

Request for Proposal

Integrity Commissioner Services for the Township of Billings

RFP No. 2018-03

The Corporation of the Township of Billings is accepting proposals for the provision of Integrity Commissioner services.

The Integrity Commissioner is an independent and impartial position that reports directly to Council and whose powers and duties are set out in the *Municipal Act, 2001*, as amended. The Integrity Commissioner is primarily responsible for ensuring the Code of Conduct governing elected public officials and unelected officials appointed to the township's Committees is objectively communicated and applied. The Integrity Commissioner is also responsible for investigating formal complaints relating to alleged breaches of the Code of Conduct. The Integrity Commissioner will also be responsible for reviewing and recommending changes to the township's Code of Conduct and providing educational workshop(s) at least once per term to Council on their roles and responsibilities and ethical behavior. The role of the Integrity Commissioner is critical to building and maintaining public confidence in the Township's government.

Proposals are due and will be accepted no later than **27 June, 2018 at 4:00 p.m.**

Should you have an interest in submitting a proposal for this opportunity, a copy of the RFP document may be obtained by contacting Kathy McDonald, CAO/Clerk with the Township of Billings at clerktreasurer@billingstwp.ca.