Electronic Meeting

1. OPEN
2. APPROVAL OF AGENDA
3. DISCLOSURE OF PECUNIARY INTEREST
4. ADOPTION OF MINUTES
 - a) April 15th, 2021 Special Council Meeting
 - b) April 19th, Regular Council Meeting
 - c) April 27th, Special Council Meeting
5. DELEGATIONS
6. COMMITTEE REPORTS
 - a) Economic Development Committee Report
 - b) Library Committee Report
 - c) Lake Kagawong Resource Committee Report
7. OLD BUSINESS
 - a) OPP Detachment Boards
 - b) Main Street Construction Update
8. NEW BUSINESS
 - a) COVID-19 Update
 - b) Broadband Update
 - c) Road Management on Invasive Phragmites
 - d) Community Safety and Wellbeing Plan
 - e) Manitoulin Island Cycling Association (MICA) E-Bike Rack and Charger
 - f) Aus Hunt Marina & Small Craft Basin

- g) Flywheel Art Submissions
- h) Marina Rental
- i) Manitoulin Municipal Association (MMA) Stantec Support
- j) Parks, Recreation and Wellness Game Board Pieces Purchase
- k) Invitation from Minister Clark Re: Consultations to Strengthen Municipal Codes of Conduct
- l) Hydro One: Relocation of Hydro Poles

9. CORRESPONDANCE

- a) Mary Buie RE: Garbage at Bridal Veil Falls

10. INFORMATION

- a) Manitoulin Planning Board 2021 Municipal Requisition for Funding
- b) Manitoulin Island Cycling Advocates: Opening Seasonal Roadside Facilities
- c) Norfolk County Letter of Support: the application of the carbon tax on primary agriculture producers
- d) Lake Kagawong Resource Committee April 22, 2021 Minutes
- e) Parks, Recreation & Wellness Committee April 26, 2021 Minutes
- f) Branford- Request to Withdraw Prohibition of Golf
- g) Climate Action Committee Meeting April 28, 2021 Minutes

11. ACCOUNTS FOR PAYMENT

12. CLOSED SESSION

- a) Identifiable Individual

13. CONFIRMING BY-LAW

14. ADJOURNMENT

Memorandum

To: Mayor, Council
cc: Staff, Public
From: Staff
Date: April 30th, 2021
RE: **May 4, 2021 Council Meeting**

5. Delegations

6. Committee Reports

a) Economic Development Committee Report

Report presented by Sharon Alkenbrack

b) Library Board Committee Report

Report presented by Michael Hunt

c) Lake Kagawong Resource Committee Report

Report presented by Bryan Barker

7. Old Business

a) OPP Detachment Boards

The MMA has asked municipalities to provide input into whether the makeup of the Police Services Boards should have an individual from each municipality, or should they possibly have two municipalities share one position? Having shared representatives will reduce the costs associated with the board. Smaller Boards may also operate more efficiently than a board with a larger number of representatives.

Recommendation:

Pending

b) Main Street Construction Update

- The 2nd Project Progress Meeting was held on April 28, with staff, engineering firm, and the contractor. We continue to have good communication with the engineering and contractor project management team.
- The project continues to be ahead of schedule, although project progress will always depend on weather, and the dependencies between components – if one component is delayed, this can ripple through the project schedule. So far, so good.
- Most of the pole relocations have been completed by Hydro One/Bell, except for the pole removal in the vicinity of the Kuku Hut/Chocolate Works. Our Engineer is working with Hydro One to expedite this, so that it does not end up impeding project progress.
- More work has been done on delineating the contamination zone on the North end (vicinity of the post office and Anglican Church) of the project scope. Indications are positive – that the zone, and

therefore the work/cost will be less than estimated. This remains to be seen, of course. Council also needs to be aware that the contamination mitigation costs are not included in the *funded* project costs. In other words, this work is at additional cost and will be charged on a “time and materials” basis by the contractor, rather than a tendered amount. Our engineering firm and our contractor have worked with us to keep us aware of anticipated cost, and to find the most cost-effective solution.

- When this contamination mitigation work is underway, it is likely that Main St. will need to be closed temporarily, with Upper Street as the detour. The contractor will endeavor to give as much advanced notice as possible regarding this, and once we know, we will disseminate this information as broadly and accurately as possible. If/when this happens, Upper Street residents should be made aware of increased traffic, and part of the notification to the public will include urging everyone to use extra caution on Upper Street – it is a relatively narrow road but is currently in good condition.

8. New Business

a) COVID 19 Update

Megan Bonenfant will present an update on Covid 19.

b) Broadband Update

From the EDO:

Please refer to the accompanying documents from the Huron Shore and Manitoulin Island Community Owned Fibre Infrastructure (H&MCOFI).

I have had further discussion with Susan Church at Blue Sky Network, and with a representative of a concerned group of citizens in the Municipality of Huron Shores. These discussions suggest that Council should stay the course and not engage in this initiative. As you know, Blue Sky Networks is leading an ad hoc committee comprised of individuals from island municipalities and First Nations. Billings has representation on this committee (the EDO), and the committee is engaged in attempting to find practical solutions for improving broadband for Manitoulin generally – something that is likely to involve a mix of approaches. Council always needs to keep in mind that, as a municipality, we can support, advocate, facilitate, etc., and - in ways that are within our means and make financial sense – partner on improving broadband. However, based on my understanding of the proposed H&MCOFI project, this is not a viable approach.

c) Road Management and Invasive Phragmites

We have included the report from last year as well as a resolution sent by the Corporation of the Township of Archipelago.

From our Public Works Staff: I am in favour of supporting the eradication of Phragmites australis before we start noticing it on our road system or shore line including early detection, herbicide application, and cutting.

Recommendation:

That the Township support the resolution received by the Corporation of the Township of Archipelago to eradication of Phragmites australis in our roadways and waterways.

d) Community Safety and Wellbeing Plan

Legislation requires municipalities to have a Community Safety and Wellbeing Plan by July 1, 2021.

A presentation was made at the MMA meeting in 2019 leading municipalities to believe that the District Services Board would be leading the preparation of the plan. Unfortunately, Covid 19 and a change in staffing at DSB has resulted in the Townships having to write the plan themselves. The CAOs that participated in the email discussion all agree that their township does not have enough staff time to

prepare the plan. It has been recommended that the townships hire a facilitator to complete the project for the island municipalities. Townships participating in the Community Safety and Wellbeing Plan will be required to contribute to the cost of the facilitator. An RFP was issued by Northeastern Manitoulin and the Islands. They received two proposals. The estimated cost will be \$20,000 shared between the participating municipalities. I believe that most, if not all municipalities will be participating. I estimate that the cost will be under \$5000 for Billings Township.

Recommendation:

That the Township of Billings participate in a joint Community Safety and Wellbeing Plan and provide the necessary portion of funds for the township to do so.

e) Manitoulin Island Cycling Association (MICA) E-Bike Rack and Charger

Background:

This initiative originally dates from 2019 (see the resolution attached), when Council was approached by MICA regarding a project for which they had received funding: They were planning to establish bike stands, including bikes and an e-bike charging station, at various locations around the island (like their cycle route trailhead signs), and wanted to locate one in Kagawong. MICA recently approached the EDO again, regarding this project. After delays related to product/materials availability, and the impact of the pandemic, MICA is now ready to start working on the installation of the e-bike charging station portion and we were asked to select our location. We need more technical information from MICA and more time to select the best location for recommendation to Council.

Factors Considered:

- The location needs access to electricity and Internet, both of which are available at the AHM
- The location should be visible and have acceptable lighting
- The location should be in harmony with other uses, or at least not in conflict with other uses

Previous Resolution

June 4, 2019

BE IT RESOLVED that Council agrees in principle with the MICA effort to provide a Bike Share Docking Station in the hamlet of Kagawong with a mix of electric and or regular bikes and hereby assure the funder that we will provide space for a minimum of 5 years for the docking station, as well as allow hydro and ethernet phone line hook-ups to the docking station if required; and

BE IT FURTHER resolved that, should the project move ahead, the docking station location will be determined by township staff in consultation with Mica.

Recommendation:

That Council direct staff to seek more technical information from MICA regarding the charger installation and do more research to determine the preferred location.

f) Aus Hunt Marina & Small Craft Basin

Wastewater Treatment: Council will recall that a new wastewater (septic) solution for the Municipal office, marina-related use, and Lower Kagawong public washrooms is a component of the overall waterfront development plan. It has been challenging trying to come up with a cost-effective solution. However, we have returned to appropriate engineering, our application process to MECP is in the works, and so far, things are looking positive.

Small Craft Basin (SCB): We are in the process of dealing with some minor issues at the SCB, in preparation for opening. We expect these to be resolved.

Aus Hunt Marina (AHM): The AHM is obviously in rough shape, and it has been battered by high-water levels and ice over the past year. While we plan to fully rehabilitate this marina, we will be implementing some emergency repairs to allow safe operation in the meantime. We will update Council on this waterfront component at the next regular meeting.

g) Flywheel Art Submissions

Background:

This initiative is proposed by staff.

The flywheel mounted on the base of the waste burner at the Old Mill is, in essence, a municipal public art installation with an obvious historical/heritage link to Kagawong and Billings. The current image was painted by Jacqueline Gordon in the 1980s. The image is starting to deteriorate, and the installation needs a make-over.

Considerations:

- The Call to Artists process will include the creation of a submission review group - individuals to establish design parameters/expectations (if any) and then review and select submissions with the aim of recommending an artist to Council to engage in the work. This is worthy of careful consideration and this group should include representation from Council, The Museum Committee, possibly other committees, and at least one individual with specific artistic experience and knowledge. To be determined if the initiative proceeds.
- The work would include design and implementation.
- Council should be prepared to allocate financial resources to this project that reflect the creative skill and effort involved in doing this work - these types of skills are all too often under-valued. Part of the RFQ development process will include estimating reasonable costing to expect on this, at least internally, *if* Council approves this as an initiative to pursue to the RFP stage. Information from the Canadian Artists' Representation/Le Front des artistes canadiens (CARFAC) may be useful in determining fair compensation.
- We would not expect work to proceed on this until later in 2021 or possibly 2022.
- The waste burner base needs to be re-parged/spruced up. This is separate from the RFQ of course.

Recommendation:

That Council direct staff to issue a Call to Artists - Request for Quote (RFQ) - for services in creating a new image on the flywheel at the Old Mill Heritage Centre/Municipal Office.

h) Marina Rental

A request was received by Deb Flaxman to rent the vacant portion of the Aus Hunt Marina building with the following specifics:

- The timeframe for the rental would be May 24, 2021 to September 30, 2021.
- The shop will be run by a group of co-op volunteers, no paid employees.
- The space would be used as an Artist co-operative for local artists.
- The shop will sell art, jewelry, craft items and some women's wear.
- There will always be a member of the co-operative on site to manage the shop and make sure all covid restrictions and rules are in place.
- Insurance will be purchased by the individual for the season naming the Township of Billings insured.

Recommendation:

That the vacant portion of the Aus Hunt Marina be rented to Deb Flaxman for a fee of \$225/month + HST with a completed and signed rental agreement on file. The hours of operation cannot exceed the normal operating hours of the Aus Hunt Marina and they cannot sell products that are available for sale at the marina. Insurance is required naming the Township of Billings as insured.

i) Manitoulin Municipal Association (MMA) Stantec Support

Recommendation:

That Council support the Stantec Consulting study recommendation for a Little Current Swing Bridge west of the existing Swing Bridge and to circulate this resolution to the Minister of Transportation, Honorable Caroline Mulroney, MPP Michael Mantha, MP Carol Hughes, and to all the Manitoulin Municipality Association members.

j) Parks, Recreation and Wellness Game Board Pieces Purchase

The Parks, Recreation and Wellness Committee has gathered quotes for large game board pieces for the outdoor game board on Main Street, next to the Cedar Maze. For a large wooden set, the price was in the \$6000 - \$7000 range. For a large LED set the price is \$849.99 + HST. The Committee had allocated \$1000 for this set noted in the draft 2021 budget. The Committee has decided that the large LED set would be a great addition to the games area for those of all ages.

Recommendation:

That Council approves the purchase of a large LED set of game board pieces for the outdoor game board.

k) Invitation from minister Clark Re: Consultations to Strengthen Municipal Codes of Conduct

The Ontario government is consulting on how to strengthen accountability for municipal council members. Registration for this presentation is required by May 6th, 2021.

Recommendation:

That Councillor _____ will participate in the June 10th presentation regarding strengthening accountability for municipal council members.

l) Hydro One: Relocation of Hydro Poles

In December 2020 the township was approached by Ogimma Kwe Linda Debassige. When M'Chigeeng was surveying a road access between M'Chigeeng First Nation lots 15 & 16, Concession 4 they were advised that due to the 1990 Land Claim Agreement not being finalized the property is considered to belong to the Township of Billings and not M'Chigeeng.

The property is located west of Old Spring Bay Road and runs to lake Mindemoya. This unopened road allowance is surrounded by First Nation Land on the other three sides. There is no Billings Township property located in the vicinity of this unopened road allowance. Attached is a map indicating the location.

In consultation with Mayor Anderson a letter was supplied to M'Chigeeng advising that they could use the unopened road allowance to build a road that would be the responsibility of M'Chigeeng First Nation. M'Chigeeng would be responsible for all costs associated with this.

M'Chigeeng then found out that some hydro poles needed to be relocated onto the unopened road allowance. Hydro contacted the township and again with consultation with Mayor Anderson and public works approval was given to locate new poles along the side of the road allowance.

I was contacted Wednesday afternoon by Hydro One advising that since Billings was the owner of the property, we would be responsible for submitting all of the paperwork for the relocation of the hydro poles and would be billed for all of the work.

I have had a conversation with the Lands and Resource Coordinator from M'Chigeeng. She has sent an email to their Finance Department and to the Chief. The township can expect to receive a letter confirming that the costs will be the responsibility of M'Chigeeng First Nation.

I have also let the Lands and Resource Coordinator know that Council would welcome someone from the Band Office to attend the meeting to answer any questions that Council may have.

Recommendation:

That Council agrees to submit all the required paperwork for the relocation of hydro poles onto the unopened road allowance between Concession 4 Lots 15 and 16 provided that M'Chigeeng First Nation submits a letter to the CAO stating Nation that M'Chigeeng First Nation be responsible for all costs associated with the pole installation, either by way of paying the invoices or by reimbursing the township for the costs.

9. Correspondence

a) Mary Buie RE: Garbage at Bridal Veil Falls

Please review the attached correspondence from Mary Buie.

10. Information

There are a number of items attached for Council's information. Council may move any of these items to new business during the agenda approval for discussion at this meeting, or request that an item(s) be included on a future agenda for discussion.

- a) Manitoulin Planning Board 2021 Municipal Requisition for Funding
- b) Manitoulin Island Cycling Advocates: Opening Seasonal Roadside Facilities
- c) Norfolk County Letter of Support: the application of the carbon tax on primary agriculture producers
- d) Lake Kagawong Resource Committee Minutes April 22, 2021 Minutes
- e) Parks, Recreation & Wellness Committee April 26, 2021 Minutes
- f) Branford - Request to Withdraw Prohibition of Golf
- g) Climate Action Committee Meeting April 28, 2021 Minutes

12. Closed Session

There will be a closed session to discuss a matter pertaining to an identifiable individual.

The Corporation of the
Township of Billings
Special Council Meeting

April 15th, 2021 7:00 p.m.

Electronic Meeting

Present: Mayor Anderson, Councillors Sharon Alkenbrack, Bryan Barker, Michael Hunt and Sharon Jackson

Staff: Todd Gordon, Economic Development Officer; Kathy McDonald, CAO/Clerk; Tiana Mills, Deputy Clerk; Bruce Mercer, Treasurer; Megan Bonenfant, CEMC; Arthur Moran, By-Law Officer; Martin Connell, Fire Chief

Media: Tom Sasvari

Members of the General Public

1. OPEN

2021-132 Barker - Hunt

BE IT RESOLVED that this special meeting of Council be opened with a quorum present at 7:00 p.m. with Mayor Anderson presiding.

Carried

2. APPROVAL OF AGENDA

2021-133 Alkenbrack - Jackson

BE IT RESOLVED that the agenda for the April 15th, 2021 special meeting of Council be accepted as presented.

Carried

3. DISCLOSURE OF PECUNIARY INTEREST

None.

4. ADOPTION OF MINUTES

None.

5. DELEGATIONS

None

6. COMMITTEE REPORTS

None.

7. OLD BUSINESS

None.

8. NEW BUSINESS

a) Presentation by Mark Langille, EXP, and Ray St. Georges, Gratton Construction.

Council received presentation followed by a question-and-answer period.

9. CORRESPONDENCE

None.

10. INFORMATION

None.

11. ACCOUNTS FOR PAYMENT

None.

12. CLOSED SESSION

None.

13. CONFIRMING BY-LAW

None.

14. ADJOURNMENT

2021-134 Barker - Hunt

BE IT RESOLVED that this regular meeting of Council be adjourned at 8pm.

Carried

Ian Anderson, Mayor

Kathy McDonald, CAO/Clerk

The Corporation of the
Township of Billings
Regular Meeting

April 19th, 2021 7:30 p.m.

Electronic Meeting

Present: Mayor Anderson, Councillors Sharon Alkenbrack, Bryan Barker, Michael Hunt and Sharon Jackson

Staff: Todd Gordon, Economic Development Officer; Kathy McDonald, CAO/Clerk; Tiana Mills, Deputy Clerk; Megan Bonenfant, CEMC; Floyd Becks, Public Works Superintendent

Media: Tom Sasvari

Members of the General Public

1. OPEN

2021- 135 Hunt - Alkenbrack

BE IT RESOLVED that this regular meeting of Council be opened with a quorum present at 7:30 p.m. with Mayor Anderson presiding.

Carried

2. APPROVAL OF AGENDA

2021- 136 Barker - Jackson

BE IT RESOLVED that the agenda for the April 19th, 2021 regular meeting of Council be accepted as presented.

Carried

3. DISCLOSURE OF PECUNIARY INTEREST

None.

4. ADOPTION OF MINUTES

2021- 137 Alkenbrack - Hunt

BE IT RESOLVED that the minutes of the April 6th, 2021 meeting be accepted as presented.

Carried

5. DELEGATIONS

None

6. COMMITTEE REPORTS

a) Sharon Jackson - Ad Hoc Medical Centre Improvement Committee Report April 1 2021

Council received report.

b) Michael Hunt - Billings Museum Committee Report April 12 2021

Council received report.

- c) **Bryan Barker - Climate Action Committee Report April 7, 2021**
Council received report.
- d) **Arthur Moran - Health and Safety Report March and April**
Council received report.
- e) **Arthur Moran - Bylaw Report February/March/April**
Council received report.

7. **OLD BUSINESS**

- a) **OPP Detachment Boards**
Council discussed questions to bring forward to the Municipal Management Association meeting on April 21st, 2021.
- b) **Main Street Construction Update**
2021- 138 Alkenbrack - Jackson
BE IT RESOLVED that Council approve the removal of the decommissioned privy on municipal property in the vicinity of the lighthouse and the Northerly intersection of Upper and Main Streets.
Carried

8. **NEW BUSINESS**

- a) **COVID 19 Update**
Megan Bonenfant, CEMC, presented Council with a COVID-19 update.
- b) **Support for 988, a 3-digit suicide and crisis prevention hotline letter of support**
2021- 139 Hunt - Jackson
WHEREAS the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline;

WHEREAS the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200%;

WHEREAS existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;

WHEREAS in 2022 the United States will have in place a national 988 crisis hotline;

WHEREAS the Township of Billings recognized that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;

NOW THEREFORE BE IT RESOLVED that the Town of Billings endorses this 988-crisis line initiative.

Carried

c) **Planning act timelines letter of support
2021- 140 Barker - Alkenbrack**

WHEREAS the Township of Billings, like many Ontario municipalities, is experiencing significant growth; and,

WHEREAS the Township of Billings has conducted extensive work through its Development Services Review to remove red tape and improve public engagement; and,

WHEREAS the Province of Ontario's Planning Act provides a legislative framework for processing development applications including established timeframes which permit applicants to appeal to the Local Planning Appeal Tribunal if a Council fails to make a decision within a prescribed timeline; and,

WHEREAS the passing of Bill 108 in 2019 reduced the timelines for processing development applications before they can be appealed to the Local Planning Appeals Tribunal (LPAT) for a non-decision from those outlined in Bill 139, the Building Better Communities and Conserving Watersheds Act, 2017 as follows:

- from seven months (210 days) to four months (120 days) for Official Plan amendments;
- from five months (150 days) to three months (90 days) for Zoning By-law amendments; and
- from six months (180 days) to four months (120 days) for Plans of Subdivision; and

WHEREAS the shortened timeframes create unreasonable pressures on municipalities, even outside the context of navigating city business in a global pandemic, and result in reduced opportunities for meaningful public engagement and limited time for the public to provide written submissions on a development application;

THEREFORE, BE IT RESOLVED that the Township of Billings Council urge the Province of Ontario to review and reconsider the current timelines established for review of Planning Act applications before an appeal is permitted to the Local Planning Appeals Tribunal and to return to the timelines that were in effect under Bill 139, the Building Better Communities and Conserving Watersheds Act, 2017;

THEREFORE, BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Ontario Minister of Municipal Affairs and Housing, to the local

MP's and MPP's, to the Federation of Canadian Municipalities, and to the Association of Municipalities Ontario.

