



The Corporation of the Township of Billings

Council Meeting Agenda

April 4th, 2023 6:30 p.m.

Park Centre – 39 Henry Drive, Kagawong

Council

Bryan Barker, Mayor

David Hillyard, Deputy Mayor

Jim Cahill, Councillor

Vince Grogan, Councillor

Michael Hunt, Councillor

Staff

Emily Dance, CAO/Clerk

Tiana Mills, Deputy Clerk

Todd Gordon, Municipal Project Manager

Arthur Moran, By-Law Enforcement Officer / H&S

Martin Connell, Fire Chief

1. Call to Order

Mayor Bryan Barker to call the meeting to order.

2. Approval of Agenda

2.1. Confirm approval of the agenda.

3. Disclosure of Pecuniary Interest

4. Closed Session

4.1. Motion to move to Closed Session

THAT the Township of Billings Council hereby moves into Closed Session pursuant to [s. 239(2)(b)] Personal matters about an identifiable individual; AND pursuant to [s. 239(2)(f)] advice that is subject to solicitor-client privilege including communications necessary for that purpose – STAR By-Law AND FURTHER returns to open session upon completion.

5. Report out of Closed Session

6. Adoption of Minutes

Motion to adopt the minutes of the following meetings of Council:

4.1 Regular Council Meeting – March 21st, 2023

7. Delegation

7.1. Moray Watson – Re: Approval of Applications and Issuance of Licenses Under By-Law 2022-49 (STAR)

8. Committee Reports

- 8.1. Members of Council are provided with an opportunity to report on Committee and Board meetings.
 - 8.1.1. Climate Action Committee – Earth Day Event April 22, 2023
 - 8.1.2. Parks, Recreation and Wellness Committee Minutes- March 6, 2023

9. Staff Reports

- 9.1. FIR-2023-04-01 Fire Department Status Report
- 9.2. PW-2023-04-01 Group Tendering Dust Suppressant and Hard Surfacing
- 9.3. BE-2023-04-06 Turkey Concerns
- 9.4. MPM-2023-04-07 Firehall Renovation Project Update (6)
- 9.5. MPM-2023-04-08 Accessibility Funding
- 9.6. CLK-2023-04-09 Short Term Accommodation Rental (STAR) By-Law Background
- 9.7. CLK-2023-04-10 Motion for Reconsideration – Delegation of Authority
- 9.8. CLK-2023-04-11 Easement Agreement – 143 Grandor Road

10. Correspondence Requiring Direction

- 10.1. Jabbawong Story Telling Festival
A request from the event organizers of the Jabbawong Story Telling Festival to waive the rental fee of the Park Centre for the two-day event (July 8-9, 2023). Staff recommends the rental fee be waived for this event.
- 10.2. Mothers Against Drink Driving (MADD) Yearbook Donation
Staff recommends purchasing an Honour Roll listing to be published in the Mothers Against Drink Driving (MADD) Message Yearbook similar to previous years.
- 10.3. Manitoulin-Sudbury District Services Board Resolution 23-32 Food Insecurity
- 10.4. Manitoulin-Sudbury District Services Board Resolution 23-33 Homelessness Crisis
- 10.5. Public Engagement Idea – Nathalie Fert
- 10.6. Short Term Accommodation Rental (STAR) By-Law Delegation Bill Concannon, March 21, 2023 – draft response.
- 10.7. Short Term Accommodation Rental (STAR) By-Law Comments.: Simon Wheeler
- 10.8. Short Term Accommodation Rental (STAR) By-Law Comments: Clayton Berg
- 10.9. Short Term Accommodation Rental (STAR) By-Law Comments (2).: Moray Watson
- 10.10. Short Term Accommodation Rental (STAR) By-Law Comments: Ardissa Fenske
- 10.11. Short Term Accommodation Rental (STAR) By-Law Comments: Ted Phillips

11. Information

- 11.1. Public Lands Act Amendment to Regulation 161/17
- 11.2. Manitoulin-Sudbury 2022 Fourth Quarter Activity Report & Unaudited Financial Report



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- 11.3. Community Accord Colonized Rehab
 - 11.4. Town of Petrolia Resolution to End Homelessness in Ontario
 - 11.5. Town of Petrolia Future Accuracy of the Permanent Register of Electors
 - 11.6. 2022 Billings Recycling Report

12. Accounts for Payment

- 12.1. Accounts for Payment March 30, 2023

13. By-Laws and Agreements

- 13.1. By-Law No. 2023-24 Ontario Infrastructure and Lands Corporation Loan Application – Fire Hall (*direction from January 17, 2023 TR-2023-01-02*)
- 13.2. By-Law No. 2023-25-Exotic Animal Amendment By-Law
- 13.3. By-Law No. 2023-26- Authorize Change Order – Fire Hall Renovation- Quinan
- 13.4. By-Law No. 2023-27 – Authorize Contract Change – Engineer and Design Fire Hall Renovation- Tulloch

14. Notice of Motions

15. Confirmatory By-Law

- 15.1. By-Law No. 2023-28 Being the April 4th, 2023 Confirmatory By-Law

16. Adjournment

- 16.1. Motion to Adjourn

Document Accessibility

The Township of Billings is committed to providing information in the format that meets your needs. We have made every attempt to make documents for this meeting accessible but there may still be difficulty in recognizing all the information. Please contact us if you require assistance and we will make every attempt to provide this information in an alternative format.

Please note that third party documents received and found within this document will not be converted to an accessible format by the Township of Billings. However, upon request, we will attempt to obtain these documents in an appropriate accessible format from the third party.

For assistance or to make a request please call (705) 282-2611 or email tmills@billingstwp.ca



The Corporation of the Township of Billings

Council Meeting Minutes

March 21st, 2023 7:00 p.m.

Park Centre – 39 Henry Drive, Kagawong

Council Present

Bryan Barker, Mayor
David Hillyard, Deputy Mayor
Jim Cahill, Councillor
Vince Grogan, Councillor
Michael Hunt, Councillor

Staff Present

Emily Dance, CAO/Clerk
Tiana Mills, Deputy Clerk
Arthur Moran, By-Law Enforcement Officer / H&S

1. Call to Order

Mayor Barker called the Council meeting of the Township of Billings to order at 7:00 p.m.

2. Approval of Agenda

2023-114

Moved by Hunt Seconded by Hillyard

THAT the Township of Billings Council hereby approves the Agenda as amended to include under item 9, email from Moray Watson and under item 6. Library Board Meeting minutes.

Carried.

3. Disclosure of Pecuniary Interest

None.

4. Adoption of Minutes

Motion to adopt the minutes of the following meetings of Council:

4.1 Regular Council Meeting – March 7th, 2023

2023-115

Moved by Hunt Seconded by Cahill

THAT the March 7th, 2023 Regular Council Meeting Minutes adopted as presented.

Carried.



5. Delegation

5.1. Short Term Accommodation Rental By-Law: Bill Concannon

Council received a verbal delegation from Bill Concannon regarding the validity of the Short-Term Accommodation Rental By-Law. Mr. Concannon expressed concerns related to the STAR By-Law.

Mayor Barker confirmed that Mr. Concannon's questions detailed in his delegation information email will be answered in letter form and made available at an upcoming meeting.

6. Committee Reports

6.1. Members of Council are provided with an opportunity to report on Committee and Board meetings.

6.1.1. Provincial Offences Authority Board of Management Minutes – March 7, 2023

6.1.2. Community Policing Advisory Committee (CPAC) Minutes – March 8, 2023

6.1.3. Climate Action Committee Minutes – February 15, 2023

6.1.4. Library Board Meeting Minutes – March 14, 2023

2023-116

Moved by Grogan Seconded by Hillyard

THAT the Township of Billings Council hereby receives for information all items listed in Section 6, Committee Reports as amended and provided verbally.

Carried.

Councillor Hunt attended a Billings Library Board Meeting on March 14, 2023 and provided and provided a brief update.

Councillor Grogan attended a Climate Action Committee Meeting on March 15, 2023 and provided and provided a brief update.

Deputy Mayor Hillyard attended a Parks, Recreation and Wellness Committee Meeting on March 6, 2023 and provided a brief update.

7. Staff Reports

7.1. BE-2023-03-05- Exotic Pet By-Law Amendment 2023-117

Moved by Grogan Seconded by Hunt



THAT the Township of Billings Council hereby approves Report Number BE-2023-03-05 AND authorizes amending the Exotic Animals By-Law for consistency with the Backyard Chicken By-Law AND FURTHER authorizes the appropriate By-Law coming forward.

Carried.

7.2. TR-2023-03-05 –Statement of Council Remuneration and Expenses – 2022
2023-118

The Clerk explained that report included in the agenda package contained incorrect totals for Deputy Mayor Hillyard, Councillor Grogan and Councillor Cahill. The Clerk will make the necessary corrections and update the chart accordingly.

Moved by Hunt Seconded by Cahill

THAT the Township of Billings Council hereby receives for Information Report TR-2023-03-05.

Carried.

7.3. CAO-2023-03-10 Summer Students
2023-119

Moved by Hunt Seconded by Grogan

THAT the Township of Billings Council hereby approves Report CAO-2023-03-10.

Carried.

7.4. CLK-2023-03-07 Parks, Recreation and Wellness Committee Recommendations
2023-120

Moved by Hunt Seconded by Cahill

THAT the Township of Billings Council hereby approves Report CLK-2023-03-07 AND authorizes pre-budget approval for the request of the Parks, Recreation and Wellness Committee's of \$500 to host an Easter Egg Hunt Event on Saturday April 8th, 2023.

Carried.

2023-121

Moved by Grogan Seconded by Cahill

THAT the Township of Billings Council hereby receives the recommendation from the Parks, Recreation and Wellness Committee to complete a review of the water and electrical services at the Park Centre to accommodate the needs of the Kagawong Outdoor Rink during budget deliberations.

Carried.

7.5. CLK-2023-03-08 Ice Resurfacers
2023-122

Moved by Grogan Seconded by Hunt

THAT the Township of Billings Council hereby approves Report CLK-2023-03-08 AND directs staff to work with the outdoor rink volunteer coordinator to research alternative options for an ice resurfacers at the Kagawong Outdoor Rink.

Carried.

8. Correspondence Requiring Direction

8.1. Feedback Regarding the Interim Strategic Plan Priorities – Barb Erskine
2023-123

Moved by Grogan Seconded by Cahill

THAT the Township of Billings Council hereby receives for information the email from Barb Erskine dated March 6th, 2023 AND thanks Ms. Erskine for her input.

Carried.

9. Information

9.1. 2023 Provincial Offences Authority (POA) Operations Budget

9.2. GoNORTH Video

9.3. Municipal Class Environmental Assessment Amendments - Stakeholder
Notification - March 2023

9.4. Turkey Concern Follow-Up Response

9.5. Email Received on March 20th, 2023 - Moray Watson

2023-124

Moved by Grogan Seconded by Cahill

THAT the Township of Billings Council hereby receives for information all items listed in Section 9.

Carried.

10. Accounts for Payment

10.1. Accounts for Payment for March 16, 2023
2023-125

Moved by Hunt Seconded by Cahill

THAT the Township of Billings Council hereby approves, ratifies, and confirms the March 16, 2023 Accounts for Payment as presented.

Carried.



11. By-Laws and Agreements

- 11.1. By-Law 2023-20 Being the Award Old Mill Road Watermain Upgrade Tender By-Law
2023-126

Moved by Hillyard Seconded by Grogan

THAT By-Law No. 2023-20, being a By-law to award the tender for the Old Mill Road watermain upgrades, be read a first, second and third time AND finally passed this 21st day of March, 2023.

Carried.

- 11.2. By-Law No. 2023- 21 Being an Amendment to the Backyard Chicken By-Law (1)
2023-127

Moved by Grogan Seconded by Hunt

THAT By-Law No. 2023-21, being a By-law to amend the backyard chicken by-law (1), be read a first, second and third time AND finally passed this 21st day of March, 2023.

Carried.

- 11.3. By-Law No. 2023-22 Being and Amendment to the Terms of Reference of the Climate Action Committee By-Law (1)
2023-128

Moved by Grogan Seconded by Cahill

THAT By-Law No. 2023-22, being a By-law to amend the terms of reference for the Climate Action Committee, be read a first, second and third time AND finally passed this 21st day of March, 2023.

Carried.

12. Notice of Motions

- 12.1. Waste Management Solutions for Manitoulin Island – *Councillor Vince Grogan provided notice at the March 7, 2023 Council meeting regarding this motion.*

2023-129

Moved by Grogan Seconded by Hunt

WHEREAS the Corporation of the Township of Billings is committed to protecting our environment;

AND WHEREAS a priority of the Township of Billings Strategic Plan is to continue to improve municipal waste site efficiency including waste diversion and recycling;



AND WHEREAS the Township of Billings Community Energy and Emissions Plan (CEEP) includes taking action on waste management and reducing overall consumption and landfilling;

AND WHEREAS effective waste management solutions involve all Municipalities and First Nations on Manitoulin Island;

AND WHEREAS Council wishes to engage in a discussion with our neighbouring island municipalities and First Nations to have an open discussion on joint waste management solutions;

THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF BILLINGS hereby directs staff to invite our neighbouring island municipalities and First Nations to participate in a round table discussion as a first step on opening up the conversation for joint waste management solutions for Manitoulin Island.

Carried.

- 12.2. Hybrid Meetings- *Councillor Jim Cahill provided notice at the March 7, 2023 Council meeting regarding this motion.*
2023-130

Moved by Cahill Seconded by Grogan

WHEREAS the Township of Billings holds in-person Council Meetings;

AND WHEREAS through the pandemic members of the public could participate in Council Meetings virtually;

AND WHEREAS hosting broadcasted or hybrid Council Meetings will allow members of the public with the opportunity to participate in Council Meetings virtually;

NOW THEREFORE Council hereby directs Staff to bring forward a report, including estimated costs, on hosting broadcasted or hybrid meetings.

Carried.

- 12.3. Motion for Reconsideration – Delegation of Authority to Issue Licenses (STAR, Trailer, Backyards Chicken) –*Deputy Mayor Hillyard provided written notice to the Clerk prior to the agenda publication deadline.*
2023-131

Moved by Grogan Seconded by Hunt

WHEREAS the Corporation of the Township of Billings in a recorded vote at the March 7, 2023 Council Meeting Defeated Motion 2023-105 Delegating the CAO/Clerk with the authority to issue STAR Licences, Trailer Permits and Backyard Chicken Licenses;



AND WHEREAS upon further review of the documents and with new information, and being on the prevailing side of the motion request the motion be reconsidered at the next meeting of Council

Carried.

13. Closed Session

13.1. Motion to move to Closed Session

2023-132

Moved by Hunt Seconded by Cahill

THAT the Township of Billings Council hereby moves into Closed Session pursuant to [s. 239(2)(b)] Personal matters about an identifiable individual – Volunteer Fire Fighter Application AND FURTHER returns to open session upon completion.

Carried.

14. Report out of Closed Session

2023-137

Moved by Grogan Seconded by Cahill

THAT Mayor Barker reported a closed meeting was held where direction was given to staff regarding an identifiable individual with respect to a Volunteer Fire Fighter Application.

Carried.

2023-138

Moved by Hunt Seconded by Hillyard

THAT Council for the Township of Billings hereby appoints Colin Marshall to the Township of Billings Volunteer Fire Department.

Carried.

15. Confirmatory By-Law

15.1. By-Law No. 2023-23 Being the March 21st, 2023 Confirmatory By-Law
2023-139

Moved by Hunt Seconded by Cahill

THAT By-Law No. 2023-23 being the March 21st, 2023 Confirmatory By-Law be read a first, second and third time AND finally passed this 21st day of March, 2023.

Carried.

16. Adjournment

16.1. Motion to Adjourn



2023-140

Moved by Hunt Seconded by Hillyard

THAT the Township of Billings Council hereby adjourns at 8:13p.m.
Carried.

Mayor Bryan Barker

CAO/Clerk Emily Dance



Delegation Request Form

The Clerk of the Township of Billings reserves the right to refuse or defer any delegation at any time. Delegations appear strictly for information purposes only. Any discussion or decision will be at the discretion of Council. Material provided will be uploaded to the public agenda subject to rules of procedure.

Request for Delegation (please print)

- on my own behalf; or
 on behalf of a group / organization / association, if so please state name of group/ organization / association below.

Name(s) of Group/ Organization / Association: _____

Name(s) of Speaker(s) (Maximum 2): MORAY WATSON

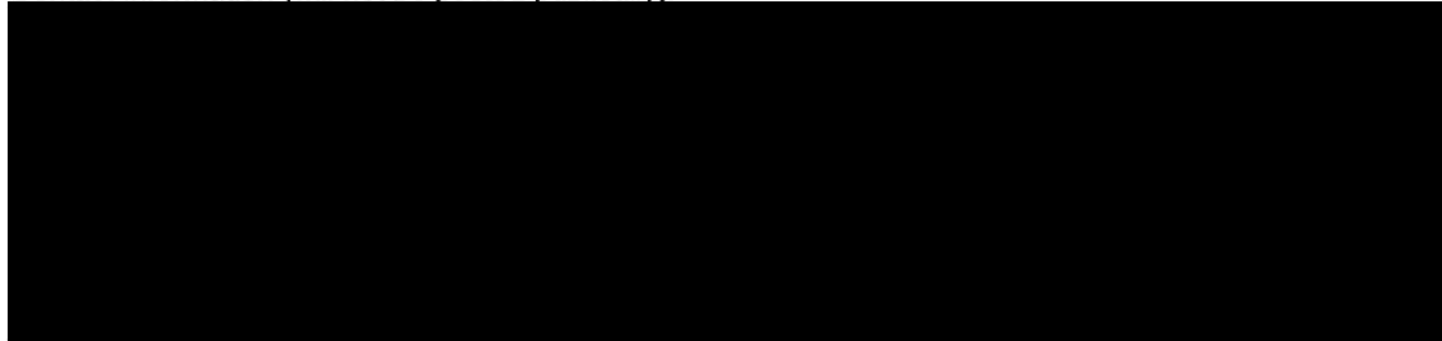
Subject / Title of Presentation: APPROVAL OF APPLICATIONS AND ISSUANCE OF LICENSES UNDER BYLAW 2022-49

Please describe below, the subject matter of the delegation

STAR bylaw 2022-49 gives the authority to approve license applications to Council, and gives separate authority to an employee of the Township (once such authority is delegated by Council) to issue licences and perform other duties as the License Issuer. Inter alia this presentation will highlight the importance of maintaining the separation of these two authorities.

Equipment Required (projector, screen, laptop): None

Contact Information (will not be posted publically):



Completed and signed requests and all presentation documentation must be delivered to the Clerk by 4:00 p.m. on the Wednesday preceding the meeting of Council for which your delegation is scheduled. Delegations will be confirmed by the Clerk by email.

In accordance with the Municipal Freedom of Information and Privacy Act, personal information is collected under the authority of the Municipal Act, 2001 and will only be used for the purpose of reviewing delegation requests. Questions about the collection of the personal information may be addressed to the Deputy Clerk at the Township of Billings, 15 Old Mill Road, Kagawong ON (705) 282-2611 tmills@billingstwp.ca

Moray Watson

Delegation to Billings Township Council meeting of April 4, 2023

Approval of Applications and Issuance of Licenses under Bylaw 2022-49

Subject Matter: STAR bylaw 2022-49 gives authority to approve license applications to Council, and gives separate authority to an employee of the Township (once such authority is delegated by Council) to issue licenses and perform other duties as the License Issuer. Inter alia this presentation will highlight the importance of maintaining the separation of these two authorities.

Background - The interaction between the Zoning Bylaw and the STAR bylaw

On October 5th, 2022 Council approved new Zoning Bylaw 2022-57, replacing the previous zoning bylaw that had been in force since 1983. Among many significant changes, s 4.20 of the new Zoning bylaw gave birth to the permitted use of residential buildings as Short Term Rentals, provided that:

- a) conditions for parking were met;
- b) that the rental use did not change the character of the residential dwelling being rented out nor become a nuisance in its area, and;
- c) that *if applicable* the short term rental use was licensed with the Township.

