



## EMPLOYMENT OPPORTUNITY

### ELECTION OFFICIALS (8)

The Township of Billings is accepting applications for Election Officials for the 2018 municipal election on October 22, 2018.

Individuals interested in applying for these positions must demonstrate the following core competencies:

- Basic literacy (reading, writing and comprehension), mathematical and analytical skills
- Basic interpersonal skills, including the ability to exercise impartiality
- Ability to serve voters with disabilities
- Ability to perform repetitive tasks
- Good attention to detail
- Ability to adhere to directions and standards
- Ability to learn in a short time frame

Individuals must also meet the following requirements for all positions:

1. No partisan political involvement while acting in the capacity of an Election Official.
2. Willing to work a ten (10) hour day, remaining at the counting location throughout the entire period.

Application forms are available on the township website ([www.billingstwp.ca](http://www.billingstwp.ca)) or at the township office during regular business hours.

15 Old Mill Road Kagawong ON P0P 1J0

**Successful applicants will be required to attend a mandatory training session on Tuesday, October 16<sup>th</sup> at 4:00 p.m.** Election Officials will be compensated at the following rates:

Mandatory Training Session	\$30.00
Election Day	\$150.00

**Completed application forms** must be returned to Kathy McDonald, Returning Officer, by **4:00 p.m. on October 1<sup>st</sup>, 2018** at the above address or to [kmcdonald@billingstwp.ca](mailto:kmcdonald@billingstwp.ca).