Carried

d) Library Budget Advance

2021- 141 Alkenbrack - Hunt

BE IT RESOLVED that council authorizes the Treasurer to transfer \$10,000.000 from the general account to the library advance on their 2021 levy.

Carried

e) New Financial/Administrative Support Position Job Description

2021- 142 Jackson - Barker

BE IT RESOLVED that Council directs staff to advertise and hire a financial/administrative support person for the office, with the pay range being the same as the Administrative Assistant range in the 2021-08 Employee Salary Range by-law.

Carried

9. CORRESPONDENCE

None

10. INFORMATION

a) MPAC Annual Report 2020

Council received report

b) Inclusive Community Grants Funding Announcement

Council received report

c) Manitoulin Planning Board Final Decision B02-21 and B03-21

Council received report

d) Manitoulin Planning Board March 30th Special Meeting Minutes

Council received report

e) 04 12 21 April 12, 2021 Billings Museum Minutes

Council received report

f) 04 07 21 April 07, 2021 Climate Action Committee Minutes

Council received report

g) Centennial Manor March 31, 2021 Financial Statements

Council received report

11. ACCOUNTS FOR PAYMENT

2021- 143 Hunt - Alkenbrack

BE IT RESOLVED THAT Council authorizes the following accounts for payment:

General Accounts \$78,235.34.

and that cheques numbers 6700 to 6713 be authorized for signing as described in the attached register.

Carried

12. CLOSED SESSION

None

13. CONFIRMING BY-LAW

2021- 144 Jackson - Alkenbrack

BE IT RESOLVED that By-law 2021-16, being a by-law to confirm the proceedings of Council be given first, second, third reading and enacted.

Carried

14. ADJOURNMENT

2021- 145 Barker - Hunt

BE IT RESOLVED that this regular meeting of Council be adjourned at 8:08 p.m.

Carried

Ian Anderson, Mayor

Kathy McDonald, CAO/Clerk

The Corporation of the
Township of Billings
Special Council Meeting

April 27th, 2021 7:00 p.m.

Electronic Meeting

Present: Mayor Anderson, Councillors Sharon Alkenbrack, Bryan Barker, Michael Hunt and Sharon Jackson

Staff: Todd Gordon, Economic Development Officer; Kathy McDonald, CAO/Clerk; Tiana Mills, Deputy Clerk; Bruce Mercer, Treasurer; Megan Bonenfant, CEMC; Floyd Becks; Public Works Superintendent; Kim Neale; Climate Change Coordinator
Members of the General Public

1. OPEN

2021-146 Hunt - Alkenbrack

BE IT RESOLVED that this special meeting of Council be opened with a quorum present at 7:02 p.m. with Mayor Anderson presiding.

Carried

2. APPROVAL OF AGENDA

2021-147 Barker - Jackson

BE IT RESOLVED that the agenda for the April 27th, 2021 special meeting of Council be accepted as presented.

Carried

3. DISCLOSURE OF PECUNIARY INTEREST

None.

4. ADOPTION OF MINUTES

None.

5. DELEGATIONS

None

6. COMMITTEE REPORTS

None.

7. OLD BUSINESS

None.

8. NEW BUSINESS

a) Presentation Todd Gordon; Economic Development Officer

Council received presentation followed by a workshop to develop the basis for a new Strategic Plan.

9. CORRESPONDENCE

None.

10. INFORMATION

None.

11. ACCOUNTS FOR PAYMENT

None.

12. CLOSED SESSION

None.

13. CONFIRMING BY-LAW

None.

14. ADJOURNMENT

2021-148 Barker - Hunt

BE IT RESOLVED that this regular meeting of Council be adjourned at 8:53pm.

Carried

Ian Anderson, Mayor

Kathy McDonald, CAO/Clerk

COMMITTEE REPORT

Committee: EDC

Date of Meeting: March 10/21

Planter/bench update

Approximately 50 flower/bench units have been made, Todd is in communication with the flower planters

Brochure

Todd in discussion with Kendra Edwards

Poetry and Art boxes:

Discussion of contents of boxes and what will be used for the art boxes, further investigation for the type of box to be used for the art.

Winter Tourism:

The members discussed the need for a winter brochure as many of our businesses are open during the winter and a brochure might support them.

Economic Development:

A discussion on business development, where new businesses could locate as our community lacks retail space, what could be used for retail space. More discussion and ideas will come as we develop a strategy.

Township of Billings
Council Committee Report

Report to: Council

Date of Meeting: April 20/2021

Report by: Michael Hunt Committee: Library Board

Highlights/Matters of Interest:

Treasurers Report - Council approved that \$10,000 from the general coffers be advanced to the Library account. Expenses are cleaning, Hydro one, Uianet and Bell.

Librarians Report - Not good numbers for March Patron Count was 56. One day was closed because of Power outage. Internet down.

Overdrive visits 119 Renewals 18 Interlibrary book loans 28
Overdrive items 196.

Jill is doing the Library cleaning and has bought a Vacuum. Dary Woods has been given a print of Down Town Kagawong by Jenna Carter.

Lockdown - Library continues as it did in the Red zone. Open for pick up and drop off only.

Summer Student - Emily Patterson is hired for the summer.

Fundraising ideas - Book Sale Drive through market table - Pair up with FOBAL at the Market on Hill Book Sale.

Blind Date - Book is in Brown paper /discription of the book. As the book is sold the name of the person will be put in a draw, if chosen they have a chance to win a free coffee at Sandi Hurcombs and Chocolates from the Chocolate Works and Finnie.

Agreed to purchase 200 Bags with straps on top for Book Sale.

COMMITTEE REPORT

LAKE KAGAWONG RESOURCES COMMITTEE

22 April 2021 7:00 pm.

VIRTUAL (ZOOM)

Meeting was called to order by the chair at 7:00 pm. with a quorum present.

PRESENT: Bryan Barker (Chair), Sharon Jackson (Councillor), Bob Clifford, Brian Foreshew, John Hoekstra, Stan Pierce, Steve Weber, Kathy MacDonald (CAO/Clerk)

REGRETS: Rob Seifried

OLD BUSINESS

None

NEW BUSINESS

This was a special meeting of the LKRC and is the reason it is the sole agenda item. The meeting was a dedicated to a guest speaker from Oakville Enterprises. Bill Touzel is a consultant to Oakville Enterprises Corporation and assists OEC management regarding the operation of their Hydroelectric generating stations in Ontario, one of which is the station located on the lower Kagawong River.

Bill gave an informative presentation on the legislative operating requirements of the hydro generating station as well as explaining the water shed, the science and other factors that impact lake Kagawong water levels.

Bill then took questions from the committee and was able to provide answers to all the questions put forward.

All in all a highly informative meeting that answered a lot of the unknowns surrounding the operation of the hydro facility and dam as it relates to fluctuating water levels on lake Kagawong.

NEXT MEETING

20 May 2021, 7:00 pm (virtual)

MEETING ADJOURNED

8:30 pm.

Submitted by

Councillor Bryan Barker (Chair CAC)

Solicitor General

Office of the Solicitor General

25 Grosvenor Street, 18th Floor
Toronto ON M7A 1Y6
Tel: 416 325-0408
MCSCS.Feedback@Ontario.ca

Solliciteur général

Bureau du solliciteur général

25, rue Grosvenor, 18^e étage
Toronto ON M7A 1Y6
Tél. : 416 325-0408
MCSCS.Feedback@Ontario.ca



132-2021-404
By email

March 18, 2021

Dear Heads of Council and First Nations Chiefs:

I am writing to provide you with an update on the new Ontario Provincial Police (OPP) detachment boards under the *Community Safety and Policing Act, 2019* (CSPA).

As you may remember, in February 2020, the Ministry of the Solicitor General conducted seven regional roundtable sessions across the province. Discussions at these sessions focused on new OPP-related regulatory requirements under the CSPA. Municipalities and First Nation communities receiving policing services from the OPP were invited to learn more about new OPP-related legislative and regulatory requirements and provide the ministry with feedback to inform the development of related regulatory proposals. In addition, we heard from many of you through various letters and engagement opportunities, including meetings with the Association of Municipalities of Ontario MOU Table and Rural Ontario Municipal Association about what you would like your new OPP detachment board to look like.

In response to your feedback, an OPP detachment board framework has been developed that we hope will provide municipalities and First Nation communities receiving direct and/or supplemental services from the OPP the flexibility to create a board that reflects your community and local needs.

Under this framework, municipalities and First Nation communities receiving direct and/or supplemental services from an OPP detachment are being asked to submit one proposal (per detachment) indicating the composition of their board and, if needed, a rationale for multiple boards and the composition of each additional board.

Municipalities and First Nations within a detachment are asked to work together to determine the composition of their board(s) as well as the manner in which they will submit their proposal to the ministry. For example, after determining the composition of the detachment board(s), municipalities and First Nations within a detachment area may select one municipality or First Nation to complete and submit the proposal.

Dear Heads of Council and First Nations Chiefs
Page 2

Proposals must meet base requirements set by the ministry, which include a minimum number of five members per board and a requirement that each board should be composed of 20% community representatives and 20% provincial appointees. To that end, municipalities and First Nations are not required at this time to identify the names of the individuals that will be participating on the detachment board. Rather, you are only asked to identify the number of seats each municipality and First Nation will be allocated on the detachment board as well as the number of community representatives and provincial appointments.

To streamline and support the proposal process, the ministry has developed a digital form that can be accessed using the link included [here](#).

The ministry will work with municipalities and First Nations to obtain outstanding information/proposals and support you in submitting a completed proposal. If, however, a proposal still does not meet the minimum requirements, or a proposal is not submitted and/or if no consensus is reached on the composition of the board then the ministry will determine the composition of the detachment board.

Completed proposals are to be submitted to the ministry by **Monday, June 7, 2021**.

We recognize the significant implications that the current COVID-19 emergency has had on municipalities and First Nations across the province. To this end, in addition to the written supporting material attached here, we are also pleased to work with you directly through virtual information sessions.

If you have questions related to OPP detachment boards under the CSPA, please contact Sarah Caldwell, Director of Community Safety and Intergovernmental Policy, at sarah.caldwell@ontario.ca. If you have questions about the proposal process or would be interested in a virtual information session, please contact Joanna Reading, Senior Policy Advisor, at joanna.reading@ontario.ca

Sincerely,



Sylvia Jones
Solicitor General

Enclosures

c: Chief Administrative Officers

Municipal Clerks

Q1: What are the key differences between the section 10 board framework under the *Police Services Act (1990) (PSA)* and OPP detachment board framework under the *Community Safety Policing Act, 2019 (CSPA)*?**A1:**

- The OPP currently polices 326 municipalities. Of these, only those under a section 10 agreement have access to civilian governance. This means there are 178 municipalities that do not participate on a board and as a result do not have access to civilian governance.
- Under the CSPA, all municipalities receiving OPP policing services will have the opportunity to participate on an OPP detachment board.
- In terms of the roles and responsibilities of board members, the role of OPP detachment boards will include additional responsibilities not required for section 10 boards under the PSA (1990) such as:
 - considering any community safety and well-being plan adopted by a municipality that receives policing from the detachment;
 - establishing local policies, in consultation with the detachment commander, with respect to policing in the area receiving policing from the detachment; and
 - ensuring local action plans prepared by the detachment commander address the objectives and priorities determined by the board.
- Under the CSPA, OPP detachment board members will be required to:
 - consult with the OPP Commissioner on the selection of a detachment commander;
 - monitor the performance of the detachment commander; and
 - provide an annual report to the municipalities and band councils served by the OPP.
- OPP detachment boards will also provide a venue for the municipalities and First Nations within a detachment area to coordinate and collaborate on strategies to address common issues that is not present under the PSA.

Q2: What does the transition to the new OPP detachment board framework mean for municipalities and First Nations currently receiving policing services by the OPP?**A2:**

- Until the Act comes into force, the ministry will continue to renew section 10 agreements that are set to expire in 2021.
- However once the CSPA comes into force all existing section 10 agreements will be terminated, and Section 10 boards will be dissolved.
- To do this, the ministry is committed to providing sufficient time and adequate supports to municipalities currently participating on a Section 10 board or, in the case of municipalities that receive OPP policing without a formal agreement/contract (i.e. Section 5.1 municipality), a Community Policing Advisory Committees (CPAC) as they dissolve their current board structures and transition to the new OPP detachment board model.

Q3: When will the CSPA come into force?**A3:**

- The ministry is working towards the act being proclaimed in early 2022.

Q4: Which municipalities and First Nations are included in the OPP detachment board framework?**A4:**

- The OPP detachment board framework provides civilian governance to the municipalities and First Nations receiving policing from OPP detachments.
- More specifically, the framework includes 326 municipalities currently policed by the OPP.
- The First Nations included in this framework include the 43 First Nations that:
 - are directly policed by the OPP (i.e., zone policing without a funding agreement);
 - employ their own First Nations Constables but receive administrative support from the OPP (i.e., “OPP-Administered” policing under the Federal First Nations Policing Program (FNPP)); and
 - receive “OPP-Dedicated” policing (i.e. Stream Two agreements under the FNPP).

Q5: What role will municipalities and First Nations have with respect to the OPP Detachment Board proposal process?**A5:**

- Municipalities and First Nations in each OPP detachment area will be required to submit one proposal indicating the composition of their board and the rationale for multiple boards and the composition of each additional board, if multiple boards are being recommended.
- The ministry will only accept one proposal per detachment.
- Municipalities and First Nations within a detachment will be required to work together and determine the approach for developing and submitting their proposal to the ministry.
 - For example, after determining the composition of the detachment board(s), the municipalities and First Nations within a detachment may select one municipality or First Nation to complete and submit the proposal.

Q6: What information is the ministry requesting in the proposal form?**A6:**

- Municipalities and First Nations within a detachment area will be required to submit a proposal indicating the composition of their board(s).
- Municipalities and First Nations will not be required to identify the names of the individuals that will be participating on the detachment board. Rather, they will be required to identify the number of seats each municipality and First Nation will be allocated on the detachment board as well as the number of community representatives and provincial appointments.
- If a municipality and/or First Nation chooses not to participate on a detachment board and forfeits their seat, they will be required to indicate this in the proposal.

Q7: Factors to consider when requesting more than one detachment board.**A7:**

- The CSPA allows an OPP detachment to establish one, or more than one, OPP detachment board.
- Detachments that are considering requesting more than one detachment board should consider factors such as:
 - Geography (e.g. distance between municipalities and First Nations);
 - Variations in population size and;
 - The number of municipalities and First Nations within an OPP detachment; and
 - Service demands (e.g. calls for service).
- However, if proposing more than one OPP detachment board, municipalities and First Nations should also consider challenges associated with recruiting board members (e.g. inability to fill vacancies) and the costs associated with operating additional boards.

Q8: Will municipalities/First Nations that are receiving policing and/or supports and services by two OPP detachments be allowed to participate on both OPP detachment boards?**A8:**

- Yes. Municipalities and First Nations that are receiving policing and/or supports and services by two OPP detachments can participate on both OPP detachment boards, or can choose to participate on only one OPP detachment board.
- Representation must be determined in collaboration with the other municipalities and First Nations within the OPP detachment, as a consensus on the composition of the OPP detachment board is required.
- Municipalities that wish to be represented on both OPP detachment boards will be required to cover the costs associated with participating on two boards (i.e. operational costs).

Q9: What is considered a “completed” proposal?**A9:**

- Each detachment will be required to complete one proposal using the digital form provided by the ministry. The link to the digital form can be found here: [Ontario Provincial Police Board \(OPP\) Proposal Form](#).
- A completed proposal must be submitted using the digital form provided by the ministry and meet the minimum composition requirements provided by the ministry.
- The ministry will work with each detachment to obtain outstanding information/proposals and support them in submitting a completed proposal.
- If however in the end if a proposal does not meet the minimum requirements set by the ministry or a proposal is not submitted, and/or if a detachment is unable to come to a consensus, the ministry will determine the composition of the detachment board.

Q10: What support will the ministry provide municipalities and First Nations throughout the OPP detachment board proposal process?**A10:**

- Virtual information sessions, led by the ministry, will be made available upon request for municipalities and First Nation communities to address outstanding questions and clarify concerns related to the proposal requirements and process.
- If your detachment is interested in a virtual information session, or have other inquiries related to the OPP detachment board proposal process, please forward your request to the ministry to Joanna Reading via email at Joanna.Reading@ontario.ca.

Q11: What is the purpose of provincial appointments on OPP Detachment Boards?**A11:**

- Provincial appointees will provide advice to the board as public representatives whose appointments are independent of municipal/band councils.
- However, to ensure members of the detachment board are reflective of the communities they serve, the municipalities/First Nation Chief and Councils will have the ability to nominate individuals for consideration as provincial appointees.

Q12: Will the government address the current backlog in provincial appointments?**A12:**

- We know there are concerns related to the number of vacant provincial appointments and the length of time these appointments remain unfilled.
- We have made significant progress in reducing the backlog of provincial appointments. Since our government took office in 2018, we have filled approximately 124 provincial appointment vacancies on section 10 boards.
- We will continue to work with municipalities and First Nations to ensure provincial appointees are recruited and appointed in a timely manner.

Q13: Why are First Nations with Self-Administered Police Services not included in the OPP detachment board framework?**A13:**

- First Nations that receive policing from a Self-Administered First Nation Police Service (SA FNPS) are not included in the OPP detachment board framework as they are already represented on boards and/or have their own police governing authorities.
In addition, SA FNPS boards have existing relationships and alternate methods to communicate their input to the OPP with respect to supports and services the OPP provides to their communities.

Q14: Are there other civilian governance options for First Nation communities that are captured within the OPP detachment board framework?**A14:**

- As an alternative to participating on an OPP Detachment board, under the CSPA First Nations have the option to request to form a First Nation OPP Board.
- Where a First Nation or multiple First Nations has entered into an agreement with the Minister for the provision of policing and other specified services by the Commissioner, the First Nation(s) may request that the Minister constitute a First Nation OPP board.
- A First Nation OPP board would perform similar functions and responsibilities as an OPP Detachment board by providing advice and oversight over the policing services provided by the OPP to a First Nation community or communities.
 - This includes determining objectives and priorities, supporting development of the strategic plan, and advising the Detachment Commander with respect to policing provided to a First Nation community or communities.
 - A First Nation OPP board could also establish local policies, in consultation with the OPP, with respect to the detachment's provision of policing.
- Please contact Ashley O'Connell, Indigenous Engagement Unit, Ministry of the Solicitor General at Ashley.OConnell@ontario.ca for more information on requesting a First Nation OPP Board.

ADDITIONAL INFORMATION**Q15: What training will OPP detachment board members be required to complete?****A15:**

- Members cannot perform their duties or exercise any of their powers until they have successfully completed the training identified in the CSPA.
- More specifically, like all other boards and councils governed under the CSPA, OPP detachment board members will be required to successfully complete training with respect to:
 - human rights and systemic racism;
 - the diverse, multiracial and multicultural character of Ontario society;
 - the rights and cultures of Indigenous peoples; and
 - any other training prescribed by the Solicitor General.

Q16: Will municipalities be able to request enhanced OPP policing services (e.g., beyond basic “adequate and effective” policing) under the CSPA?**A16:**

- Under the CSPA, municipalities that receive policing from the OPP may enter into agreements for enhanced policing services.
- Municipalities will continue to be responsible for funding and implementing enhancements.

Q17: Once the CSPA is in force, will municipalities within a detachment receive one billing statement (i.e., a single invoice for the entire detachment)?**A17:**

- There will be no substantive changes to the billing process.
- Municipalities will continue to be billed individually.

Q18: Will there be an opportunity to provide additional feedback on other OPP-related matters for regulation?

A18:

- All OPP-related matters for regulation will be posted on the Ontario Regulatory Registry for public comment.



CONTEXT

- Ontario passed the *Comprehensive Ontario Police Services Act, 2019* (Bill 68) and established the *Community Safety and Policing Act, 2019* (CSPA) which, once in force, will repeal the *Police Services Act, 1990* (PSA).
- Section 67 of the CSPA requires there be **an Ontario Provincial Police (OPP) detachment board, or more than one OPP detachment board**, for each detachment of the OPP that provides policing in a municipality or in a First Nation community.
- The Ministry is required to develop a regulation related to the composition of each OPP detachment board. To achieve this, the ministry has developed an “OPP Detachment Board Framework”.



