



The Corporation of the Township of Billings
Council Meeting Minutes
December 5th, 2023 7:00 p.m.
Virtual

Council

Bryan Barker, Mayor
David Hillyard, Deputy Mayor
Jim Cahill, Councillor
Vince Grogan, Councillor
Michael Hunt, Councillor

Staff

Emily Dance, CAO/Clerk
Tiana Mills, Deputy Clerk
Todd Gordon, Municipal Project Manager
Arthur Moran, By-Law Enforcement, Emergency Management, Health & Safety

1. Call to Order

Mayor Barker called the meeting to order at 7:00 pm.

2. Approval of Agenda

2.1. Confirm approval of the agenda.

2023-568

Moved by Hunt Seconded by Grogan

THAT the Township of Billings Council hereby approves the Agenda as presented.

Carried.

3. Disclosure of Pecuniary Interest

Councillor Cahill: Disclosed a potential deemed non-pecuniary interest on an item in closed session.

(details are not required to be included in the open minutes)

4. Adoption of Minutes

Motion to adopt the minutes of the following meetings of Council:

4.1. Regular Council Meeting – November 28th, 2023

2023-569

Moved by Cahill Seconded by Hillyard



THAT the November 28th, 2023 Regular Council Meeting Minutes be adopted as presented.

Carried.

5. Delegation

None.

6. Committee Reports

6.1. Members of Council are provided with an opportunity to report on Committee and Board meetings.

None.

7. Staff Reports

7.1. BE-2023-12-10- By-law Enforcement Bi-monthly update
2023-570

Moved by Grogan Seconded by Hillyard

THAT the Township of Billings Council hereby receives for information Report Number BE-2023-12-10.

Carried.

7.2. EM-2023-12-03 – Emergency Management Quarterly Report
2023-571

Moved by Cahill Seconded by Grogan

THAT the Township of Billings Council hereby receives for information Report Number EM2023-12-03.

Carried.

7.3. EM-2023-12-04 – Emergency Management Preparedness Grant Application
2023-572

Moved by Cahill Seconded by Grogan

THAT the Township of Billings Council hereby approves Report EM-2023-12-04 AND ratifies and confirms the grant application for funding under the Emergency Management Preparedness Grant (EMPG) for a generator for public works, chainsaws, electric current detector and handheld radios AND FURTHER that the items be included for consideration in the 2024 Budget deliberations if the application is not successful.

Carried.

7.4. HS-2023-12-09 – Health and Safety Program Audit
2023-573

Moved by Grogan Seconded by Hillyard



THAT the Township of Billings Council hereby receives for information, Report No. HS-2023-12-09.

Carried.

7.5. HS-2023-12-10 – Health and Safety Bi-monthly Report
2023-574

Moved by Hunt Seconded by Hillyard

THAT the Township of Billings Council hereby receives for information, Report No. HS-2023-12-10.

Carried.

7.6. TR-2023-12-17 – Public Health Sudbury & District 2024 Budget
2023-575

Moved by Grogan Seconded by Hillyard

THAT the Township of Billings Council hereby approves Report TR-2023-12-17 and authorizes the 2024 Public Health Sudbury & District Operating Budget Cost Share in the amount of \$34,358 to be incorporated into the Township of Billings 2024 budget.

Carried.

7.7. TR-2023-12-18 – Outdoor Rink Hockey Net Purchase- Prebudget approval
2023-576

Moved by Grogan Seconded by Hunt

THAT the Township of Billings Council hereby approves Report TR-2023-12-18 AND provides pre-budget approval for the purchase of two hockey nets from Riley Sports in the amount of \$4,452.20 (HST/shipping included).

Carried.

7.8. MPM-2023-12-28-EV ChargeON program Grant
2023-577

Moved by Grogan Seconded by Hunt

THAT the Township of Billings Council hereby approves Report MPM-2023-12-28 AND directs staff to apply to the Ministry of Transportation Electric Vehicle ChargeON program for two EV charging stations for the Township of Billings AND THAT the unfunded amount be included in the 2024 budget.

Carried.

7.9. MPM 2023-12-29 –Fire Hall Renovation Update
2023-578

Moved by Hillyard Seconded by Hunt



THAT the Township of Billings Council hereby approves Report MPM-2023-10-29 AND ratifies and confirms the Contract Change Order (CCO) #5 in the amount of \$17,708.25, AND FURTHER authorizes the appropriate By-Law coming forward on tonight's agenda.

Carried.

