



The Corporation of the Township of Billings
Council Meeting Minutes
November 28th, 2023 7:00 p.m.
Virtual

Council

Bryan Barker, Mayor
David Hillyard, Deputy Mayor
Jim Cahill, Councillor
Vince Grogan, Councillor
Michael Hunt, Councillor

Staff

Emily Dance, CAO/Clerk
Tiana Mills, Deputy Clerk
Todd Gordon, Municipal Project Manager

1. Call to Order

Mayor Barker called the Council meeting of the Township of Billings to order at 7:00 p.m.

2. Approval of Agenda

2.1. Confirm approval of the agenda.

2023-542

Moved by Grogan Seconded by Hunt

THAT the Township of Billings Council hereby approves the Agenda as presented.

Carried.

3. Disclosure of Pecuniary Interest

None.

4. Adoption of Minutes

Motion to adopt the minutes of the following meetings of Council:

4.1. Regular Council Meeting – November 7th, 2023

2023-543

Moved by Hunt Seconded by Hillyard

THAT the November 7th, 2023 Regular Council Meeting Minutes be adopted as presented.

Carried.

5. Delegation

None

6. Committee Reports



6.1. Members of Council are provided with an opportunity to report on Committee and Board meetings.

- 6.1.1. November 14, 2023 Island Wide Waste Management Resource Committee Meeting Notes
- 6.1.2. October 2, 2023 Museum Committee Minutes
- 6.1.3. October 10, 2023 Billings Public Library Board Minutes
- 6.1.4. June 22, 2023 Lake Kagawong Resource Committee Minutes
- 6.1.5. September 18, 2023 Parks, Recreation and Wellness Committee Minutes
- 6.1.6. September 13, 2023 Community Policing Advisory Committee Minutes
- 6.1.7. October 24, 2023 Planning Board Minutes
- 6.1.8. September 19, 2023 Provincial Offences Board of Management Minutes
- 6.1.9. Manitoulin-Sudbury District Services Board 2023 Third Quarter Activity Report with Budget and 2024 Budget

2023-544

Moved by Hillyard Seconded by Grogan

THAT the Township of Billings Council hereby receives for information all items listed in Section 6, Committee Reports.

Carried.

7. Staff Reports

7.1. BP-2023-11-10 Jerusalem Hill Road Land Exchange
2023-545

Moved by Cahill Seconded by Hunt

THAT the Township of Billings Council hereby approves Report BP-2023-11-10 AND approves initiating the land exchange process for Jerusalem Hill Road Allowance and Jerusalem Hill Road Travelled portion AND FURTHER authorize entering into a land purchase and sale agreement with Darren Taylor AND FURTHER authorize the appropriate By-laws coming forward.

Carried.

7.2. BP-2023-11-11 Lakeshore Road Waterline (Private) Easement Agreement
2023-546

Moved by Hunt Seconded by Hillyard

THAT the Township of Billings Council hereby approves Report PW-2023-11-11 AND authorizes entering into an easement agreement with the owners of 740 Lakeshore Road for the installation of a waterline under Lakeshore Road abutting 740 Lakeshore Road AND FURTHER authorizes the appropriate By-Law coming forward.

Carried.

7.3. MPM-2023-11- 26 Inclusive Community Grant Update



2023-547

Moved by Hillyard Seconded by Grogan

THAT the Township of Billings Council hereby approves Report MPM-2023-11-26 AND FURTHER directs staff to continue to seek funding opportunities for lighting at the Small Craft Basin.

Carried.

7.4. MPM-2023-11-27 Pedestrian Bridge Project Update (2)

2023-548

Moved by Hillyard Seconded by Hunt

THAT the Township of Billings Council hereby receives Report MPM-2023-11-27 AND FURTHER approves an exemption to the procurement policy requiring the submission of three quotes to allow partnering with Manitoulin Streams in jointly engaging J. Millete Forestry to conduct additional work in the amount of approximately \$25,000 SUBJECT to all applicable procurement obligations.

Carried.

7.5. TR-2023-11-15 – Asset Retirement Obligations Policy

2023-549

Moved by Grogan Seconded by Hillyard

THAT the Township of Billings Council hereby approves Report 2023-11-15 AND approves the Asset Retirement Obligations Policy AND FURTHER authorizes the appropriate By-Law coming forward.

Carried.

7.6. TR-2023-11-16 – Employee Wage Increase 2024

2023-550

Moved by Grogan Seconded by Hillyard

THAT the Township of Billings Council hereby approves Report 2023-11-16 AND approves a 3.3% employee wage increase for 2024 AND that the increase be given pre-budget approval for all full-time, part-time, contract and casual employees effective January 1, 2024 AND FURTHER that Schedule 'A' to By-law No. 2021-59 being the Employee Salary Ranges be amended accordingly.