FRAMEWORK

- The new **OPP Detachment Board Framework** will provide civilian governance to 326 municipalities and 43 First Nations including those that:
 - Are directly policed by the OPP;
 - Employ their own First Nations Constables but receive administrative support from the OPP; and
 - Receive “OPP Dedicated” policing (i.e. North Caribou Lake and Wapekeka First Nation).
- By enhancing civilian governance, the **OPP Detachment Board Framework** under the CSPA will:
 - Ensure each municipality and First Nation receiving OPP services and supports has an opportunity to represent their local perspectives, needs, and priorities; and
 - Provide opportunities for municipalities and First Nations to collaborate on efforts to improve community safety.

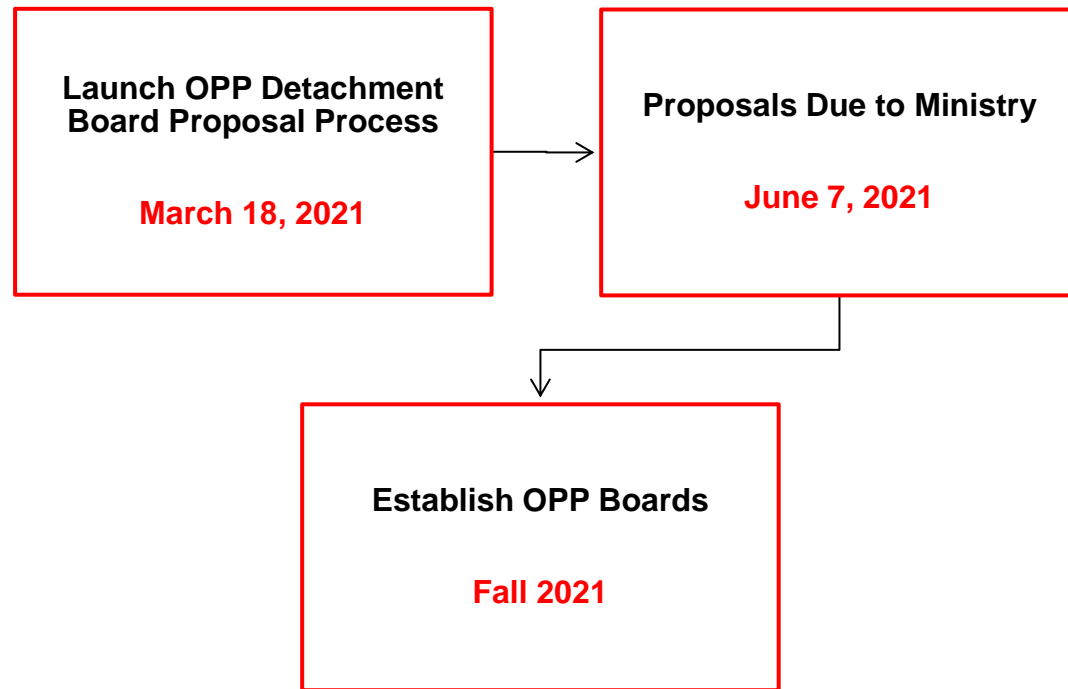


PROCESS

- To ensure the objectives of the **OPP Detachment Board Framework** are met, the ministry has developed a flexible approach that allows municipalities and First Nations to determine the preferred composition of their detachment board(s) by submitting a proposal using a digital form provided by the ministry.
 - Link to Digital Form: [OPP Board Proposal Form](#)
- Municipalities and First Nations within a detachment will be required to work together to develop and submit **one proposal** indicating the composition of their board(s). The proposal must meet the minimum composition requirements established by the ministry (**See Page 2 & Qs and As**).
- Municipalities and First Nations will not be required to identify the names of the individuals that will be participating on the detachment board but will be required to identify the number of seats each municipality and First Nation will be allocated on the detachment board as well as the number of community representatives and provincial appointments.
- The ministry will work with each municipality and First Nation to obtain outstanding information and provide support to ensure each detachment submits a completed proposal. However, a proposal does not meet the minimum requirements set by the ministry or a proposal is not submitted, and/or if a detachment is unable to come to a consensus, the ministry will determine the composition of the detachment board(s).
- The ministry is offering virtual information sessions for municipalities and First Nation communities to address outstanding questions and clarify concerns related to the proposal requirements and process, upon request.



TIMELINES



✓ OPP DETACHMENT BOARD COMPOSITION REQUIREMENTS

MINIMUM REQUIREMENTS

Minimum Size	5 members
Maximum Size	None
Community Representatives	20% Community Representation <ul style="list-style-type: none"> Province to appoint community representative(s) if municipal council/band council fail to appoint representatives by joint resolution.
Provincial Appointments	20% Provincial Appointees



CONTACT INFORMATION

General Information/OPP Detachment Board Proposal Process	Community Safety and Intergovernmental Policy Branch Joanna Reading (Joanna.Reading@ontario.ca)
Civilian Governance Options for First Nations	Indigenous Engagement Unit Ashley O'Connell (Ashley.OConnell@ontario.ca)

H&M COFI

HURON SHORE AND MANITOULIN ISLAND COMMUNITY OWNED FIBRE INFRASTRUCTURE

April 19, 2021

Dear Members of the H&M COFI Region

For many of you, this is the first newsletter to be delivered from the new H&M COFI Corporation, a federally registered non-profit company. H&M COFI and ROCK Networks are committed to building a fibre-based broadband network for our rural north. This high-speed Internet network will be made available to all residents and businesses in every part of the region, between Nairn Centre to Garden River FN, including the City of Elliot Lake, as well as Manitoulin and St. Joseph Islands.

H&M COFI will own the network and sell wholesale access to individual Internet Service Providers (ISPs). Residents, businesses, and institutions will buy Internet access and services directly from any ISPs operating on the network. This model will ensure that a reliable high-speed network, expected to offer data rates at a gigabit per second or higher, is available for all users in the region while providing a competitive market.

Whereas it has long been recognized that Internet service to the rural north has been below the government declared minimum download and upload speeds of 50 and 10 Megabits per second (Mbps), COVID has shown how our present infrastructure is inadequate to support today's growing educational, business, health care and personal needs.

Much progress has been made since H&M COFI's incorporation. The team has completed the first intake application for Stage 2 of the Improving Connectivity for Ontario (ICON) broadband program at the provincial level. A submission has also been made to the Universal Broadband Fund (UBF) at the federal level. We have spoken to numerous Federal and Provincial Ministers and their staff responsible for these programs. They have all met out chair Georges Bilodeau's presentations with strong interest and support for the H&M COFI project and its proposed scope.

Additionally, we have launched the H&M COFI website www.hmcofi.com, have an H&M COFI Facebook page www.facebook.com/HMCOFI and are in the process of launching our LinkedIn profile which will be linked to our website. We encourage you to reference these sites for more information.

H&M COFI is asking that you actively support our initiative so that it becomes a reality this year. As part of their decision-making process, both the ICON and UBF program teams are currently in the process of assessing the degree of support being expressed within our catchment area.

The strength of our proposal and its ultimate success in obtaining government funding heavily depends on the support of the entire region. You can make a difference.

This is how you can help:

1. **Letter of Support:** Thank you to those groups who have already actively engaged by supplying a Letter of Support for this initiative. Hopefully, other groups have met with their boards or councils since H&M COFI's last outreach to explain the project. If you haven't supplied us with a Letter of Support to date, we ask that you use the attached template to confirm your approval of H&M COFI's intention to build a high-speed broadband network to supply Internet coverage to 100% of the catchment area.
2. **Contact Information:** We have attempted to update our database of contacts through website searches and phone calls. It may not be accurate to allow us to stay in touch. Please forward us the up-to-date name, title, email address and preferred phone number(s) of your primary and alternate points of contact within your organization. This will ensure you are kept up-to-date with our continued progress.
3. **Logo:** For all who submit Letters of Support, H&M COFI would like to acknowledge you, with your permission, by listing your group's name and logo on the *Partners and Supporters'* page of our website. If you wish to be recognized in this manner, please attach a JPEG file of your logo.
4. **Speed Tests:** It is essential to encourage your board or council members, colleagues and family members to take the Internet speed test that one can access via the Home Page of our website. Residential and business speed requirements are often significantly different. Speeds collected from these tests will assist in the funding process by proving our need for faster service and ultimately in the design and construction of the network.

Forward your emails with the above inclusions to info@hmcofi.com.

As with all government funding applications, time is of the essence. We therefore ask, that you actively support this H&M COFI initiative that is crucial to bringing enhanced broadband services to every residential and business premise throughout our region. Your formal expressions of support at this juncture are greatly appreciated, as well as any other forms of ongoing support that your organization could offer us as we move forward.

We are always available for your input and questions.

Respectfully yours

Jo Anne Matheson
Board Member, H&M COFI Corporation
info@hmcofi.com

Enclosure: Template for Letter of Support

To the Huron Shore & Manitoulin Island Community Owned Fibre Infrastructure Corporation (H&M COFI):

The Name of Organization supports the concept that Huron Shore & Manitoulin Island Community Owned Fibre Infrastructure (H&M COFI) project proposes in its efforts to obtain funding and establish enhanced regional broadband for our area. Such a system will support our mandate to deliver effective broadband Internet services to the region or community.

The Government of Canada has planned for 90% of Canadians to have access to unlimited data, speeds of 50 Mbps for downloads and 10 Mbps for uploads by 2021. At the current rate, the province will not be anywhere near the projected speeds, let alone the access to reliable and unlimited data.

Daily aspects of our lives are increasingly touched by digital technology. Access to reliable, cost-effective, high-speed Internet has become an essential service and a key driver for improving our economic and social well-being. Now, more than ever, with events such as the COVID-19 pandemic, the demand for higher speed Internet is evident and the marginal service offered to rural areas is magnified. Students are learning online, more rural residents are working from home, health care providers are relying more on virtual appointments and many others are affected by low Internet speeds.

For communities such as ours to grow, it is essential that Internet is more reliable, cost-effective and more efficient than at its current status.

Sincerely,

(You may add additional comments of support, as deemed appropriate.)



Township of The Archipelago

9 James Street, Parry Sound ON P2A 1T4

Tel: 705-746-4243/Fax: 705-746-7301

www.thearchipelago.on.ca

April 9, 2021

21-073

**Moved by Councillor Barton
Seconded by Councillor Manner**

RE: Road Management Action On Invasive Phragmites

WHEREAS Phragmites australis (Phragmites) is an invasive perennial grass that continues to cause severe damage to wetlands and beaches in areas around the Great Lakes including Georgian Bay; and

WHEREAS Phragmites australis grows and spreads rapidly, allowing the plant to invade new areas and grow into large monoculture stands in a short amount of time, and is an allelopathic plant that secretes toxins from its roots into the soil which impede the growth of neighboring plant species; and

WHEREAS Phragmites australis results in loss of biodiversity and species richness, loss of habitat, changes in hydrology due to its high metabolic rate, changes in nutrient cycling as it is slow to decompose, an increased fire hazard due to the combustibility of its dead stalks, and can have an adverse impact on agriculture, particularly in drainage ditches; and

WHEREAS invasive Phragmites has been identified as Canada's worst invasive plant species by Agriculture and Agrifood Canada; and

WHEREAS the Ontario government has made it illegal to import, deposit, release, breed/grow, buy, sell, lease or trade invasive Phragmites under the Invasive Species Act; and

WHEREAS Phragmites occupy over 4,800 hectares of land around Lake St. Clair alone, while 212 hectares of Phragmites occupy land along the St. Lawrence River. The Georgian Bay Area is particularly affected by Phragmites australis, with more than 700 stands along the shorelines and multiple visible stands on the highways and roads that threaten valuable infrastructure and wetland areas; and

WHEREAS volunteers, non-governmental organizations, and various municipalities have invested tens of thousands of dollars in investments and labour annually for more than eight years in executing managements plans to control invasive Phragmites on roads, coasts, shorelines and in wetlands; and

WHEREAS roads and highways where Phragmites that are left untreated become spread vectors that continually risk new and treated wetlands and coastal shoreline areas; and

WHEREAS according to “Smart Practices for the Control of Invasive Phragmites along Ontario’s Roads” by the Ontario Phragmites Working Group, best road management practices for Phragmites australis include early detection, herbicide application, and cutting; and

WHEREAS these best management practices are most effective when used in a multi-pronged approach as opposed to when used as stand-alone control measures; and

WHEREAS mother nature does not recognize political boundaries. Therefore, it is imperative that Municipalities, Districts, the Province, and the Federal government work together in collaboration to eradicate Canada’s worst invasive plant species Phragmites australis;

NOW THEREFORE BE IT RESOLVED that Council for the Corporation of the Township of The Archipelago directs its staff to implement best management practices to promote early detection of invasive Phragmites, and to implement best management practices for invasive Phragmites, and to join the Ontario Phragmites Working Group to collaborate on the eradication of Phragmites in Ontario.

BE IT FURTHER RESOLVED that Council for the Corporation of the Township of The Archipelago directs staff to insert clean equipment protocols into tenders and that there is oversight that the protocols are followed; and

BE IT FURTHER RESOLVED that Council for the Corporation of the Township of The Archipelago requests the Ontario Ministry of Transportation to map and treat invasive Phragmites annually on all its highways; and

BE IT FURTHER RESOLVED that the Ontario Ministry of Transportation (MTO) communicates the strategy on mapping (detecting sites) and controlling invasive Phragmites on provincial highways, the specific highway management plans and results by each MTO region and each highway in the region and work in coordination with the Township of The Archipelago; and

BE IT FURTHER RESOLVED that Council for the Corporation of the Township of The Archipelago directs its staff to send this resolution to all municipalities that are part of the Georgian Bay watershed, to all municipalities in the Great Lakes watershed, to the Minister of Transportation, Christopher Balasa the Manager, Maintenance Management Office, and MPP Norman Miller.

BE IT FINALLY RESOLVED that Council for the Corporation of the Township of The Archipelago requests all levels of government to consider funding support to aid the Township of The Archipelago in managing invasive phragmites; and directs staff to send a copy of this resolution to the Ontario Minister of Environment, Conservation and Parks and the Minister of Environment and Climate Change Canada.

Carried.

The Manitoulin Phragmites Project Results of 2020 Work

compiled by Judith Jones, Project Coordinator, November 2020



Manitoulin Phragmites Project team members Joel Trudeau and Nathan Madahbee hand-cutting Phragmites out of natural vegetation in the shoreline marsh at the head of South Bay.

Phragmites (“frag-MITE-eeze”) is a very tall, robust European grass that has been spreading aggressively on shorelines and in wetlands in our area. Phragmites can quickly grow into dense patches that eventually wipe out all other vegetation. It is a serious threat to property values, recreation, tourism, wildlife and fish habitat, and aesthetics. Southern Ontario has lost hectares and hectares of natural habitat to this highly invasive species. **The Manitoulin Phragmites Project** was started to make sure that does not happen here!

Our Goal is to get Phragmites across our landscape down to a low level that can be maintained by ordinary people with a little bit of annual effort. We have just finished our 5th summer of work.

We want to share with you what we know about Phragmites on Manitoulin: where it is, what work we've done, and how it turned out. A listing of all Manitoulin Phragmites sites begins on page 5.

The Project started 2020 with a very uncertain outlook. We could not begin work until July 1 due to Covid-19 and had no confirmed government funding, so we began operating week by week from donations from our loyal supporters: Manitoulin Transport, the Gosling Foundation, Escarpment Biosphere Conservancy, and you, our local community. **THANKS to you,** we were able to work this summer. We couldn't have done it without you. THANK YOU THANK YOU THANK YOU!!!

WE DID IT! Accomplishments in 2020: under control are Strawberry Channel from White's Point to Sheguiandah FN pow wow grounds; the mouth of McLennan's Creek on South Bay; the shoreline of Honora Bay from Freer Point to M'Chigeeng; and all of the Lake Huron shoreline — although Burnt Island Bay and Blue Jay Creek still need a little follow-up. We began control at the Barrie Island causeway in Julia Bay and Rozel's Bay with the help of some awesome volunteers. In partnership with Wiikwemkoong Unceded Territory (WUT), we continued working west across the top of South Bay with the Truxor cutting program, and now ~2/3 of that shoreline is under control. All of the rest of South Bay's shoreline is under control. You can see a lot of **photos from our 2020 season on the Facebook page** for the Manitoulin Phragmites Project.

Our control work has been very effective! To give an example, in 2017, there were over 2 acres of Phragmites patches at Kaboni Beach; in 2020 we filled just two garbage bags there with Phrag stems! Phragmites is under control at 54 sites and totally eradicated at another 38. So far, 50 people are volunteering to keep watch on finished sites. If any Phrag comes back, they know what to do and can get on it right away. This is very important so that five years of work are not wasted. **We still need more Phrag Watchers!** See list of sites at the end. Get in touch if you can help.

Manitoulin Phragmites Week in the 3rd week of July was different this year. Due to Covid-19 we couldn't host events, but we made house-calls and met new landowners. We also got new reports about sites we didn't know about (Ned Island, Rathburn Bay, the Beaver Meadows, and others).

What's ahead? In late August we found out we were granted three years of funding from the Ontario Species at Risk Stewardship Program. This will allow us to follow up on the south shore, assist WUT to finish the top of South Bay, continue work in turtle habitats, and get more Phrag Watchers set up. At least 30 more sites need work. We have not yet started work on the North Channel. In partnership with the Escarpment Biosphere Conservancy (EBC), we have applied for 2021 funding to pay for work there, so keep your fingers crossed we're successful. If you know of Phragmites on the North Channel, please report it to us.

Our partners have helped SO much! Manitoulin Streams helped us with fundraising and kept the Project afloat. Streams staff spent a huge amount of time controlling Phragmites both in the field and in the office. The Gosling Foundation offered us an additional \$2000 if we could match it, so we put it out to you, and you gave us three times that amount! Manitoulin Transport and EBC provided much-needed cash which covered mileage and wages. Several municipalities assisted by having their public works crew pick up big piles of cut Phragmites we left on shore. Ontario Parks has taken over maintaining control in the parks, and Nature Conservancy Canada is working on a landscape-wide management plan to help everyone strategize about Phragmites together. Being able to work together is part of what makes this Island so special.



Brush-cutting Phragmites at the mouth of McLennan's Creek (photo Nathan Madahbee)

Problems along highways continue. For the last four years, we have been talking with the Ontario Ministry of Transportation (MTO) about Phragmites along Manitoulin's highways. MTO agreed to undertake control and to follow what we think are the most environmentally cautious spray methods, but this has not happened. In 2018, the work was left so late in the season that the Phragmites plants were already dying back (making herbicide ineffective), and many ditches

were full of water and could not be (at least should not have been) sprayed. In September of 2019, I (Judith Jones) actually called MTO to ask them not to spray because again it was too late, but they went ahead anyway and sprayed in early October last year.

In 2020, we surveyed the results of MTO's 2018 and 2019 spraying. No surprise, less than 30% of the Phragmites in sprayed patches had been killed. I contacted MTO about this, and their response was "Oh we always have to do it more than once when we spray." Well, no wonder! I mentioned again the best timing for spraying (dry season: July-August), but fall came and no public notification had been posted, so I assumed nothing was happening. I was astounded to find out via the Manitoulin Expositor that spraying had been done on September 29 with no notification.

I'm not a fan of herbicide, but I justify its use to myself by using it only where no other method of control will work, using as little as possible, and knowing that if we don't stop Phragmites, we will lose natural habitats. It is inexcusable to put more glyphosate into the environment without ensuring it provides a benefit. To fail to do this not once but three times in a row is unpardonable.

I write all this so that you, our supporters and local community, will know that despite our occasional use of herbicide, the Manitoulin Phragmites Project is not behind this irresponsible work.

Help make Manitoulin Island Phrag-free!

- ◆DON'T DRIVE THROUGH PHRAGMITES! Learn to recognize it. If you do drive through it, clean machines and ATVs in the yard before going out again.
- ◆WHEN PULLING WEEDS OFF THE BOAT PROP, throw them in the boat and dispose of them on shore.
- ◆READ OUR SIMPLE INFO PAMPHLET available on our Facebook page (@manitoulinphrag) to find out about methods of control or WATCH our YouTube video (search Manitoulin Phrag).
- ◆KEEP AN EYE OUT FOR PHRAGMITES AT HOME. Contact us if you have some. We'll help you figure out what to do and get you started.
- ◆REPORT PHRAGMITES LOCATIONS TO US. Tell us if you find it so we can take action.
- ◆JOIN US for **Manitoulin Phragmites Week, July 17-23, 2021**. Ask us to host a work bee in your area or to make a house call to your property.
- ◆HIRE SUMMER STUDENTS and make Phragmites control part of their job. We'll be happy to show them what to do.

The Manitoulin Phragmites Project, 2020, is sponsored by:

Ontario Species at Risk Stewardship Program
Manitoulin Transport
The Gosling Foundation
Escarpment Biosphere Conservancy
Canada Summer Jobs
The Invasive Phragmites Control Centre
Manitoulin Streams
Wiikwemkoong Unceded Territory
The Lake Manitou Area Association
The Friends of Misery Bay
The Town of Northeastern Manitoulin and Islands
The Manitoulin Nature Club
The Township of Tehkummah
And a host of private donors and local volunteers

THANK YOU!