Suffice it to say there are many properties in the Township that are rented on a short term basis are not ‘short term rentals’ in a residential building for the purposes of s 4.20 of the zoning bylaw, and therefore are not required to meet its parking conditions, its character and nuisance conditions, or its licensing requirement.

Prior to the new Zoning bylaw there were no prohibitions on the rental of property within the Township, whether long term or short term. As long as property was being put to a permitted use it mattered not whether the permitted use was being carried out by the property owner or by a tenant. To recognize this, s 4.15 (1) of the new bylaw grandfathers what would otherwise become non-conforming uses by providing that:

‘Nothing in this By-law shall prevent the *use* of any land, building or structure for any *purpose* prohibited by this By-law if such land, building or structure was lawfully used for such *purpose* on the day of the passing of the By-law, so long as it continues to be used for that purpose. ‘

As such, to the extent that s 4.20 would otherwise serve to prohibit rental on a short term basis of a residential building, if the building was put to such use or purpose prior to October

5th, 2022, then such prohibition would arguably be nullified by the non-conforming use exception in s 4.15.

And furthermore, even if a residential building is a short term rental within the meaning of 4.20, it does not mean that such use requires a license, since licenses are only required if they are *applicable*.

Whether or not licenses are applicable for short term rentals is a matter to be determined under the STAR bylaw 2022-49, which was approved by Council on November 1st, 2022. The STAR bylaw itself neither authorizes nor prohibits the short term rental of residential buildings, that authority is the purview of the zoning bylaw. The function of the STAR bylaw is to regulate the issuance of applicable licences if the zoning bylaw determines that a given residential building is being put to the permitted use of a short term rental.

Accordingly in order to determine if the rental of a building requires a STAR license the Zoning bylaw and the STAR bylaw must be applied in tandem. This means that those with authority to approve applications for STAR licenses must be able to apply the provisions of both bylaws to ensure *inter alia* that:

- a) Owners whose properties do not fall within the ambit of s 4.20 of the Zoning bylaw are not mistakenly applying for STAR licenses they do not require.
- b) That owners whose properties do fall within the ambit of 4.20 of the Zoning Bylaw are not applying for STAR licenses that are not applicable. (ie instances where short term rental use is permitted under the Zoning Bylaw, but a license for that permitted use is not provided for under the STAR Bylaw.)

Approval of applications vs issuing of licenses: A division of duties and a public process

Under the STAR bylaw, an applicant for a license completes the information section of Schedule A (the Short Term Accommodation Rental License Application Form) and attaches thereto copies of the various documents mandated on the Schedule (deed, liability insurance, site plan, completed STAR inspection signed and dated by Fire Chief and either a Building Inspector or a designate of the CAO , and evidence of septic pump out). The applicant signs and dates Schedule A to certify that the information and attachments are true, and then submits all the documentation plus the \$200 application fee to the Township office.

Township staff then complete a checklist on Schedule A to confirm that all required information has been submitted, before signing and dating to evidence receipt of the application.

Staff is to then put the entire application package before Council for its review. Council either approves or refuses the application by checking the appropriate area on Schedule A which is confirmed by the Mayor's signature. Because the application is before Council, the process for approving it takes place in public and Council's reasoning for either approving or refusing the application will be entirely transparent.

If Council approves the license application then Schedule A will be forwarded to the License Issuer. It should be noted that Council has no authority under the STAR bylaw to issue a license, it only has the authority to approve or refuse the application for a license.

Only the License Issuer has the authority to issue a license, and so until such time that an employee of the Township has been delegated authority by Council to be the person responsible for issuing a license, as per s 1.22 of the STAR bylaw, no licenses can be issued.

Under the STAR bylaw it is intended that the duties of approving an application and issuing a license be separated. The former is a duty of Council, the latter is a duty of whichever staff member is delegated by Council to fill that role. In particular s 4.7 c of the STAR bylaw provides that the License Issuer issues a license upon obtaining the required *approvals* and inspections required by the Bylaw and as outlined on the applicable *Schedules* to the Bylaw. Schedule A requires review and *approval* of applications by Council, and that feature of the Bylaw should be maintained.

The most important reason for not having license applications approved by staff is that it would remove transparency from the process as the public would no longer:

- a) know the number, locale and nature of applications for licenses;
- b) know the rationale for approving applications or be able to ensure that the rationale is consistently applied, and;
- c) be able to ensure that licenses are not issued mistakenly when they are either not required or not permitted pursuant to the Zoning bylaw and STAR bylaw when properly applied in tandem.

The STAR bylaw contains a comprehensive set of rules governing refusals, revocations, and suspensions of license applications and licenses.

At the application stage, Council has the obligation to deny approval of an application where the applicant has engaged in any of the disqualifying conducts itemized under s 7.1 of the Bylaw.

Meanwhile, by virtue of s 7.2 the License Issuer may revoke or suspend a license already issued, or refuse to issue a license to an applicant even though approved by Council, if the

applicant or licensee has done anything that would be grounds for their not being entitled to a licence under any provision of the Bylaw including, *inter alia*, disqualifying conduct under s 7.1 of the Bylaw and, the non-payment of fines, penalties, property taxes etc in respect of the subject property pursuant to s 4.7 of the Bylaw.

The License Issuer also has the right to impose additional conditions on a given licence, before or after it has been issued by virtue of s 4.2. And the authority pursuant to s 6.5 to determine the conditions under which a Licence will be suspended if a Licensee's policy of liability of insurance expires or is cancelled.

The foregoing rules regulating refusal, revocation and suspension of applications and licenses, and the imposition of additional conditions on a license, are all subject to the applicant's or licensee's right to receive written notice of the decisions of Council or the License Issuer and the right to appeal those decisions to the Licensing Appeal Committee. These rights are set out in s 8.1 to s 8.4.

Pursuant to s 10.2 the Licensing Appeal Committee shall conduct its hearings in public, and every person who wishes to be speak at the hearing, including the Applicant or Licensee has the right to do so. Pursuant to s 10.3 and 10.6 the decision of the Committee is to be made in writing and a copy is to be issued to the Applicant or Licensee and every other person who attended the hearing and who filed a request with the CAO for notice of the decision.

Accordingly, it is evident from the foregoing that:

- a) the licensing approval process is intended to be public;
- b) appeals from refused applications or from refused, revoked or suspended licenses are also intended to be public;
- c) the approval and issuing process is premised on a division of duties, where Council considers license application in public, and a member of Staff serves as the License Issuer.

Public access and scrutiny brings transparency to a new and complicated regulatory regime in the Township, and will give the public confidence that the STAR bylaw and Zoning bylaw are being properly applied. That scrutiny and confidence should not be curbed by having the approval of licenses occurring out of the public eye in the hands of staff. .

Issues with Council Report CLK-2023-03-06: A lack of transparency

The reason I have felt compelled to speak to you tonight, and presented the information and commentary that I have so far, is because at the March 7, 2023 Council meeting the Clerk

tabled Report CLK-2023-03-06. This report to Council is entitled ‘Delegation of Authority to Issue Licenses (STAR, Trailer, Backyards Chicken (sic))

The report purports to deal with simple administrative matters, being delegation by Council of authority to issue licenses under three unrelated bylaws. Meanwhile the report deflects attention away from the actual substantive matters that its adoption would give rise to namely:

- a) The transfer of authority to approve STAR license applications from Council to the CAO, by altering Schedule A and;
- b) Further modifying Schedule A by making unspecified changes to the information that is required to be attached to an application for a license.

The substantive matters are obfuscated because the report combines matters that are unrelated and independent of each other into what is effectively an omnibus motion.

First off, the Background section of the report suggests that all changes recommended within the report relate to delegations of authority that deal with routine administrative and legislative matters of a minor nature that would contribute to efficient management while still maintaining transparency. The issues with this are as follows:

- a) Removing Council’s duty and authority to approve license applications is not a matter of a minor nature. It transforms the workings of the STAR bylaw and eliminates a key separation of duties.
- b) Giving the CAO the authority to approve licenses, does not maintain transparency, it decreases it by removing the approval process from the public eye.
- c) It is not self evident that any formal delegation of authority to issue licenses under the Trailer and Backyard Chickens bylaws is even necessary, as those bylaws do not otherwise reserve for Council the duty to issue licenses, and in any event without any formal delegation of authority it is understood that Staff have already been issuing licenses under those bylaws.

Secondly, the Discussion section of the report provides *no* discussion of the impacts of amending Schedule A to remove Council’s authority to approve licenses, and *no* discussion of what information gathering pursuant to Schedule A gives rise to privacy concerns. The Discussion section is supposed to raise both positive and negative effects of recommendations, and with respect to the Schedule A changes it does neither.

Thirdly, the Discussion section of the report states that Staff recommends that the CAO be designated as the License Issuer to ‘provide clarity, improve customer service response time

and deliver a streamlined approach to license issuance'. The erroneous implication in this statement is that Council would be delegating an authority it would otherwise retain for itself, and that not doing so would slow down the license issuing process. However Council has **no** authority under the STAR bylaw to issue licenses. Rather the authority to issue licenses **must** vest in a member of Staff, in order for a license to be issued, and does so once a member of staff is so appointed by Council.

The manner in which the discussion is framed, and in which the substantive changes to Schedule A are suppressed leads to the conclusion that the report is trying to conflate the role of License Issuer with that of application approval, as though these roles are supposed to, or should be held by the same person, whereas the wording of the STAR bylaw clearly indicates otherwise. Why are Staff opposed to Council fulfilling the role of approving applications when that role is clearly assigned to it in a bylaw that was passed only 5 months ago? And why are they not transparent about their reasons for that opposition?

Fourthly, the report recommends specific amendments to the STAR bylaw by adding new sections 2.16 and 2.17. Neither are necessary or helpful and belie a lack of understanding as to how the bylaw operates. Namely:

- a) The powers in 2.17 to suspend or revoke a permit are already given to the License Issuer as per existing s 7.2 et al, as previously outlined in my remarks.
- b) The bylaw itself is not the place to enshrine the delegation to an employee with the duties of License Issuer, which would be the effect of 2.16. Council has the authority to designate an employee as License Issuer and also the authority to revoke such designation and name a different employee if it so chooses. Those decisions are made **pursuant** to the bylaw, not by amending the bylaw.

With respect, report CLK-2023-03-08 should be withdrawn and new separate reports issued in respect of each of the unrelated and independent matters it currently contains, namely:

- a) Delegation of authority to issue licenses under the Trailer and Backyard Chicken Bylaws (if indeed necessary at all).
- b) Delegation of authority to the CAO by Council, as contemplated by s 1.22 of the STAR bylaw, to be the License Issuer.
- c) Amendments to Schedule A **and** to any related provisions in s 2.0 of the STAR bylaw that give rise to concerns regarding compliance under the Municipal Freedom of Information and Protection of Privacy Act.
- d) Removing the authority of Council to approve license applications and the vesting of such authority in the License Issuer.

Other concerns:

And to close my remarks, a few other related concerns.

As I understand it, applications for STAR licenses have already been submitted to Staff. Any and all applications that have been submitted should contain a Schedule A which indicates that the application is to be reviewed and considered for approval by Council.

- a) How many applications have been received by staff?
- b) If complete applications are on hand, why have staff not proceeded to put those applications before Council for its consideration? Note that there is nothing prohibiting Council from reviewing and approving applications prior to its naming/delegating the License Issuer.

Furthermore, any existing applicants have an expectation that their applications will be reviewed by Council, and amendment (if any) in the future to Schedule A will not retroactively change the form of those existing applications.

- c) If there are valid concerns under the Municipal Freedom of Information and Protection Privacy Act with the information gathering mandated by the STAR bylaw, why were these concerns not raised by the Township's solicitor when he reviewed the bylaw in the last week of October 2022 and gave it his verbal approval?

Thank you for your time and attention to these matters.

Respectfully, Moray Watson

Give your Goods a Second Chance

To Celebrate Earth Day, the Township of Billings Climate Action Committee is hosting

“Kagawong’s Circular Used Goods Sale”

Saturday April 22, 2023

Park Centre Rink, 39 Henry Drive

10am-12pm

In efforts to promote a circular economy, sustainability, responsible consumerism, Kagawong’s Circular Used Goods Sale is a place to both sell and purchase pre-used stuff that deserve a second or third chance. We want to change hearts and minds about the value of dormant goods, one community member at a time.

In partnership with Manitoulin Streams’ Island Wide Clean-Up initiative, community members are encouraged to pick-up garbage in the Township on Earth Day and bring it to the Park Centre parking lot where a group of volunteers will help sort the garbage into trash and recycling. Need bags? Stop by the Township Office to pick up your complimentary trash bags to participate.

How to participate?

1. Reserve your free table to bring your used goods to the Park Centre Rink to sell.
2. Host your own private used goods sale on Earth Day and let us know so we can add your property to the Circular Used Goods Trail Board.
3. Come to the Park Centre Rink to find a treasure or go on a treasure hunt to the properties on the used goods trail.
4. Pick up trash in the Township of Billings and bring it to the Park Centre parking lot to get sorted and disposed of.
5. Volunteer to help sort the garbage

For more information and to reserve your table or get your property on the used goods sale trail, please email tbeckerton@billingstwp.ca or call (705)-282-2611.



**The Corporation of the Township of Billings
Parks, Recreation and Wellness Committee Meeting Minutes**

March 6, 2023 7:00 p.m.

Park Centre – 39 Henry Drive, Kagawong

Present

Bryan Barker, Mayor (*ex. officio*)
David Hillyard, Deputy Mayor (Chair)
Andrew Preyde
Shannon Smith
Catherine Joyce
Meg Middleton
Nathalie Fert
Jenna Carter

Staff

Tiana Mills, Deputy Clerk

1. Call to Order

Deputy Mayor David Hillyard called the meeting to order at 7:01pm.

2. Approval of Agenda

Motion By: Shannon and Nathalie

To accept the March 6, 2023 Parks, Recreation and Wellness Committee Agenda as presented.

Carried.

3. Disclosure of Pecuniary Interest

None.

4. Adoption of Minutes

Motion to adopt the minutes of the following Committee meetings:

4.1. Regular Council Meeting – January 23rd, 2023

Motion By: Jenna and Shannon

To accept the January 23rd, 2023 Parks, Recreation and Wellness Committee Minutes as presented.

Carried.

5. Delegation

None.

6. Staff Reports

6.1. PRW2023-01-03-2023 Budget

Motion By: Andrew and Jenna



THAT the Township of Billings Parks, Recreation and Wellness Committee hereby receives for information Report PRW2023-01-03 AND directs staff to forward the 2023 Parks, Recreation and Wellness Committee budget to Council for the 2023 budget deliberations.

Carried.

Motion By: Meg and Andrew

THAT the Township of Billings Parks, Recreation and Wellness Committee recommends to Council a review of the water and electrical services at the Park Centre to accommodate the needs of the Kagawong Outdoor Rink during budget deliberations.

Carried.

6.2. PRW2023-01-04-Canada Post Community Foundation Grant

Motion By: Jenna and Andrew

THAT the Township of Billings Parks, Recreation and Wellness Committee hereby receives for information Report CLK-2023-02-05.

Carried.

Committee members gave direction to Tiana to apply for cross-curricular integrated learning classes which will include different classes capturing transferable skills like cooking, building, sewing/crocheting, and gardening. These classes will draw local experts of each topic offered to the youth in the community and Manitoulin Island.

7. Correspondence Requiring Direction

7.1. Library Board – Event Partnership

Committee members discussed the possibility of partnering with the Library Board during one of the events identified in the attached correspondence. Committee members discussed the possibility of partnering with the Library Board during one of the events identified in the attached correspondence. The committee agreed to work with the Library Board and discussed rubber duck races, sandcastle building contests, eating contests, a BBQ lunch all with prizes.

Meg volunteered to attend a Library Board meeting.

Money was allocated under the 2023 proposed budget for this event/partnership.

8. Information

None.

9. Old Business



9.1. Rink Donation Update

Tiana provided an update on the donations received to date as well as the advertising sold to date. There is currently a wait list for new advertising spaces.

9.2. Family Day Skate and Slide Event Debrief

The event was very well attended with roughly 500 people in attendance throughout the day.

Advertising for the event in upcoming years will need to be expanded on (community sign, expositor ad, radio ads).

Involve Public Works in the creation of the snow hill/Henry Drive and make the Park Centre unavailable for rentals the few days before so the snow hill could be free of road sand.

Discussion to incorporate a market upstairs at the Park Centre in future years.

10. New Business

10.1. Graham Property Uses

- The chair shared comments received from community members regarding the anticipation of developing trails on the Graham Property.
- Discussion on year-round non-motorized trails (walking, snowshoes, skiing, cycling), parking area and porta-potties.
- Discussion to plant a fenced community orchard (topsoil, water, mulch, apple trees, pear trees, currants etc.)
- Discussion to create a soccer field, baseball field.
- Discussion on adding a plan for the space in the new strategic plan. Surveys to see how community members would like to see the space being used.
- Discussion on seeking funding for opportunities to develop this space.

11. Notice of Motion

11.1. Return of a Car Show in Kagawong

11.2. Cedar Maze

12. Adjournment

12.1. Motion to Adjourn

Motion By: Shannon and Andrew

THAT the Township of Billings Parks, Recreation and Wellness March 6th, 2023 Committee Meeting adjourns at 8:47 pm.

Carried.

Original with Signatures on File.

Original with Signatures on File.

Deputy Mayor David Hillyard

Deputy Clerk Tiana Mills



COUNCIL REPORT

Department: Fire Department

Date: April 4, 2023

Report Number: FIR-2023-04-01

File: Township of Billings Fire Department Status Report

Recommendation:

THAT the Township of Billings Council hereby receives for information Report Number FIR-2023-04-01.

Background:

To date the following tasks have been initiated, are on-going or have been completed.

Discussion:

Type	Total year to date (Jan-March)
Fire Response	2
Fire Practice	7
Short-term Rental Inspections	2
Fire Inspections	0
Fire Permits	0
Other	1 – Winterfest x 6 Fire fighters attend

Fire Practice

The firefighters practice 2 times per month for a total of 8 hours per month. Training this quarter included Water Shuttle, Porta Pump training, Pumper Operations Training, Command training, CO call training, Search and Rescue and simulated fire scenarios. First aid recertification and BLS renewals for our First Responders was also completed.

Firefighter Recruitment

There are currently 16 volunteer firefighters on the Township of Billings Fire Department. We will be attending the Western Manitoulin Volunteer Fair on April 26, 2023 to promote recruitment efforts. We recently added 2 new volunteers. Ideally 20 volunteers are needed to effectively have enough capacity on scene as there are always firefighters that are unable to attend for personal and work reasons.

Mandatory Firefighter Certification Update

O.Reg. 343/22 Firefighter Certification took effect on July 1st, 2022. The Firefighter Certification Regulation implements minimum certification standards for Ontario Firefighters based on NFPA Professional Qualifications Standards, which is accepted as best practices for the fire service in North America. Each municipality through their Fire Services Establishing and Regulating By-



Law must identify the level of service they wish to provide to their residents and their Fire Service will ensure certification to that level of service.

The regulation provided two compliance windows for all current firefighters:

- 4-year Compliance Window – July 1, 2026, for full-service department
- 6-year Compliance Window – July 1, 2028 (NFPA 1006 Technical Rescue Only)

Staff will be ordering the 20 training manuals and videos to assist in the certification.

There is pumper operations course being offered this June. Currently the Fire Department does not have any certified Pumper Operators. Gore Bay Fire Department is organizing a course this June with tentatively 4 Township of Billings firefighters attending the training.

Financial Impacts

The Fire Chief is currently working with the CAO/Clerk to bring forward a comprehensive list of current equipment and training costs required for 2023 and future needs.