Carried.

7.7. TR-2023-11-17 – Accept Tax Payments for First Nation Properties Transfer Payment Agreement

2023-551

Moved by Hunt Seconded by Cahill

THAT the Township of Billings Council hereby approves Report TR-2023-11-17 AND authorizes entering into an agreement with his Majesty the King in Right of Ontario as represented by the Ministry of Municipal Affairs and Housing to accept tax payment for



specified First Nations properties AND FURTHER authorizes the appropriate By-law coming forward on tonight's agenda.

Carried.

7.8. TR-2023-11-18 – 2024 Budget - Council Remuneration & Per Diem
2023-552

Moved by Hunt Seconded by Grogan

THAT the Township of Billings Council hereby approves Report 2023-11 -18 AND approves a 3.3% Council Remuneration and per diem increase for 2024 AND FURTHER the increase be given pre-budget approval and effective January 1, 2024 AND that Schedule 'A' to By-law No. 2023-104 be amended accordingly.

Carried.

7.9. CAO-2023-11-26 – Township Website RFP
2023-553

Moved by Hillyard Seconded by Grogan

THAT the Township of Billings Council hereby approves Report CAO-2023-11-26 AND approves the proposal of GHD Digital in the amount of \$20,475 plus HST for the design and development of a new website for the Township of Billings AND FURTHER approves the appropriate By-law coming forward.

Carried.

7.10. CLK-2023-11-29 – 2024 Council Meeting Schedule
2023-554

Moved by Hunt Seconded by Grogan

THAT the Township of Billings Council hereby approves Report CLK-2023-11-29 AND approves the 2024 Council Meeting Schedule as presented.

Carried.

8. Correspondence Requiring Direction

None.

9. Information

9.1. [2023/24 Ombudsman Annual Report](#)

9.2. [Public Health Sudbury & Districts 2024-2028 Strategic Plan](#)

9.3. 2024 Ontario Municipal Partnership Fund (OMPF) 2024 Allocation Notice

9.4. Town of Rainy River – Water Treatment Training Opportunities

9.5. The Corporation of the Municipality of Wawa – Amend Legislation Act, Digital Publications

9.6. The Corporation of the Township of Terrace Bay – Opposition to Strong Mayor Power in Aurora

9.7. Sustainable Northern Ontario Economic Development (SNOED) Course Flyer
2023-555

Moved by Hillyard Seconded by Barker



THAT the Township of Billings Council hereby supports the request of the Corporation of the Municipality of Wawa – Amend Legislation Act, Digital Publications AND FURTHER directs staff to distribute accordingly.

Carried

2023-556

Moved by Hillyard Seconded by Cahill

THAT the Township of Billings Council hereby receives for information all items listed in Section 9.

Carried.

10. Accounts for Payment

10.1. Accounts for Payment October 30, 2023 to November 21, 2023

2023-557

Moved by Hunt Seconded by Hillyard

THAT the Township of Billings Council hereby approves, ratifies, and confirms the October 30th, 2023 and November 21st, 2023 Accounts for Payment as presented.

Carried.

11. By-Laws and Agreements

11.1. 2023-109 Accept Tax Payments for First Nation Properties

2023-558

Moved by Cahill Seconded by Hunt

THAT By-Law No. 2023-109 being the by-law to authorize entering into an agreement to accept tax payment for specified First Nation Properties in the Township of Billings be read a first, second and third time and finally passed this 28th day of November, 2023.

Carried

12. Notice of Motions

None.

13. Closed Session

2023-559

Moved by Hillyard Seconded by Grogan

THAT the Township of Billings Council hereby moves into Closed Session pursuant to [s. 239(2)(b)] Personal matters about an identifiable individual (2) – Expected Conduct Policy; Personnel information AND [s. 239(2)(d)] Labour relations or employee negotiations -Director of Finance/Treasurer position FURTHER returns to open session upon completion.

Carried.

14. Report out of Closed Session

2023-565

Moved by Grogan Seconded by Hillyard



THAT Mayor Barker reported a closed meeting was held where information was received regarding an identifiable individual regarding the Expected Conduct Policy and direction was given to staff regarding the Director of Finance/Treasurer position.

Carried

15. Confirmatory By-Law

15.1. By-Law No. 2023-110 Being the November 28th, 2023 Confirmatory By-Law 2023-566

Moved by Hillyard Seconded by Cahill

THAT By-Law No. 2023-110 being the November 28th, 2023 Confirmatory By-Law be read a first, second and third time AND finally passed this 28th day of November, 2023.

Carried.


16. Adjournment

16.1. Motion to Adjourn
2023-567

Moved by Grogan Seconded by Hillyard

THAT the Township of Billings Council hereby adjourns at 9:41 p.m.

Carried.



Mayor Bryan Barker



CAO/Clerk Emily Dance