The Manitoulin Phragmites Project, P.O. Box 278, Manitowaning, ON P0P 1N0 (705)859-1027
manitoulinphrag@yahoo.com Facebook.com/manitoulinphrag

JUST ONE OF MANY SUCCESS STORIES



Dominion Bay, 2015, before control. Bright green in middle ground is Phragmites.



Dominion Bay, 2020. No Phragmites.

List of sites where Phragmites is or has been present, control status, whether work (X) or a survey (S) was done in 2020, and what is still needed. Please report any Phragmites locations not listed here to us by email. * Denotes Species at Risk habitat.

SITE NAME (alphabetical by municipality and First Nation)	Work or Survey in 2020	STATUS 2020	COMMENTS
Aundeck Omni Kaning First Nation			
Highway 540 ditches		Present	Late season spraying by MTO in 2019
Lake Road		Present	
Assiginack			
Bidwell Rd ditch by Scotch Line		Present	Mowed in 2016 & 2019 as stop-gap; needs work.
Clover Valley* & Leask Bay		Eradicated	Landowners are watching the site.
Corbett's Beach Road		Eradicated	No further work needed
Highway 6 south and north of Manitowaning		Present	Late season spraying by MTO in 2018 & 2019
Manitowaning Bay, off Cardwell	X	Under control	A few stems; adjacent landowners maintaining site.
McLennen's Creek mouth*	X	Under control	Adjacent landowners are maintaining the site.
Rogers Creek mouth*	X	Under control	Volunteers are maintaining the site.
Turtle Lake south		Present	Surveyed 2016. Extensive patches and no public access; control probably impossible without machinery and long-term plan.
Billings			
Hideaway Lodge shoreline		Under control	Landowners are maintaining the site.
Maple Point Road		Eradicated	No further work needed. <i>Phrag Watcher needed to check on site.</i>
Mud Creek Road*	X	Under control	<i>Phrag Watcher needed to maintain site.</i>
10th Line ditches		Present	Several patches on the roadsides. Needs work.
Burpee-Mills			
Campbell Bay	X	Under control	Volunteers are maintaining the site.
Campbell Road ditch		Eradicated	No further work needed. Municipality watching site.
East of Portage Bay*		Eradicated	No further work needed. Adjacent landowners are watching the site.
Portage Bay—East*		Eradicated	No further work needed. Adjacent landowners are watching the site.
Portage Bay—West*		Eradicated	No further work needed. <i>Phrag Watcher needed to check on site.</i>
Lake Wolsey south & west		Present	Marshy shoreline with large patches. Needs assessment and control plan.
Mac's Bay	X	Under control	Adjacent landowners are maintaining the site.
Marsh Lake	S	Present	Assessed in 2020. Large patches, restricted access.
Misery Bay*		Under control	Ontario Parks managing site.
Murphy Harbour*		Eradicated	No further work needed. Adjacent landowners are watching the site.
Ned Island		Present	Reported to us in 2020; needs survey
Tasker Shoreline East		Eradicated	No further work needed. Adjacent landowners are watching the site.
Twilight Isle Marsh	X	Under control	<i>Phrag Watcher needed to maintain site.</i>
Central Manitoulin			
Dean Bay*		Eradicated	No further work needed. <i>Phrag Watcher needed to check site.</i>
Dominion Bay*	X	Under control	4 stems in 2020; Adjacent landowners maintain site.
Hwy 542 ditch W of Spring Bay		Present	Late season spraying by MTO in 2019
Hughson Bay		Eradicated	Adjacent landowners are watching the site.
Ketchankookem Trail ditch		Under control	Landowner mows area; <i>Phrag Watcher needed to monitor site.</i>
Lake Mindemoya water treatment plant		Eradicated	No further work needed.

Lake Mindemoya Hwy 551 rest area	X	Under control	<i>Phrag Watcher needed to maintain site.</i>
Lonely Bay*		Eradicated	No further work needed. <i>Phrag Watcher needed to check site.</i>
Lougheed's Bay*		Eradicated	No further work needed. <i>Phrag Watcher needed to check site.</i>
Mud Lake Fen	X	Under control	<i>A group of Phrag Watchers needed to maintain large natural habitat.</i>
Providence Bay*		Eradicated	No further work needed. <i>Phrag Watcher needed to check site.</i>
East of Providence Bay		Eradicated	No further work needed. <i>Phrag Watcher needed to check site.</i>
Rathburn Bay		Present	Reported to us in 2020; needs survey
The Sand Lakes; 14th Conc. Rd		Present	Reported to us in 2020; needs survey
Square Bay*	X	Under control	8 stems removed in 2020; <i>Phrag Watcher needed to maintain site.</i>
East of Timber Bay		Eradicated	Adjacent landowners are watching the site.
Cockburn Island			
Small sandy bay east of Sand Bay		Eradicated	No further work needed. Volunteers watching site
SW side of point S of small sandy bay		Eradicated	No further work needed. Volunteers watching site
Sand Bay*		Eradicated	No further work needed. Volunteers watching site
Sand Lake		Under control	<i>Phrag Watcher needed to maintain site.</i>
Doc Hewson Bay*		Under control	<i>Phrag Watcher needed to maintain site.</i>
Lakeshore Road (14th) shoreline		Eradicated	No further work needed.
Mud Bay, Cockburn Island		Under control	Nature Conservancy managing site.
Cranberry Bog			Nature Conservancy managing site.
Crossover Road ditches		Present	Needs assessment and discussion with landowners.
Pitman Point wetland			Nature Conservancy managing site.
Ricketts Harbour*		Eradicated	No further work needed. Nature Conservancy managing site.
Robb Lake			Nature Conservancy managing site.
Robinson Bay		Eradicated	No further work needed. <i>Phrag Watcher needed to check site.</i>
Tolsmaville hydro corridor		Under control	<i>Phrag Watcher needed to maintain site.</i>
Tolsmaville; Otter Bay		Eradicated	No further work needed. Volunteers are watching the site
Little Wagosh Lake			Nature Conservancy managing site..
Wagosh North Fen			Nature Conservancy managing site..
Wagosh Bay, Cockburn Island*		Eradicated	No further work needed. <i>Phrag Watcher needed to check site.</i>
9th Conc. ditches		Eradicated	No further work needed. Volunteers watching site
10th Side Road ditch		Eradicated	No further work needed. Volunteers watching site
12th Conc. ditch west of airstrip		Eradicated	No further work needed. Volunteers watching site
Dawson			
East Belanger Bay*	S	Under control	Needs follow up; Ontario Parks managing site.
West Belanger Bay*		Under control	Ontario Parks managing site.
Hog Lake		Present	Reported to us. Needs survey.
Maple Lake	S	Present	Reported to us. Needs survey.
Twin Lakes		Present	Large patches; remote location; Ontario Parks managing site.; Project may assist in 2021.
Vidal Bay	X	Under control	
Gordon-Barrie Island			
10th Line ditches		Present	Roadside patches could be sprayed.
Campbell Bay at end of Conc. 4		Eradicated	No further work needed. <i>Phrag Watcher needed to check site.</i>
Goosecap boat launch		Present	Surveyed in 2019 with binoculars. Needs work.

Goosecap Crescent		Present	Large patch, inland, private property. Needs work.
Julia Bay boat launch	X	Under control	Follow-up work by Project staff required in 2021.
Julia Bay swimming beach	X	Under control	<i>Phrag Watcher needed to maintain site.</i>
Julia Bay	X	Present	Several patches, boat access only. Work begun by volunteers.
Ice Lake Causeway*		Present	Late season spraying by MTO in 2019.
Lake Wolsey North		Present	Marshy shoreline with large patches. Needs assessment and control plan.
Rozel's Bay	X	Present	Several patches, boat access only. A lot of work done so far by volunteers
Salmon Bay off Whitetail Dr.	X	Under control	Adjacent landowners maintaining site; follow up work may still be needed.
Town of Gore Bay			
Manitoulin Golf Course		Present	Reported to us in 2020; needs survey
Stream course on 540B east of Wright St.		Present	Requires shovel work and contact with landowners
M'Chigeeng First Nation			
Highway 540 roadside west of M.S.S.		Present	Late season spraying by MTO in 2019. Large patches still present.
Highway 551 pedestrian trail		Present	Large patches at edge of trail; could be sprayed during dry season
Lake Mindemoya off Lakeshore Rd	X	Under control	<i>Phrag Watcher needed to maintain site.</i>
Lagoon outflow, north of M.S.S.		Present	Large patches; needs work.
Northeastern Manitoulin and Islands			
Bass Lake on Town Line Road	X	Under control	<i>Phrag Watcher needed to maintain site.</i>
Freer Point & western shoreline *	X	Under control	Volunteers maintaining site.
Highway 6 across Great Cloche Island*		Present	Late season spraying by MTO in 2019 and 2020.
Highway 6 ditch on Ferguson's Hill		Present	Late season spraying by MTO in 2019 and 2020.
Honora shoreline (Freer Point to M'Chigeeng)	X	Under control	Landowners are maintaining some areas. <i>Additional Phrag Watchers needed.</i>
Low Island		Eradicated	No further work needed. <i>Phrag Watcher needed to check site.</i>
Strawberry Channel: White's Point to Sheguiandah FN	X	Under control	Landowners are maintaining some areas. <i>Additional Phrag Watchers needed.</i>
Trotter's Side Road beside Rolston Quarry		Present	Needs assessment
Turtle Lake North		Present	Surveyed 2016. Extensive patches and no public access; control probably impossible without machinery and long-term plan.
North Channel Drive ditch		Present	Needs assessment
Strawberry Island W shoreline*		Present	Ontario Parks managing site.
Ten Mile Point Road ditch	S	Present	Surveyed 2020; large patch. Could be sprayed.
White's Point*	X	Under control	Volunteers maintaining site.
Horseshoe Bay, Great Duck Is.*		Eradicated	<i>Phrag Watcher needed to check site.</i>
Old harbour, Great Duck Island		Present	Large patch needs assessment
Robinson			
Beaver Meadows*	S	Present	Large patches; difficult access. Requires planning with Ontario Parks and NCC.
E of Black Point*		Eradicated	<i>Phrag Watcher needed to check site.</i>
Burnt Island Bay	X	Under control	Follow up by Project staff required in 2021. Adjacent landowner assisting with site.
Carroll Wood Bay*		Under control	Under control; adjacent landowners have assumed responsibility for site.
Christina Bay*		Eradicated	No further work needed. Volunteer watching site.
Fisher Bay*		Eradicated	No further work needed. <i>Phrag Watcher needed to check site.</i>
Ivan Point*		Eradicated	No further work needed. Volunteer watching site.

Misery Bay west of Ironside Beach		Eradicated	No further work needed. <i>Phrag Watcher needed to check site.</i>
Sand (Hensley) Bay*		Under control	<i>Phrag Watcher needed to maintain site.</i>
Highway 540 Silver Water ditch		Present	3 large patches. Late season spraying by MTO 2020.
Sheguiandah First Nation			
Highway 6 south of Ogimaa Miikan corner		Present	Late season spraying by MTO 2020? Unsure whether area was dry.
Pow-wow Grounds	X	Under control	<i>Phrag Watcher needed to maintain site.</i>
Ogimaa Miikan		Present	Could be sprayed; needs discussion with community.
Tehkummah			
Frood Harbour	X	Under control	Volunteers watching site.
Highway 6 south of Lakeshore Road		Present	Late season spraying by MTO? Unsure of whether area was dry. Some of area is back on private property; requires landowner contact
Lakeshore Road North		Present	Could be sprayed
McKim Bay	X	Under control	<i>Phrag Watcher needed to maintain site.</i>
Michael's Bay Manitou R. to Blue Jay Cr.*	X	Under control	<i>A group of Phrag Watchers needed to maintain site.</i>
Michael's Bay South of Blue Jay Creek*	X	Under control	<i>A group of Phrag Watchers needed to maintain site. Scattered stems remain in marsh on the spit.</i>
Royal Michael's Bay area	X	Under control	Volunteer is maintaining site.
South Baymouth sewage lagoon		Present	Could be sprayed in dry season.
Wiikwemkoong Unceded Territory			
Andrew's Place beach		Present	Large patches need assessment
Beach Road	X	Under control	<i>Phrag Watcher needed to maintain site.</i>
Big Burnt Island; south shore		Present	At least three large patches
Buzwah savannahs above 2 O'clock		Present	Remote area needs several days of work; requires ATV to access
Cape Smith Georgian Bay and Wiky Bay shorelines		Present	Many large patches; accessible only by boat
Jacko Bay*	S	Present	Large patch covers more than 2 ha. Will require support from machinery to control.
Kaboni Beach*	X	Under control	<i>Phrag Watcher needed to maintain site.</i>
Kaboni and South Bay Roads	X	Present	Large patches; needs discussion with public works/
King's Bay roadside ditches		Present	Needs checking
Little Thomas Bay*		Present	Large patches require a coordinated plan for brush cutter work. Will require more than a week of brush cutting.
M'nishensing*		Eradicated	<i>Phrag Watcher needed to maintain site.</i>
Prairie Point*	X	Under control	<i>Phrag Watcher needed to maintain site.</i>
Small bays south of Prairie Point		Present	Numerous small patches and a few large ones; boat access only
South Bay: Head of bay: Clover Valley to Pheasant's Creek*	X	Present / Under control	Approximately 2/3 of area under control; requires at least 3 more days with Truxor cutting machines.
South Bay Road at Pheasant's Creek*	X	Under control	Follow-up required in 2021. <i>Phrag Watcher needed to maintain site.</i>
South Bay at the Narrows	X	Under control	Volunteer maintaining site.
Wiky (Smith) Bay mouth of Mebine Creek to water treatment plant		Present	Extensive coverage of several hectares; will require machinery and a long-term management plan
Tamarack Harbour*		Under control	Patches on roadside still need work; <i>Phrag Watcher needed to maintain site.</i>
Thomas Bay*		Eradicated	No further work needed. <i>Phrag Watcher needed to check site.</i>

28 April 2021

Dear Billings Mayor and Council,

MICA is very happy to share the good news that our grantors have come through.
(Yet to be publicly announced by the Ministry.)

This project will provide your municipality with one of the 7 e-bike charging stations and e-bikes that will service Manitoulin Island in the very near future.

We wish to thank you for the letter in principle received spring 2019 to install a charging station on your municipal land and the use of hydro for this exciting e-bike rental cycle product development project.

MICA is very happy this project is moving forward, as it will enhance tourism opportunities well suited in this covid environment of distancing. We know, visitors and locals are increasingly seeking outdoor active living opportunities.

FedNor, NOHFC and DNO are our funding partners in this innovative project. We are very grateful for the in-kind partnership with six municipalities including yours, to link Island communities with inter-connectivity via e-bikes.

MICA is investing over \$ 30,000.00 of our funds into this project to ensure growth potential.

Please let us know who to work with regarding all the specifics for the expected fall installation.

In your community we envision the installation of the charging station in the vicinity of the existing trailhead. There is existing light fixtures, hydro and cycle route information at this location. It is very visible from the road, easy to access from the harbour, with ample parking nearby.



We are looking forward to our partnership, enriching the Island together with this new cycle product.

Maja Mielonen
MICA President

Manitoulin Municipal Association

Comprising Sitting Reeves, Mayors, Chiefs, Clerks and Councils of Municipalities and First Nations

District of Manitoulin, Ontario,

Please find below the resolution passed by The Manitoulin Municipal Association at its April 21, 2021 meeting.

Thank you for your consideration of this matter.

Resolution 2021-08 Moved by Al MacNevin, Seconded by Lee Hayden

THAT the Manitoulin Municipal Association support the Stantec Consulting study and their recommendation for a Little Current Swing Bridge west of the existing Swing Bridge

AND FURTHER RESOLVED to circulate this resolution to Minister of Transportation, Honorable Caroline Mulroney, MPP Michael Mantha, MP Carol Hughes, and to all the Manitoulin Municipality Association members.....carried

MANITOULIN ISLAND – LARGEST FRESHWATER ISLAND IN THE WORLD

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister
777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre
777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. : 416 585-7000



April 27, 2021

Dear Head of Council,

As you may be aware, the Ontario government is consulting on how to strengthen accountability for municipal council members. We want to ensure that councillors and heads of council maintain a safe and respectful workplace and carry out their duties as elected officials ethically and responsibly. More information on the scope of consultations can be found at [Ontario.ca](https://www.ontario.ca).

As part of this work, my colleague Jill Dunlop, Associate Minister for Children and Women's Issues will be seeking input from members of council representing each of Ontario's municipalities through one of two hour-long telephone townhall sessions with municipal representatives from Northern Ontario's municipalities on June 10, 2021 at 10:00 AM EDT.

This session will provide participants with the opportunity to share their valuable feedback on:

- what changes or mechanisms are needed to better hold council members accountable for municipal code of conduct violations;
- how to effectively enforce these codes
- whether a broader range of penalties for violations of the codes of conduct are needed; and
- the circumstances in which these potential penalties could be applied.

Please identify one member of your council to participate in the session. Once chosen, the one identified member of your council should register via [Eventbrite](https://www.eventbrite.com) by Thursday, May 6, 2021. The registered member will receive instructions about how to participate in the session prior to the meeting.

We have also launched an online survey to seek input on ways to strengthen accountability mechanisms for municipal council members. I encourage members of council and municipal staff to provide their input on this important topic through the online survey: [Consultation: Strengthening accountability for municipal council members | Ontario.ca](https://www.ontario.ca). This online survey will be available until July 15, 2021. Please share this link with your municipal staff.

I hope you will accept this invitation to participate in this session, as we look forward to hearing your feedback on how to strengthen accountability for municipal council members.

Sincerely,



Steve Clark

Minister of Municipal Affairs and Housing

- c: Clerk and Chief Administrative Officers
 - Jill Dunlop, Associate Minister of Children and Women's Issues
 - Kate Manson-Smith Deputy Minister, Ministry of Municipal Affairs and Housing
 - Marie-Lison Fougère, Deputy Minister Responsible for Women's Issues

Administration Offices
Finance & Administration
Capital Projects/Public Works
Ontario Works/LDM
Economic Development
HIAH Corp
Education -Post Secondary
MERE General Partner Inc.



Administration Office
P.O. Box 333, 53 Hwy 551
M'Chigeeng, ON P0P 1G0
Ph: 705-377-5362
Fax: 705-377-4980
Fax: 705-377-7504

HEALTH CENTRE
Tel: 705-377-5347
Fax: 705-377-5090

WELLNESS CENTRE
Tel: 705-377-4240
Fax: 705-377-4179

LAKEVIEW SCHOOL
Tel: 705-377-4988
Fax: 705-377-5080
Library
Ph: 705-377-5540

BINOOJIINH GAMGOONHS DAY CARE
Tel: 705-377-5383
Fax: 705-377-4377

April 8, 2021

Hydro One
Zone 6 Scheduling

Re: Request for relocation of Hydro Poles

Dear Hydro One,

My name is Daisy Hayward, and I am the Lands and Resource Coordinator for the M'Chigeeng First Nation.

M'Chigeeng First Nation will be opening an up-open road allowance (Located on Reserve between Lot 15 and 16 Concession 4), as we had to reach out to Billings Township for approval due to the on-going 1990 Lands Claim. We are now approved to go ahead with our project, but unfortunately the un-open road allowance has 4 hydro poles that would need to be relocated to the edge of this road allowance.

Can you please verify if there is anything that is needed from the M'Chigeeng First Nation in order to have our request granted?

Please feel free to contact me if you have any questions or concerns at 705-377-5362 ext. 212 or by email at daisyh@mchigeeng.ca

Sincerely;

A handwritten signature in black ink, appearing to read "Daisy Hayward".

Daisy Hayward
Lands & Resource Coordinator
M'Chigeeng First Nation

CC: Chief Ogimaa-Kwe Linda Debassige
Enaagdenjged- Art Jacko

Hydro One Networks Inc.
Integrated Systems Support – Joint Use
185 Clegg Rd
Markham, ON
L6G 1B7



Hydro One Networks Inc.

**MUNICIPAL ROAD
RELOCATION PROCEDURE**

February, 2012

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1.0 SCOPE:

- 1.1 This document has been prepared to provide a consistent approach in dealings between Hydro One Networks Inc., Municipality staff and its consultants. The procedures noted below are to be followed, but may be modified by the Regions for individual circumstances. The Municipality's Representative, the Municipal's Hydro One Contact, and the Project Manager/Engineer, the person with the authority to manage the project, shall keep each other informed of all communications throughout the entire utility relocation process.

Note: The Municipal Representative refers to the contact person for Hydro One. The text throughout refers to the consultant, which may be the Municipality's normal delivery method for preliminary and detailed design.

2.0 Joint Meetings

- 2.1 Notification of road re-locations or construction of municipal roads or highways should be given to Hydro One as soon as the project receives funding approval. By notifying and meeting early in the process, timelines and design locations are communicated by both parties. This will develop realistic timelines and continue to build or maintain a strong relationship between Hydro One and the municipality. It should be emphasized at the meeting that all information provided by either party is to be considered **confidential**.