Alignment to Strategic Plan:

The report is not applicable to the Strategic Plan

Alignment to the CEEP:

The report is not applicable to the CEEP

Respectfully Submitted By:

Martin Connell, Fire Chief

Reviewed By:

Emily Dance, CAO/Clerk



COUNCIL REPORT

Department: Public Works

Date: April 4, 2023

Report Number: PW-2023-04-01

File: Group Tendering for Dust Suppressant and Hard Surfacing

Recommendation:

THAT the Township of Billings Council hereby approves Report PW-2023-04-01 AND authorizes participating in group tendering for dust suppressant and hard surfacing AND FURTHER grants pre-budget approval for 2023.

Background:

As a member of the Manitoulin and North Shore Road Supervisors Association group tendering is a service provided for cost sharing and discounted rates. Members are to submit the total materials required for their township in the current year.

The township has participated in this group tendering every year it has been a member of the association.

Discussion:

The requirements as provided by Chris Cyr, Public Works Superintendent, for 2023 are:

- 2 loads of dust suppressant
- 4.8 km of hard surfacing
 - o John Street (0.5 km)
 - o 20th Sideroad (0.2 km)
 - o Main Street (0.8 km)
 - o A Range (double 1.1 km)
 - o A Range (single 1.7 km)
 - o Carter Crescent (0.5 km)

Pre-budget approval for the 2023 budget is being requested in order to participate in the group tendering to ensure the cost savings are received.

Financial Impacts:

Costs will become available once the tendering has been completed and will be included in the 2023 budget.

Alignment to Strategic Plan:

Item No. 1 – Continue to develop and implement long-term roads maintenance and improvement.

Alignment to the CEEP:

No direct alignment.

Respectfully Submitted By:

Tiana Mills, Deputy Clerk

Reviewed By:

Emily Dance, CAO/Clerk

COUNCIL REPORT

Department: By-Law Enforcement

Date: April 4, 2023

Report Number: BE-2023-04-06

File: Wild Turkeys (2)

Attachment: March 9, 2023 Correspondence

Recommendation:

That the Township of Billings hereby receives for information Report BE-2023-04-06 AND receives the Letter of the Ministry of Natural Resources and Forestry.

Background:

On February 7, 2023 Council approved Report BE-2023-02-02 and directed staff to draft a letter on behalf of Council to request further action from the Ministry of Natural Resources and Forestry regarding the wild turkey concerns in Kagawong.

Discussion:

On March 7, 2023 written confirmation was received indicating receipt of the letter, following on March 9, 2023 the attached correspondence was received outlining the avenues the Township could take on municipal property as well as on private property with the permission of the landowner.

Unfortunately, it is not the action from the Ministry of Natural Resources and Forestry that we had hoped for; however staff will provide this information to the property owner.

Financial Impacts:

There are no financial impacts from this report.

Alignment to Strategic Plan:

The alignment to the Strategic Plan is not applicable to this report.

Alignment to the CEEP:

The alignment to the CEEP is not applicable to this report.

Respectfully Submitted By:

Arthur Moran, Billings Township Bylaw Enforcement Officer.

Reviewed By:

Emily Dance, CAO/Clerk

Ministry of Natural
Resources and Forestry

Office of the Minister

99 Wellesley Street West
Room 6630, Whitney Block
Toronto ON M7A 1W3
Tel: 416-314-2301

Ministère des Richesses
naturelles et des Forêts

Bureau du ministre

99, rue Wellesley Ouest
Bureau 6630, Édifice Whitney
Toronto ON M7A 1W3
Tél.: 416 314-2301



354-2023-200

March 9, 2023

Arthur Moran
By-Law Enforcement Officer
Township of Billings
c/o edance@billingstwp.ca

Dear Arthur Moran:

Thank you for writing on behalf of Mayor Bryan Barker and Council of the Township of Billings regarding concerns about the turkeys in the hamlet of Kagawong. The Ministry of Natural Resources and Forestry (MNRF) understands the adverse impacts the turkeys are causing in the township. These turkeys are believed to be pen-raised and privately owned then released into the wild at one point.

Municipalities are responsible for deciding on and taking appropriate actions when human-wildlife encounters create ongoing conflict situations on municipal property. They can also take action on private property with the permission of the landowner. Under the *Fish and Wildlife Conservation Act, 1997*, landowners and municipalities have the authority to dispatch problem turkeys in protection of property. A permit from the ministry is not required to dispatch the turkeys that are damaging property. The municipality can also hire a wildlife agent or someone else to remove the animal if they fall into one of the following authorized agent types:

- have a valid Outdoors Card with hunter accreditation only to harass or kill wildlife but not to capture wildlife
- have a valid trapping licence
- be employed to control wildlife by a municipality
- be your immediate family member
- be a person that runs a wildlife removal business, but only to capture and release (not kill) the problem wild animals, and
- be authorized by the MNRF.

For more information on preventing and managing human wildlife conflicts, please visit: www.ontario.ca/page/harass-capture-or-kill-wild-animal-damaging-private-property.

If you have any further inquiries, please contact Derrick Luetchford, Resource Management Coordinator, Sudbury District, at derrick.luetchford@ontario.ca or 705-929-4166. Derrick will be glad to assist you.

Thank you again for writing and sharing the township's concerns.

Yours Sincerely,

A handwritten signature in blue ink, appearing to read "Graydon Smith". The signature is fluid and cursive, with the first name "Graydon" being more prominent than the last name "Smith".

The Honourable Graydon Smith
Minister of Natural Resources and Forestry

c: Derrick Luetchford, Resource Management Coordinator, Sudbury District
Michael Mantha, MPP, Algoma-Manitoulin



COUNCIL REPORT

Department: Project Management

Date: April 04, 2023

Report Number: MPM-2023-04-07

File: Firehall Renovation Project Update (6)

Attachments: Change Order 002- Quinan Construction, Scope Change Order No. 1- Tulloch

Recommendation:

THAT the Township of Billings Council hereby approves Report No. MPM-2023-04-07 AND authorizes the change order for Quinan for a revised contract price of \$1,563,800 AND FURTHER authorizes the appropriate By-Law coming forward on tonight's agenda.

THAT the Township of Billings Council authorizes the increase costs for Engineering Services from Tulloch in the amount of \$69,000 AND FURTHER authorizes the appropriate By-Law coming forward on tonight's agenda.

Background:

At the January 17th Council meeting, Council approved the demolition of the existing structure and construction of a new fire hall. At the time of the decision, Quinan construction had provided a quotation of \$476,000.00 (plus HST) for costs that exceeded the scope of the original contract for renovation of the existing structure.

Discussion:

Note: All the costs below are exclusive of HST.

Part 1 – Construction Cost

Quinan Construction presented an updated cost quote through Tulloch on March 20th, 2023. That document is attached to this report, and the table below compares the quote, by component, with the quote from Quinan dated December 21st 2022. There are some items in the more recent quote that were not in the Dec 21st quote, and vice versa, and some changes in cost for items that are in-common between the two. The outcome is that the most recent quote represents a cost increase of **\$45,800.00**.

While there are multiple changes affecting the change in cost quote, the major (new item) cost increase influences are as follows:

1. Demolition revealed that the original foundation/floor intersection was not as expected, and, indeed, not built to current standards. Therefore, the "Foundation Poured Rebuild as per Structural Design," and "Additional Foundation Wall Prep: North, East Sides" items are necessary additional items (total of **\$31,000.00**). Related (although a decrease) - the "Foundation Block Core Filling" item has been removed – the intent was



to use the first row of the existing masonry block as the starting point for new wood-framed walls. This is no longer desirable or possible.

2. More considered design revealed that, given the extent of openings in the front (East) wall represented by the overhead doors, there is a requirement for structural steel framing around the doors to ensure wind resistance/wall stability. Thus the “Steel OHD Portals” item (**\$21,800.00**).

Comparison of Quinan Quoted Const. Costs: Mar 20, 2023 With Dec 21st, 2022			
Construction Components (Major Item)	20-Mar-23	21-Dec-22	Inc/Dec
Demolition and Abatement	\$ 136,000.00	\$ 136,000.00	\$ -
Foundation Poured Rebuild as per Structural Design	\$ 21,850.00	\$ -	\$ 21,850.00
Additional Foundation Wall Prep: North, East Sides	\$ 8,250.00	\$ -	\$ 8,250.00
Saw Cut Pavement East Wall (OHD)	\$ 1,300.00	\$ -	\$ 1,300.00
Framing Walls and Pitched Roof	\$ 154,000.00	\$ 160,000.00	-\$ 6,000.00
Steel OHD Portals	\$ 21,800.00	\$ -	\$ 21,800.00
Insulation: Walls and Roof (not incl. spray)	\$ 23,500.00	\$ 22,000.00	\$ 1,500.00
GWB, VB and Finishing	\$ 52,500.00	\$ 15,000.00	\$ 37,500.00
Asphalt Shingles, Ice & Water - High Wind	\$ 35,600.00	\$ -	\$ 35,600.00
Steel Roof, Metal Finishes, and Flashings	\$ -	\$ 75,000.00	-\$ 75,000.00
Foundation Block Core Filling	\$ -	\$ 8,000.00	-\$ 8,000.00
Overhead Doors	\$ 22,100.00	\$ 20,000.00	\$ 2,100.00
Electrical Allowances	\$ -	\$ 10,000.00	-\$ 10,000.00
Mechanical Allowances	\$ 7,500.00	\$ -	\$ 7,500.00
Additional General Conditions	\$ 37,400.00	\$ 30,000.00	\$ 7,400.00
GC Fees for Changes	\$ -	\$ -	\$ -
Totals	\$ 521,800.00	\$ 476,000.00	\$ 45,800.00
Item Added to March 20th proposal relative to Dec 21st			
Item removed relative to Dec 21st.			

The proposed amending By-Law will rescind By-Law No. 2023-15 and replace it with Change Order No 002 in the amount of \$1,563,800 plus applicable taxes. To note, the value of revised construction may increase once final mechanical and electrical drawings have been evaluated for cost implications, as well as when the delay claim costing is received.

Part 2 – Engineering Costs

The original fire hall project, planned and implemented as a renovation, included an engineering services contract with Tulloch, with fees set at a total upset cost of \$84,000.00, including HST. The project-related engineering work up to, and specifically through the structural integrity issue, exceeded that covered by the original contract. Based on Council direction a revised fee quote would be provided by Tulloch. Tulloch continued providing the necessary engineering services to keep the project moving. The additional fees quote is now available from Tulloch, in the amount of \$69,000 for a total design and engineering cost of \$153,000 (Scope Change order attached to the report).



Part 3 – NOHFC Application

The second stage application to the NOHFC “Rural Enhancement” stream has been submitted with supporting documentation, and is under review by MNDM staff. As submitted, the stage 2 application anticipated eligible costs (as defined by NOHFC) to be **\$1,439,294.00**, and therefore the requested NOHFC contribution (at 50% under the Rural Enhancement stream) is \$719,647.00.

The application also included a cost (**\$10,222.00**) for fixed equipment, which is for bunker gear storage lockers. This is an eligible cost under the NOHFC program, but not part of the Quinan contract.

Financial Impacts:

1. The Quinan cost quote of March 20th represents an increase in the estimated construction cost of \$45,800.00
2. The Tulloch quote for additional engineering fees represents an increase to the overall project cost of \$69,000.00, resulting in a current total engineering cost of \$153,000.00.
3. The total estimated cost for demolition, re-construction and design and engineering is \$1,716,800.
4. Additional costs for permits, locates and other incidentals will occur.
5. Receipt of NOHFC funding is not a given, but staff remain optimistic. The exact amount of potential funding is unknown at this time, but if received, the contribution to project costs will be substantial.

Respectfully Submitted By:

Todd Gordon, MPM

Reviewed By:

Emily Dance, CAO/Clerk



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CHANGE ORDER 002
NO.

Design-Builder: <u>Quinan Construction</u>	Job No.: <u>221041</u>
Owner: <u>The Township of Billings</u>	Project: <u>Township of Billings Fire Hall Renovations</u>
Change Order Issue Date: <u>March 30, 2023</u>	Name of Contract: <u>Township of Billings Fire Hall Renovations</u>
Contract Date: <u>September 12, 2022</u>	Description of Change Order: <u>Scope Amendments and Contract Price Increase</u>

Adjustment to the Contract Time is _____ 0 day(s).
The Completion Date, as amended by this and all preceding Change Orders, is: _____.

Timely completion is of the essence. The costs and effect on the Contract Price, the Contract Time and the Completion Date of each Change Order shall be dealt with separately and shall be deemed to include all direct, indirect, and consequential costs associated with that Change Order, including without limitation all impact costs, overhead, and profits. No other claim shall be considered or paid by the Owner.

CHANGE ORDER DETAILS

Recitals

- A. Owner and Contractor entered into the CCDC-2-2020 Stipulated Price Contract, as amended by the Supplementary Conditions, dated as of September 12, 2022 (the "Contract").
- B. Owner and Contractor have agreed to effect a change in the Work, change in Contract Price and/or change in Contract Time, pursuant to the terms of the Contract.
- C. For value received, the Parties agree as follows.

Interpretation. Any defined term used in this Change Order that is not defined in this Change Order has the meaning given to that term in the Contract.

Contract Remains in Full Force. Except for the change in the Work, change in Contract Price and/or Contract Time set out in this Change Order and any previous Change Order(s), the Contract remains in full force, not otherwise amended.

Change Order Description. The Owner and the Contractor have agreed to the following change in the Work, change in Contract Price, and/or change in Contract Time, as set out below:

Item No. 1 – Revised Construction Costs for additional construction as outlined in TULLOCH drawing package dated March 12th, 2023. Note Demolition and Abatement covered in Change Order No. 001.

A brief breakdown of the costs are as follows:

Demo and Abatement \$136,000.00 + labour / material = \$151,000.00 (CHANGE ORDER No. 001)
 Foundation Poured Rebuild as per Struct. Dwgs \$21,850.00
 Additional Foundation Wall Prep North, East Sides \$8,250.00
 Saw Cut Pavement East Wall (OHD) \$1,300.00
 Framing of Walls and Pitched Roof (inc. sheathing) \$154,000.00
 Steel OHD Portals \$21,800.00
 Insulation Walls and Roof (not inc. spray) \$23,500.00
 GWB, VB and Finishing \$52,500.00



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CHANGE ORDER 002
NO.

Asphalt Shingles, Ice & Water – High Wind \$35,600.00
Overhead Doors \$22,100.00
Mechanical Allowances \$7,500.00
Additional General Conditions \$37,400.00
GC Fees/Markup on this Change Waived
Total Change \$370,800.00

CHANGE IN CONTRACT PRICE

The Owner hereby modifies the payments as follows: (Mark **NIL** in "Basis" not used)

Lump Sum Basis	Approval for increase in Contract Price.	\$ 370,800.00
Unit Price or Force Account Basis	The Work authorized by this Change Order will be paid for at rates set out in the email quotation attached herein, or in the Contract, to a maximum amount of:	\$ NIL

ACCEPTED BY:

Owner per:	Design-Builder per:
Signature: _____	Signature: _____
Print Name: <u>Emily Dance</u>	Print Name: <u>Dallas Bolyea</u>
Date: _____	Date: _____

Authorized by the Owner as an amendment to the Contract by:
TULLOCH Engineering

Signature: _____

Print Name: _____

Date: _____

SUMMARY

Original Contract Price	\$ 1,042,000.00
Value of this Change Order	\$ (+370,800.00)
Net change to Date	\$ (+521,800.00)
Revised Contract Price	\$ 1,563,800.00



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Scope Change No.1

Date: March 30, 2023 **Project:** Billings Fire Hall Renovation

Client: Township of Billings **Project #:** 221041

Address: 15 Old Mill Road, Kagawong, Ontario, POP 1J0

Authorization:


Client requests and authorizes TULLOCH Engineering (71 Black Road, Unit #8, Sault Ste. Marie, ON, Canada) to perform the work specified in the following change of scope (“Work”) with the terms and conditions of the Consulting Services Agreement (“Agreement”).

Description of Change	
Task	Amount (\$)
Recover additional fees incurred to original Contract, Revise Design to reflect rebuild	\$38,000.00
General Review and Contract Administration for new design (Inclusive of TULLOCH and M&E site visits, coordination and review with Contractor)	\$31,000.00
Estimated Lump Sum Limit (excluding HST)	\$69,000.00

IN WITNESS WHEREOF the parties have executed this Agreement.

TULLOCH Engineering Inc.

By: _____
Signature of Authorized Representative

By: 
Signature of Authorized Representative

Name of Authorized Representative

Meagan Figures
Name of Authorized Representative

Date

March 30, 2023
Date

By: _____
Signature of Authorized Representative

Name of Authorized Representative

Date



COUNCIL REPORT

Department: Municipal Project Management

Date: April 4, 2023

Report Number MPM-2023-04-08

File: Inclusive Community Grants Program

Staff Recommendations:

THAT the Township of Billings Council hereby approves Report MPM-2023-04-08 AND directs staff to apply to the Inclusive Community Grants Program for new energy efficient LED lighting at the Small Craft Basin.

Background:

The Inclusive Community Grants Program helps ensure local government and community organizations consider Ontarians of all ages and abilities at every stage of community planning and development.

- Increase accessibility to outdoor spaces to improve older adults' and people with disabilities' community engagement.
- Enhance the supply of accessible and attainable housing to support older adults and people with disabilities to age in place.
- Increase the number of inclusive communities by developing Age-Friendly Community (AFC) plans that support long term community planning to address the needs of older adults and people with disabilities.

Grants of up to \$60,000 each are available to eligible applicants.

Projects must be completed, and funding must be spent by March 31, 2024.

The deadline to submit an application is April 20th, 2023 at 5pm.

Discussion:

Staff discussed applying to the Inclusive Community Grants Program for two different projects but are recommending option 2:

1. A stackable addition to the funds already received through the Enabling Accessibility Fund (EAF) for a new accessibility ramp and doors at the Old Mill Building (access to the Township Office and Museum).
 - a. **NOTE:** Staff have requested an extension for the EAF; until this has been confirmed this option is on hold. Due to the deadline to apply to the Inclusive Community Grants Program, this option is not ideal and may not be feasible.
2. Installation of new energy efficient LED lighting at the Small Craft Basin. This project would be a fairly straight forward project following a tender process with great return aligning with the pedestrian lighting indicated in the [Kagawong Waterfront Long Range Master Plan](#) as well as adapting public spaces to ensure accessibility is prioritized as identified in the [Multi-Year Accessibility Plan](#).

Financial Impacts:

Any budget overages identified in the tender process for this project will need to be included as a budget item in the 2023/2024 budget.



Alignment to Strategic Plan:

Item # 4. Continue with the waterfront development project as per the Waterfront Master Plan Study and the project intent as outlined in the funding applications currently before FEDNOR and NOHFC.

Alignment to the CEEP:

The installation of energy efficient lighting to create a more accessible public space is a responsible solution identified in the municipal buildings and facilities key objectives in the CEEP.

Respectfully Submitted by:

Tiana Mills, Deputy Clerk

Reviewed By:

Emily Dance, CAO/Clerk



COUNCIL REPORT

Department: Clerk

Date: April 4, 2023

Report Number CLK-2023-04-09

File: Short Term Accommodation By-Law Information Report

Attachment: STAR By-Law Background

Staff Recommendations:

THAT the Township of Billings Council hereby receives for information Report CLK-2023-04-09.

Background:

The purpose of the report is to provide Council with a background report on the Short-Term Accommodation By-Law.

Discussion:

1. Initiation of the By-Law

Over the last few years, as the Short-Term accommodation market grew on Manitoulin Island, the Township experienced an increase in the number of complaints and concerns regarding these rental properties. Issues were related to zoning compliance, noise, nuisance, fireworks, waste management, parking and loss of enjoyment of property from adjacent land owners.

In order for Council to address these concerns from their constituents while still recognizing the benefits these accommodations provide to our local economy, as well as providing additional income for homeowners, as a way to provide a balance, licensing short term accommodations became the logical choice.

Attached is a STAR By-Law Background chart which outlines that the STAR By-Law was discussed at seven Council meetings over four months. Concurrently the Township of Billings was also in the process of updating the Zoning By-Law to permit short term rentals in the Township of Billings.