7.10. MPM-2023-12-30 – Pedestrian Bridge Update

2023-579

Moved by Cahill Seconded by Hillyard

THAT the Township of Billings Council hereby approves Report MPM-2023-11-30 AND Further approves Engineering Contract Change Order (CCO) #1, in the amount of \$5,240.00 plus HST AND FURTHER authorizes the appropriate By-Law coming forward on tonight's agenda.

Carried.

8. Correspondence Requiring Direction

8.1. Manitoulin Streams – Outdoor Angling Trade Fair

Manitoulin Streams has started to plan for the upcoming Manitoulin Outdoor Angling Trade Fair and are seeking in-kind support to use the Kagawong Park Centre for a 2-day event in May 2024 (May 17th & 18th). The Parks, Recreation and Wellness Committee is in support of this partnership as discussed during the committee meeting on November 27th, 2023.

2023-580

Moved by Grogan Seconded by Hunt

THAT the Township of Billings hereby supports the upcoming Manitoulin Outdoor Angling Trade Fair and offers in-kind support to use the Kagawong Park Centre for the two-day event, May 17th and 18th, 2024.

Carried.

8.2. Concert Sponsorship/Partnership

Paul Darlston requested a partnership with the Parks, Recreation and Wellness Committee to host a Concert at the Park Centre on January 18th, 2024. The Parks, Recreation and Wellness Committee is in support of this partnership as discussed during the committee meeting on November 27th, 2023.

2023-581

Moved by Grogan Seconded by Hillyard



THAT the Township of Billings hereby supports the upcoming partnership to host a Concert at the Park Centre on January 18th, 2024, organized by Paul Darlaston on January 18th, 2024, as supported by the Parks, Recreation and Wellness Committee.

Carried.

9. Information

9.1. Intimate Partner Violence Resolutions

2023-582

Moved by Grogan Seconded by Hillyard

THAT the Township of Billings Council hereby receives for information all items listed in Section 9 AND supports recommendation #1 of the Renfrew County Inquest for the Province of Ontario to formally declare Intimate Partner Violence an epidemic AND FURTHER direct staff to circulate as appropriate.

Carried.

10. Accounts for Payment

10.1. Accounts for Payment to November 28, 2023

2023-583

Moved by Hunt Seconded by Cahill

THAT the Township of Billings Council hereby approves, ratifies, and confirms the November 28th, 2023 Accounts for Payment as presented.

Carried.

11. By-Laws and Agreements

11.1. 2023-111 GHD Digital Website By-Law

2023-584

Moved by Grogan Seconded by Hillyard

THAT By-Law No. 2023-111 being the by-law to accept a proposal with GHD Digital to provide a new corporate website for the Township of Billings be read a first, second and third time and finally passed this 5th day of December, 2023.

Carried

11.2. 2023-112 Authorize Change Order Firehall (5)

2023-585

Moved by Hunt Seconded by Cahill

THAT By-Law No. 2023-112 being the by-law to authorize a change order for the Fire Hall Project – Quinan, be read a first, second and third time and finally passed this 5th day of December, 2023.

Carried



11.3. 2023-113 Authorize Change Order Pedestrian Bridge

2023-586

Moved by Hunt Seconded by Cahill

THAT By-Law No. 2023-113 being the by-law to authorize a change order for the Pedestrian Bridge Project for Water's Edge Environmental Solutions Team be read a first, second and third time and finally passed this 5th day of December, 2023.

Carried

12. Notice of Motions

None.

13. Closed Session

2023-587

Moved by Hillyard Seconded by Grogan

THAT the Township of Billings Council hereby moves into Closed Session pursuant to [s. 239(2)(e)] Litigation or Potential Litigation – Insurance Claim AND [s. 239(2)(d)] Labour relations or employee negotiations -Director of Finance/Treasurer position FURTHER returns to open session upon completion.

Carried.

14. Report out of Closed Session

2023-593

Moved by Seconded by

THAT Mayor Barker reported a closed meeting was held where information was received regarding Litigation or potential Litigation – Insurance Claim and direction was given to staff regarding the Director of Finance/Treasurer position.

Carried

15. Confirmatory By-Law

15.1. By-Law No. 2023-114 Being the December 5th, 2023 Confirmatory By-Law

2023-594

Moved by Grogan Seconded by Cahill

THAT By-Law No. 2023-114 being the December 5th, 2023 Confirmatory By-Law be read a first, second and third time AND finally passed this 5th day of December, 2023.

Carried.

16. Adjournment

16.1. Motion to Adjourn

2023-595



Moved by Hunt Seconded by Grogan

THAT the Township of Billings Council hereby adjourns at 9:29 p.m.

Carried.

Mayor Bryan Barker

CAO/Clerk Emily Dance