3.0 LETTERS OF CORRESPONDENCE:

- 3.1 Municipality to Hydro One Networks Inc.

Letters 1 to 7 are the base letters for correspondence regarding utility relocation procedures. These are provided as a "guide" for the use of the Municipality and its consultants. The letters "may be adjusted" to reflect the needs of each individual project.

<u>Letter 1</u>	Consultant Notification Preliminary Design
<u>Letter 2</u>	Preliminary Design Initiation
<u>Letter 3</u>	Preliminary Design Completion
<u>Letter 4</u>	Consultant Notification Detail Design
<u>Letter 5</u>	Mark Up and Preliminary Cost Estimates
<u>Letter 6</u>	Final Cost Estimates
<u>Letter 7</u>	Relocation Notification & PSWH Act

- 3.2 Hydro One Networks Inc. to the Municipality

Hydro One Networks Letters 1 to 3 are the base letters for the correspondence regarding Utility relocation procedures. These are provided as an example of what Hydro One will send in response to the actions taken by the Municipality. The letters "may be adjusted" to reflect the needs of each individual project.

<u>HONI Letter 1</u>	Confirmation of Municipality Line Relocate
<u>HONI Letter 2</u>	Hydro One's Cost Estimates
<u>HONI Letter 3</u>	Confirmation of Pole Moving Order

4.0 PROCESS OF RELOCATION:

4.1 Preliminary Design Phase

4.1.1 If a consultant is to be used by the municipality for the design, the municipality will introduce the Municipality's consultant by issuing [Letter 1](#) to Hydro One.

Municipal Action: [Letter 1](#) to be faxed or e-mailed to the appropriate Hydro One [One-Call Centre](#) (page 22).

4.1.2 At the start of the Preliminary Design, the Consultant/Municipality will send [Letter 2](#) to Hydro One to introduce the project and to determine any potential concerns. Please note that the Municipality is not to call any known Hydro One technicians or associates that are commonly used to complete this type of work. This is to ensure that the work required goes through the proper scheduling channels. A representative for Hydro One will be asked to identify the primary owner, the type of plant, the approximate location, the awareness of other utilities, and the personnel assigned to the project.

Note: Plant refers to all Hydro One assets.

Municipal Action: [Letter 2](#) to be "faxed or e-mailed" to the appropriate Hydro One [One-Call Centre](#) (refer to page 22) with their completed [checklist](#) (refer to page 23). Hydro One contact may change after ([Letter 5](#)).

The location information at this stage of the Preliminary Design is to be approximate only. The Consultant/Municipality may request more detailed Hydro One plant location information as the design evolves.

4.1.3 During the Preliminary Design phase, the Consultant/Municipality will identify the location of utilities in sufficient detail to support preliminary design recommendations. This work may include marking up existing plans, undertaking field surveys, and meeting with Hydro One on site if necessary. The amount of work by the Consultant/Municipality will depend on available information and the type of project. Hydro One utility impacts are to be considered in the preliminary design process.

Note: Hydro One's requested location for all road-relocated or new road construction is 5 metres from existing property line or anywhere on the right-of-way where 5 metres on either side of the pole line is achievable. This will help to reduce the municipalities cost for forestry and easement labour.

4.1.4 At the end of the Preliminary Design Stage, the preliminary utility impacts (e.g. number of poles) will be forwarded by the Municipality to Hydro One by issuing [Letter 3](#). The information is to be utilized only for budgeting and scheduling (*Note: Hydro One will require longer times for larger projects. Please see Hydro One Plant Relocation Guidelines page 8*).

Municipal Action: [Letter 3](#) to be "faxed or e-mailed" to Hydro One [One-Call Centre](#) (refer to page 22)

Note: The Municipality should inform Hydro One if the project is accelerated or delayed.

4.2 Detail Design Phase

- 4.2.1 The tender documents for the Consultant/Municipality assignment should identify critical dates such as Environmental Clearance, Property Clearance, Utility Relocation Plans, and proposed Utility Relocation dates. The Municipality will supply the proposed schedule.

In accordance with the Public Services Works on Highways Act, a minimum of 60 days must be allowed for utility relocation after the Moving of Utilities is issued. Additional time may be allotted if utility relocation is extensive or if private easements are required. In addition, time must be allotted for each utility to work on their relocations at separate times to avoid Municipality being designated the constructor under the OH&S Act.

PSWH Act – The Public Service Works on Highways Act 1990 R.S.O. Chapter P.49 and Amendments thereto.

http://www.e-laws.gov.on.ca/html/statutes/english/elaws_statutes_90p49_e.htm

- 4.2.2 Upon award of the consultant assignment, the Municipality will send a Notification Letter ([Letter 4](#)) to advise Hydro One of the consulting firm that has been retained by the Municipality to complete the Detail Design.

Municipal Action: [Letter 4](#) to be “faxed or e-mailed” to Hydro One [One-Call Centre](#) (refer to page 22).

- 4.2.3 During the Detail Design stage, the Consultant/Municipality will prepare a Utility Mark-up for the entire project. This work will include verification of all existing and proposed utility information (aerial and underground) from the utility owners, identification of all Hydro One relocation requirements, determination of the most cost-effective relocation strategy, and all necessary arrangements, with respect to Hydro One relocations required within the project limits. Any discussion with respect to cost sharing will be discussed with the Municipal Representative and Hydro One.

Contact with Hydro One should occur to verify if existing plant detail has been updated since the initial contact with Hydro One. Consultants or the Municipality should only make one request to Hydro One to mark-up or update plans to verify plant location during the detail design of the project. This plant detail should already have been determined either by the Municipality’s surveys or Consultant’s surveys and field checks during the preliminary design. If the plant detail was not determined during Preliminary Design, then the Consultant/Municipality must complete this step by conducting the necessary field surveys.

- 4.2.4 The Consultant/Municipality will forward three sets of plans with a letter ([Letter 5](#)) to Hydro One with a given time to respond. It is important that the Consultant/Municipality update the plans to reflect current details. These plans are to show:

- A summary table of all conflicts with Hydro One including the rationale for the conflict (*Note: When determining conflicts, issues such as constructability, traffic staging, possible impacts due to adjacent projects, property and environmental clearance, corridor*

management/Right of Way requirements for relocations and Occupational Health and Safety must be considered);

- A complete set of plans indicating ownership and locations of Hydro One conflicts;
- A plan and cross section at each conflict location. (i.e. proposed top-of-cut and bottom-of-ditch, existing and proposed property lines, etc.);
- Offsets from existing property line of new centreline, where applicable. (New centreline is not always evident in the field); and
- Key geodetic elevations in areas of conflict (i.e. sewer inverts, ditch grades etc.)
- Environmentally sensitive areas.

Municipal Action: [Letter 5](#) to be “faxed or e-mailed” to Hydro One [One-Call Centre](#) (refer to page 22). Within 48 hours Hydro One will then provide the Consultant/Municipality a contact person to whom the plans will be mailed to and to arrange a site meeting. Hydro One will send [HONI Letter 1](#) as confirmation of receipt of [Letter 5](#). Also refer to Hydro One “[Hydro One Plant Relocation Guidelines](#)” (page 8).

Note: Please be advised that if Hydro One must complete a second or alternative design based on a scope change, such as redesign of pole line or Municipality not securing easements, Hydro One will invoice the Municipality for Actual Costs (100%) for the additional labour.

- 4.2.5 Hydro One will return a marked-up plan (full size drawings) with a proposed relocation strategy to the Consultant/Municipality. If there are problems or concerns with the proposed relocation, the Consultant/Municipality will determine a compatible location. If necessary, the Consultant/Municipality will arrange a site meeting with Hydro One and all the affected utility companies prior to finalizing the relocation plans. The purpose of this meeting is to clarify the scope of work and to ensure understanding of the engineering rationale for each conflict.
- 4.2.6 The Consultant/Municipality shall, in conjunction with Hydro One, develop Hydro One Relocation plans. The Consultant/Municipality shall submit the following information for Approval of the Hydro One Relocation Plan:
- The composite plan (digital and hard copy);
 - The plan of proposed relocations (digital and hard copy)
 - A letter stating that the Consultant/Municipality has reviewed the proposed relocation in conjunction with the detail design, and that the proposal will not conflict with the proposed construction.

When agreement is reached on a relocation strategy, the Consultant/Municipality will provide a composite Utility Relocation Plan (A relocation plan for all companies that may have assets in the way of a road improvement). The plan will include how each conflict is to be mitigated. The submission will include a confirmation from the Consultant/Municipality that all utility conflicts have been mitigated. Relocation schedule will be included with the submission. A relocation schedule will address constructor issues between the utility companies.

The Municipality will send the final relocation plan to Hydro One with a letter ([Letter 6](#)), requesting Hydro One to forward cost estimates within a specific time frame for relocation completion date. Hydro One is to forward a *detailed* cost estimate with the proposed cost sharing to the Municipal Representative. This is done by issuance of [HONI Letter 2](#) to the Municipal Representative unless otherwise advised.

Municipal Action: [Letter 6](#) to be “faxed or e-mailed” to Hydro One [One-Call Centre](#) (refer to page 22).

Note: - The Municipality should ensure that funds are secured for the relocation prior to issuing the Moving of Utilities (MOU) or Pole Moving Order. A Pole Moving Order is a written request for relocation of Hydro One’s Assets.

Additional time may be allotted if Hydro One relocation is extensive or if private easements are required. In addition, time must be allotted for each utility to work on their relocations at separate times. Hydro One may require that all property clearances be obtained prior to submitting a final estimate to the Municipality. If the property is not cleared, other arrangements will be made. The reason for this is that Hydro One stakes all new relocation work, which then determines their “final” estimate. Also refer to Hydro One “[Hydro One Plant Relocation Guidelines](#)” (page 8).

If the Moving of Utilities (pole moving order) is not issued within 120 days from the time of receiving Hydro One final detailed cost estimate, Hydro One will temporary close the work order and invoice the Municipality for the Lines and Staking Cost. The Municipality is responsible for extra Lines and Staking cost as a result of a highway design change subsequent to the original request.

4.2.7 If the Municipality is in agreement with the relocation strategy and cost estimate, the Municipal Representative will forward the composite utility relocation plans and issue the “Moving of Utilities, Financial Breakdown” along with [Letter 7](#) to Hydro One.

Municipal Action: [Letter 7](#) to be forwarded to Hydro One’s Project Manager. Hydro One will confirm that all required information is received with the issuance of [HONI Letter 3](#).

4.2.8 The Municipal Office will advise Hydro One to contact the Municipality one week prior to commencing the relocation within the right of way. The Municipal Office will assign field staff to be available during the relocation to resolve any field problems relating to the plant relocation. Hydro One is to inform the Municipal Representative prior to making any changes to the final relocation proposal.

4.2.9 Hydro One shall provide the Municipal Office with written confirmation [HONI Letter 4](#), that the relocation work has been performed in accordance with the approved relocation plan.

4.2.10 The Municipality shall pay to Hydro One Networks Inc. the costs of the Pole Relocation Work by no later than thirty (30) days after Networks completion of the Work and invoice.

Hydro One Plant Relocation Guidelines

This document is intended to provide Road Authorities with Hydro One's plant relocation milestones and lead-time requirements based on project size, scope and complexity.

Initial Relocation Review & "Ballpark" Cost Estimate

Upon receipt of your request to relocate Hydro One plant, we will schedule an on-site meeting, usually within 5 -10 working days, to review the scope of the project and provide a "ballpark" (+/- 50%) cost estimate.

Preparation of a Final Design & Cost Estimate

Upon request we will endeavor to provide the final design & cost estimate(s) –

- With in **60 days** of our receipt of your final roadway locations drawing, in cases where Hydro One's **line relocations costs do not exceed \$50K**(eg. 6 poles or less)
- Within **90 days** of our receipt of your final roadway locations drawing, in cases where Hydro One's **line relocations costs are >\$50K and < \$500K**
- In cases where Hydro One's **line relocations costs >\$500K**, a final design and cost estimate **completion date will be negotiated with the requestor** depending on the size and complexity of the project.

Physical Relocation of Hydro One Plant

Once you have received and reviewed the final design & cost estimate, and approved the work through the issuance of a Pole Moving Order, the minimum lead time before start of construction (to allow for ordering material, assigning resources, etc.) will be as follows:

- Within **30 days** from receipt of PMO for **projects <\$50k**
- Within **60 days** from receipt of PMO for **projects >\$50k and <\$500k**
- Within **120 days** from receipt of PMO for **projects >\$500k**

NOTE: *The above timelines for the start of construction will vary with project scope and complexity. When the final design & cost estimate is forwarded to you, it will include a statement of the earliest available start and completion dates, based on normal crew complement and deployment. In extraordinary cases, where an earlier completion date is required, alternate resource deployment options can be considered. Such options would typically involve higher costs (i.e. overtime)*

LETTER (1) - Consultant Notification Preliminary Design

Re: Work Project No.:

Contract No.:

Highway No.:

Location:

RE:

Please be advised that (*insert Consultant*) is undertaking Preliminary Design on behalf of the Municipality of (*insert Name*) for the identification of utility relocations involved with this project.

Your co-operation with this consulting firm in providing the information required is anticipated and appreciated.

If you have any questions, do not hesitate to call the undersigned.

Yours truly,

Project Manager/Engineer
c.c. Consultant
Municipal Representative

LETTER (2) - Preliminary Design Initiation

CONFIDENTIAL

RE:

The Municipality of (*insert Name*) is initiating a Preliminary Design Study for the following project on Highway #.

WORK PROJECT:

PROJECT LOCATION:

REMARKS (e.g. schedule details, etc.):

Please provide the following preliminary information.

PRIMARY OWNER:

APPROXIMATE LOCATION:

AWARENESS OF OTHER UTILITIES:

PERSONNEL ASSIGNED TO THE PROJECT:

The above information is required so that utility impacts may be considered when reviewing potential highway improvements. The timing and details of this highway project are strictly **CONFIDENTIAL**.

Yours truly,

Municipality Consultant

c.c. Municipal Representative
Project Manager

LETTER (3) - Preliminary Design Completion

(Insert Date)

RE:

CONFIDENTIAL:

The Municipality of (*insert Name*) has completed a Preliminary Design Study for the following project on Highway #:

WORK PROJECT:

PROJECT LOCATION:

TYPE OF WORK:

PRELIMINARY UTILITY IMPACTS AND APPROXIMATE LOCATIONS:

REMARKS (e.g. schedule details, etc.):_

This advance information is forwarded to you in order that your Company may plan accordingly (e.g. budgeting and scheduling). This project information is strictly **CONFIDENTIAL**. Exact utility impacts will be confirmed during the Detail Design Stage.

Yours truly,

Municipal Representative

c.c. Project Manager

LETTER (4) - Consultant Notification Detail Design

(Insert Address)

(Insert Date)

Re: Work Project No.:

Contract No.:

Highway No.:

Location:

Please be advised that (*Name of consultant*) is undertaking Detail Design on behalf of the Municipality of (*insert Name*) for the identification of utility relocations involved with this project.

Your co-operation with this consultant in providing the information required is anticipated and appreciated.

If you have any questions, do not hesitate to call the undersigned.

Yours truly,

Project Manager/Engineer

c.c. Consultant
Municipal Representative

LETTER (5) - Mark Up and Preliminary Cost Estimate

(Insert Utility Address)

(Insert Date)

REGISTERED

Re: Work Project No.:

Contract No.:

Highway No.:

Location:

We are mailing, under separate cover, (#) sets of plans of the above described work project, with existing utilities and anticipated conflicts based on our initial preliminary design review.

We propose to hold a site meeting at (insert time) on (date) meeting at (location). (insert other utility companies) have also been requested to attend this meeting.

Please examine the attached plans for corrections or omissions, and conflicts with proposed construction. After the site meeting, you will be requested to plot your proposed relocation and return sets of plans to this office by (insert date – allow __ weeks) giving existing and proposed depth of plant, where applicable.

Include in your submission, a preliminary cost estimate in order that we may establish a cost effective relocation strategy. It is anticipated a Moving of Utilities (MOU) will be issued on (insert date) and the utility relocation is to be completed by (insert date). Please advise if these dates are attainable.

Other utility companies notified are:

(Insert Other Utility Companies)

Yours truly,

Municipality of (insert Name), Consultant

c.c. Municipal Representative
Project Manager

LETTER (6) - Final Cost Estimates

(Insert Address)

(Insert Date)

REGISTERED

Re: Work Project No.:

Contract No.:

Highway No.:

Location:

The Municipality of (*insert Name*) has accepted your relocations as indicated on the plans submitted.

*Please submit a final **detailed** cost estimate by _____ so that the Municipality of (*insert Name*) can issue a Moving of Utilities, Financial Breakdown for you to proceed with the work. This relocation work is to be completed by (*insert date*).*

Yours truly,

Municipal Representative

LETTER (7) - Relocation Notification and PSWH Act

(Insert Address)

THE PUBLIC SERVICE WORKS ON HIGHWAYS ACT 1990 R.S.O. Chapter P.49 and Amendments thereto

Notice to Take-Up, Remove or Change the Location of Appliances or Works

REGISTERED MAIL

Date:

TO:

Dear Sir:

Re: Work Project No.:

Contract No.:

Highway No.:

Location:

Pursuant to the above Act you, are hereby notified to take-up, remove or change the location of your appliances or work on or before the (#) day of (year). (NOTE: date shall be as agreed upon)

Your co-operation is anticipated and appreciated.

Yours truly,

Municipal Representative

c.c. Project Manager



Letter 1 to ROAD AUTHORITY (non-MTO)
(Send after initial site visit)

(Replace above title with FBC mailing address)

Date

Municipality/Road Authority name
Municipality/Road Authority address
Attention: (Contact Name)

Dear (Contact Name):

Request for Line Relocate - (Project name, location etc)

This is to confirm receipt of your **Mark Up and Preliminary Cost Estimate (Letter 5)** and your request for an estimate of Hydro One Networks Inc.'s ("Hydro One") line relocation costs for the above noted project. Our line relocation estimate will approximate the costs which will be apportioned to the Road Authority for the above referenced project.

The Class "C" estimate ($\pm 50\%$) for the total project relocation cost is (insert \$ cost here) and is based upon the assumption that there will be (insert number) poles and (Insert Number) anchors and that no easements will be required.

As per the discussion and/or site meeting and upon receipt of the final roadway location drawings and registered survey plan showing completed land appropriations, Hydro One will endeavor to provide a **Final Design & Cost Estimate (the "Final Estimate")** within the following time-frames:

- ◆ **60 days** where the Hydro One **line relocation costs do not exceed \$50k**
- ◆ **90 days** where the Hydro One **line relocation costs are >\$50k and <\$500k**
- ◆ For projects where the Hydro One **line relocation costs are >\$500k**, the completion date will be negotiated with the Road Authority based on the size and complexity of the project.

Once the Road Authority has received, reviewed and approved the Final Estimate by issuing a **Moving of Utility ("MOU") (Letter 6)**, the minimum lead time required by Hydro One before it starts construction (to allow for ordering material, assigning resources, etc.) will be as follows:

- ◆ **30 days** from receipt of MOU for **projects < \$50k**
- ◆ **60 days** from receipt of MOU for **projects > \$50k and up to \$500k**
- ◆ **120 days** from receipt of MOU for **projects > \$500k**

The timelines for completing the work will vary with project scope and complexity. The completed cost estimate will include a statement of the earliest available start date which is based on normal crew complement and deployment. In extraordinary cases, where an earlier completion date is required, alternate crew deployment options can be considered. Such options would typically involve higher costs.

The information above is provided to assist in project timeline definition and to avoid disputes over project completion dates. Hydro One will not proceed with any work until reasonable and achievable start and completion dates are agreed to by all parties.

If there are any questions or concerns regarding this information or if the Road Authority requires a copy of the **Municipal Road Relocation Procedure**, please contact Hydro One at the number provided below.

Sincerely,

Signature (FBC to sign)

FBC Clerk's Name (FBC to insert)

Title (FBC to insert)

Field Business Centre Name (FBC to insert)

Telephone # (FBC to insert)

SAMPLE



Letter 2 to ROAD AUTHORITY (non-MTO)
(Send with completed cost estimates)

(Replace with the local FBC mailing address)

Date (FBC to insert current date here)

Municipality/Road Authority name
Municipality/Road Authority address
Attention: (Contact Name)

Dear (Contact Name):

Request for Line Relocate - (Project name, location etc.)