To note Zoning By-Laws are regulated under the [Planning Act](#) and [O. Reg 545/06](#) provides the requirements regarding notice to the public and public meetings.

2. By-Law(s) Enactment

On October 5, 2022 the [Zoning By-Law](#) for the Township of Billings was passed permitting short term rentals in multiple zones and in all or part of a residential buildings.

Section 4.20 provides that parking be provided, the short-term rental use does not change the character of the residential dwelling or become a nuisance to the area in terms of parking, noise, or other factors and well be licenced.



On October 4, 2022 the Draft STAR By-Law was forwarded to the Municipal Solicitor for review and comment. On November 1, 2022 the [STAR By-Law](#) was given a second, third and final reading and enacted.

Following approval, the short form wording (set fines) was forwarded to the Ministry of the Attorney General of Ontario for approval. The Ministry requested changes be made to Schedule 'F' of the By-Law including administrative changes to the headings, addition of clarified wording, removal of Shoreline Road Allowance reference, typographical errors in numbering, and removal of wording within the Notes section and a reduction in the set fines in item 1, 12 and 13 from \$1,000 to \$800. On November 30, 2023 with the required changes made, the Regional Senior Justice provided an order that replaced the original Schedule 'F'.

3. Implementation

The Comprehensive Zoning By-Law and the STAR By-Law are in full force and effect. Communications for the By-Law have been included in both electronic and hard copy newsletters, social media and direct mail-outs on multiple occasions. STAR information packages are being pick-up and mailed to STAR operators.

4. Review/Reporting

By-Laws and policies are reviewed on an on-going basis. The number of STAR inspections completed are included in both the Fire Department and By-Law Enforcement Status reports

Financial Impacts:

The financial requirements for a STAR Licence are included in the By-Law.

Alignment to Strategic Plan:

Alignment to the Strategic Plan is not applicable

Alignment to the CEEP:

Alignment to the CEEP is not applicable

Respectfully Submitted by:

Emily Dance, CAO/Clerk

2022-49 Short Term Accommodation Rental (STAR) By-Law Background

NOTE: All Agenda Packages and Signed Meeting Minutes for 2022 are available on the website at the following link: https://billingstwp.ca/council-meetings/2022-council-agendas-and-minutes/		
ITEM	RESOLUTION	ATTACHMENT
Regular Council Meeting August 2 nd , 2022	Memo to Council New Business Item 8 (a) 2022-254 Alkenbrack-Barker BE IT RESOLVED that Council directs the By-Law Enforcement Officer to write a Short-Term Rental By-Law to be presented to council and reviewed at an upcoming meeting. THE BIG READ: How short-term vacation rentals are running the neighbourhood article on elliottlaketoday.com	08 02 2022 Regular Agenda Meeting Package 08 02 2022 Regular Meeting Minutes
Special Council Meeting September 15 th , 2022	Memo to Council New Business Item 8 (a) 2022-288 Barker-Hunt BE IT RESOLVED that Council gives by-law 2022-49 being a by-law to regulate Short Term Accommodation Rentals within Billings Township, first reading. Deferred.	09 15 2022 Special Agenda Meeting Package 09 15 2022 Special Meeting Minutes
Regular Council Meeting September 19 th , 2022	Old Business Item 7 (b) 2022-295 Barker-Hunt BE IT RESOLVED that Council gives by-law 2022-49 being a by-law to regulate Short Term Accommodation Rentals within Billings Township, first reading. Carried.	09 19 2022 Regular Agenda Meeting Package 09 19 2022 Regular Meeting Minutes
Regular Council Meeting October 4 th , 2022	Memo to Council Old Business Item 7 (a) 2022-317 Alkenbrack-Barker BE IT RESOLVED that Council gives by-law 2022-49 being a by-law to regulate Short Term Accommodation Rentals within Billings Township, second	10 04 2022 Regular Agenda Meeting Package 10 04 2022 Regular Meeting Minutes

	reading and be forwarded to the Municipal Lawyer for review. Deferred.	
Special Council Meeting October 5 th , 2022	2022-57 Zoning By-Law Open House – Manitoulin Planning Board 2022-57 Zoning By-Law	10 05 2022 Special Agenda Meeting Package 10 05 2022 Special Meeting Minutes
Regular Council Meeting October 17, 2022	Memo to Council Delegation Item 5 (a) 2022-49 Short Term Accommodation Rental By-Law Delegation: Moray Watson Old Business Item 7 (a) 2022-337 Alkenbrack - Jackson BE IT RESOLVED that Council gives by-law 2022-49 being a by-law to regulate Short Term Accommodation Rentals within Billings Township, third reading and enact it. Deferred.	10 17 2022 Regular Agenda Meeting Package 10 17 2022 Regular Meeting Minutes
Regular Council Meeting November 1, 2022	Memo to Council Old Business Item 7 (a) 2022-347 Alkenbrack – Barker BE IT RESOLVED that Council gives by-law 2022-49 being a by-law to regulate Short Term Accommodation Rentals within Billings Township, second, third reading and enact it. Carried	11 01 2022 Regular Agenda Meeting Package 11 01 2022 Regular Meeting Minutes



COUNCIL REPORT

Department: Clerk

Date: April 4, 2023

Report Number CLK-2023-04-10

File: Motion for Reconsideration - Delegation of Authority

Attachment: Report CLK-2023-03-06

Motion

For simplicity and by request, the original motion has been divided into separate motions.

1. THAT the Township of Billings Council hereby receives for information Report CLK-2023-04-10.
2. THAT the Township of Billings Council hereby approves Report CLK-2023-03-06.
3. THAT the Township of Billings Council hereby designates the Chief Administrative Officer as the "License Issuer" for the Short-Term Accommodation Licences AND authorizes the appropriate amending By-Law coming forward.
4. THAT the Township of Billings Council hereby delegates the Clerk with the authority to issue Trailer permits AND authorizes the appropriate amending By-Law coming forward.
5. THAT the Township of Billings Council hereby delegates the Clerk with the authority to issue Backyard Chicken permits AND authorizes the appropriate amending By-Law coming forward.

Background:

As per the Township of Billings Procedural By-Law Section 21 Voting Reconsideration indicates that once a motion has been made carried or lost, it shall be in order for any Member who voted with the prevailing side to move for reconsideration.

A notice of motion for reconsideration for Report CLK-2023-03-10 was brought forward and supported by Council on March 21, 2023. A copy of the original report is attached as information.

Discussion:

Information included in Report CLK-2022-49 related to Schedule 'A' to the Short-Term Accommodation Rental By-Law was administrative to provide clarity and consistency with the STAR By-Law, the changes do not change the intent of the By-Law in any manner.



Administrative amendments to Schedule A were presented to gain compliance under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) regarding the collection of personal information (application requirements and written statement).

As per MFIPPA, a municipality should include a written statement on any form that requests personal information about an individual. This statement informs the applicant the reason why the information is being collected, states the information will be only used for that purpose and provide a contact information

“In accordance with the Municipal Freedom of Information and Privacy Act, personal information is collected under the authority of the Municipal Act, 2001 and will only be used for the purpose of the issuance of a Short-Term Accommodation License. Questions about the collection of the personal information may be addressed to the Deputy Clerk at the Township of Billings, 15 Old Mill Road, Kagawong ON (705) 282-2611 tmills@billingstwp.ca”

Financial Impacts:

There are no financial impacts related to this report.

Alignment to Strategic Plan:

Strategic Plan - Address organizational human resource and workload concerns.

Alignment to the CEEP:

Alignment to the CEEP is not applicable to this report

Respectfully Submitted by:

Emily Dance, CAO/Clerk



COUNCIL REPORT

Department: Clerk

Date: April 4, 2023

Report Number CLK-2023-04-11

File: Easement Agreement - Nicholson

Attachment: Proposed well and waterline, survey

Staff Recommendations:

THAT the Township of Billings Council hereby approves Report CLK-2023-04-10 AND authorizes entering into an easement agreement with Daniel and Melissa Nicholson for the installation of a waterline under the unopened road allowance abutting 143 Grandor Road AND FURTHER authorizes the appropriate By-Law coming forward.

Background:

Daniel and Melissa Nicholson, 143 Grandor Road have made a request to install a waterline under the unopened road allowance abutting 143 Grandor Road to allow for the installation of a 30" well (Lake Huron) with the pipe to come from the Lake over the road allowance and onto private property to service their dwelling.

Discussion:

In general, municipal property including road allowances, municipal parks and other municipally owned lands shall be kept free of encroachments. Council has the authority to approve encroachments and easements under special circumstances where public safety is not affected, municipal interests are not adversely affected, and the public right of usage is not diminished by permitting the encroachment.

As noted in the attached sketch, the proposal is for a 30" well be constructed at the high water mark in Lake Huron attached to the well will be a water pipe buried underneath the unopened road allowance (seasonal walking trail) and entering onto private property to service the applicants property. The proposed well location is not under the jurisdiction of the Township; therefore, the applicant will be required to obtain any necessary permits/permissions from the Ministry of the Environment.

Staff have reviewed the application and recommend entering into an encroachment agreement with the Nicholson's that includes the following provisions:

- Agreement to be reviewed by the municipal solicitor and registered on title;
- Any recommendations from the municipal solicitor be included in the agreement;
- All legal fees associated with the agreement be borne by the applicant. (Should the applicant wish to have their lawyer review the agreement it will be at their additional expense.);
- Applicant is responsible for the construction, installation and any on-going maintenance costs;



-
- Applicant provide insurance that will include the municipality as additionally insured;
 - Applicant to provide a detailed sketch of the works to the Township indicating the location coordinates and proposed works to the satisfaction of the Township;
 - Applicant to provide confirmation of approval from the Ministry of the Environment for the works;
 - Applicant to return the lands to their original state to the satisfaction of the Township;
 - Inform the Township of the date of construction to allow the Township to have a representative present if desired to oversee the work.

Financial Impacts:

Staff is recommending that the applicant be responsible to cover all legal fees associated with the agreement and registration on title.

Alignment to Strategic Plan:

The application is not applicable to the Strategic Plan.

Alignment to the CEEP:

The application is not applicable to the CEEP

Respectfully Submitted by:

Emily Dance, CAO/Clerk



Lake Huron

47147

Low Mark
High Mark
30" WEL

CURRENT LEVEL

ROAD ALLOWANCE
WALKING TRAIL

HYDRO POLE

CON 18

0132 31R1127
31R945

0038 8

31R375

0219

SEASONAL

0041

10

47119

Filt Bed
Tank
0040

Bush

143

0135

31R801

0136

31R1406

GRANDOR ROAD (TRAVELLED ROAD)

0133

0127

0039

9

P A I D MAR 07 2023

RECEIVED MAR 07 2023

Proposed 30" dug well with hook ups, for Daniel and Melissa Nicholson.
Roll # 51 21 000 004 11512 0000

ServiceOntario

PRINTED ON 26 JUL, 2022 AT 15:33:16
FOR TRACY001



PROPERTY INDEX MAP MANITOULIN(No. 31)

LEGEND

FREEHOLD PROPERTY	
LEASEHOLD PROPERTY	
LIMITED INTEREST PROPERTY	
CONDOMINIUM PROPERTY	
RETIRED PIN (MAP UPDATE PENDING)	
PROPERTY NUMBER	0449
BLOCK NUMBER	08050
GEOGRAPHIC FABRIC	
EASEMENT	

THIS IS NOT A PLAN OF SURVEY

NOTES

REVIEW THE TITLE RECORDS FOR COMPLETE PROPERTY INFORMATION AS THIS MAP MAY NOT REFLECT RECENT REGISTRATIONS

THIS MAP WAS COMPILED FROM PLANS AND DOCUMENTS RECORDED IN THE LAND REGISTRATION SYSTEM AND HAS BEEN PREPARED FOR PROPERTY INDEXING PURPOSES ONLY

FOR DIMENSIONS OF PROPERTIES BOUNDARIES SEE RECORDED PLANS AND DOCUMENTS

ONLY MAJOR EASEMENTS ARE SHOWN

REFERENCE PLANS UNDERLYING MORE RECENT REFERENCE PLANS ARE NOT ILLUSTRATED



RECEIVED MAR 07 2023

PLAN AND FIELD NOTES OF SUBDIVISION OF PARTS OF BROKEN LOTS 24 & 25 CONCESSION 18 TOWNSHIP OF BILLINGS DISTRICT OF MANITOULIN

SCALE: 1" = 100'
L.A. EMON, O.L.S.
1974

Approved under Section 33 of THE PLANNING ACT.
This Plan...
John A. Baker
Master of Surveying

S-5375

M-163

SURVEYOR'S CERTIFICATE

HEREBY CERTIFY THAT:
1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEY ACT AND THE LAND TITLES ACT AND THE REGULATIONS MADE THEREUNDER.
2. THAT I WAS PRESENT AT AND DID PERSONALLY SUPERVISE THE SURVEY.
3. THIS PLAN CONTAINS A TRUE COPY OF THE FIELD NOTES OF SURVEY.
4. THIS SURVEY WAS COMPLETED ON THE 21ST. DAY OF MAY, 1974.

LITTLE CURRENT, ONT.
24 MAY, 1974.

L.A. Emon
L.A. EMON
ONTARIO LAND SURVEYOR

BEARINGS SHOWN HEREON ARE ASTROMETRIC DERIVED FROM OBSERVATION ON POLARIS AND ARE RELATED TO THE MERIDIAN THROUGH THE SOUTHWEST CORNER LOT 28 CON 18, TOWNSHIP OF BILLINGS.

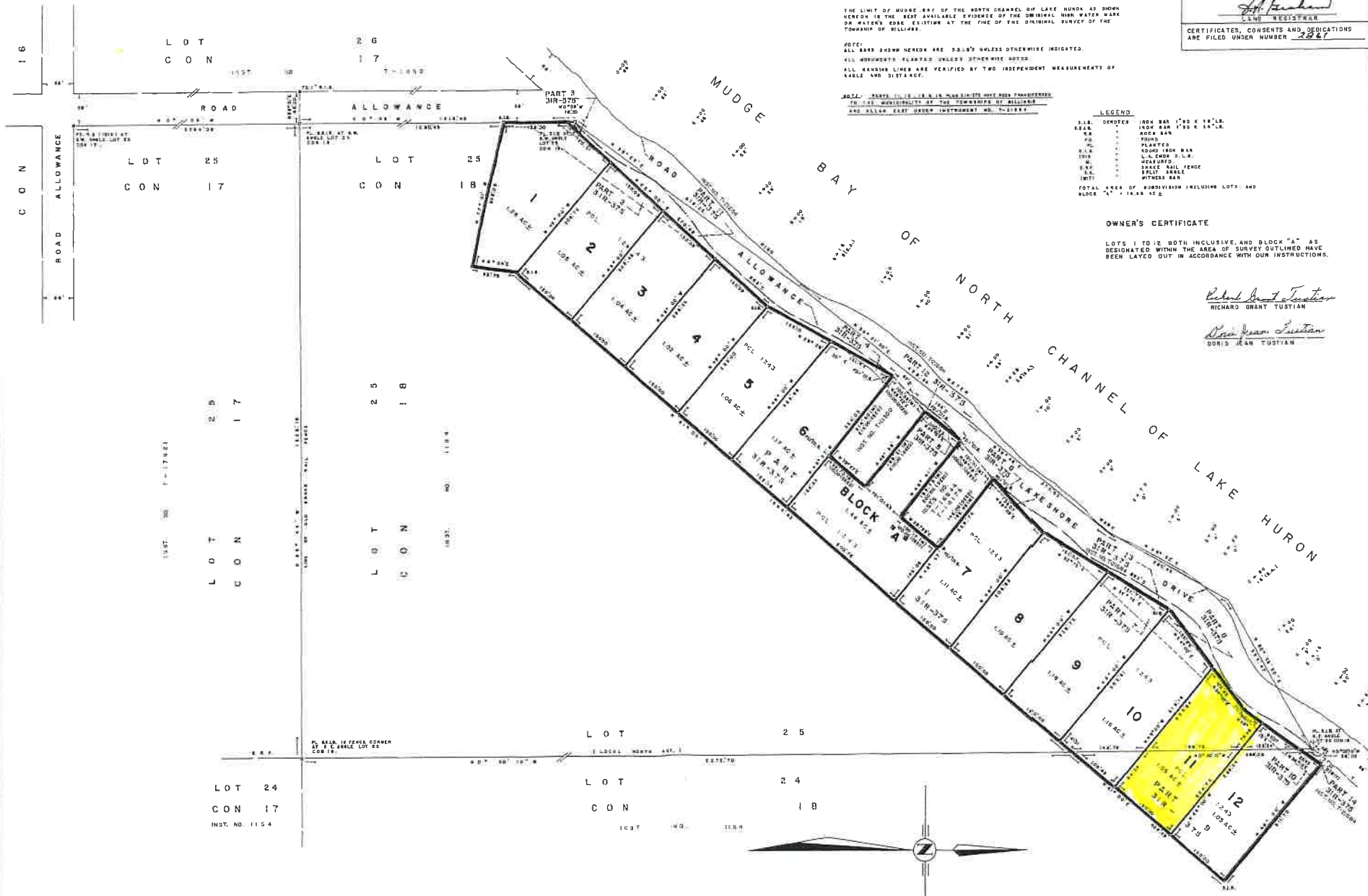
THE LIMIT OF MUDGE BAY OF THE NORTH CHANNEL OF LAKE HURON AS SHOWN HEREON IS THE BEST AVAILABLE EVIDENCE OF THE ORIGINAL WATER MARK OR WATER EDGE EXISTING AT THE TIME OF THE ORIGINAL SURVEY OF THE TOWNSHIP OF BILLINGS.

NOTE:
ALL BARS SHOWN HEREON ARE 30.0' UNLESS OTHERWISE INDICATED.

ALL DIMENSIONS RELATED UNLESS OTHERWISE NOTED.
ALL BOUNDARY LINES ARE VERIFIED BY TWO INDEPENDENT MEASUREMENTS OF ANGLE AND DISTANCE.

NOTE: PARTS 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 AND 13 OF THIS SUBDIVISION ARE NOT REGISTERED.
THESE ARE UNREGISTERED BY THE TOWNSHIP OF BILLINGS
AND ALL ARE EAST UNDER INSTRUMENT NO. T-2184.

APPROVED FOR REGISTRATION
DATE OCTOBER 21, 1976
ASSISTANT EXAMINER OF SURVEYS
PLAN M-163 REGISTERED Nov. 16, 1976
AND ENTERED AS PARCEL 1243
MANITOULIN, VOLUME B
CERTIFICATES, CONSENTS AND DEDICATIONS ARE FILED UNDER NUMBER 2561



LEGEND

S.I.B.	DEPRESSED IRON BAR 1"50 X 1/2"
S.A.B.	IRON BAR 1"50 X 1/2"
R.B.	ROCK BAR
P.	POST
PL.	PLANTED
L.I.B.	LIQUID IRON BAR
L.L.	L.A. EMON O.L.S.
M.	METRE
S.F.	SPACE RAIL FENCE
S.L.	SPRIT LABEL
W.P.	WITNESS BAR

TOTAL AREA OF SUBDIVISION INCLUDING LOTS AND BLOCK "A" IS 14.88 AC.

OWNER'S CERTIFICATE
LOTS 1 TO 12 BOTH INCLUSIVE, AND BLOCK "A" AS DESIGNATED WITHIN THE AREA OF SURVEY OUTLINED HAVE BEEN LAYED OUT IN ACCORDANCE WITH OUR INSTRUCTIONS.

Richard Grant Tustian
RICHARD GRANT TUSTIAN
Doris Jean Tustian
DORIS JEAN TUSTIAN

Mayor and Council

Kagawong, Ont

The Jabbawong Storytelling Festival is a community event created to bring people to our community to benefit our businesses and for the interest of our community. Created for the 2022 season it was a successful event with 6 well known authors who read excerpts from their books to the audience. We wish to continue this event as part of a weekend event called Art Infusion weekend which includes a partnership with the Museum board who do a barbecue to raise funds for the Museum. The Park Centre will also be the location for an Art exhibit, Kagawong has become the Art centre on the Island and we wish to give our artist's a space to display art for the enjoyment of our community and visitors. We are also, partnering with Culinary Tourism for a community dinner to be held on the evening of July 8th.