The Hydro One Networks Inc. ("Hydro One") line relocation design and cost estimate for the aforementioned project are as follows:

The *(Municipality/Road Authority name here)* (the "Road Authority") will be responsible for labour and/or material costs for work within the Road Authority corridor and private property (including costs of acquiring property rights) as per **Public Service Works on Highways Act R.S.O. 1990, Chapter 49** as detailed below:

50% Labour Cost Estimate	
Description of Work: (Work within jurisdiction or corridor of Road Authority, i.e. relocation from corridor to corridor, or such things as snow removal turn around areas.)	
Total Cost of Work	Road Authority Estimated Cost
Labour Hours = <i>(Total # of Hours)</i>	\$(X,XXX.XX)
TWE Costs \$ <i>(Total TWE Costs)</i>	\$(X,XXX.XX)
Third Parties Costs Contractor A - \$ <i>(Total)</i> Contractor B - \$ <i>(Total)</i> Contractor C - \$ <i>(Total)</i> Etc.	\$(X,XXX.XX)
Sub-Total	\$(X,XXX.XX)
HST (If Applicable)	\$(X,XXX.XX)
Total Estimated Cost Payable by Road Authority	\$(X,XXX.XX)

100% Labour & 100% Material Cost Estimate
Description of Work:

(Work not within the jurisdiction of the Road Authority (other public property). If material is being charged, list at high level. For example: 60 – 45' poles in rock, complete with hardware and "XX" M of wire, plus any other large items.)

Total Cost of Work	Road Authority Estimated Cost
Labour Hours = <i>(Total # of Hours)</i>	\$(X,XXX.XX)
TWE Costs <i>\$(Total TWE Costs)</i>	\$(X,XXX.XX)
Third Parties Costs Contractor A - <i>\$(Total)</i> Contractor B - <i>\$(Total)</i> Contractor C - <i>\$(Total)</i> Etc.	\$(X,XXX.XX)
Material Costs <i>\$(Total)</i>	\$(X,XXX.XX)
Sub-Total	\$(X,XXX.XX)
HST (If Applicable)	\$(X,XXX.XX)
Total Estimated Cost Payable by Road Authority	\$(X,XXX.XX)

Important Notes Regarding Estimated Cost & Timelines

- Hydro One will invoice the Road Authority as per the **Public Service Works on Highways Act R.S.O. 1990, Chapter 49** for all associated costs.
- Hydro One will provide an explanation of variance where the projects constructed costs exceed the estimated cost by $\pm 10\%$. No explanation of variance will be provided for variances of \$1000 or less.
- The above estimated costs assume that the Road Authority will have obtained project approval and will deliver to Hydro One the Moving of Utilities Financial Breakdown ("MOU") and Letter 7 within 120 days from the date of this letter. After receipt of the MOU, Hydro One will require a lead-time of *(# of days required inserted here)* for ordering material, assigning resources, etc. to prepare for start of construction, based on a total project cost of *(\$XXX,XXX.XX)*.
- This estimate assumes normal crew complement and deployment.
- It may be possible to shorten construction timelines, by using an alternate complement and deployment of crews. Such an alternate plan will require re-calculation of the cost estimate to include additional labour costs.
- Should a scope change occur at any time after the MOU letter has been issued, Hydro One may need to re-estimate costs and have Road Authority re-issue a MOU letter for scope change.

This information is provided to assist in project timeline definition and in the interest of avoiding project completion date disputes. Should the Road Authority wish to proceed with this work, please issue MOU and Letter 7 to the Hydro One office as indicated above. Please refer to 4.2.7 in Municipal Road Relocation Procedure.

If there are any questions or concerns regarding this information, please contact Hydro One at the phone number provided below.

Sincerely,

Signature (FBC to sign)

FBC Clerk's Name (FBC to insert)

Title (FBC to insert)

Field Business Centre Name (FBC to insert)

Telephone # (FBC to insert)

SAMPLE



Letter 3 to ROAD AUTHORITY (non-MTO)

(Send out after the authorization/MOU is received and Senior Planning Technician has confirmed the construction schedule)

(Replace above instructions with the local FBC mailing address)

Date (FBC to insert current date here)

Municipality/Road Authority Name
Municipality/Road Authority Address
Attention: (Contact Name)

Dear (Contact Name):

Request for Line Relocate - Project name, location etc.

Hydro One Networks Inc. ("Hydro One") has received authorization to proceed with the above specified line relocate and work will begin by (start date inserted here) with an expected completion date of (completion date inserted here).

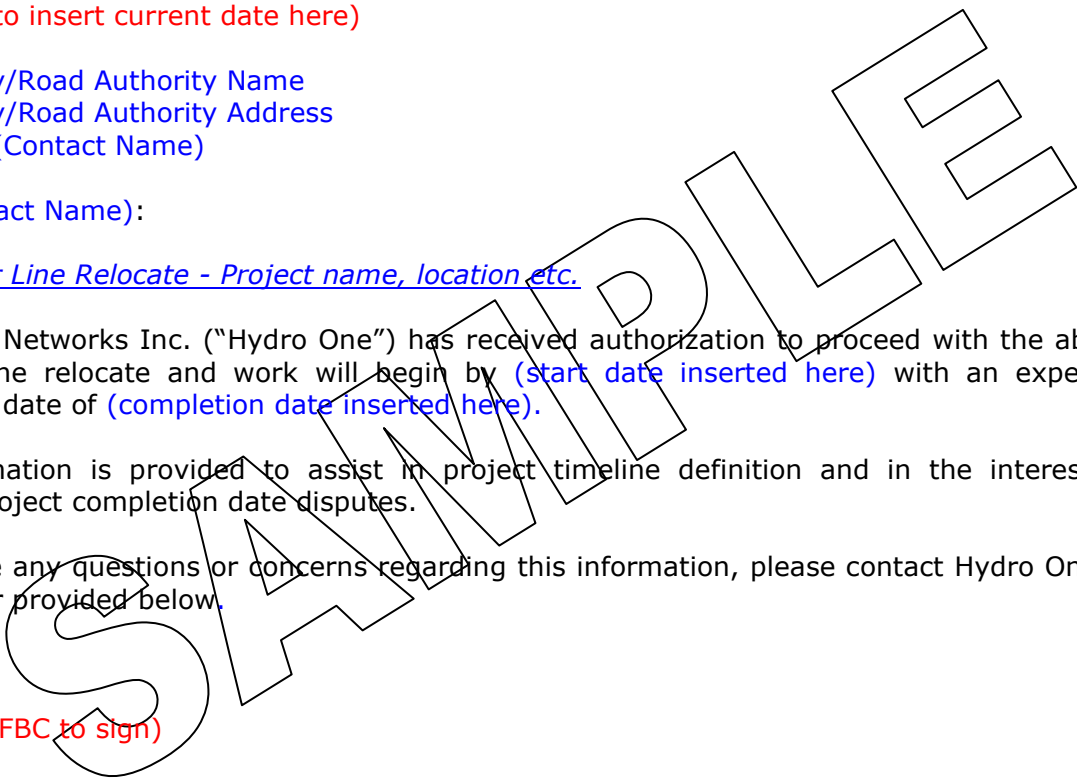
This information is provided to assist in project timeline definition and in the interest of avoiding project completion date disputes.

If there are any questions or concerns regarding this information, please contact Hydro One at the number provided below.

Sincerely,

Signature (FBC to sign)

FBC Clerk's Name (FBC to insert)
Title (FBC to insert)
Field Business Centre Name (FBC to insert)
Telephone # (FBC to insert)





Letter 4 to Road Authority (non-MTO)
(Notice of Completion)
(Send out as soon as Hydro One has completed the project)

(Replace above instructions with the local FBC mailing address)

Date (FBC to insert current date)

Municipality/Road Authority Name
Municipality/Road Authority Address
Attention: (Contact Name)

Dear (Contact Name):

Request for Line Relocate - (Project name, location etc)

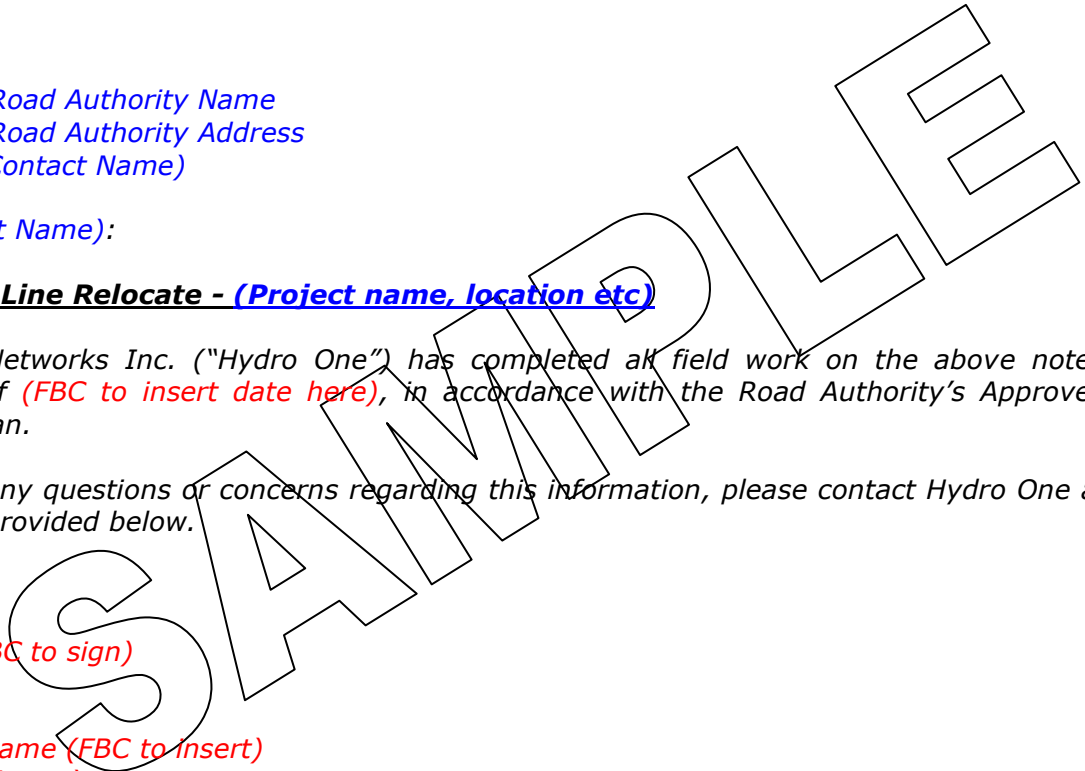
Hydro One Networks Inc. ("Hydro One") has completed all field work on the above noted project, as of *(FBC to insert date here)*, in accordance with the Road Authority's Approved Relocation Plan.

If there are any questions or concerns regarding this information, please contact Hydro One at the number provided below.

Sincerely,

Signature (FBC to sign)

FBC Clerk's Name (FBC to insert)
Title (FBC to insert)
Field Business Centre Name (FBC to insert)
Telephone # (FBC to insert)



MOVING OF UTILITIES

Municipality: (Name)

Financial Breakdown

INVOICES IN DUPLICATE
MUST SHOW THIS NUMBER

«Moving_Order #»

TO: Hydro One Networks Inc.
«Address»
«Address1»

Attention: «Attention»

WORK PROJECT NO. **«Work_Project_Number»** CONTRACT NO. **«Contract_Number»**
HWY.NO. **«Highway_Number»**

LOCATION: **«Location»**

This Municipality acknowledges receipt of your estimate dated **«Date_of_Estimate»** in the amount of **«Amount_of»** to make the following alterations to your plant:

«Job»

Subject to audit by the Municipality's auditors, the Municipality approves paying according to GROUP **«Group»** CASE - **«Case»**, **«AutoMergeField»**% of **«of_Costs»** COSTS.

Estimated Municipality's share to be **«Estimated_Amount»** upon completion of the work, on or before, **«On_or_Before»** please submit invoices in duplicate and details to:

Municipality of (Insert Name)

ATTENTION: **«Mun_Representative»**
Municipal Representative

Date

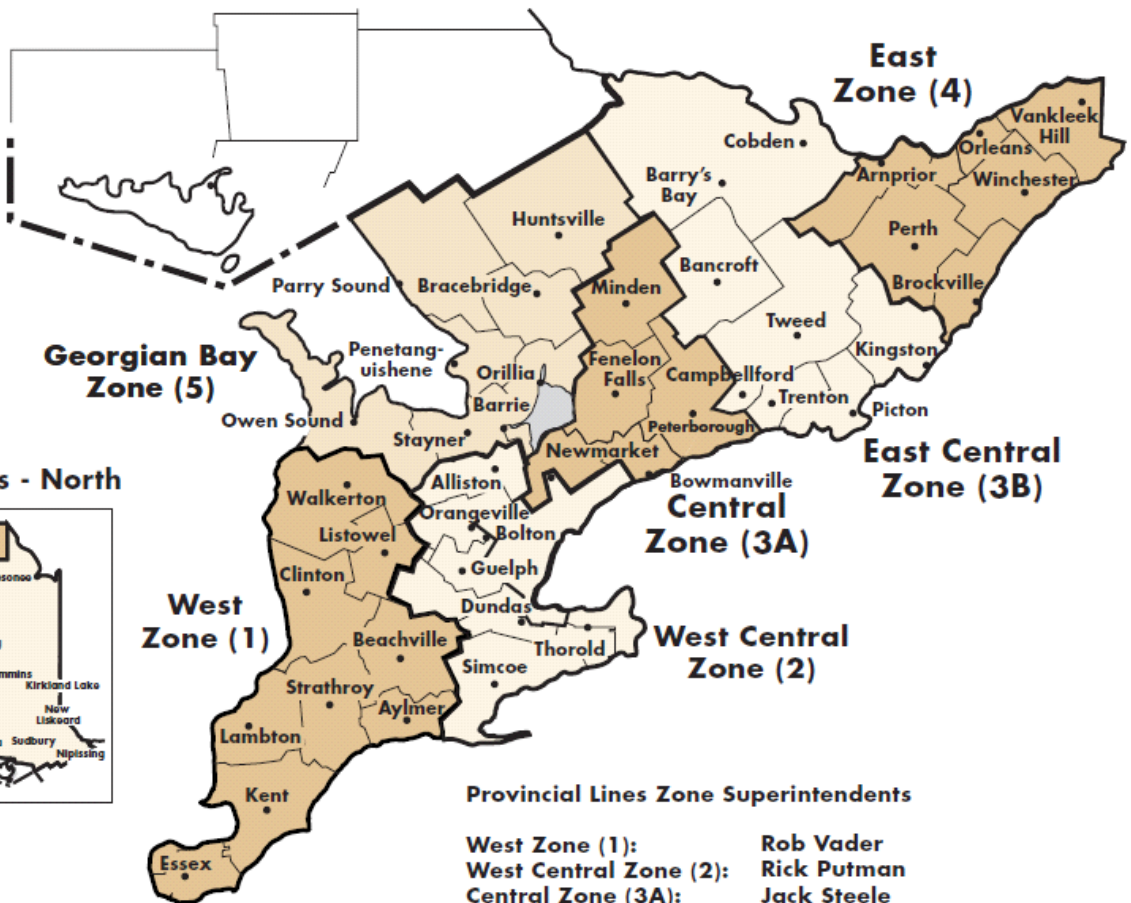
Field Services Engineer

- DISTRIBUTION:
1. ORIGINAL
 2. FILE COPY
 3. REGIONAL CONSTRUCTION ADMINISTRATOR
 4. CONSTRUCTION AND OPERATIONS, Attention: - Doug Peeling
 5. REGIONAL DIRECTOR
 6. AREA OFFICE COPY
 7. FINANCIAL OFFICE

Hydro One Zone Contact List

Zone #	Zone Name	Telephone #	Fax #	E-mail Address
1	West	1-800-957-7756 x 3252	519-423-6971	Zone1scheduling@HydroOne.com
2	West Central	905-627-6050	905-627-6046	Westcentralzonescheduling@HydroOne.com
3A	Central	1-888-871-3514 x 3341	705-743-0471	Zone3ascheduling@HydroOne.com
3B	East Central	1-866-646-4619	613-967-3582	Eastcentralzonescheduling@HydroOne.com
4	East	1-866-288-8874 or 613-267-2154	613-267-7248	Eastzonescheduling@HydroOne.com
5	Georgian Bay	1-888-238-2398 and press 2	705-727-4803	Zone5scheduling@hydroOne.com
6	Northeast	1-888-835-9444 x 309	705-566-8093	Zone6scheduling@hydroOne.com
7	Northwest	1-800-208-9412 or 807-346-3840	1-800-932-6171	Northwestzonescheduling@HydroOne.com

Provincial Lines Zones - South



Provincial Lines Zones - North





Check List

**Municipal Road Authority
Road Relocation Requests
Hydro One Point of Contact**

Twp	Lot	Con
911 Address with reference		

Requesting Party		
Contact Name		
Contact Position	Contractor	Engineer
Contact Address		
Contact Phone	Phone	Cell
Contact Fax	Fax	

Project Specific Name		
Type of Request		
Road Authority Project #		
Site Meeting – Request Date		
Scope of Work:		
Earliest Start Date for Design & Estimate		
Latest Finish Date for Plant Relocation		
Multi Year Staging	Yes	No
Number of Conflict Poles		
Number of Potential Easements Required		
Date Private Property Acquisitions in Place To Allow Relocation of Conflict Poles		

Municipal Project Engineer	Name	Ph/Cell
Municipal Private Contractor	Name	Ph/Cell
Date that Section of Hwy will be turned over to Municipal Private Contactor	Date	

Note: Designer must notify this authority when working within the construction projects boundaries

Zone Scheduling Offices



West Zone (1)

56 Embro Street
Box 130,
Beachville, ON
N0J 1A0
Attn: Scheduling

Georgian Bay Zone (5)

45 Sarjeant Drive
Box 6700
Barrie, ON
L4M 5N5
Attn: Scheduling

West Central Zone (2)

40 Olympic Drive
Box 585
Dundas, ON
L9H 7P5
Attn: Scheduling

Northeast Zone (6)

957 Falconbridge Road
Station A 2040
Sudbury, ON
P3A 4R8
Attn: Scheduling

Central Zone (3A)

913 Crawford Drive
Box 1049
Peterborough, ON
K9J 3X1
Attn: Scheduling

Northwest Zone (7)

255 Burwood Road
Box 10309
Thunder Bay, ON
P7B 6T8
Attn: Scheduling

East Central Zone (3B)

171 Centre Street
Belleville, ON
K8N 3W8
Attn: Scheduling

East Zone (4)

99 Drummond Street West
Perth, ON
K7A 4S4
Attn: Scheduling

38 Rainbow Hts. Rd
Kagawong,

Ont. POP 150

21/04/21

To
Mayor Ian Anderson and council,

I just wanted to let you all know what I had done on behalf of the township. I have been a concerned citizen for years and have taken it upon myself to be the garbage police at the Falls at this time of year before the MTO opens the bins mid May. I have put up signs but it has not stopped the garbage being left at the bottom of the bins because the people have nowhere to dispose of it. I am very proud of the beauty of Bridal Veil Falls - the tourist attraction on the Island. The garbage including dog poop and dirty diapers was very unsightly.

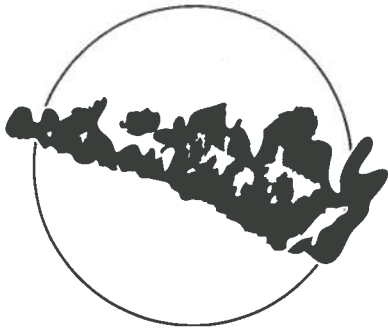
So I took it upon myself to do something about it. I phoned MTO NE region North Bay.

They listened to my request and have been very obliging in remedying the matter. They said the maintenance man for MTO here on Manitoulin - when he was passing - would pick up the garbage until the bins were open mid May and the problem solved.

I have walked twice to the Falls since - there is no garbage. So the matter was resolved very easily and respectfully. Now all can enjoy the beauty of the Falls as it should be.

Yours sincerely

Mary Buie



MANITOULIN PLANNING BOARD

40 WATER STREET - UNIT 1 - P.O. BOX 240 - GORE BAY - ONTARIO - P0P 1H0

☎ 705-282-2237 📠 705-282-3142

April 23, 2021

To: The Municipality of Billings and Allan East

VIA EMAIL

Re: Final Requisition for Funding for 2021

During a Meeting of Planning Board held on March 30, 2021, via teleconference, a motion was regularly made, duly seconded and unanimously passed approving/adopting the Budget for 2021. The Budget is detailed within the accompanying documentation, headed Comparison of Actual Revenue and Expenditures for the years 2017 to 2020 and Comparison of Actual Data to Budget for 2021.

Also attached for your information are Funding Details for 2021 - Weighted Assessment and Comparison of Actual Statistical Data for years 2020 and 2021, as well as the 2020 Financial Statements, as audited and prepared by KPMG Chartered Accountants.

This Budget includes increases to municipal requisitions of 1.0% compared to an increase in weighted assessment of 1.8%. Your Municipality's share has increased from **15.4%** in 2020 to **15.57%** for 2021.

This budget also identifies deferred revenue of \$7,841.90 for the Official Plan (OP). The OP was approved by the Ministry of Municipal Affairs and Housing (MMAH) on October 29, 2018 and the OP project has been completed. During the Board Meeting on February 23rd, 2021, a motion was regularly made, duly seconded and unanimously passed that the Official Plan Reserve Funds be moved to a General Reserves Fund.