We have applied for funding for next year but this year we need to financially support this project and would ask if as a community event the Township would waive the rental cost of the Park Centre and the Ice rink for the event.

This year, the authors coming are Rod Carley, Mark Seabrook and Kim Fahner with 4 still to be announced.

We thank you for your consideration.

Event Organizers:



Sharon Alkenbrack

Sharon Jackson

Helen Siksek

Diane Larocque

Tiana Mills

To: Emily Dance
Subject: RE: MADD Message Support Request

-----Original Message-----

From: Ken Campbell
Sent: March 20, 2023 12:00 PM
To: Emily Dance <edance@billingstwp.ca>
Subject: MADD Message Support Request

Emily Dance

Thanks for taking a moment today, and thank you for taking our request for continued support by representation of Township of Billings in MADD Message Yearbook, the publication designed to raise awareness and funds for the many programs MADD Canada provides, including critical educational seminars in schools for new, young drivers. The publication is made available to the public free of charge in high traffic locations, recognizing that there is value in reaching the community with messaging focused on reducing the impact of impaired driving. To see our rates and to see a recent e-copy, please visit our website, www.maddmessage.ca. We also offer a three line listing of name, address (or web address) and phone number, price is \$169. for the year - this is what was opted for by Township of Billings last year. Placing an ad in the publication demonstrates support for stopping impaired driving while publicly promoting commitment to the cause. The backing we receive from the communities makes this important publication and the support it provides possible. Response by reply email or by calling 1-866-767-1736 would be appreciated. We hope to see Township of Billings in our upcoming edition.

Yours Truly,
Ken Campbell
W: www.maddmessage.ca



RESOLUTION 23-

DATE: March 16, 2023

MOVED BY:

SECONDED BY:

WHEREAS food insecurity means inadequate or insecure access to food because of financial constraints.

WHEREAS the health consequences of food insecurity have serious adverse effects on people's physical and mental health and the ability to lead productive lives.

WHEREAS the health consequences of food insecurity are a significant burden on our province's healthcare and social service system. Income-based policies that effectively reduce food insecurity offset considerable public expenditures on healthcare and social services in Ontario by reducing demands on these services and reducing costs.

WHEREAS the Board of Health for Public Health Sudbury & Districts in recognition of the root causes of food insecurity, call on the provincial government to incorporate local food affordability findings in determining adequacy of social assistance levels; and

WHEREAS the Board of Health reaffirm its support for the Association of Local Public Health Agencies (aLPHa) resolutions [A18-02](#) (Minimum Wage that is a Living Wage) and [A15-04](#) (Basic Income Guarantee);

WHEREAS the Board of Health for Public Health Sudbury & Districts intensify its work with relevant area agencies and community groups, and municipalities to shift the focus of food insecurity initiatives from food charity to income-based solutions, including but not limited to the sharing of data and evidence-based income solutions;

THEREFORE BE IT RESOLVED the Manitoulin-Sudbury DSB supports the call on the provincial government to incorporate local food affordability findings in determining adequacy of social assistance levels; and

AND FURTHER THAT a copy of this motion be sent to the Minister of Municipal Affairs and Housing; the Minister of Children, Community and

Social Services; and the Minister of Health; and to local members of parliament; and to Public Health Sudbury & Districts; and

AND FURTHER THAT a copy of this motion be sent to the Manitoulin-Sudbury DSB member municipalities for endorsement and support via Council resolutions.

Carried

CHAIR

MEMBER	YEAS	NAYS	MEMBER	YEAS	NAYS
BIGNUCOLO, RYAN			KELLY, ANGELA		
BURKE, KEVIN			KILLAH, BRUCE		
CAHILL, JIM			LANDRY, ROGER		
CAMPBELL, ROB			MACNEVIN, AL		
DEFORGE, JOHN			PORTELANCE-GODIN, DENISE		
DUPLESSIS, KEN			SANTI, DAVID		
GORHAM, VERN			WHYNOTT, NED		



RESOLUTION 23-

DATE: March 16, 2023

MOVED BY:

SECONDED BY:

WHEREAS the homeless crisis is taking a devastating toll on families and communities, undermining a healthy and prosperous Ontario;

WHEREAS the homelessness crisis is the result of the underinvestment and poor policy choices of successive provincial governments;

WHEREAS homelessness requires a range of housing, social service and health solutions from government;

WHEREAS homelessness is felt most at the level of local government and the residents that they serve;

WHEREAS municipalities and District Social Administration Boards are doing their part, but do not have the resources, capacity or tools to address this complex challenge; and,

WHEREAS leadership and urgent action is needed from the provincial government on an emergency basis to develop, resource, and implement a comprehensive plan to prevent, reduce and ultimately end homelessness in Ontario.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury District Services Board calls on the Provincial Government to urgently:

- a) Acknowledge that homelessness in Ontario is a social, economic, and health crisis;
- b) Commit to ending homelessness in Ontario;
- c) Work with AMO, NOSDA, FONOM, NOMA and a broad range of community, health, Indigenous and economic partners to develop, resource, and implement an action plan to achieve this goal.



AND FURTHER THAT a copy of this motion be sent to the Minister of Municipal Affairs and Housing; the Minister of Children, Community and Social Services; and the Minister of Health; and to the Association of Municipalities of Ontario, and to local members of parliament.

AND FURTHER THAT a copy of this motion be sent to the Manitoulin-Sudbury DSB member municipalities for endorsement and support via Council resolutions.

CHAIR

MEMBER	YEAS	NAYS	MEMBER	YEAS	NAYS
BIGNUCOLO, RYAN			KELLY, ANGELA		
BURKE, KEVIN			KILLAH, BRUCE		
CAHILL, JIM			LANDRY, ROGER		
CAMPBELL, ROB			MACNEVIN, AL		
DEFORGE, JOHN			PORTELANCE-GODIN, DENISE		
DUPLESSIS, KEN			SANTI, DAVID		
GORHAM, VERN			WHYNOTT, NED		

Emily Dance

From: Tiana Mills
Sent: March 28, 2023 8:35 AM
To: Emily Dance
Subject: FW: Engagement Idea

From: Nathalie Fert [REDACTED]
Sent: March 27, 2023 10:24 PM
To: Bryan Barker <bbarker@billingstwp.ca>; David Hillyard <dhillyard@billingstwp.ca>; Jim Cahill <jcahill@billingstwp.ca>; Vince Grogan <vgrogan@billingstwp.ca>; Michael Hunt <mhunt@billingstwp.ca>; Tiana Mills <tmills@billingstwp.ca>
Subject: Engagement Idea

Good evening,

I would like to submit an idea for engaging people to assist the township council.

We came from a village in Quebec called Hudson (about 5000 people) and during the municipal council, people were not only present but very engaged. There was a question and answer period at the end of council to follow up or simply to get an answer on a specific topic/issue.

It was not a debate, just a question that counselors could answer to the best of their knowledge. If they couldn't or the issue was too problematic, it was added on the agenda for the following council meeting.

This time was much appreciated by the population and, having attended the previous council, I could see that it would be appreciated to have such an opening in Billings.

Understanding that the residents are not often available or on the island during the council meetings, these questions can be submitted during the meeting via Zoom chat or at the end of the meeting if the person is present in the room. Counselors/Mayor could then respond in a matter of seconds/minutes. You could limit the number of questions during this period at your discretion.

Not taking any question discourages people from coming unfortunately.

This may engage more people to attend the Township Council.

I would like to thank you for your time.

--

Nathalie Fert



Bill Concannon

April xx
File M11CON23

Via – e-mail

Dear Mr. Concannon

RE: Council Delegation – March 21, 2023

The Township of Billings Council received your delegation at their March 21, 2023 meeting regarding the Short-Term Accommodation Rental By-Law (STAR).

Council appreciates you taking the time to bring forward your concerns and would like to provide you with a written response to the questions you provided in your written submission.

Definition of a By-law.

The Municipal Act provides that the powers of a municipal corporation are to be exercised by its Council; and, provides that a municipal power, including a municipality's capacity rights, powers and privileges shall be exercised by By-law.

A By-Law is the document that provides the authority and details on what a municipality is regulating or prohibiting, it may require persons to do things respecting a matter or can provide a system of licences respecting a matter.

What is the mandate of the Mayor and council when it comes to putting bylaws in place?

Municipalities are responsible for making local decisions, including decisions in compliance with law such as applicable statutes and regulations. The Municipal Act provides that the powers of a municipal corporation are to be exercised by its Council. Council as a whole determines the By-Law to be implemented, the Mayor signs the By-Law.

Is the Star bylaw needed? Why do we need a bylaw to address issues that don't exist?

The Municipal Act provides municipalities with broad powers to introduce by-laws and govern activities within their jurisdiction, which includes regulating short term rentals.

The STAR By-Law provides the framework and regulations surrounding short-term rentals, it provides a system of regulations for short-term accommodations with an aim to ensure occupants are provided with safe accommodations in terms of fire and building safety, ensure the rentals are operated and maintained in accordance to municipal by-laws and regulations, protect the character, privacy, and peace for



neighbouring properties and to permit responsible short-term accommodation across the Township.

The By-Law addresses the issues as brought forth during the process (noise, parking, garbage, nuisance, and mischief, property and persons safety) and is a step to lesson the conflicts between permanent residents, property owners and visitors to create a more compatible situation.

If the issues are here, why does my research show otherwise?

The Township of Billings has not been provided with your research; therefore, cannot provide comment.

What narrative lead to putting the bylaw in place?

Over the last few years, as the Short-Term Accommodation market grew on Manitoulin Island, the Township experienced an increase in the number of complaints and concerns regarding these rental properties. Issues were related to zoning compliance, noise, nuisance, fireworks, waste management, parking and loss of enjoyment of property from adjacent land owners.

In order for Council to address these concerns from their constituents while still recognizing the benefits these accommodations provide to our local economy, as well as providing additional income for homeowners, as a way to provide a balance, licensing short term accommodations became the logical choice.

Why is there a fee that accompanies this particular “bylaw”.

The Municipal Act provides that a municipality may provide for a system of licences and provides that the municipality may charge a fee for this licence. The fee will cover the costs associated with the implementation and administration of the By-Law removing the additional financial burden from the general tax base.

Sincerely,

Emily Dance, CMO, AOMC
CAO/Clerk

Tiana Mills

To: Simon W
Subject: RE: Regarding Bylaw 2022-49

From: Simon W
Sent: March 21, 2023 9:03 AM
To: Tiana Mills <tmills@billingstwp.ca>
Cc: Bryan Barker <bbarker@billingstwp.ca>; David Hillyard <dhillyard@billingstwp.ca>; Michael Hunt <mhunt@billingstwp.ca>; Jim Cahill <jcahill@billingstwp.ca>; Vince Grogan <vgrogan@billingstwp.ca>; Arthur Moran <bylaw@billingstwp.ca>
Subject: Regarding Bylaw 2022-49

Good day,

I am writing this letter as a citizen of Billings Township, to inform the mayor and town council that I do not agree with the new Short Term Accommodation Rental (STAR) Bylaw and I am seeking the removal of it. I do not have a short term rental and do not plan on having one in the future, but I do not understand why you would make it more difficult to start a short term rental business, when tourism is the life blood of this small town. We have so much to offer for such a short amount of time.

With the creation of this bylaw we now have a barrier to enter for anyone trying to make a few extra dollars. The current high costs associated with this license and possible future rate increases do not support a thriving tourist economy. In a small town where most are retired, small business owners or working for minimum wage, the licensing fee is a terrible burden. Anyone renting a room to supplement their income or just to get by, now has to ask your permission to do so and pay you for that honor. All while bringing someone new into the town that will hopefully spend money or work at our shops.

As a new resident I knew what I was getting myself into, when moving to a tourist town. We have year round potential with all of the natural beauty surrounding us, but the summer time is clearly the busy season. With that increase in interest and population comes the coinciding noise levels and traffic. This also comes with an increase in revenue to the area. That short lived potential revenue is what this bylaw is going to disrupt. We need to allow citizens to rent freely and responsibly, while also allowing for the longer hours of summer time fun.

From what I understand this bylaw was enacted to deal with possible and future noise/nuisance complaints. This issue however is already covered under municipal bylaws concerning noise violations. There is no need to create more legislation to deal with something we already have rules for. If it was the resident creating the noise violation the police would be called, a renter is no different.

To me it seems this bylaw was put forth not only to create a list of rental properties (for what future use, I am not sure), but also to allow the township to "tax" the residents of this small town. Through either literally raising taxes, increased water bills, future higher licensing fees, fines, etc. When it is not the job of the municipality to intervene in private transactions on private property.

Sadly I believe this bylaw will end up hurting the future growth and potential of this community. I leave you with this quote,

"The most terrifying words in the English language are: I'm from the government and I'm here to help."

Ronald Reagan

Thank you for your time,

Simon Wheeler

I will begin this letter by stating that I am not a short term rental operator nor do I intend to be at any time in the future. However, I am a Billings resident that will be negatively impacted by the creation of by-law 2022-49, as my assessment has determined that it will have the opposite result of what you are intending. Before I explain that, I will provide you with my credentials to make such an assessment.

I am a five time successful entrepreneur with three multinational operating corporations and two successful exits. My success in business is what led me to a career as an economic development advisor to governments around the world, including the UK, Hong Kong, Belgium, and the Norwegian Crown. Prior to my retirement I functioned as a Special Advisor to Canada's ISED (Innovation, Science and Economic Development) on behalf of the Office of the Prime Minister. In short, I am an expert in the matters I am discussing here.

The very quick way of stating my assessment is that by-law 2022-49 will choke out the local independent operators of short term rentals thereby creating a vacuum which will be filled by foreign corps and investors who have no regard or respect for our community. I have explained this assessment below to provide you with a better understanding of the short term rental landscape and the manner with which the businesses operate. Below that, I have included a handful of the many sources I studied for your further reading.

Let's begin with companies such as Luxury Retreats whose sole product is purchasing properties and converting them to AirBnBs. This company received \$16 million in investment prior to its acquisition by AirBnB for \$200 million. Now you're contending with AirBnB itself, not just companies that operate AirBnBs. So as you can see, AirBnB isn't just a platform for existing vacation property owners anymore. They are in fact the property owners and their portfolio is growing rapidly, but that's not all. In 2019 AirBnB also acquired California startup, Samara Backyard. A business that develops modular vacation rentals specifically for use as AirBnBs. Now they're building the vacation properties.

AirBnB I don't need to tell you earns \$8.4 billion in revenue yearly. Their net income is almost 2 billion and to put that into perspective, Ontario's surplus (net income in business terms) is \$200 million.

Some insight into the mind of a corporation; They don't care about neighborhoods or community, and to be honest they don't particularly care about laws so long as the punishment can be sustained. They don't even care about losing money or profits. They care about market penetration and dominance. Take Sonder Holdings for example, another large short term rental operator. Sonder year after year operates at a negative -\$69 million net income, in total losing \$200 million every year in order to gain market penetration. This is not unusual, it's simply the new way of doing business.

Not only can I guarantee you that they are not dissuaded by your fines, but I can tell you that those fines are already written into the budget as an operating expense. Where their budget isn't enough defense, they will drown you in lawyers. Uber for example knew they would have legal troubles, that's why their investors, Tata Capital gave them \$1 billion dollars to fight the government. Ontario doesn't have the money needed to protect you, not with a surplus of only \$200 million.

Unfortunately, I believe you are under the impression you will be dealing with a person, whether an investor or a local owner, but you won't be. In property management you'll be dealing with an employee, an account manager who tucks his chair in, goes home at the end of the day, and doesn't care. When trying to enforce you'll be dealing with investors that could buy whole countries, and most likely none of them in Canada. To really put into perspective the kind of power you are dealing with; One of AirBnb's principle investors is Blackrock, which holds \$3.18 quadrillion assets under management.

Match all of that with the large amount of property that will be becoming available within the next 10 - 20 years and its a market that will experience a sudden drop in value presenting also the lure of a steep climb on investment if the market is then saturated. That drop will come from the elderly citizens of Billings passing on or moving away to assisted care with no youth to take their place. Of Billings' permanent residents over two thirds are already past the

age of retirement. Even a large portion of the remaining one third, aged zero to eighteen can't be counted on to stick around unless tourism becomes our principle industry, farming is the current majority Manitoulin wide.

As a strategist I also have to provide a solution and so we'll get to that I promise, but first more bad news.

A fear I hear mentioned often is that we don't want Manitoulin to become the next Muskoka. Well unfortunately it will and you can't stop it. The Toronto Star, The National Post, all the major publications have written about Manitoulin, readership in the millions. Narcity has written a number of articles on Manitoulin just in the last few years, the latest specifically featuring Kagawong was just this March. Not to mention with the recent addition of charter flights between Gore Bay and Toronto's Billy Bishop airport travel to the island is becoming more and more easy. It's coming whether you like it or not.

Over the next ten years we will see Manitoulin transition from residential towns and farmlands into cottage country, but we still have a choice as to what form of cottage country that takes.

As I said, it's not all doom and gloom. In the corporate world we have something called a "poisoned apple". Now, a poisoned apple is usually not all that great for a business, but it keeps a greater evil out by making a target unpalatable. Take for example Cadbury. Cadbury owned Snapple and that was their poisoned apple. It was an odd acquisition as it wasn't particularly great for Cadbury and so somebody got the bright idea to sell it. Immediately, Kraft swooped in with a hostile takeover, closed multiple factories and almost bankrupted a town.

Billings' poisoned apple is independent vacation rental operators. Are they good for Billings? That's up for debate, but they're your invisible wall. You see, corporations don't like independents. They're an unpredictable thousand headed monster and as long as there's a single headed monster to compete with they will always choose that. If you hurt the independents, I guarantee you that you will open the gates to a much greater evil simply by becoming a more palatable market and one with a huge target on its back.

That target is the Ontario Staycation Tax Credit that reimburses vacationers up to one thousand dollars when renting vacation lodgings. Thanks to our own provincial government, Ontario cottage country has become a very easily penetrated market for big corps like AirBnB, and trust me, they are paying attention.

I stated earlier that we still have a choice as to what form of cottage country Manitoulin becomes. That choice as it always does comes down to our locals. Support locally owned vacation rentals and by that alone you will defend against vacation party houses that should be peaceful cabins. This is the choice we have, party goes via large corps or couples and families seeking a peaceful refuge away from the city thanks to responsible local operators.

The existing short term rental by-law creates large hurdles for locals and only speed bumps for corporations. It is a perfect formula that will drown our local operators and encourage foreign investment. More importantly, it restricts the township's abilities as much as it restricts the short term rental operators. As an alternative the existing by-laws which already address most of the primary issues such as noise, safety, and trespassing can be exercised with discretion on a case by case basis, showing leniency for locals and a firm hand with off-island or foreign operators.

If you encourage a thriving independent habitat of unpredictable factors you will also be maintaining an unpalatable investment and business environment for big corps. Layman's terms; Design your short term rental regulation around supporting and even encouraging independent local property owners. The current state of by-law 2022-49 is the opposite of that.