The Planning Administration Grant from the Province for the delivery of planning services in the unincorporated territory of the planning area accounts for 12.32% of funds provided by the Municipalities and the Province compared to only 8.8% of the total weighted assessment, thereby resulting in a subsidy assisting the Municipalities.

As you are aware we are in the process of updating the municipal By-laws and this project is to be completed by October 2021. This project is in the preliminary stages and the Municipalities will be notified of any necessary requisitions at a later date.

By this letter, your concurrence with the 2021 Budget is respectfully requested by motion of your Council, as well as your final share of funds. On the Funding Details 2021 page, please find your Final 2021 requisition amount highlighted.

Thank you for your interim payment of \$8,665.95 leaving a balance of \$9,148.94. Interim Payments from all Member Municipalities have been received.

Should anyone, including Board Members, Mayors, Reeves, Members of Council or Staff, have any questions or wish to have any clarification of any of the attached data or operation of the Manitoulin Planning Board, please do not hesitate to call or email our office.

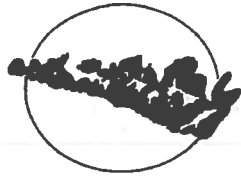
Thank you, in advance for your anticipated cooperation and continued support.

Yours truly,

Theresa Carlisle, ACST
Secretary-Treasurer
mpbcarlisle@bellnet.ca

Enclosures

Copy: Reeves/Mayors
Board Members



COMPARISON OF ACTUAL REVENUE AND EXPENDITURES 2017 to 2020
As Approved - March 30th 2021

**COMPARISON OF ACTUAL REVENUE
AND EXPENDITURES TO BUDGET**
For the Period of January 1st to
December 31 2020

REVENUE	2017	2018	2019	2020	2021	2020	2020	Variance
	Actual	Actual	Actual	Est. Actual	Budget	BUDGET	Est. ACTUAL	
Transfer from Reserves	20,000.00	-						
Req. To Municipalities - Official Plan								
Official Plan 2012/13 Deferred Revenue	3,725.10	1,000.00	0.00	0.00	7,841.90	7,841.90	0.00	-7,841.90
Req. To Municipalities - Operations	96,371.81	105,076.81	108,312.52	112,532.00	114,439.00	112,532.00	112,532.00	0.00
Interest Earned	798.00	323.00	373.00	365.00	370.00	370.00	365.00	-5.00
GST Tax Rebate & Misc. Income	6,253.37	3,413.16	132.67	197.04	200.00	1,000.00	197.00	-803.00
Application Fees	25,300.00	27,009.00	37,082.10	25,900.00	47,000.00	33,000.00	25,900.00	-7,100.00
GRANTS								
Planning Administration Grants (Note 1)	16,073.00	16,073.00	16,073.00	16,073.00	16,073.00	16,073.00	16,073.00	0.00
COOP 2016 PROJECT								
Special Business Case Funding (Note 3)	2,452.40	0.00	0.00					0.00
Req. To Municipalities Shares	0.00	0.00	0.00					0.00
NHS Business Case Deferred Revenue			608.12	0.00	9,210.00	9,210.00	0.00	
Business Case Funding - Zoning Meeting					826.00			
Business Case Funding - COOP 2021					2,540.00			
Business Case Funding - Computer					1,300.00			
TOTAL REVENUE	170,971.68	152,894.77	162,591.41	155,067.04	199,799.90	180,026.90	155,067.00	
EXPENDITURES								
Administration								
Salaries	94,248.00	96,132.88	98,055.46	100,020.00	110,417.00	100,020.00	100,020.00	0.00
Contribution in Lieu of Benefits	9,424.80	9,813.28	9,805.54	10,000.00	10,202.00	10,000.00	10,000.00	0.00
Payroll Expenses (Note 2)	11,173.62	11,527.60	11,721.01	11,865.00	13,463.00	11,865.00	12,055.78	190.78
Honorariums	5,400.00	3,830.00	5,460.00	3,830.00	6,000.00	6,000.00	3,830.00	-2,170.00
Travel Expense - Board Members	1,528.45	1,084.00	2,486.00	998.05	2,400.00	2,400.00	998.05	-1,403.95
- Office Staff	271.25	486.00	939.80	135.00	1,500.00	1,500.00	135.00	-1,365.00
Office and Other Expenses								
Property Insurance	2,998.08	3,004.56	2,782.00	2,701.00	2,800.00	2,800.00	2,701.00	-99.00
Rent	11,042.40	11,264.00	10,163.33	10,370.00	10,680.00	10,370.00	10,370.00	0.00
Communications	1,852.67	1,966.80	1,816.38	1,853.68	1,850.00	1,850.00	1,853.68	3.68
Postage	723.20	853.15	765.59	643.74	1,200.00	1,200.00	643.74	-556.26
Copying & Supplies	842.27	1,321.73	1,722.48	1,534.31	2,400.00	1,600.00	1,534.31	-85.69
Books, Publications & Memberships	903.80	565.00	415.00	289.15	500.00	500.00	289.15	-210.85
Advertising	14.34	0.00	199.15	199.15	500.00	0.00	199.15	199.15
Auditor's Fee	4,237.50	4,520.00	4,350.00	4,395.10	4,400.00	4,000.00	4,395.10	395.10
Conferences, Seminars & Workshops	502.39	1,792.93	1,888.73	0.00	2,000.00	2,000.00	0.00	-2,000.00
Legal Fees	6,447.18	6.00	389.50	0.00	1,000.00	0.00	0.00	0.00
Professional Development	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Equipment	0.00	0.00	0.00	1,657.00	1,500.00	1,500.00	1,704.00	204.00
Bank Fees	0.00	249.50	308.51	270.00	270.00	270.00	270.00	0.00
Amortization		2,033.00	1,000.00	0.00	1,000.00	1,000.00	0.00	-1,000.00
Reserve Transfer to NEMI	20,000.00	0.00						0.00
SPECIAL PROJECTS								
Zoning Enforcement Training (Note 3)	2,452.40	0.00	0.00		0.00	0.00		
Natural Heritage System Project			608.12	0.00	9,210.00	9,210.00	0.00	
Business Case Funding - Zoning Meeting					826.00			
Business Case Funding - COOP 2021					2,540.00			
Business Case Funding - Computer					1,300.00			
Official Plan	3,725.10	1,000.00	0.00	0.00	7,841.90	7,841.90	0.00	-7,841.90
GIS Implementation/Maintenance Plan	4,491.75	4,491.75	4,070.00	4,070.00	4,100.00	4,100.00	4,070.00	-30.00
TOTAL EXPENDITURES	182,279.20	155,742.18	158,946.60	154,829.18	199,799.90	180,026.90	155,066.96	
Excess Revenue over Expenditures	-11,307.52	-2,847.41	3,644.81	237.86	0.00		0.04	
As per Audit w/Accruals Applied								

Note 1: Planning Administration Grant represents a Provincial Grant in payment of services performed in the Unorganized Townships based on a formula of Planning Functions Performed and the Number of Households in the Unorganized Townships and Areas.

Note 2: Payroll Expenses consist of the Board's share of C.P.P., E.I., E.H.T. & W.S.I.B.

Note 3: Remainder business case funding for COOP 2016 used for Zoning Enforcement Training

MANITOULIN PLANNING BOARD - COMPARISON OF ACTUAL DATA 2010 to 2020

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019*	2020*	BUDGET 2021
Municipal Assessment	1,052,555,728	1,131,080,702	1,210,906,700	1,319,021,388	1,440,348,393	1,561,206,042	1,686,775,200	1,135,809,574	1,180,565,990	1,114,004,397	1,126,034,007	1,146,546,183.00
Municipal Requisitions	71,212.00	71,212.00	71,212.00	116,000.00	119,480.00	119,480.00	119,480.00	96,372.00	105,076.61	108,313.00	112,532.00	114,439.00
Milt Factor Requisition/Assessment	0.000068	0.000063	0.000059	0.000088	0.000083	0.000077	0.000071	0.000085	0.000089	0.000097	0.000100	0.000100
Revenues	230,333.85	357,321.00	299,788.17	221,448.31	202,119.61	190,026.00	213,289.70	170,971.68	152,894.77	162,287.00	155,041.00	199,800.00
Expenses	205,267.87	361,999.74	319,454.01	238,101.36	200,172.06	191,160.00	215,258.32	182,279.20	155,742.18	160,997.00	157,792.00	199,800.00
	25,065.98	-4,678.74	-19,665.84	-16,653.05	1,947.55	1,134.00	1,968.62	-1,1307.52	-2847.41	1290	-2751	0
Fees	76,250.00	49,300.00	48,525.00	37,775.00	57,850.00	50,025.00	48,450.00	25,300.00	27,009.00	37,092.00	25,900.00	47,000.00
Planning Admin. Grants	16,073.00	16,073.00	16,073.00	16,073.00	16,073.00	16,073.00	16,073.00	16,073.00	16,073.00	16,073.00	16,073.00	16,073.00
Municipal Share	71,212.00	71,212.00	71,212.00	116,000.00	119,480.00	119,480.00	119,480.00	96,372.00	105,076.61	108,313.00	112,532.00	114,439.00

*Since 2019 Assessment uses Weighted Assessment value as per Board decision. Previous years used Total Assessment.
2021 saw an increase in Weighted Assessment of 1.8%. Municipal requisitions saw an increase of 1%.

FUNDING DETAILS FOR 2021 - Weighted Assessment

Municipalities	For Comparison to 2020									
	2021 Assessment	%	2021 Shares	2020 Assessment	%	2020 Shares	Interim Requisition	Received	Final Requisition	Received
Assignack	\$ 189,394,624.00	16.52%	\$ 18,903.85	\$ 185,545,523.00	16.48%	\$ 18,542.79	\$ 9,271.40	26-Feb-21	\$ 9,632.45	
Gore Bay	\$ 69,757,890.00	6.08%	\$ 6,962.67	\$ 69,463,715.00	6.17%	\$ 6,941.97	\$ 3,471.00	12-Feb-21	\$ 3,491.67	
Billings and Allan East	\$ 178,484,600.00	15.57%	\$ 17,814.89	\$ 173,428,350.00	15.40%	\$ 17,331.84	\$ 8,665.95	19-Feb-21	\$ 9,148.94	
Burpee and Mills	\$ 74,636,709.00	6.51%	\$ 7,449.63	\$ 72,768,535.00	6.46%	\$ 7,272.24	\$ 3,636.95	08-Mar-21	\$ 3,812.68	
Central Manitoulin	\$ 400,166,122.00	34.90%	\$ 39,941.36	\$ 394,311,028.00	35.02%	\$ 39,406.10	\$ 19,703.05	11-Feb-21	\$ 20,238.31	
Cockburn Island	\$ 11,650,750.00	1.02%	\$ 1,162.88	\$ 11,659,850.00	1.04%	\$ 1,165.25	\$ 582.65	06-Apr-21	\$ 580.23	
Gordon/Barrie Island	\$ 144,396,265.00	12.59%	\$ 14,412.47	\$ 141,855,540.00	12.60%	\$ 14,176.56	\$ 7,088.30	09-Apr-21	\$ 7,324.17	
Tehkummah	\$ 78,059,223.00	6.81%	\$ 7,791.24	\$ 77,001,466.00	6.84%	\$ 7,695.26	\$ 3,847.65	16-Feb-21	\$ 3,943.59	
TOTAL Municipalities	1,146,546,183.00	100	114,439.00	1,126,034,007.00	100	112,532.00				
PROVINCE OF ONTARIO										
TOTAL UNORGANIZED TOWNSHIPS	110,226,782.00		16,073.00	104,961,680.00		16,073.00				
TOTAL PLANNING AREA	1,256,772,965.00		130,512.00	1,230,995,687.00		128,605.00				
RATIO OF ASSESSMENT/FUNDS	Assessment %		Funds %	Assessment %		Funds %				
Municipalities	91.23		87.68	91.47		87.50				
Province of Ontario	8.77		12.32	8.53		12.50				
Total	100		100	100		100				

Financial Statements of

**THE MANITOULIN
PLANNING BOARD**

And Independent Auditors' Report thereon

Year ended December 31, 2020

RECEIVED
APR 16 2021



KPMG LLP
Claridge Executive Centre
144 Pine Street
Sudbury Ontario P3C 1X3
Canada
Telephone (705) 675-8500
Fax (705) 675-7586

INDEPENDENT AUDITORS' REPORT

To the Board of Directors of The Manitoulin Planning Board

Opinion

We have audited the financial statements of The Manitoulin Planning Board (the Board), which comprise:

- the statement of financial position as at December 31, 2020
- the statement of operations and accumulated surplus for the year then ended
- the statement of changes in net financial assets for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies and other explanatory information (Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Board as at December 31, 2020, and its results of operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "**Auditors' Responsibilities for the Audit of the Financial Statements**" section of our auditors' report.

We are independent of the Board in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.



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Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for private enterprises, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Board's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Board or to cease operations, or has no realistic alternative but to do so

Those charged with governance are responsible for overseeing the Board's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.
- The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.



Page 3

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Board's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Board to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

KPMG LLP

Chartered Professional Accountants, Licensed Public Accountants

Sudbury, Canada

March 30, 2021

THE MANITOULIN PLANNING BOARD

Statement of Financial Position

December 31, 2020, with comparative information for 2019

	2020	2019
Financial Assets		
Cash	\$ 43,554	\$ 47,844
Term deposits (note 2)	52,177	52,177
Accounts receivable	1,584	1,182
	<u>97,315</u>	<u>101,203</u>
Financial Liabilities		
Accounts payable and accrued liabilities	17,678	26,413
Deferred contributions (note 3)	22,064	13,227
	<u>39,742</u>	<u>39,640</u>
Net financial assets	57,573	61,563
Non-Financial Assets		
Tangible capital assets (note 4)	2,232	1,038
Prepaid expenses	972	927
	<u>3,204</u>	<u>1,965</u>
Commitment (note 5)		
Effects of COVID-19 (note 7)		
Accumulated surplus	\$ 60,777	\$ 63,528

See accompanying notes to financial statements.

Approved on behalf of the Board of Directors:

_____ Director

_____ Director

THE MANITOULIN PLANNING BOARD

Statement of Operations and Accumulated Surplus

Year ended December 31, 2020, with comparative information for 2019

	2020 Budget	2020 Actual	2019 Actual
Revenues:			
Municipal contributions			
- operations	\$ 112,532	\$ 112,532	\$ 108,313
- official plan	7,842	-	-
Application fees	33,000	25,900	37,092
Ministry of Municipal Affairs and Housing			
- operating grant	16,073	16,073	16,073
- business case funding	9,210	-	608
Interest and other	1,370	536	201
Total revenues	180,027	155,041	162,287
Expenses:			
Salaries and benefits	121,885	125,266	121,361
Office	20,090	18,497	18,916
Professional fees	4,000	4,395	5,040
GIS expense	4,100	4,070	4,070
Board member honorariums	6,000	3,970	5,458
Board members mileage	2,400	996	2,486
Amortization of tangible capital assets	1,000	463	297
Site inspection	1,500	135	1,409
Conferences, workshops and meetings	2,000	-	1,352
Natural Heritage system	9,210	-	608
Official plan project	7,842	-	-
Total expenses	180,027	157,792	160,997
Annual surplus (deficit)	-	(2,751)	1,290
Accumulated surplus, beginning of the year	63,528	63,528	62,238
Accumulated surplus, end of year	\$ 63,528	\$ 60,777	\$ 63,528

See accompanying notes to financial statements.

THE MANITOULIN PLANNING BOARD

Statement of Changes in Net Financial Assets

Year ended December 31, 2020, with comparative information for 2019

	2020 Budget	2020 Actual	2019 Actual
Annual surplus (deficit)	\$ -	\$ (2,751)	\$ 1,290
Acquisition of tangible capital assets	(1,657)	(1,657)	-
Amortization of tangible capital assets	1,000	463	297
Change in prepaid expenses	-	(45)	-
Change in net financial assets	(657)	(3,990)	1,587
Net financial assets, beginning of the year	61,563	61,563	59,976
Net financial assets, end of the year	\$ 60,906	\$ 57,573	\$ 61,563

See accompanying notes to financial statements.

THE MANITOULIN PLANNING BOARD

Statement of Cash Flows

Year ended December 31, 2020, with comparative information for 2019

	2020	2019
Cash provided by (used in):		
Operating activities:		
Annual surplus (deficit)	\$ (2,751)	\$ 1,290
Item not involving cash:		
Amortization of tangible capital assets	463	297
	(2,288)	1,587
Change in non-cash assets and liabilities:		
Decrease (increase) in accounts receivable	(402)	879
Increase in prepaid expenses	(45)	-
Increase (decrease) in accounts payable and accrued liabilities	(8,735)	11,228
Increase in deferred contributions	8,837	372
Net change in cash from operating activities	(2,633)	14,066
Financing activities:		
Additions to tangible capital assets	(1,657)	-
Investing activities:		
Increase in investments	-	(68)
Net change in cash	(4,290)	13,998
Cash, beginning of year	47,844	33,846
Cash, end of year	\$ 43,554	\$ 47,844

See accompanying notes to financial statements.

THE MANITOULIN PLANNING BOARD

Notes to Financial Statements

Year ended December 31, 2020

The Manitoulin Planning Board (the "Board") is a not-for-profit organization which provides planning and zoning services to contributing municipalities and residents of Manitoulin Island, Ontario.

1. Significant accounting policies:

The financial statements of the Board are prepared by management in accordance with Canadian public sector accounting standards. Significant aspects of the accounting policies adopted by the Board are as follows:

(a) Basis of accounting:

Sources of financing and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they are earned and measurable. Expenses are recognized as they are incurred and measurable as a result of the receipt of goods or services and the creation of a legal obligation to pay.

(b) Deferred contributions:

Funding received under funding arrangements which relate to a subsequent fiscal year are recorded as deferred contributions and are recognized as revenue in the year to which they relate. Unexpended portions of grants received for specific purposes are reflected as deferred contributions and are recognized as revenue in the year they are expended.

(c) Tangible capital assets:

Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, design, construction, development, improvement or betterment of the tangible capital asset. The cost, less residual value, of the tangible capital assets, are amortized on a straight-line basis over their estimated useful lives as follows:

Asset	Useful Life - Years
Furniture and equipment	5
Leasehold improvements	10

(d) Revenue recognition:

Government grants and transfers are recognized in the financial statements as revenues in the period in which events rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

Fees are recognized as revenues in the period in which they are earned and received.

THE MANITOULIN PLANNING BOARD

Notes to Financial Statements (continued)

Year ended December 31, 2020

1. Significant accounting policies (continued):

(e) Financial instruments:

The Board initially measures its financial assets and financial liabilities at fair value adjusted by, in the case of a financial instrument that will not be measured subsequently at fair value, the amount of transaction costs directly attributable to the instrument.

The Board subsequently measures its financial assets and financial liabilities at amortized cost, except for investments in equity securities that are quoted in an active market or financial assets or liabilities designated to the fair value category, which are subsequently measured at fair value. Unrealized changes in fair value are recognized in the statement of operations.

(f) Use of estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the periods specified.

Actual results could differ from those estimates. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in earnings in the year in which they become known.

2. Term deposits:

Term deposits bear interest at 0.650% per annum in year 1, 0.700% per annum in year 2 and 0.750% per annum in year 3 and mature on March 18, 2022. The term deposits are redeemable on the fifteenth day of each month in the first year and on the anniversary date each year thereafter.

3. Deferred contributions:

	Balance, Beginning of Year	Contributions Received	Contributions Recognized / Transferred	Balance, End of Year
Municipal of Municipal Affairs and Housing	\$ 13,227	16,073	(16,073)	13,227
Municipal contributions for Official Plan	–	–	8,837	8,837
	13,227	16,073	(7,236)	22,064

Deferred contributions consist of unspent municipal contributions regarding the Official Plan project, unspent Ministry of Municipal Affairs and Housing contributions regarding the Natural Heritage project and Ministry of Municipal Affairs and Housing contributions.

THE MANITOULIN PLANNING BOARD

Notes to Financial Statements (continued)

Year ended December 31, 2020

4. Tangible capital assets:

	2020		2019	
	Cost	Accumulated amortization	Net book value	Net book value
Furniture and equipment	\$ 24,603	\$ 23,112	\$ 1,491	\$ –
Leasehold improvements	2,968	2,227	741	1,038
	<u>\$ 27,571</u>	<u>\$ 25,339</u>	<u>\$ 2,232</u>	<u>\$ 1,038</u>

5. Commitment:

The Board has entered into an arrangement to lease premises with The Corporation of the Town of Gore Bay for a term of five years commencing August 1, 2018, and ending July 31, 2023. Future expected payments are as follows:

2021	\$ 10,578
2022	10,785

6. Financial instruments:

Transaction in financial instruments may result in an entity assuming or transferring financial risks to or from another party. The Board is exposed to the following risks associated with financial instruments and transactions it is a party to:

a) Credit risk:

Credit risk is the risk that one party to a financial transaction will fail to discharge an obligation and cause the other party to incur a financial loss. The Board is exposed to this risk relating to its cash, term deposits and accounts receivable.

The Board holds its cash accounts and term deposits with large reputable financial institutions, from which management believes the risk of loss due to credit risk to be remote. Receivables consist of balances due from government agencies and the risk of loss is minimal.

There have been no significant changes from the previous year in the exposure to risk or policies, procedures and methods used to measure the risk.

b) Liquidity risk is the risk that the Board cannot repay its obligations when they become due to its creditors. The Board is exposed to this risk relating to its accounts payable and accrued liabilities.

The Board reduces its exposure to liquidity risk by monitoring cash activities and expected outflow through extensive budgeting and maintaining enough cash to repay trade creditors as payables become due.

There have been no significant changes from the previous year in the exposure risk or policies, procedures and methods used to measure the risk.

THE MANITOULIN PLANNING BOARD

Notes to Financial Statements (continued)

Year ended December 31, 2020

6. Financial instruments (continued):

c) Interest rate risk:

Interest rate risk is the potential for financial loss caused by the fluctuations in fair value or future cash flows of financial instruments because of changes in market interest rates. The Board is exposed to this risk through its term deposits.

There have been no significant changes from the previous year in the exposure to or policies, procedures and methods used to measure the risk.

7. Effects of COVID-19:

In March 2020, the COVID-19 outbreak was declared a pandemic by the World Health Organization and has had a significant financial, market and social dislocating impact. At the time of approval of these financial statements, the Board has experienced the following indicators of financial implications and undertaken the following activities in relation to the COVID-19 pandemic:

- Cancelling of in-person meetings for the current year
- Put in place measures to limit and control access to the premises by staff
- Enhanced protocols implemented in line with Public Health guidelines

Financial statements are required to be adjusted for events occurring between the date of financial statements and the date of the auditors' report which provides additional evidence relating to conditions that existed as at year end. Management has assessed the financial impacts at this time. As a result of this assessment, there were no adjustments required to be reflected in these financial statements.

April 18, 2021

Ministry of Transportation
Northeastern Region
447 McKeown Avenue
Suite 301
North Bay ON
P1B 9S9

RE: Opening Seasonal Roadside Facilities

We are now aware that Manitoulin District and the rest of Ontario will be in lockdown mode for at least one month.

Island residents are required to remain at home except for specified purposes, such as going to the grocery store or pharmacy. Many Island residents have to travel 30 minutes or more in order to access groceries or restaurant takeout in Mindemoya and other Island communities. They are unable to access bathroom facilities as all restaurant restrooms are inaccessible.

Cycling is still allowed as an activity during this COVID-19 lockdown. But cyclists are unable to find open seasonal and bathroom facilities. Last year our gardens, bush areas around road side parks and boat launches were used as latrines.

We urge you for the health and safety of all our residents to open the road side park facilities as soon as you possibly can.

Accessible bathroom facilities have very little to do with the tourism season and much more to do with humanity and our basic needs being met.

Sincerely

Maja Mielonen
MICA President

Ministry of Transportation ,

18 April 2021

Regarding, covering humanities basic needs,

We now know that Manitoulin/Ontario will be in lockdown for at least one month.

Residents are encouraged to stay close to home and shop local. In Northern Ontario many of us need to travel considerable distances to do shopping and pick up takeout food. Many come from 30 or more minute drive away to do just that, only to find ourselves unable to find a bathroom facility, since all restaurant restrooms are inaccessible.

As a people we are still allowed to cycle during Covid for exercise, often finding ourselves unable to find open seasonal and or other bathroom facilities.

Last year our gardens, bush areas around boat launches and road sides where used as latrines.

We urge you for the health and safety of all our residents to open the seasonal roadside facilities this week or as soon as you possibly can.

Open bathroom facilities have very little to do with the tourism season and much more to do with humanity and our basic needs being met.

Sincerely
Maja Mielonen
MICA President

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: April 13, 2021 NO. 2021-097

MOVED BY Heather Olmstead

SECONDED BY Sandy Cross

“THAT the Council of the Corporation of the Municipality of Calvin supports the Norfolk County Agricultural Advisor Board’s letter dated December 20, 2020 regarding the application of the carbon tax on primary agriculture producers, and;

THAT this resolution be sent to the Premier of Ontario, the Minister of Environment and Climate Change, the Honourable Vic Fedeli, MPP and circulated to all municipalities in Ontario. ”



CARRIED _____

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
<u>Coun Cross</u>	<u>X</u>	<u> </u>
<u>Coun Maxwell</u>	<u>X</u>	<u> </u>
<u>Coun Olmstead</u>	<u>X</u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u>Mayor Pennell</u>	<u>X</u>	<u> </u>



Norfolk County
Officer of the Mayor
Governor Simcoe Square
50 Colborne St., S.
Simcoe, Ontario N3Y 4H3
519-426-5870
Fax: 519-426-7633
norfolkcounty.ca

February 23, 2021

The Honourable Jonathan Wilkinson
Minister of Environment and Climate Change
House of Commons
Ottawa, ON K1A 0A6

The Honourable Marie-Claude Bibeau
Minister of Agriculture and Agri-Food
House of Commons
Ottawa, ON K1A 0A6

Dear Ministers,

I am writing to advise that Norfolk County Council supports the attached Norfolk County Agricultural Advisory Board's letter regarding the application of the carbon tax on primary agriculture producers. It is the recommendation of Norfolk County Council that the Federal Government consider the concerns of the agricultural community and move to exempt all primary agriculture producers from current and future carbon taxes. Please find attached the full recommendation.

Thank you for your attention,

Yours truly,

A handwritten signature in black ink that reads "Kristal Chopp".

Kristal Chopp
Mayor, Norfolk County

P.c. Norfolk County Council
Association of Municipalities of Ontario
Federation of Canadian Municipalities
Ontario Municipalities

Dec 7, 2020

The Honourable Marie-Claude Bibeau, MP
Minister of Agriculture and Agri-Food House of Commons
Ottawa, Ontario
K1A 0A6

Dear Minister Bibeau

Our agricultural advisory board (AAB) who represents the agricultural sector in Norfolk County, Ontario is very concerned about the federal government's current carbon pricing policies. It is our hope that you consider our concerns and move to exempt all primary agriculture producers from current and future carbon taxes.

Carbon tax remains as a major cost of production for producers in Norfolk County. Although some farm fuel purchases are exempt, it is selective and does not meet the needs of the entire agriculture industry. Currently crop drying, heating/cooling of livestock barns and cooling of perishable commodities are still subject to full carbon taxes.

Currently there are no replacements for fossil fuels in agricultural production. As a result, carbon tax policies are not appropriate for the agricultural sector and only decrease farm margins.

Norfolk County which is known as Ontario's garden is home to one of the country's largest diversity of crop production. In addition to the extensive vegetable, fruit and grain production it boasts some of the highest ecological diverse natural habitats, plants and animals in Canada. There is approximately 25% tree cover in the county which is the highest percentage of forested land in Southwestern Ontario. Norfolk County It is also home to over 10,000 acres of woodlots and wetlands protected under Long Point Conservation Authority. In addition to the natural woodlots and wetlands there is also extensive fruit production with 2000 acres of apples and 1000 acres of sour cherries. A mature orchard can fix upwards of 18 mt of CO₂ annually.

The adoption of production practices to protect the soil and environment are advanced in Norfolk County. There has been a wide implementation of cover cropping, planting green and reduced tillage practices all of which sequester carbon. Additional farming practices of 4R nutrient management coupled with precision technology ensure that appropriate nutrients are applied at the right time, place and rate. In many cases sensitive water sources around ponds and wetlands are planted with buffer strips and soil erosion control measures of grassed waterways and windbreaks are also common practices. ALUS (alternative land use) programs have been embraced across the county, taking unproductive land out of production, and returning it to natural native grass plantings, trees and constructed wetlands. Currently there are 1148 active projects with 189 producers covering 1573 acres in Norfolk County managed under the ALUS program.

The agriculture industry has made great strides to protect the environment and will continue to improve production practices that reduces the carbon footprint in food production.

The AAB board believes that all on farm fuels used in agricultural production should be exempt from carbon tax. This should include natural gas, propane, gas, and diesel. We strongly urge the government to be consistent with a sector wide exemption to current carbon tax policies.

Sincerely,

Dustin Zamecnik
Chair of Norfolk County Agriculture Advisory Board

The Corporation of the
Township of Billings
Lake Kagawong Resource Committee
Minutes April 22, 2021

PRESENT (electronically): Mayor Ian Anderson, Councillor Bryan Barker (Chair), Bob Clifford, Brian Foreshew, John Hoekstra, Sharon Jackson (Councillor), Kathy McDonald (staff), Stan Pierce and 705 920 3239 (Steve Webber?)

Regrets: Rob Seifried

1. Opening
The meeting was called to order at 7: 03 p.m. by Bryan Barker
2. Approval of the Agenda
Motion by John Hoekstra, seconded by Bob Clifford
That the agenda for the April 22, 2021 be accepted as presented
3. Disclosure of Pecuniary Interest
4. Adoption of Minutes – March 25, 2021
Motion by Bob Clifford, seconded by John Hoekstra
That the minutes of the March 25, 2021 meeting be accepted as presented.
5. Delegations
No Delegations
6. Old Business
No old business
7. New Business
 - a) Introduction of guest speaker, Bill Touzell, by Councillor Barker
Councillor Barker introduced Bill Touzell
 - b) Presentation from Bill Touzell
Bill Touzell of Touzell Business Services Inc, who is on a contract with Oakville Energy Corporation, made a presentation on how the water level of Lake Kagawong is managed. The Power Point presentation will be distributed to members of the committee.
 - c) Questions and Answers from committee members.
Bill addressed the questions that were submitted to him prior to the meeting as part of his presentation.
8. Correspondence
No correspondence
9. Information
No items under information

10. Closed Session
No closed session
11. Recommendations to Council
No recommendations to Council
12. Next Meeting
The next meeting is scheduled as an electronic meeting Thursday May 20, 2021 at 7 p.m. Any agenda items are to be submitted by May 12, 2021.
13. Adjournment
Motion by John Hoekstra, seconded by Bob
That this meeting be adjourned at 8:36 p.m.

TOWNSHIP OF BILLINGS
Parks, Recreation and Wellness Committee
MINUTES

April 26, 2021

Electronic Meeting

Present: Sharon Jackson, Sharon Alkenbrack, Diane Larocque, Andrew Preyde, Shannon Smith, Deb Flaxman, Tiana Mills (staff)

1. Opening

Motion by Shannon Smith, seconded by Deb Flaxman

That the meeting be called to order at 7 p.m. with Chair Jackson presiding.

Carried

2. Approval of the Agenda

Motion by Diane Larocque, seconded by Sharon Alkenbrack

That the agenda for the April 26, 2021 meeting be accepted as presented.

Carried

3. Declaration of Pecuniary Interest

None

4. Adoption of Minutes

Motion by Diane Larocque, seconded by Sharon Alkenbrack

That the agenda for the March 22, 2021 meeting be accepted as presented.

Carried

Motion by Andrew Preyde seconded by Sharon Alkenbrack

That the agenda for the March 29, 2021 meeting be accepted as presented.

Carried

5. Delegations

None

6. Council Report

H & R Nobel hired to install breakwall at Outdoor Rink.

Volunteer Week was declared.

Public Meeting for the Main Street hill Construction Project was April 15th, 2021.

Strategic Plan meeting April 27th, 2021.

Platform and planter boxes removed at 15 Old Mill Road parking lot.

7. Financial Report

None

8. Old Business

a) Outdoor Rink Fundraising

Discussion on progress of the construction at the outdoor rink.

Discussion on donations and advertising fees received. Staff to prepare receipts for monthly meetings. After discussed at the Committee Meetings, staff will make

arrangements with a committee member to pick up the receipts, add a thank you card and mail.

b) Easter Treats Giveaway

44 bags given out. Remainder of bags given to Dennis Beckett at the landfill site to distribute. All remaining bags have been given.

c) Giant Game Board Pieces

Large game board pieces, made from wood, will be \$6000 - \$7000 for a set.
Large LED game board pieces, plastic from Wayfair, are \$849.99 + HST for a set.

Motion by Andrew Preyde, seconded by Shannon Smith
That a recommendation be made to Council allowing the Parks, Recreation and Wellness Committee purchase large game pieces for the outdoor game boards.

Carried

d) Walking Route Signage

Discussion on signage placement.

Sharon Alkenbrack to email staff a list of signs required and what is required on each sign. Staff to develop prototype to share with committee.

Staff to determine if an overview sign of the walking route can be made and mounted on the back of the current MICA sign.

e) Summer Youth Program 2022

Discussion on potential plan for a youth program in the event a swim program is not available.

Committee to add a question to determine if there is an interest in the community survey.

9. New Business

a) Community Engagement Surveys

Discussion on survey distribution.

Discussion on survey contents.

Committee members to think of potential questions to add to these surveys.

b) Round Table Discussion: Wellness Component

Discussion on wellness component.

No issues with current committee doings, no follow-up required.

10. Correspondence

May newsletter update: Sharon Jackson to send to Tiana.

11. Information

None

12. Notice of Motion

Contained within minutes and to be added to Council agenda.

13. Closed Session

None

14. Next Regular Committee Meeting Tuesday May 25, 2021

15. Adjournment

Motion by Deb Flaxman, seconded by Sharon Alkenbrack

That this meeting be adjourned at 8:13 p.m.

Carried



April 30, 2021

Hon. Doug Ford, Premier
Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Sent via email: premier@ontario.ca

Dear Premier Ford,

Please be advised that at the Brantford City Council Meeting held April 27, 2021, the following resolution was adopted:

Request - Province of Ontario withdraws its prohibition on golfing and any other outdoor recreational activities

WHEREAS COVID-19 restrictions have had significant impacts; and

WHEREAS many forms of socializing, recreation and sport have been curtailed; and

WHEREAS the game of golf can be enjoyed while maintaining proper social distancing;

THEREFORE BE IT RESOLVED THAT The Corporation of The City of Brantford recommends:

- A. THAT The Province of Ontario withdraws its prohibition on golfing and any other outdoor recreational activities which can be enjoyed while maintaining proper social distancing; and
- B. THAT the City Clerk BE DIRECTED to forward a copy of this resolution to the Premier of Ontario; Will Bouma, MPP, Brantford-Brant, the Association of Municipalities of Ontario, Ontario Big City Mayors; and the list of other Municipalities in Ontario.

Yours truly,

Tanya Daniels
City Clerk
tdaniels@brantford.ca

cc MPP Will Bouma, Brantford-Brant
Association of Municipalities of Ontario (AMO)
Ontario Big City Mayors
All Ontario Municipalities

TOWNSHIP OF BILLINGS
MINUTES
Climate Action Committee (CAC)

April 28 24, 2021

Virtual Meeting – Zoom@7pm

PRESENT: Mayor Anderson, Councillor Bryan Barker, Councillor Jackson, Bob Clifford, Paul Darlaston, John Hoekstra, Chris Theijsmeijer, Chief Administrative Officer (CAO/Deputy Treasurer), Climate Change Coordinator (CCC), Economic Development Officer (EDO)

REGRETS: None.

PUBLIC MEMBERS:

Lori Thompson – Manitoulin Expositor, Barb Erksine

Opening of Meeting

The meeting was called to order at 7:01 pm by moved P. Darlaston and J Hoekstra
Carried

Approval of Agenda

Motion by C. Theijsmeijer and B. Clifford
That the agenda for the April 28, 2021 meeting be accepted.
Carried

Disclosure of Pecuniary Interest

None.

Adoption of Minutes

Motion by P. Darlaston and B. Clifford
That the minutes from the March 24, 2021 meeting be accepted.
Carried

Motion by J. Heokstra and C.Theijsmeijer
That the minutes from the April 7, 2021 meeting be accepted.
Carried

Delegation

None.

Council Report

No new business arising from Council for CAC

Old Business:

- a) Climate Engagement Survey – Summary & Report on Results
 - o Released on township website and social media on Earth Day
 - o Remarks – Ethelo did a great job clarifying information and summary of report was good to provide members of the public with an overview of the results

- b) Climate Change Coordinator - Contract end date May 28, 2021
 - o Question: Any updates on partnerships? What after May28th?
 - o What happens to Climate Action Committee after May 28th?
 - o Councillor Barker responds – plan moving forward is on the radar and partnerships with Central Manitoulin and other organizations will continue to be worked on between now and May 28th to ensure continuity of planning into the implementation stages

New Business

Draft CEEP Review by Section:

		Staff Check List on edits
Mayors Message	Composting at landfill could be updated but discussion amongst committee resolved that as written connects well to CEEP vision and objectives and the direction the plan is headed.	N/A signature required before printing
Indigenous Land Acknowledgement	Factual correction – Manitoulin Island land is not associated with the Robinson Huron Treaty – there are two Manitoulin Island Treaties 1836 and 1862. Wiikwemkoong is of course still unceded to is not incorporated under the UCCM.	Done
Letter from 2050	Committee content with it as written C.Theijsmeijer has a picture of Go Green Team to include – will send to CCC	Done
Executive Summary	TBD – once rest of CEEP is complete	Done
Table of Contents	No comments	
Vision	<p>Pg. 7 Repeat sentences corrected in meeting</p> <p>Pg. 8 Percentages of GHG influenced by municipality/community adjusted in meeting</p> <p>Pg. 9 Adjust CEEP graphic – green on white hard to see</p> <p>Pg. 10 Billings Strategic Plan – consider including updated vision statement in the CEEP if it ready before deadline</p> <p>Pg. 10-11 Previous work done by the municipality with respect to environmental responsibility</p> <p>Still updating streetlighting project – support from committee members to but new hydro bill values and pay back period for this project in the CEEP.</p> <p>CCC advised committee members that Central Manitoulin will be including an overview of the project as an appendix in the CEEP</p> <p>Pg. 11 Infographic – suggestions on making this graph clearer. CCC noted suggestions in draft CEEP document and will revisit before next draft</p> <p>Pg. 12 No significant comments – CAC agreed with targets and vision set for each category</p>	Done

	<p>Comments: no specific GHG sequestration target is included because this is difficult to project without a Natural Asset Inventory. Once we do have one we can make targets for protection, preservation and enhancement.</p> <p>Pg. 13 Co-benefits – review verb tenses used throughout table 2 – may need grammatical adjustments</p> <p>Adjustment to innovation description to make it shorter – done in meeting</p>	
Taking Action Section	No comments yet – discussion ended on CEEP for now	
<p>Committee Roundtable: Overall impressions of CEEP draft at this time – all good comments and encouragement to continue pursuing outline for collaborative approach and implementation section with project suggestions and next steps</p>		

Correspondence

None

Information

None

Notices of Motion

None

Closed Session

n/a

Next Meeting:

Most complete draft CEEP as possible that Council could accept – target due date for release to CAC by May 7th or 10th

CAC meeting May 12th

Council meeting May 17th

Adjournment: The meeting was adjourned at 8:33 p.m. on a motion by P. Darlaston

Township of Billings
ACCOUNTS FOR PAYMENT from Apr 15, 2021 to Apr 27, 2021

<u>Cheque No.</u>	<u>Cheque Date</u>	<u>Payee</u>	<u>Amount</u>
6714	Apr 16, 2021	Canada Post Corporation	311.88
6715	Apr 27, 2021	Black Sun Inc.	737.03
6716	Apr 27, 2021	Cancom Security Inc.	6,328.00
6717	Apr 27, 2021	Encompass IT	162.72
6718	Apr 27, 2021	George Hagen	600.00
6719	Apr 27, 2021	Laurentian Business Product	96.75
6720	Apr 27, 2021	Manitoulin Fuels	1,716.80
6721	Apr 27, 2021	Manitoulin Planning Board	9,194.94
6722	Apr 27, 2021	Ministry of Finance	401.50
6723	Apr 27, 2021	Municipality of Gordon & Barrie Island	5,011.36
6724	Apr 27, 2021	O. Bond & Sons	254.19
6725	Apr 27, 2021	Public Health Sudbury & Districts	2,156.79
6726	Apr 27, 2021	R.J. Burnside & Associates Limited	2,486.00
6727	Apr 27, 2021	Ritchie Supply	31.08
6728	Apr 27, 2021	S.T.O.P. Restaurant Supply	102.88
6729	Apr 27, 2021	Strongco	596.75
6730	Apr 27, 2021	The Manitoulin Expositor	363.25
6731	Apr 27, 2021	The Manitoulin West Recorder	290.72
6732	Apr 27, 2021	The Public Sector Digest Inc.	7,076.63
Preauthorized Payments			
DS	Apr 16, 2021	GFL Enviromental	3,983.75
DS	Apr 19, 2021	Rogers-PW phones	271.20
DS	Apr 20, 2021	Superior Propane	111.07
DS	Apr 22, 2021	Bell Canada	561.60
DS	Apr 26, 2021	Eastlink	148.81
DS	66/04/2021	Superior Propane	581.78
DS	Apr 16, 2021	LBPC Leasing-Copier	175.00
DS	Apr 27, 2021	Hydro One	7,304.10
		TOTAL	51,056.58