Technical Sources

Luxury Retreats corporate info: <https://www.crunchbase.com/organization/luxury-retreats>

AirBnB - Luxury Retreats acquisition:

<https://www.theglobeandmail.com/report-on-business/airbnb-buys-montreal-based-luxury-retreats-to-bolster-high-end-vacation-offerings/article34037913/>

AirBnB corporate info: <https://www.globaldata.com/company-profile/airbnb-inc>

Samara Backyard launch announcement: <https://shorttermrentalz.com/news/backyard-samara-launch-joe-gebbia>

Ontario 2022 financials: <https://news.ontario.ca/en/release/1002856/building-a-strong-ontario>

Sonder Holdings corporate info: <https://www.bloomberg.com/profile/company/GMIU:US#xj4y7vzkg>

Uber - Tata Capital investment record: <https://investor.uber.com/home/default.aspx>

Blackrock AUM - <https://wallmine.com/fund/1xu/blackrock-inc>

Billings Stats Canada -

<https://www12.statcan.gc.ca/census-recensement/2021/dp-pd/prof/details/page.cfm?Lang=E&SearchText=Billings&DGUIDlist=2021A00053551021&GENDERlist=1,2,3&STATISTIClist=1&HEADERlist=0>

Cadbury - Kraft hostile takeover: <https://www.ft.com/content/1cb06d30-332f-11e1-a51e-00144feabdc0>

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- Narcity

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<https://www.narcity.com/ontario-island-for-sale-has-a-unique-cottage-covered-wagon?fbclid=IwAR0bBOYGDVBvVbT4NoDtFpP7-ke8XF618iIVYaHFyy0Ck74CcOPjml62Rw>

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From: Clay Magnus

Sent: March 27, 2023 10:16 AM

To: Emily Dance <edance@billingstwp.ca>

Subject: Letter for submission to Council

Tiana Mills

To: mowatson
Subject: RE: Communication addressed to Council regarding Schedule F to STAR bylaw

From: mowatson
Sent: March 27, 2023 1:15 PM
To: Bryan Barker <bbarker@billingstwp.ca>; David Hillyard <dhillyard@billingstwp.ca>; Jim Cahill <jcahill@billingstwp.ca>; Michael Hunt <mhunt@billingstwp.ca>; Vince Grogan <vgrogan@billingstwp.ca>
Cc: Tiana Mills <tmills@billingstwp.ca>
Subject: Communication addressed to Council regarding Schedule F to STAR bylaw

To: Council - by email
Cc: Chief Administrative Officer - by email
From: Moray Watson

Regarding Schedule F forming part of the Short Term Accommodation Rentals By-Law 2022-49

Dear Members of Council:

This correspondence is intended to be a 'Communication' addressed to Council within the meaning of By-Law 2023-13 Policy Communications.

Schedule F - Set Fines Schedule

STAR By-Law 2022-49 was passed by Council on November 1, 2022. On November 3, 2022 Township Staff sent to the Ministry of the Attorney General (Crown Law Office, Criminal) an application for approval of the set fines listed on Schedule F to the bylaw. Accompanying the application would have been a certified copy of the Bylaw as required.

Further to consideration of the application by the Ministry of the Attorney General and its referral to the Office of the Regional Senior Justice (Ontario Court of Justice, Northeast Region), the Regional Senior Justice replied to the Township's application with correspondence dated November 30, 2022.

The Regional Senior Justice did not approve the Schedule F as submitted, and made and initialled a number of changes to the amounts of set fines, and issued an Order for the amended Schedule to take effect. The Order, the amended Schedule F, and a certified copy of the Bylaw were forwarded by the Regional Senior Justices Office to the Ontario Court of Justice in Gore Bay,

As currently presented to the public on the Township's website, the Bylaw includes the following: A copy of the Schedule F passed by Council; A copy of the Schedule F as amended and ordered by the Regional Senior Justice, and; A copy of the Regional Senior Justice's November 30, 2022 correspondence to the Township and to the Crown Law Office, Criminal.

The above raises the following concerns:

1. The Schedule F submitted to the Ministry of the Attorney General, and certified as being a true copy, is not the same as the Schedule F that was amended by the Regional Senior Justice. They differ in the Short Form Wordings that describe the offences, and while the certified version has three notes following the listing of fines, the amended version has only one note.

Why was the Schedule F approved by Council not the version included with the certified copy of the Bylaw forwarded with the application?

Are there other discrepancies between the Bylaw as passed by Council and the certified version forwarded with the application, and a copy of which is now in the records of the Court of Justice in Gore Bay?

Are there legal implications respecting reliance on the work product of the Regional Senior Justice when it is based on a version of the Bylaw that is not a true copy of the original?

2. The third note to the Schedule F approved by Council (being the only note to the version of the Schedule F submitted to the Ministry of the Attorney General) states as follows:

'Note: The penalty provision for the offences included above is section 12.2 of the Bylaw 2021-21, a certified copy of which has been filed.'

This note is in error as the referenced Bylaw should be Bylaw 2022-49 and requires amendment.

3. Notwithstanding that Staff have added the November 30, 2022 correspondence of the Regional Senior Justice, and the initialled amended schedule of set fines, to the version of the Bylaw maintained on the Township's website, these matters have not been reported by Staff to Council.

At the moment the public is misled in its presumption that all of the materials attached to the Bylaw have been vetted and approved by Council, however that is not the case and no motions have been placed before Council to amend the Bylaw.

Subject to the issues of erroneous certification previously raised, will Council change Schedule F to reflect the Order of the Regional Senior Justice, and pass a motion to amend its Bylaw accordingly? (The November 30, 2022 correspondence of the Regional Senior Justice does not form part of the Bylaw and should be removed.)

4. Pursuant to s 228(1) of the Municipal Act, a municipality shall appoint a clerk who has a duty, inter alia: (c) to keep the originals or copies of all by-laws and of all minutes of the proceedings of the council.

Can the CAO report to Council that the original (or a copy) of Bylaw 2022-49 as approved by Council is indeed being kept by the clerk responsible to do so ?

Thank you for your attention to these matters.

Signed, Moray Watson

From: [mowatson](#)
To: [Bryan Barker](#); [David Hillyard](#); [Jim Cahill](#); [Michael Hunt](#); [Vince Grogan](#)
Cc: [Emily Dance](#)
Subject: Addendum to March 27 Communication
Date: March 28, 2023 9:30:06 AM

To: Council - by email
Cc: Chief Administrative Officer - by email
From: Moray Watson

Regarding: Addendum to March 27 Communication on Schedule F to Bylaw 2022-49

Dear Members of Council:

This correspondence is intended to be a 'Communication' addressed to Council within the meaning of By-Law 2023-13 Policy Communications.

In section 1 of my March 27 correspondence I noted alterations that were made by Staff to the Council approved Schedule F prior to it being certified and submitted to the Ministry of the Attorney General.

An additional alteration to Schedule F was the complete removal of item 15 which provided a set fine for locating a guest cabin on a shoreline road allowance, and the renumbering of the items that followed thereafter.

I apologize for not including this information in my original Communication.

Signed, Moray Watson

Tiana Mills

To: Ardissa Fenske
Subject: RE: "Letter to Billings Mayor/Council"

From: Ardissa Fenske
Sent: March 27, 2023 9:32 AM
To: Tiana Mills <tmills@billingstwp.ca>
Subject: Re: "Letter to Billings Mayor/Council"

Billings Township
15 Old Mill Rd
P.O. Box 34
Kagawong, ON
P0P 1J0

March 26, 2023

To Mayor Brian Barker
and Council Members

In regards to short-term rentals in our township, I would like to express my disappointment with the new by-laws. Billings, and Manitoulin, in general, has a need for short-term rentals for tourists who are simply looking for a place to sleep while they spend time and money in Kagawong and other communities on the island. I understand the unfortunate results of some property owners who are "ghost renting" to people who are left completely unsupervised and are creating noise and other issues within our township, but those of us who are hosting guests, in the homes that we also live in, are being unfairly penalized by having to purchase licenses to operate.

I had been renting a single guest room through airbnb since 2016 (with the exception of pandemic lockdowns and advisories) and have had absolutely no issues with anyone I have hosted, some being a minimum of 1 night, others to a max of 5 nights. When I am hosting guests, I am always on hand in my home, making it a kind of supervised situation. The guests I've hosted spend their day(s) eating and shopping in Billings and other communities around the island. It is my hope that those of us who are abiding by the bylaws, and are present in the house while hosting, will not be penalized for the "ghost hosting" problems that have occurred in others situations. As a widowed property owner, I rely on hosting my guest room, to help make ends meet, all of which is claimed on my yearly tax returns. Please consider those of us who are just trying to get by in order to live in this beautiful community. Thank you for taking the time to consider issuing licences with little or no fees attached.

Sincerely,

Ardiss Fenske

Bryan Barker

From: Ted P [REDACTED]
Sent: March 30, 2023 7:02 PM
To: Bryan Barker
Subject: STAs

Good evening Mayor Barker

I am a resident of the Northern Bruce Peninsula however I am a land owner on the Island , 100 acres near Tehkummah and have hunted and fished the Island for 49 years. I have stayed at several cottage resorts and twice at an Air BnB. The reason I am writing to you is because where I live is now surrounded by Air BnBs and it's like our home is in the middle of a motel parking lot. Every few days they get in new renters and another round of partiers arrive. The once community atmosphere is gone. and when we would travel to the Island our neighbours would keep an eye on things. Those neighbours are moving out and people with unlimited money buy up the properties and another Air BnB begins operating. We have a bylaw which requires BnB operators register with the township but up until now no maximum number cap was established.

We are losing our youth as they cant afford to purchase property when they are competing against a business which is exactly what BnBs are.

WE have heard it all like "no we just want to rent it out a few weeks a year", that Sir is crap. These are business and should be treated as such. Soon and I mean very soon we won't have any young families living here which means no workers, no children, no schools, no Doctors or nurses. NO volunteers for your fire departments. Look south and see what can happen and please please don't be lead by the people making the money from these businesses. The only people who think Air BnBs are good are people who don't live beside one. Trust me I know. If you have any questions please don't hesitate to call. Take Care

Tiny Township did it right. Check out their web page. I wish our council would follow their lead.

Ted Phillips [REDACTED]

March 17, 2023

Hello,

We are writing to let you know that on March 16, 2023, the Ministry of Natural Resources and Forestry made an update to the proposal to make amendments to [Ontario Regulation 161/17](#) under the [Public Lands Act](#) regarding the use of floating accommodations.

The changes to the proposal are described in the updated proposal notice on Ontario's Regulatory Registry and the Environmental Registry of Ontario (ERO) (ERO number [019-6590](#)), which was first published on February 24, 2023 and updated on March 16, 2023.

In the updated proposal, we are still proposing to amend Ontario Regulation 161/17 to clarify the structures or things that cannot be placed and used for overnight accommodation on water over public land.

The following changes proposed in the original posting have been removed through the update:

- reducing the number of days that a person can camp on water over public land (per location, per calendar year) from 21 days to 7 days
- increasing the distance that a person camping on water must move their camping unit to be occupying a different location from 100 metres to 1 kilometre
- adding a new condition to prohibit camping on water within 300 metres of a developed shoreline, including any waterfront structure, dock, boathouse, erosion control structure, altered shoreline, boat launch and/or fill
- harmonizing the conditions for camping on public land so that residents and non-residents are required to follow the same conditions when camping on water over public lands or on public lands
- specifying conditions for swim rafts, jumps, ramps for water sports, heat loops and water intake pipes
- clarifying that camping on a road, trail, parking lot or boat launch is prohibited
- amending the regulation to add the following to the list of excluded public lands to which section 21.1 of the *Public Lands Act* and Ontario Regulation 161/17 do not apply:

- lands subject to an agreement authorizing the use of those lands
- lands subject to an authorization under the *Aggregate Resources Act*.

We encourage you to review the updated proposal notice (ERO number [019-6590](#)) and provide feedback through the ERO. The comment period for the proposal closes on **April 11, 2023**.

Sincerely,

Peter D. Henry, R.P.F.
Director, Crown Forests and Lands Policy Branch
Ministry of Natural Resources and Forestry

c: Pauline Desroches, Manager, Crown Lands Policy Section



2022 Fourth Quarter Activity Report March 16, 2023

The following is the most recent consolidated Quarterly Report that the DSB will be sending to member municipalities and posting on the public website. Expect Quarterly Reports in February, May, September, and November of each year.

The program statistics are provided separately and updated monthly. They are available on the website by clicking the following link: [Monthly Program Statistics](#)

CAO Overview

The DSB 2022 Fourth Quarter (Unaudited) Financial Report was presented to the Board and projects a year-end municipal **surplus of \$963,534**. Ontario Works is forecasted to be underspent by \$41,915. Children's Services expenses are forecasted to be on budget. Community Housing is forecasted to be under budget by \$730,586. Paramedic Services is forecasted to be over budget by \$164,743. Interest revenue on non-reserve accounts is forecasted to be \$355,777 more than budgeted.

The DSB quarterly financial reports are available on the DSB website by clicking the following link: [Quarterly Financial Reports](#).

Paramedic Services

COVID-19 Pandemic Recovery

In conjunction with Public Health agencies, Paramedic Services have moved from a "Response" to a "Recovery" framework. This includes but not limited to ongoing participation and advocacy regarding vaccination and preparing for COVID-19 long term resurgence for years to come.

Community Paramedicine Long-Term Care

Our CP Team has not been immune from the impacts of the recovery from COVID-19. The service has issued an external posting for 2 Full-Time Community Paramedics to replace recent departures and expects to have those filled by late February. The team has over 160 rostered patients in our communities and continues to effectively collaborate and enhance capacity for the home and community care sector.

Ministry of Health Ambulance Service Review

The service has received our preliminary report outlining the team's findings and whether (or not) the service has satisfied all requirements to be certified as a land ambulance operator in the province of Ontario. The team commended our service for our preparation for the review as well as our Quality Assurance and Continuous Quality Improvement programs. While we acknowledge that this review was a departure from previous process as it was completed virtually, the team identified only 2 findings and both were related to our response time challenges. A letter of response from our service to the Ministry of Health was drafted and sent to the Ministry within the 30 day requirement and we now await a final follow-up meeting to complete the review process. It is important to note that the DSB has already received our 3-year license to operate an ambulance service in advance of our follow-up meeting with the Ministry of Health.

Winter Recruitment

Due to our ongoing and unprecedented staffing pressures, Paramedic Services is holding a winter recruitment intake in December as we have had a measure of interest from candidates for our "open" posting. We are hoping to add up to 7 new Regular Part-Time employees this round which should help alleviate some of our staffing pressures.

Children's Services

In the fourth quarter, the average enrollment in licensed child care was 529 children, 422 full fee and 107 subsidized. Compared to last quarter there has been a 3.2% decrease and compared to last year at this time, enrollment has increased by 8%.

The number of total visits to EarlyON Child & Family Centres by parents/caregivers and children was 2377, and the total activity kits provided was 132. Compared to last quarter the number of visits increased by 18.2%, activity kits provided decreased by 73%. Compared to last year at this time, number of visits increased by 140% and activity kits provided decreased by 80%.

During the height of the pandemic families could not attend at the EarlyON sites, however, now that EarlyON staff are back in their sites full time, EarlyON Centres are encouraging families to attend in person and participate in group activities as opposed to providing activity kits.

Canada-Wide Early Learning and Child Care System (CWELCC)

On behalf of Service Managers, OMSSA sent a letter dated [November 23, 2022](#), to the Ministry of Education's Assistant Deputy Minister, Holly Moran, related to early years and child care workforce retention and recruitment issues.

The primary concerns are the workforce challenges in early years programs and childcare sector. The lack of staffing is leading to room closures, many programs do not have the capacity to increase spaces to keep up with the demand.

The letter provides several potential solutions for the Ministry of Education to consider, including improved communication between the Ministry and Service Managers, prioritizing the recruitment and retention of child care workforce, and a child care expansion and growth plan.

OMSSA is additionally advocating within the letter that additional notice regarding the funding formula change for 2024 would be helpful to support planning. Service Managers want to work in partnership with the Minister of Education to ensure increased affordability, access, equity and quality to children's services.

2023 Funding / Canada Wide Canada-Wide Early Learning and Child Care System (CWELCC) Guidelines 2023

The [Early Years and Childcare Funding](#) approach will remain unchanged from 2022 for 2023 while the Ministry develops a new Child Care Funding Formula (CCFF), which aims to integrate the current approach for allocating child care funds with the new [Canada-Wide Early Learning and Child Care \(CWELCC\) program](#).

The Ministry is introducing a 5% holdback on the allocations, including CWELCC, which will be released after the ministry review of the 2023 Financial Statements reporting and reconciliation process.

The 2023 CWELCC Fee Reduction and Workforce Compensation allocation increased by \$1, 333, 565. Service providers will receive funding to further reduce their fees by an additional 37% to a minimum daily rate of \$12/day. The Manitoulin Sudbury DSB will provide a cost escalation adjustment of 2.75% to all enrolled Service Providers. This funding can address operating cost increases such as salaries and wages, benefits, operations, and accommodations.

Fee subsidy and parental contribution reduction for eligible children will decrease by an additional 25%. In 2023, funding will be provided to support workforce compensation for eligible RECE staff to receive an annual increase of \$1/hour, to a maximum of \$25/hour and RECE program staff will move to a base wage of \$19/hour and \$21/hour for RECE child care supervisors and home child care visitors.

Funding devoted to the Canada-Ontario Early Childhood and Workforce Agreement, for the retention and recruitment of high-quality child care and early years workforce was received in the amount of \$144, 123 for the period of January – March 2023.

Also included is the renewed Canada-Ontario Early Learning and Child Care (ELCC) Agreement, to support child care and early years program delivery. The Manitoulin-Sudbury DSB has received an additional \$72, 588 for Child Care and \$181, 967 for EarlyON. The Ministry will continue to provide a one-time transitional grant, to help offset

the 5% administration threshold and continue to help offset a portion of the 50/50 administration cost share. The amount of the transitional grant is \$414,902.

New funding has been allocated to EarlyON Child and Family Centres for mental health supports which will leverage and enhance existing mental health resources and capacity building strategies. This allocation is in the amount of \$29, 066.

Access and Inclusion Framework and Notional Space Targets

A [memo](#) was received from the Ministry of Education dated December 19, 2022. The memo outlines that the vision for the CWELCC system in Ontario is that more families have access to high quality, affordable, flexible, and inclusive early learning and child care.

Under the agreement with the Government of Canada, Ontario has been funded to support the creation of 86, 000 new licensed child care spaces (relative to 2019) by December 2026. Since 2019, 33,000 new spaces have become operational. This leaves 53, 000 new spaces to be created over the course of the CWELCC agreement. The Ministry has prioritized creating affordable child care spaces in communities with populations who need them most. The focus will be given to resolving longstanding issues related to equity of access and inclusion.

The Ministry has developed an Access and Inclusion Framework to with an increased focus on access as it relates to inclusion. As a first step, Service System Managers have been asked to review their estimated space expansion targets and identify priority neighbourhoods for CWELCC funding. The 5-year (2022-2026) space allocation for the Manitoulin Sudbury District is 183. The school-based allocation is 10 and community-based allocation is 173.

Eligible Service Providers will be able to receive a grant covering up to \$90 per square foot of a new or expanded spaces with a cap up to \$350K for every 50 child care spaces created. The ministry will allocate funding for the 2023-24 capital start-up grants to Service System Managers using the CWELCC child care allocation formula. Service system managers will distribute the grants to licensed Service Providers in accordance with funding guidelines.

Ontario Works

In the fourth quarter of 2022, the Ontario Works/Temporary Care Caseload average was 487. Compared to last year at this time, the caseload has increased by 0.2%.

On October 20th, 2022, the Ontario Municipal Social Services Association (OMSSA) held an in-person meeting during which the members discussed issues related to Social Assistance Renewal, Employment Services Transformation, and the Centralized Intake Rollout, with the Centralized Intake Rollout being the most pertinent issue.

Previously, all applications were processed by staff at the local office, centralized intake is the new model for onboarding clients to Ontario Works (OW) which has opened 3 new avenues for OW application and eligibility determination with the goal to have most applications processed by the Intake and Benefits Administration Unit (IBAU). In November of 2022, a [letter](#) was composed by OMSSA addressed to Denise Allyson Cole, the Deputy Minister of the Ministry of Children, Community and Social Services (MCCSS), regarding the identified concerns as follows:

- 45%-55% of applications are being referred to the local office for processing when the original goal was to have 70% completed by the IBAU.
- The client experience is not streamlined, they are having to repeat their story many times, and turnaround time for connection to services is not happening as quickly as expected through Centralized Intake.

Many potential solutions were proposed for MCCSS consideration such as:

- Increase in resources and training at the IBAU.
- Consider assigning IBAU workers to a specific geographic location.
- Restore the Joint Project Team table to ensure clear communication between the province and local municipalities.
- Consider pausing centralized intake to evaluate and fix outstanding issues before moving forward.
- Consider simplifying the over 800 rules related to OW.
- Expand the auto-grant process to include all application types therefor alleviating all application obligations for local offices.

As a continuance of the [memo](#) shared with all Employment Ontario partners on December 1st, 2021, an updated report was shared on November 28th, 2022 identifying recipients of Ontario Works who had also received the Canada Recovery Benefit (CRB) at one time, up to end of November 2022. These reports will continue to be provided to Ontario Works Case Managers monthly along with information on how to connect social assistance clients with employment related services to proactively support CRB beneficiaries in their return to work.

Employment Ontario

The Employment Services (ES), Youth Job Connect (YJC) and Youth Job Connect Summer (YJCS) programs continue to be advertised and delivered from the Chapleau office.

As of December 31st, 2022:

- 12 participants enrolled in the YJCS program, 4 of which are working toward education and/or training and 8 who are now employed.

- 3 participants enrolled in the YJC program, 1 has obtained part time employment and 2 have obtained full time employment.
- 957 individuals and 31 employers were assisted by Employment Services.

Community Housing

Waiting list (Applicants)

Total applications at end of the fourth quarter is 777. The applicant breakdown is as follows:

1 Bedroom	598	2 Bedroom	85
3 Bedroom	56	4 bedroom	38

Direct Shelter Subsidy (DSS)

Staff continue to identify and complete the application process with eligible applicants for the DSS program. All applicants receiving the benefit are deemed housed. As of the end of this quarter there were 201 active DSS recipients. At the end of Q3 of this year there was 201 recipients and at this time last year there was 220.

Income Mixing

Per DSB Policy, every effort is being made where the waitlist allows, to mix the Community Housing Buildings with RGI, Affordable and Market Rent Tenants. As of the end of this quarter we have successfully secured 10 market rent tenants and 97 affordable rent tenants. This represents 3.6% and 35% of our portfolio. There is one less market rent tenant from last quarter and an increase of 3 affordable tenants. Last year at this time we had 10 market rent tenants (3.6%) and 79 affordable (28%)

Smoke Free Housing – Unit Count-down

As of the end of the 4th quarter, 200/275 of the portfolio’s units are designated as Smoke-free, this represents 72% of the full portfolio. Units are designated as turn-over occurs.

Canada Ontario Housing Benefit (COHB) update

COHB is a portable housing benefit designed to assist with rental costs in the private housing market. The benefit is portable throughout the province of Ontario, which allows recipients more flexibility to choose where they would like to live.

Priority groups for the benefit are:

- Persons experiencing homelessness.
- Survivors of domestic violence and human trafficking
- Indigenous population
- Persons with disabilities
- Seniors

This benefit is available to eligible priority groups who are on, or are eligible to be on, a Centralized Waiting List for Rent Geared-to-Income subsidized housing.

COHB is a monthly financial payment equal to the difference between 30 per cent of the household's income and the average market rent in the area. For recipients of social assistance, the COHB will provide the difference between the shelter allowance and the household's rent and utilities costs.

The program is administered by the Province of Ontario and the benefit amount is reviewed annually. The role of Manitoulin-Sudbury DSB is to assist eligible priority households with the application process.

To the end of this quarter, the Manitoulin-Sudbury DSB has assisted 44 households in successfully applying for the benefit.

By-Name-List (BNL) update

A BNL is a real-time list of all known people experiencing homelessness at a given point in time. The BNL is designed as a tool for communities to support triage to services, system performance evaluation and advocacy.

For the purposes of a BNL "homelessness" describes the situation of an individual or family with the absence of stable, safe, permanent, appropriate housing or the immediate means and ability to acquire it. This can include unsheltered, emergency sheltered or provisionally accommodated (hospital, jail, residential treatment).

A BNL provides aggregate data for Service Managers and community partners to identify the needs of individuals, gaps in community services and advocate for what resources are needed to end homelessness.

The Manitoulin-Sudbury DSB has developed a BNL, and a 'Change Team' built of representatives from community agencies with a passion for system improvement and working together to end homelessness.

Little Current Project – New Build

The new building construction in Little Current is progressing well. This build is for 3 pods of 4 units each with a senior demographic being the target group. There are 2 – 2-bedroom units and 10 – 1-bedroom units. Both of the 2 Bedroom units are fully accessible.

The contractors are currently working on the interior of the units.

Capital Projects with Housing Services Corporation

Manitoulin

The scheduled electrical work for Little Current and Manitowaning remains delayed due to ongoing supply delays with the electrical components. Discussions with the Contractor and Engineer indicate that the components needed are becoming available. We are confident that this work will be completed in the Spring and remain viable for COCHI funding as intended.

Balcony repairs and rehabilitation in Little Current and Manitowaning are finalizing. We remain in contact with the Contractor and Engineers with regular status updates. At this time, the new concrete slabs are poured in Manitowaning, and in Little Current, the reapplication of epoxy to the rebar supports within the balcony slab has been done. There is a date to pour in mid-January in both locations which should finish up both buildings. COCHI funding in these two locations is assisting with the Capital Costs.

In Mindemoya, we continue to work with our Engineers to solve the issues discovered with the balcony replacement project. The undertaking will have to wait for warmer weather to be completed. The tenants in the building have been very cooperative throughout the season.

Sudbury East

At the Warren Community Housing site, the walkway, retaining wall and asphalt have been replaced. Outdoor lighting was repaired and upgraded.

Lacloche-Manitoulin

It was identified that two locations required roof replacements. Espanola (60 Barber) and Gore Bay (3 Water) were brought forward to begin the process so that tenders could be out for work to commence in the Spring.

We hired a consultant to determine the scope of work and prepare the necessary drawings and specifications and had a Designated Substance Survey completed to identify any asbestos or other substances requiring identification or remediation prior to the work commencing. Tendering will be done at end of January.

Work Orders

During the 4th quarter a total of 242 work orders were generated: 185 for Community Housing; 6 for Administration Offices, and 51 for Paramedic Services. There was a total

of 131 work orders closed or resolved during that time. There were 6 work orders for unit turnovers; 2 family units and 4 for apartments. Work orders are closed if the work is done in-house, or when the invoice is paid from an outside source.

Summary

The DSB had a very busy quarter. If municipal Councils have any questions or would like DSB staff to attend a municipal Council meeting, please feel free to contact me directly.

Donna Stewart

Chief Administrative Officer

Manitoulin-Sudbury District Services Board

Phone: 705-222-0499

E mail: donna.stewart@msdsb.net

Website: www.msdsb.net

Manitoulin-Sudbury DSB
4th Quarter Report (Unaudited)
AS AT 12/31/2022

Total Gross Budget

Municipal Share Budget

	YTD ACTUAL	ANNUAL BUDGET	OVER(UNDER) BUDGET	MUNICIPAL SHARE YTD	MUNICIPAL SHARE BUDGET	Over(Under) Budget Forecast
Ontario Works 100% Funded	\$ 2,415,316	\$ 2,457,231	\$ (41,915)	\$ 1,001,116	\$ 1,043,031	\$ (41,915)
	\$ 7,877,135	\$ 6,208,260	\$ 1,668,875			
Child Care	\$ 11,302,571	\$ 10,026,568	\$ 1,276,003	\$ 668,038	\$ 668,038	\$ -
Community Housing 100% Funded	\$ 2,224,360	\$ 2,954,946	\$ (730,586)	\$ 1,568,190	\$ 2,298,776	\$ (730,586)
	\$ 937,020	\$ 605,615	\$ 331,405			
Paramedic Services Wiikwemikong, PTS, CP	\$ 15,926,006	\$ 15,714,280	\$ 211,726	\$ 7,002,281	\$ 6,837,538	\$ 164,743
	\$ 4,283,497	\$ 3,919,880	\$ 363,617	\$ 120,000	\$ 120,000	\$ -
TOTAL EXPENSES	\$ 44,965,905	\$ 41,886,780	\$ 3,079,125	\$ 10,359,626	\$ 10,967,383	\$ (607,757)
Interest Revenue	\$ (454,940)	\$ (99,163)	\$ (355,777)	\$ (454,940)	\$ (99,163)	\$ (355,777)
TOTAL EXPENSES	\$ 44,510,965	\$ 41,787,617	\$ 2,723,348	\$ 9,904,686	\$ 10,868,220	\$ (963,534)

Actual to Budget	NET Municipal Variance	Explanation of Unaudited Municipal Share- AS OF Dec 31, 2022
Ontario Works	\$ (41,915)	Municipal share of administration expenses are on budget. SAR is underspent by \$41,915.
Child Care	\$ -	Municipal share of Child Care expenses are on budget.
Community Housing	\$ (730,586)	<p>(\$267,936) + (\$405,338) + (\$57,312) = (\$730,586) surplus</p> <p>Direct operated rev & exp and program support allocation is (\$267,936) under budget</p> <ul style="list-style-type: none"> - Rental Revenues are (\$177,029) more than budgeted. - Direct operating expenses are (\$90,907) under budget due to: <ul style="list-style-type: none"> utilities \$2,531 over budget, salaries & benefits for custodians (\$1,271) under budget, maintenance expenses over budget \$142,905, other admin expenses over budget \$3,072; bad debts expense due to tenant maintenance chargebacks is \$73,913 over budget. - Program Support Allocation is (\$302,057) under budget. <p>- Direct Shelter Subsidy is (\$405,338) under budget due to expenses reallocated to 100% funding.</p> <p>Non-Profit, Rent Supp, and Urban Native expenses are (\$57,312) under budget.</p>
Paramedic Services	\$ 164,743	<p>Paramedic Services municipal share is \$164,743 over budget.</p> <p>The MOHLTC funding is (\$46,985) over budget.</p> <p>Medic Staffing and Benefits is (\$50,591) under budget.</p> <p>Administration Wages and Benefits are (\$183,845) under budget.</p> <p>Non Wages are forecasted to be over budget by \$446,164.</p> <ul style="list-style-type: none"> - Transportation & Communication is \$54,466 over budget - Program Support is (\$36,331) under budget - Other revenues are (\$432) more than budget - Vehicle repairs and maintenance are over budget by \$162,043. - Building repairs and maintenance, grounds and utilities are \$171,838 over budget - Supplies are \$94,580 over budget.
Interest Revenue	\$ (355,777)	Interest Revenue is (\$355,777) more than budgeted which results in a municipal surplus.
	\$ (963,534)	

Colonized Rehab

Intergovernmental relationship-building 'lunch-n-learn'



Is your government prioritizing Indigenous engagement? Is there an interest in a presentation focusing on intergovernmental relationship building utilizing the **2003 Community Accord** signed between **Tla'amin Nation** and the **City of Powell River**? This Accord is one of the longest standing proactive community-to-community tools implemented in Canada.

FORMAT: 1-hour virtual lunch-and-learn session (utilizing PREZI software). Sessions customizable to leadership, staff or frontline workers.

- **\$300 for 1-hour session**
- **\$500 for 2-hour session**
- **Offers valid for 30 days.**

Other topics covered in this presentation:

- Colonial impacts to First Nation communities resulting from Canada's *Indian Act*, Indian Reserve System, Indian Residential School System (including significance of discovery of unmarked graves at former Indian residential school properties).
- Why Indigenous Relations and Reconciliation departments and ministries are so prevalent at every level of government. If Indian Residential Schools were so horrific, 'Why did Indians attend?' and 'why can't Indians 'just get over it?'
- Proper usage of term 'reconciliation'?
- Do's and don'ts when engaging Indigenous communities, including clarification of any common misconception.
- Aboriginal rights and title and why it has massive potential to impact all major natural resource extraction projects in Canada?
- Distinction between *white privilege, racism and systemic racism*?
- Indigenous tokenism and cultural identity fraud.

SPEAKERS:

KWAST-en-ayu (or Maynard): Former Chief Councillor, Tla'amin Nation. Guest presenter, Ch'nook Indigenous Business Education (UBC Sauder School of Business); Reconciliation work recognized locally (City of Powell River (*Freedom of the City*, 2008), *Queen Elizabeth II Diamond Jubilee Medal* (2013), *Order of BC* nominee (2023)).

Stewart Alsgard ('Qoqoq'), former Mayor, City of Powell River (1998-2010).

CONTACT: KWAST-en-ayu (or Maynard) Founder, Indigenous Insight

Cell: (604) 223-7462

E-mail: maynard@indigenouinsight.ca

March 14, 2023

The Honourable Doug Ford
Premier of Ontario
Via email: premier@ontario.ca

RE: A Call to the Provincial government to End Homelessness in Ontario

Dear Premier Ford,

During the February 27, 2023 regular meeting of council, the AMO request calling on the province to calling on the province to end homelessness was brought forward and discussed, the following resolution was carried:

Moved: Chad Hyatt Seconded: Debb Pitel

WHEREAS the homeless crisis is taking a devastating toll on families and communities, undermining a healthy and prosperous Ontario;
WHEREAS the homelessness crisis is the result of the underinvestment and poor policy choices of successive provincial governments;
WHEREAS homelessness requires a range of housing, social service and health solutions from government;
WHEREAS homelessness is felt most at the level of local government and the residents that they serve;
WHEREAS municipalities and District Social Administration Boards are doing their part, but do not have the resources, capacity or tools to address this complex challenge; and,
WHEREAS leadership and urgent action is needed from the provincial government on an emergency basis to develop, resource, and implement a comprehensive plan to prevent, reduce and ultimately end homelessness in Ontario.

THEREFORE BE IT RESOLVED THAT Council of the Town of Petrolia calls on the Provincial Government to urgently:

- a. Acknowledge that homelessness in Ontario is a social, economic, and health crisis;
- b. Commit to ending homelessness in Ontario;
- c. Work with AMO and a broad range of community, health, Indigenous and economic partners to develop, resource, and implement an action plan to achieve this goal.

AND FURTHER THAT a copy of this motion be sent to the Minister of Municipal Affairs and Housing; the Minister of Children, Community and Social Services; the Minister of Health; to the Association of Municipalities of Ontario; County of Lambton Social Services.

Carried

Phone: (519)882-2350 • Fax: (519)882-3373 • Theatre: (800)717-7694

411 Greenfield Street, Petrolia, ON, N0N 1R0

www.town.petrolia.on.ca



Kind regards,

Original Signed

Mandi Pearson

Clerk/Operations Clerk

cc: file
Minister of Municipal Affairs and Housing minister.mah@ontario.ca
Minister of Children, Community and Social Services MinisterMCCSS@ontario.ca
Minister of Health sylvia.jones@ontario.ca
MPP Bob Bailey, Sarnia-Lambton bob.bailey@pc.ola.org
County of Lambton Social Services melissa.fitzpatrick@county-lambton.on.ca
Municipalities of Ontario

Phone: (519)882-2350 • Fax: (519)882-3373 • Theatre: (800)717-7694

411 Greenfield Street, Petrolia, ON, N0N 1R0

www.town.petrolia.on.ca



March 14, 2023

The Honourable Steve Clark
Minister of Municipal Affairs and Housing
Via email: minister.mah@ontario.ca

RE: Future Accuracy of the Permanent Register of Electors

Dear Minister Clark,

During the February 27, 2023 regular meeting of council, the resolution received from the Township of Ashfield-Colborne-Wawanosh was brought forward and discussed, the following resolution was carried:

Moved: Bill Clark Seconded: Ross O'Hara

THAT the Council of the Town of Petrolia support the Township of Ashfield-Colborne-Wawanosh regarding Future Accuracy of the Permanent Register of Electors.
AND THAT the Council of the Town of Petrolia requests that the Province of Ontario, through Elections Ontario and the Chief Electoral Officer utilize any resources available to produce the highest quality Permanent Register of Electors;
AND FURTHER THAT this resolution be circulated to the Township of Ashfield-Colborne-Wawanosh, Minister of Municipal Affairs and Housing, Elections Ontario, MPP Lisa Thompson, MPP Bob Bailey and Ontario Municipal Councils for their support.

Carried

Thank you for circulating this item for County of Lambton Council consideration.

Kind regards,

Original Signed

Mandi Pearson
Clerk/Operations Clerk

cc: file
Township of Ashfield-Colborne-Wawanosh clerk@acwtownship.ca
Elections Ontario info@elections.on.ca
MPP Lisa Thompson, lisa.thompsonco@pc.ola.org
MPP Bob Bailey, Sarnia-Lambton bob.baileyco@pc.ola.org
Municipalities of Ontario

Phone: (519)882-2350 • Fax: (519)882-3373 • Theatre: (800)717-7694

411 Greenfield Street, Petrolia, ON, N0N 1R0

www.town.petrolia.on.ca



BILLINGS RECYCLING REPORT 2022

	FIBER	COMM
JANUARY	1,774	1,941
FEBRUARY	2,724	1,826
MARCH	3,546	2,085
APRIL	3,537	2,615
MAY	3,430	2,307
JUNE	4,233	2,388
JULY	3,805	2,261
AUGUST	4,873	2,361
SEPTEMBER	2,533	2,292
OCTOBER	2,179	2,092
NOVEMBER	3,424	1,730
DECEMBER	3,052	1,309

TOTAL KGS **39,110** **25,207**
TONNES **39.11** **25.21**

TOTAL TONNES **64.32**

* Please note that totals are estimates

Township of Billings

Accounts for Payment

Mar 24 to Mar 30, 2023

Date	Ck #	Account	Total	Description
Mar 24 2023	7825	Allens Auto Parts	204.99	Equipment Parts
Mar 24 2023	7826	Identifiable Person	1,363.98	ROMA
Mar 24 2023	7827	Bridal Veil Variety	474.23	Fuel
Mar 24 2023	7828	Encompass IT	894.96	Microsoft Office License for 2022
Mar 24 2023	7829	Lisa / Darren Hayden	1,302.00	Cleaning of Municipal Buildings
Mar 24 2023	7830	Minister of Finance - Policing	18,320.00	Policing Services Monthly Contract
Mar 24 2023	7831	Identifiable Person	434.88	Uniform Expense
Mar 24 2023`	7832	Municipality Central Manitoulin	3,485.81	Health & Safety Coordinator Wages
Mar 24 2023	7833	Ontario Clean Water Agency	614.09	Fire Extinguisher for WTP
Mar 24 2023	7834	Public Health Sudbury & Districts	2,556.39	Municipal Levy
Mar 24 2023	7835	Quinan Construction	171,949.28	Progress Draw #3 Fire Hall Project
Mar 24 2023	7836	The Manitoulin Expositor	269.12	Advertisement - Zoning By-Law
Mar 24 2023	7837	UCCM Castle Building Supplies	133.33	Padlock for Bulk Water
Mar 24 2023	7838	Uline Canada Corporation	800.96	Trash Can Dome Lids
Mar 24 2023	7839	Ward, Jean & Jamie	391.00	Lunch for Fire Team First Aid Course
Mar 30 2023	7840	Bridal Veil Variety	109.35	Fuel
Mar 30 2023	7841	CSD Grand Nord	717.96	Education Levy
Mar 30 2023	7842	Encompass	1,356.00	Managed Back - Up
Mar 30 2023	7843	Freelandt Caldwell Reilly	14,972.50	Audited Financial Papers
Mar 30 2023	7844	Manitoulin Training Solutions	799.98	First Aid/CPR Nov 2021
Mar 30 2023	7845	Identifiable Person	131.00	CPIC & Finger Printing (OPP)
Mar 30 2023	7846	Rainbow District School Board	76,960.57	Education Levy

Total \$ 298,242.38

Date	DD	Account	Total	Description
Mar 23 2023	DD	Manitoulin District Services Brd	31,434.41	Ambulance, Housing, OW, Child Care
Mar 23 2023	DD	Superior Propane	2,472.24	Propane - 15 Old Mill Road
Mar 25 2023	DD	LBPC Leasing Limited	175.00	Photocopier Monthly Contract

Total 33,906.65

Total Accounts Payable \$ 332,149.03



BY-LAW NO 2023-24

BEING A BY-LAW TO AUTHORIZE THE SUBMISSION OF AN APPLICATION TO ONTARIO INFRASTRUCTURE AND LANDS CORPORATION ("OILC") FOR FINANCING OF THE FIREHALL PROJECT OF THE CORPORATION OF THE TOWNSHIP OF BILLINGS (THE "MUNICIPALITY"); TO AUTHORIZE TEMPORARY BORROWING FROM OILC TO MEET EXPENDITURES IN CONNECTION WITH SUCH CAPITAL WORK(S); AND TO AUTHORIZE LONG-TERM BORROWING FOR SUCH CAPITAL WORK(S) THROUGH THE ISSUE OF DEBENTURES TO OILC

WHEREAS the Municipal Act S.O. 2001, c 25, Section 5(1), as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS the Council of the Municipality has passed the by-law(s) enumerated in column (1) of Schedule "A" attached hereto and forming part of this By-law ("Schedule "A") authorizing the capital work(s) described in column (2) of Schedule "A" ("Capital Work(s)") in the amount of the respective estimated expenditure set out in column (3) of Schedule "A", subject in each case to approval by OILC of the financing for such Capital Work(s) requested by the Municipality in the Application as hereinafter defined;;

AND WHEREAS before the Council of the Municipality approved the Capital Work(s) in accordance with section 4 of Ontario Regulation 403/02 (the "Regulation"), the Council of the Municipality had its Treasurer calculate an updated limit in respect of its then most recent annual debt and financial obligation limit received from the Ministry of Municipal Affairs and Housing (as so updated, the "Updated Limit"), and, on the basis of the authorized estimated expenditure for the Capital Work or each Capital Work, as the case may be, as set out in column (3) of Schedule "A" (the "Authorized Expenditure" for any such Capital Work), the Treasurer calculated the estimated annual amount payable in respect of the Capital Work or each Capital Work, as the case may be, and determined that the estimated annual amount payable in respect of the Capital Work or each Capital Work, as the case may be, did not cause the Municipality to exceed the Updated Limit, and accordingly the approval of the Ontario Land Tribunal pursuant to the Regulation, was not required before any such Capital Work was authorized by the Council of the Municipality;

AND WHEREAS subsection 405 (1) of the Act provides, amongst other things, that a municipality may authorize temporary borrowing to meet expenditures made in connection with a work to be financed in whole or in part by the issue of debentures if, the municipality is an upper-tier municipality, a lower-tier municipality in a county or a single-tier municipality and it has approved the issue of debentures for the work;

AND WHEREAS subsection 401(1) of the Act provides that a municipality may incur a debt for municipal purposes, whether by borrowing money or in any other way, and may issue debentures and prescribed financial instruments and enter prescribed financial agreements for or in relation to the debt;

AND WHEREAS the Act also provides that a municipality shall authorize long-term borrowing by the issue of debentures or through another municipality under section 403 or 404 of the Act;

AND WHEREAS OILC has invited Ontario municipalities desirous of obtaining temporary and long-term debt financing in order to meet capital expenditures incurred on or after the year that is five years prior to the year of an application in connection with eligible capital works to make application to OILC for such financing by completing and submitting an application in the form provided by OILC;

AND WHEREAS the Municipality has completed and submitted or is in the process of submitting an application to OILC, as the case may be (the “**Application**”) to request financing for the Capital Work(s) by way of long-term borrowing through the issue of debentures to OILC and by way of temporary borrowing from OILC pending the issue of such debentures;

AND WHEREAS OILC has accepted and has approved or will notify the Municipality only if it accepts and approves the Application, as the case may be;

NOW THEREFORE the Council of The Corporation of the Township of Billings enacts as follows:

1. The Council of the Municipality hereby confirms, ratifies and approves the execution by the Treasurer of the Application and the submission by such authorized official of the Application, duly executed by such authorized official, to OILC for the financing of the Capital Work(s) in the maximum aggregate principal amount of \$1,149,309.00 substantially in the form of Schedule “B” hereto and forming part of this By-law, with such changes thereon as such authorized official may hereafter, approve such execution and delivery to be conclusive evidence of such approval.
2. The Mayor and Treasurer are hereby authorized to negotiate and enter into, execute and deliver for and on behalf of the Municipality a financing agreement (a “Financing Agreement”) with OILC that provides for temporary and long-term borrowing from OILC under the authority of this By-law in respect of the Capital Work(s) on such terms and conditions as such authorized officials may approve, such execution and delivery to be conclusive evidence of such approval.
3. The Mayor and Treasurer are hereby authorized, pending the substantial completion of the Capital Work or of each Capital Work, as the case may be, or as otherwise agreed with OILC, to make temporary borrowings pursuant to section 405 of the Act in respect of the Capital Work or of each Capital Work, as the case may be, on the terms and conditions provided in the Financing Agreement which Financing Agreement provides that the information contained in the Record, as defined in the Financing Agreement, in respect of such temporary borrowings shall be deemed final, conclusive and binding on the Municipality, and on such other terms and conditions as such authorized officials may agree; and the Treasurer is authorized to sign such certifications as OILC may require in connection with such borrowings in respect of the Capital Work(s); provided that the amount of borrowings allocated to the Capital Work or of each Capital Work, as the case may be, does not exceed the Authorized Expenditure for such Capital Work and does not exceed the related loan amount set out in column (4) of Schedule “A” in respect of such Capital Work.
4. Subject to the terms and conditions of the Financing Agreement and such other terms and conditions as OILC may otherwise require, the Mayor and Treasurer are hereby authorized to long-term borrow for the Capital Work(s) and to issue debentures to OILC on the terms and conditions provided in the Financing Agreement and on such other terms and conditions as such authorized officials may agree (the “Debentures”); provided that the principal amount of the Debentures issued in respect of the Capital Work or of each Capital Work, as the case may be, does not exceed the Authorized Expenditure for such Capital Work

and does not exceed the related loan amount set out in column (4) of Schedule “A” in respect of such Capital Work.

5. In accordance with the provisions of section 25 of the Ontario Infrastructure and Lands Corporation Act, 2011, as amended from time to time hereafter, the Municipality is hereby authorized to agree in writing with OILC that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding the amounts that the Municipality fails to pay to OILC on account of any unpaid indebtedness of the Municipality to OILC under any outstanding temporary borrowing and/or the Debentures, as the case may be (the “Obligations”) and to pay such amounts to OILC from the Consolidated Revenue Fund.
6. For the purposes of meeting the Obligations, the Municipality shall provide for raising in each year as part of the general levy, the amounts of principal and interest payable in each year under any outstanding temporary borrowing and/or any Debenture outstanding pursuant to the Financing Agreement, to the extent that the amounts have not been provided for by any other available source including other taxes or fees or charges imposed on persons or property by a by-law of any municipality.
7. a) The Mayor and Treasurer are hereby authorized to enter into, execute and deliver the Financing Agreement, and to issue the Debentures, one or more of , the Treasurer are hereby authorized to generally do all things and to execute all other documents and papers in the name of the Municipality in order to perform the Obligations of the Municipality under the Financing Agreement, to request and receive any temporary borrowing and to issue the Debentures, and the Treasurer is authorized to affix the Municipality’s municipal seal to any such documents and papers.
b) The money realized in respect of any temporary borrowing for the Capital Work(s) and the Debentures, including any premium, and any earnings derived from the investment of that money, after providing for the expenses related to any such temporary borrowing and to the issue of the Debentures, if any, shall be apportioned and applied to the respective Capital Work and to no other purpose except as permitted by the Act.
8. THIS By-Law takes effect on the day of passing.
9. THIS By-Law may be cited as the “OILC Firehall Loan Agreement By-Law”.

READ a FIRST and SECOND TIME this 4th day of April, 2023

READ a THIRD TIME and FINALLY PASSED this 4th day of April, 2023

Bryan Barker, Mayor

Emily Dance, CAO/Clerk

Schedule "A"
to By-Law Number 2023-24
(Ongoing Capital Work(s))

Resolution Number	Description of Capital Work	Estimated Expenditure	Loan Amount
2022-58	Fire Hall Project	\$1,868,956	\$1,149,309.00

Schedule "B"
to By-Law Number 2023-24

OILC Application follows

Webloans Loan Application Details

FA Number

Application for

Projects

Loan Application ID	Project Name	Construction/Purchase Start	Construction/Purchase End	Project Cost	OILC Loan Amount
789	Township of Billings Fire Hall	09/01/2022	09/30/2023	\$1,868,956.00	1,149,309.00

Details of Project Township of Billings Fire Hall

Project Category

Municipal Other Infrastructure 

Work Type

Fire 

Project Name

Township of Billings Fire Hall

Construction/Purchase Start

09/01/2022

Construction/Purchase End

09/30/2023

Energy Conservation

Project Address 1

91 Main Street

Project Address 2

City / Town

Kagawong

Province

ON

Postal Code

POP 1J0

Description

The Billings firehall was originally constructed in the late 1970's (exact date unknown). Although the municipality has maintained the structure to the best of its ability in the decades since, it became apparent by the mid 2010s that major renovations, or replacement, would be necessary, to maintain fire dept. functionality. A condition assessment, conducted in late 2017, as part of a comprehensive series of all township facilities, confirmed that the building required extensive investment. The municipality engaged an engineering firm to conduct scoping analysis and present two options to Council: 1) Renovation of the existing structure; or, 2) Demolition and construction with same footprint. Council chose option 1 in early 2022, issued an RFP for engineering services and hired a general contractor by late summer of 2022, and work began as per the outlined scope. However, serious structural deterioration was revealed - so

Comments and/or Special Requests

The project is vital to ensuring that the Billings Fire Department maintains their capacity to provide the level of fire protection service that has been developed during the approximately 50 years of the department's existence. The firehall is an essential component of the direct provision of fire protection services; Without it there is no place to properly house the firetrucks and associated gear, or to do so in a way which allows the most efficient response to fires and other fire-department-response emergency events. The facility also provides an important training, meeting, and small, but necessary administrative space for the fire department. Finally, it provides a space and facilities for basic maintenance of the firetrucks and associated fire fighting equipment. The project will ensure that the structure of the facility is sound, the mechanical systems are current, and the entire facility is much more energy efficient.

Useful Life of Asset (Years)

40

Project Financial Information

Type of Financing

Construction/Short-term and Long-Term ▼

Payment Frequency

Semiannually ▼

Project Cost (A)

\$1,868,956.00

Other Project Funding / Financing (B):

Description	Timing	Amount
NOHFC Community Enhancement Program	Expected	\$719,647.00

Other Project Funding/Financing Total (B)

\$719,647.00

OILC Loan Amount (A-B)

\$1,149,309.00

Only include long-term borrowing in this section

Required Date	Amount	Term	Type
09/30/2023	\$1,149,309	30 ▼	Amortizing ▼

Long-term Borrowing Total

\$1,149,309.00

Debt and Re-payments Summary

Has there been any new/undisclosed debt acquired since last FIR was submitted?

Yes No

Please describe any re-financing plans for any existing "interest only" debt, if applicable.

Non Re-payments of Loans or Debenture

In the last 10 years, has the borrower ever failed to make a loan payment or debenture repayment on time to any lender, including the Provincial Government?

If yes, please provide details.

No

OILC Loan Repayment Information

Please indicate the source(s) of revenue you plan to use to repay the OILC Loan

Taxation

100.00

User Fees

0.00

Service Charges

0.00

Development Charges

0.00

Connection Fees

0.00

Repayment Subsidies

0.00

Other

Total

100.00%

Documentation and Acknowledgements

Please ensure all required documents are submitted with the signed application. OILC requires originals as noted below to be mailed or couriered. Also, please retain a copy of all documents submitted to OILC for your records.

To obtain templates for documents see listed below.

- Loan Application Signature Page signed and dated by the appropriate individual (original to be submitted)
- Certificate and sealed copy of OILC template By-law authorizing project borrowing and applying for a loan (original with seal)
- Certificate of Treasurer Regarding Litigation using the OILC template (original, signed & sealed)
- Updated Certified Annual Repayment Limit Calculation (original)

I acknowledge and agree that all of the above referenced documents must be submitted in the form required by OILC and understand that the application will not be processed until such documents have been fully completed and received by Infrastructure Ontario.

Please note: OILC retains the right to request and review any additional information or documents at its discretion.

Confidential Information

OILC is an institution to which the Freedom of Information and Protection of Privacy Act (Ontario) applies. Information and supporting documents submitted by the Borrower to process the loan application will be kept secure and confidential, subject to any applicable laws or rules of a court or tribunal having jurisdiction.

Infrastructure Ontario

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BY-LAW NO 2023-25

BEING A BY-LAW TO AMEND THE EXOTIC ANIMALS BY-LAW (1)

WHEREAS the Municipal Act S.O. 2001, c 25, Section 5(1), as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS the Municipal Act S.O. 2001, c 25, Section 5(3), as amended, provides that a municipal power, including a municipality's capacity rights, powers and privileges under Section 9; shall be exercised by By-law;

AND WHEREAS Council passed By-Law No. 2021-31 being a By-Law to Regulate the Keeping and Feeding of Domestic Animals and Exotic Animals or Wildlife Other than Cats or Dogs;

AND WHEREAS on March 21st, 2023 by way of Resolution No. 2023-117 deemed it expedient to amend the Exotic Animals By-Law for consistency with the Backyard Chicken By-Law and incorporate some housekeeping items;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF BILLINGS ENACTS AS FOLLOWS:

- 1.0 THAT Section 1 Definitions be amended to include a definition for a "Backyard Chicken Permit"
- 2.0 THAT Section 4.0 Exceptions be amended to include an exception for a property within the residential and shoreline residential zone with a Backyard Chicken permit.
- 3.0 THAT "Schedule A" be amended to conform with the Backyard Chicken By-Law.
- 4.0 THAT "Schedule C" be removed and replaced with the current Zoning Map for the Township of Billings
- 5.0 THAT all other housekeeping items be incorporated into the By-law.
- 6.0 THAT all other provisions of By-Law No. 2021-31, remain in full force and effect.
- 7.0 THIS By-Law shall come into force and effect upon passing
- 8.0 THIS By-Law may be cited as "Exotic Animals Amendment (1)"

READ a FIRST and SECOND TIME this 4th day of April, 2023

READ a THIRD TIME and FINALLY PASSED this 4th day of April, 2023

Bryan Barker, Mayor

Emily Dance, CAO/Clerk



BY-LAW NO 2023-26

BEING A BY-LAW TO AUTHORIZE A CHANGE ORDER FOR THE FIRE HALL PROJECT - QUINAN

WHEREAS the Municipal Act S.O. 2001, c 25, Section 5(1), as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS the Municipal Act S.O. 2001, c 25, Section 5(3), as amended, provides that a municipal power, including a municipality's capacity rights, powers and privileges under Section 9; shall be exercised by By-law;

AND WHEREAS Council of the Corporation of the Township of Billings passed By-law No. 2022-46 authorizing the tender for the Fire Hall Renovation for a total upset cost of \$1,042,000;

AND WHEREAS Council of the Corporation of the Township of Billings passed By-Law No. 2023-15 to amend the tender with supplementary conditions to change the work to include the abatement and demolition of the existing fire hall resulting in a total revised contract price of \$1,193,000 plus HST under change order 001;

AND WHEREAS Council of the Corporation of the Township of Billings deems it expedient to further amend the tender with supplementary conditions to change the work to include the abatement and demolition of the existing fire hall and the reconstruction of the firehall at a cost of \$1,563,800 plus HST under change order 002

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF BILLINGS ENACTS AS FOLLOWS:

- 1.0 THAT the Corporation of the Township of Billings hereby authorizes ratifies and confirms change order 002 in the amount of 1,563,800 plus HST which is attached as Schedule 'A' and forms part of this By-Law.
- 2.0 THAT the Corporation of the Township of Billings hereby authorizes the signing by the Mayor and CAO/Clerk on behalf of the Council for The Corporation of the Township of Billings, the change order dated March 30, 2023
- 3.0 THAT By-Law No. 2023-15 is hereby repealed
- 4.0 THIS By-Law shall come into full force and effect upon final passage.
- 5.0 THIS By-Law may be cited as "Authorize Fire Hall Renovation Change Order 002 By-Law"

READ a FIRST and SECOND TIME this 4th day of April, 2023

READ a THIRD TIME and FINALLY PASSED this 4th day of April, 2023

Bryan Barker, Mayor

Emily Dance, CAO/Clerk



BY-LAW NO 2023-27

BEING A BY-LAW TO AUTHORIZE A SCOPE CHANGE FOR THE FIRE HALL PROJECT - TULLOCH

WHEREAS the Municipal Act S.O. 2001, c 25, Section 5(1), as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS the Municipal Act S.O. 2001, c 25, Section 5(3), as amended, provides that a municipal power, including a municipality's capacity rights, powers and privileges under Section 9; shall be exercised by By-law;

AND WHEREAS Council of the Corporation of the Township of Billings passed By-law No. 2022-32 to enter into a contract with Tulloch Engineering for the engineering and design of the Fire Hall Renovations in the amount of \$92,920.00 including HST;

AND WHEREAS Council of the Corporation of the Township of Billings deems it expedient to amend the contract amount for the engineering and design as a result of the change the work to include the demolition and reconstruction of the Fire Hall under Scope Change No. 1 in the amount of \$69,000 plus HST;

AND WHEREAS the scope change results in a total revised contract price for the design and engineering for the Fire Hall project in the amount of \$153,000 plus HST.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF BILLINGS ENACTS AS FOLLOWS:

- 1.0 THAT the Corporation of the Township of Billings hereby authorizes Scope Change No.1 in the amount of \$69,000 plus HST which is attached as Schedule 'A' and forms part of this By-Law.
- 2.0 THAT the Corporation of the Township of Billings hereby authorizes the signing by the Mayor and CAO/Clerk on behalf of the Council for The Corporation of the Township of Billings, the contract change order dated March 30, 2023.
- 4.0 THIS By-Law shall come into full force and effect upon final passage.
- 5.0 THIS By-Law may be cited as "Authorize Contract Change Order 01-Tulloch Engineering (Fire Hall) By-Law"

READ a FIRST and SECOND TIME this 4th day of April, 2023

READ a THIRD TIME and FINALLY PASSED this 4th day of April, 2023

Bryan Barker, Mayor

Emily Dance, CAO/Clerk



BY-LAW NO 2023-28

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE
COUNCIL OF THE TOWNSHIP OF BILLINGS

WHEREAS the Municipal Act S.O. 2001, c 25, Section 5(1), as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS the Municipal Act S.O. 2001, c 25, Section 5(3), as amended, provides that a municipal power, including a municipality's capacity rights, powers and privileges under Section 9; shall be exercised by By-Law;

AND WHEREAS The Council for The Corporation of the Township of Billings deems it expedient that the proceedings of meetings of the Council be confirmed and adopted by By-Law;

NOW THEREFORE the Council of The Corporation of the Township of Billings enacts as follows:

1. THAT the actions of the Council of The Corporation of The Township of Billings at its Council Meeting held on April 4th, 2023 in respect to each report, motion, resolution or other actions recorded and taken by Council at its meetings, except where the prior approval of the Ontario Lands Tribunal is required is hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this By-Law.
2. THAT the Mayor and CAO/Clerk, or such other official as deem appropriate are hereby authorized and directed to do all things necessary to give effect to the said action, of Council of the Township of Billings referred to in the proceeding section.
3. THAT the Mayor and CAO/Clerk are hereby authorized and directed to execute all documents necessary on behalf of the Council and to affix the corporate seal of The Corporation of The Township of Billings to all such documents.
4. THIS By-Law shall come into full force and effect upon final passage.
5. THIS By-Law may be cited as the "April 4th, 2023 Confirmatory By-Law".

READ a FIRST and SECOND TIME this 4th day of April, 2023

READ a THIRD TIME and FINALLY PASSED this 4th day of April, 2023

Bryan Barker, Mayor

Emily Dance, CAO/Clerk